

### **Orem City Code, Article 22-1-8. Appeals.**

A. Any person may appeal a decision applying a land use ordinance as follows:

- An interpretation or application of a land use ordinance made by members of City staff may be appealed to the Board of Adjustment. A decision of the Board of Adjustment regarding the interpretation or application of a land use ordinance may be appealed to the City Council. However, an appeal to the City Council shall not be required for an adversely affected party to exhaust the party's administrative remedies.
- A final decision of the Planning Commission may be appealed to the City Council.
- A decision of the City Council may only be appealed to the District Court.

B. An application for appeal to the City Council must be filed in the office of Development Services within thirty (30) days after the date of the decision which is being appealed. Appeals to the Board of Adjustment shall be made pursuant to the procedure outlined in [Chapter 2](#) of the City Code. An adversely affected party shall present to the appeal authority every theory of relief that it can raise in District Court.

C. The owner of private property whose property is subject to a physical taking or exaction by the City as part of a land use application may appeal the City's decision within thirty (30) days after the decision is made. A decision regarding a proposed taking or exaction shall be deemed final and ripe for appeal when approved by the Development Review Committee (DRC). The Planning Commission shall hear and approve or reject the appeal within fourteen (14) days after it is submitted. If the Planning Commission fails to hear and decide the appeal within fourteen (14) days, the decision of the DRC is presumed to be approved. A property owner's failure to appeal the action of the City does not constitute a failure to exhaust available administrative remedies. The Planning Commission shall approve the decision of the DREC if it finds that:

- An essential link exists between a legitimate governmental interest and the exaction; and
- The exaction is roughly proportionate, both in nature and extent, to the impact of the proposed development.



# Development Application Appeal

Applicant Information:		
Name:	Phone:	
Address:	City:	
Email:	State:	Zip:

Contact Person (Owner / Engineer):	NOTE:
Name:	Please include anyone who needs updates about the approval status of the project as a contact person. All items must be submitted and all fees paid by MONDAY at 12pm of the week you wish to have the project reviewed.
Email:	
Phone:	

Project Information:	
Name:	
Address:	

Fees:		
All Appeals:	Neighborhood Notice Fee	TBD
Appeal to Board of Adjust.:	Appeal to Board of Adjustment Fee	\$975
Appeal to Planning Comm.:	Appeal to Planning Commission Fee	\$1,212
Appeal to City Council:	Appeal to City Council Fee	\$1,324
Other Appeal Board:	Board of Appeals Fee	\$809
Total:		

Signature:	Office Use Only:	
	Application Date:	
	Date Paid:	
	Project ID Number:	
	Received By:	



# Orem City Contacts

If you have questions or concerns about the application or approval process please feel free to reach out to any of the staff members listed below. For general questions, please contact Planning/Zoning, for most specific questions contact Kody Potter or whomever you feel is in the department most applicable to your question.

NAME:	TITLE:	PHONE:	EMAIL:
<b>Planning/Zoning:</b>			
Cheryl Vargas	Associate Planner	801-229-7183	chvargas@orem.gov
Makayla Wagstaff	Associate Planner	801-229-7239	mkwagstaff@orem.gov
<b>Engineering:</b>			
Kody Potter	Engineer	801-724-3524	kpotter@orem.gov
John Dorny	Transportation Engineer	801-229-7508	jadorny@orem.gov
<b>Storm Water</b>			
Rick Sabey	Storm Water Section Manager	801-229-7545	rksabey@orem.gov
Chelsea Lindsey	Storm Water Program Manager	801-229-7574	cdlindsey@orem.gov
<b>Sewer:</b>			
Chad Johnson	Public Works Field Supervisor	801-229-7485	cnjohnson@orem.gov
Dylan Hanseen	Pretreatment Coordinator	801-229-7491	djhanseen@orem.gov
<b>Water:</b>			
Chris Clements	Public Works Project Manager	801-229-7559	cmclements@orem.gov
<b>Fire:</b>			
Derek Spencer	Fire Marshal	801-229-7147	dvspencer@orem.gov