



# Orem City Development Review Committee (DRC) Application Subdivision/Site Plan

Development Services Department 56 North State Street, Orem, Utah (801) 229-7183  
www.orem.org

| Applicant Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |              |            |             |
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| Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |              | Phone:     |             |
| Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |              | Email:     |             |
| City:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |              | State:     | Zip:        |
| Project Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |              |            |             |
| Project Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |              |            |             |
| Project Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |              |            |             |
| Request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Fees                                                                                 | Total        |            |             |
| Site Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$1,934+\$689 in PD 1, 4, 5,15 ,16, 21 or adjacent residential zone                  |              |            |             |
| Site Plan, Administrative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$644                                                                                |              |            |             |
| Preliminary Plat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$1388 + \$143 lot/unit                                                              |              |            |             |
| Final Plat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$943+ \$122 lot/unit + recording fees                                               |              |            |             |
| Preliminary PRD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$1873 + 193 lot/unit                                                                |              |            |             |
| Final Plat PRD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$917 + \$162 lot/unit + recording fees                                              |              |            |             |
| Vacation/Amendment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$856 + \$206 lot/unit + recording fees                                              |              |            |             |
| Lot Line Adjustment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$856 + \$206 lot/unit                                                               |              |            |             |
| Conversion to Condominium                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$1032 + \$86/unit, \$689 sign fee, \$30/unit inspection                             |              |            |             |
| Neighborhood Notice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | TBD at time of submittal, if needed                                                  |              |            |             |
| Public Notice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$100 each for PC and CC, if needed                                                  |              |            |             |
| Resubmittal Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$542 after three reviews                                                            |              |            |             |
| Long-Term Storm Mgmt. Plan Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$225.00 (Over 1 acre & up to four reviews) (Less than 1 acre, fee to be determined) |              |            |             |
| Total                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |              |            |             |
| Required Copies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |              |            |             |
| Two (2) full-size copies no larger than 24" x 36", one (1) 11" x 17" and a PDF and/or Word of all applicable drawings and plans. Files can be emailed to Cheryl Vargas at chvargas@orem.org or submitted on disc prior to the deadline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |              |            |             |
| General Notes, Signature, and Contact Person                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |              |            |             |
| <p><b><u>Planning Commission/City Council Meetings.</u></b> Once the Development Review Committee determines your application is complete and complies with all applicable City ordinances, it shall be forwarded to the Planning Commission if required, and City Council, if required. The City Council is the final approving authority of conditional use permits, appeals, City Code amendments, General Plan amendments, fence modifications, and site plans in the following zones: PD-1, PD-4, PD-5, PD-15, PD-16, and PD-21.</p> <p><b><u>Neighborhood Meeting.</u></b> The applicant shall hold a neighborhood meeting in accordance with City Code for the following requests: General Plan amendments, Zoning Ordinance amendments, commercial developments adjacent to a residential zone, all non-residential uses in a residential zone.</p> <p><b><u>DRC Application.</u></b> The DRC application must be complete at the time of submittal or it may not be accepted.</p> <p><b><u>Filing Fee Notice.</u></b> Applications filed after July 1 are subject to fee changes regardless of the fee listed on the application used at the time of submittal.</p> <p><b><u>Deadline.</u></b> The deadline for filing a DRC application is Monday noon for first review the following Thursday. In the case of a Monday holiday, the deadline is Tuesday at noon. Contact information to inquire about the status of an application: Kristina Haycock, 801-229-7095, Jason Bench, 801-229-7238; Kirby Snideman, 801-229-7055; Christian Kirkham, 801-229-7267.</p> |                                                                                      |              |            |             |
| <b>Applicant's Signature:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |              |            |             |
| Contact Person:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |              | Phone:     |             |
| Office Use Only                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |              |            |             |
| Date Filed:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Fees Paid:                                                                           | Received By: | Receipt #: | 14 Nov 2018 |

**Industrial Waste and Pretreatment Questionnaire**  
**Public Works Department - Industrial Pretreatment**  
**1797 West 1000 South, Orem, UT 84058**  
**801-229-7491**

Are you constructing on a building shell or requesting a subdivision plat at this time?  Yes  No

If you checked the “No” box, please fill out both Sections 1 and 2 below.

