

**CAMPAIGN FINANCIAL STATEMENT**

**2-3-4. Campaign Finance Disclosure.**

**A. Purpose and intent.** The purpose of this section is to comply with Section 10-3-208 of the Utah Code Annotated and to establish campaign financial disclosure requirements for candidates for elective office in the City of Orem.

**B. Definitions.**

**Contribution** means the receiving of money and nonmonetary contributions such as in-kind contributions and contributions of tangible things for a political purpose.

**Expenditure** means the spending or paying of money or nonmonetary items such as tangible things and in-kind payments for a political purpose made during the campaign period.

**Municipal primary election** means the election held in municipalities on the second Tuesday after the first Monday in the August before the Municipal general election.

**Municipal general election** means the election held in municipalities on the Tuesday after the first Monday in November of each odd-numbered year.

**C. Reporting.**

1. The City Recorder shall, at the time the candidate for municipal office files a declaration of candidacy and again fourteen (14) days before each municipal primary and municipal general election, notify the candidate in writing of:

a. the provisions of this ordinance governing the disclosure of campaign contributions and expenditures;

b. the dates when the candidate's campaign finance statement is required to be filed; and

c. the penalties that apply for failure to file a timely campaign statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.

2. A report is considered filed if it is received in the City Recorder's office no later than 5 p.m. on the date that it is due;

3. Each candidate for elected municipal office shall file a signed campaign financial statement with the City Recorder containing itemized and total campaign contributions and expenditures as outlined below:

**a. Candidates in the Municipal Primary Election.**

Candidates in the municipal primary election shall file a first campaign financial statement seven (7) days before the municipal primary election. The first campaign financial statement shall include contributions received and expenditures made up through and including ten (10) days before the municipal primary election.

**b. Candidates Eliminated at the Municipal Primary Election.** Candidates Eliminated at the Municipal Primary Election. Candidates who are eliminated at the municipal primary election shall file a campaign financial statement within the thirty (30) days after the municipal primary election. The post-primary election campaign financial statement shall include contributions received and

expenditures made from nine (9) days before the municipal primary election (all contributions received and expenditures made after the cutoff date for the first campaign financial statement filing period) until the date the candidate files the post-primary election financial statement.

**c. Candidates in the Municipal General Election.**

Candidates in the municipal general election shall file the following campaign financial statements:

(1) A second campaign financial statement shall be filed seven (7) days before the municipal general election. The second campaign financial statement shall include contributions received and expenditures made up through and including ten (10) days before the municipal general election.

(2) A third campaign financial statement shall be filed within the thirty (30) days following the municipal general election. The third campaign financial statement shall include contributions received and expenditures made from nine (9) days before the municipal general election (all contributions received and expenditures made after the cutoff date for the second campaign financial statement filing period) until the date the candidate files the third campaign financial statement.

(3) If the candidate receives contributions or makes expenditures after the date the candidate files the third campaign financial statement, the candidate shall file an additional campaign financial statement(s) within thirty (30) days of receiving the contribution or making the expenditure.

**4. Contents of Statement.** The campaign financial statement must include the following information:

a. For each contribution of more than \$50.00, the name of the donor of the contribution and the amount of the contribution.

b. An aggregate total of all contributions of \$50.00 or less received by the candidate.

c. For each expenditure for a political purpose made during the campaign period, the name of the recipient and the amount of the expenditure.

**D. Classification.** The signed campaign financial statement received by the City Recorder pursuant to this section shall be classified as a public record.

**E. Penalty.**

1. Any person who fails to comply with this Section is guilty of an infraction and upon conviction thereof shall be punished by a fine of not more than seven hundred fifty dollars (\$750.00). Each and every failure to file the required campaign financial statement shall constitute a separate offense.

2. In addition to the penalty imposed in E(1), if a candidate fails to file a campaign finance statement before a municipal primary or general election by the deadlines specified above, the candidate's name shall be removed from the ballot pursuant to State law.

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FILING PERIOD  
NAME OF CANDIDATE  
ADDRESS  
NAME OF OFFICE

Orem, UT 840\_\_\_\_\_

- 1. Total Contributions of donors who gave more than \$50.00
- 2. Aggregate total of contributions of \$50.00 or less
- 3. In-Kind Contributions
- 4. Total campaign expenditures for this filing

Date

Signature

<b>Type of Report</b>	
(check appropriate box)	
<input type="checkbox"/>	Seven days preceding Primary
<input type="checkbox"/>	Final for candidates eliminated in Primary (due 30 days after election)
<input type="checkbox"/>	Seven days preceding General Election
<input type="checkbox"/>	Final for candidates successful in General Election (due 30 days after)
<input type="checkbox"/>	Additional filing
<input type="checkbox"/>	Is this an amendment?
<input type="radio"/>	Yes, Date of Report
<input type="radio"/>	No



