Initial Steps Prior to Application

☐ Initial Review with City Planning and Engineering Staff
☐ Check the Street Connection Master Plan for required road connections, if applicable
☐ Hold a Neighborhood Meeting (if required)
☐ Provide written minutes of the Neighborhood Meeting to Staff

Subdivision Text

☐ Redline/strikeout of text change proposal or new text
☐ Narrative of the reason for the change

Zoning Text

☐ Redline/strikeout of text change proposal or new text
☐ Narrative of the reason for the change

Sign Text

☐ Redline/strikeout of text change proposal
☐ Narrative of the reason for the change

Rezone and/or General Plan Map and/or Text Amendment

☐ Map identifying the property proposed to be rezoned
☐ List of individuals notified of neighborhood meeting and roster of attendees.
☐ Minutes from neighborhood meeting
☐ Narrative of the reason to change the zone
☐ Concept plan of future development
☐ PD text, if applicable

City Contacts and Phone Numbers

Jason Bench, Planning Division Manager (801) 229-7238
Sam Kelly, City Engineer 229-7328
Grant Allen, Planner 229-7095
Rick Sabey, Storm Water 229-7545
Steve Johnson, Storm Water 229-7556
Paul Goodrich, Transportation Engineer 229-7320
Cliff Peterson, Engineering 229-7198
Loren Willes, Pre-treatment 229-7491
Bret Larsen, Fire Marshall 229-7323
Chris Clements, Backflow 229-7559
Jim Yeoman, Plans Examiner 229-7185

August 2017