If you checked the “Yes” box, please fill out Section 1 only. However, this questionnaire shall be completed entirely in conjunction with the building permit at the time the interior of the shell is finished and prior to occupancy.

| <b>Section 1 – Required For All Applications</b>                                                                                                                                                                                                                                                                                                      |                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Business Information</b>                                                                                                                                                                                                                                                                                                                           |                                                                                                       |
| Business Name:                                                                                                                                                                                                                                                                                                                                        | Phone:                                                                                                |
| Business Address:                                                                                                                                                                                                                                                                                                                                     | Mailing Address:                                                                                      |
| City: <i>Orem</i>                                                                                                                                                                                                                                                                                                                                     | City: _____ State: _____                                                                              |
| Phone: _____                                                                                                                                                                                                                                                                                                                                          |                                                                                                       |
| Print signing official(s) name and title:                                                                                                                                                                                                                                                                                                             | Print contact official(s) name and title:                                                             |
| 1. _____                                                                                                                                                                                                                                                                                                                                              | 1. _____                                                                                              |
| 2. _____                                                                                                                                                                                                                                                                                                                                              | 2. _____                                                                                              |
| <b>Section 2 – Required For All Applications Where Final Use is Known</b>                                                                                                                                                                                                                                                                             |                                                                                                       |
| Standard Industrial Classification Code:                                                                                                                                                                                                                                                                                                              | MSDS shall be filed before business operations                                                        |
| Briefly describe manufacturing or service activities:                                                                                                                                                                                                                                                                                                 | List principal raw materials used:                                                                    |
|                                                                                                                                                                                                                                                                                                                                                       |                                                                                                       |
| List types of chemicals used:                                                                                                                                                                                                                                                                                                                         | List principal products or services of the business:                                                  |
|                                                                                                                                                                                                                                                                                                                                                       |                                                                                                       |
| # of employees: _____ Daycare # of students: _____                                                                                                                                                                                                                                                                                                    | If nursing or care facility, # of residents: _____                                                    |
| Type of discharge: <input type="checkbox"/> Batch <input type="checkbox"/> Continuous<br>Batch discharge is a controlled release of discharge.<br>Gallons of discharge per batch? _____<br># of batches in 24 hours? _____<br>Average continuous discharge in gallons/day? _____<br><input type="checkbox"/> Known <input type="checkbox"/> Estimated | Is production seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Explain if “Yes”: |

|                                                                                                                                                                                           |                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rain Water Sources:<br>Private wells gallons per day: _____<br>Orem culinary water gallons per day: _____<br>Lindon culinary water gallons per day: _____<br>Other gallons per day: _____ | Describe pretreatment equipment that will be utilized or installed, this may include interceptors, grease traps, flow meters, pH monitors, etc.:                |
| Water consumed and/or used in the facility:<br>Broiler feed gallons per day: _____<br>Sanitary gallons per day: _____<br>Other gallons per day: _____                                     | Cooling gallons per day: _____<br>Process gallons per day: _____<br>In product gallons per day: _____<br><br>Total gallons per day: _____                       |
| Average volume of water loss to:<br>Sanitary discharge gallons per day: _____<br>Waste hauler gallons per day: _____<br>Other gallons per day: _____                                      | Evaporation gallons per day: _____<br>Natural outlet gallons per day: _____<br>In product: _____<br><br>Total gallons per day: _____                            |
| Is process discharged to the City sewer system?<br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                                               | Is there a spill prevention or slug management plan for this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If so, please attach a copy. |

I am familiar with the information contained in this questionnaire and swear the information is true, complete, and accurate. If any of the answers to the questions contained in this questionnaire change, the business will immediately notify the City of Orem of the proposed changes. Notification does not constitute approval of the proposed changes.

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Date

If you have any questions, please contact Orem City Industrial Pretreatment at 801-229-7491. This questionnaire may be mailed to or dropped off at:

Business Licensing  
56 North State Street  
Orem, UT 84057

or

Industrial Pretreatment Coordinator  
1797 West 1000 South  
Orem, UT 84058

May 2015