

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The following document is the 2017 Annual Action Plan for the City of Orem. This plan has been prepared to assist the City in the coordination of resources and planning efforts and to measurements of the Consolidated Planning rule which calls for comprehensive planning for the following HUD-funded programs. Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

The City of Orem receives an annual allocation of CDBG funding. This funding is provided for community benefit by the Department of Housing and Urban Development (HUD). Orem is considered by HUD to be an entitlement community in the CDBG program because it has a population greater than 50,000 residents. Entitlement communities receive their federal funding directly from HUD program income and execute projects and activities to spend that funding to the greatest local benefit. The CDBG program is designed to assist municipalities in their efforts to improve living conditions for low- and moderate-income residents. Each eligible activity must meet at least one of the objectives established by HUD. According to HUD, activities must benefit low- and moderate-income (LMI) persons, prevent or eliminate slums and blight, or address an urgent community need. Currently, all of the City of Orem's CDBG activities fall within the first category of benefitting LMI persons. Although there are areas and neighborhoods in decline within the City of Orem, these areas have not officially been designated as slums or blight. The City has not had urgent community needs that required the use of CDBG funds in the past, but if a natural disaster or other emergency situation arises, CDBG funding would be considered for mitigation efforts.

While the City of Orem actively participates in the coordination of other federal-funding processes, this report will only be able to address limited aspects of the following programs: HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The City of Provo, Utah, is the lead agency for the Utah Valley Consortium of Cities and Counties (UVCCC), the local administrator of HOME funding. Orem is an active participant in the UVCC, and HOME resources which will be discussed in this plan. Additional details of the consortium's intended use of HOME funding can be found in Provo's planning and reporting documents. The City of

Orem has no direct access to ESG or HOPWA funding, so the majority of details regarding those programs can be found in the reporting documents of other agencies.

The programs and activities in this plan are designed to support the following HUD priorities:

- Promote decent affordable housing - increase Energy Star awareness, opportunities, and participation
- Strengthen the community
- Ensure equal opportunity in housing
- Embrace high standards of ethics, management, and accountability
- Promote participation of Faith-Based Community Organizations

With CDBG, the City of Orem has been able to increase both the quality and availability of local services to LMI residents and provide other programs and projects to enhance to quality of life in LMI households and neighborhoods.

2. **Summarize the objectives and outcomes identified in the Plan**

The City of Orem has 4 main goals that they will focus on over the coming year. Below are those goals along with a brief description:

- 1) Economic Development Opportunities - The City of Orem hopes to continue making investments into areas where the return will be measured in jobs and educational opportunities for our residents.
- 2) Public Facilities and Infrastructure Improvements - The City of Orem plans to continue making infrastructure improvements to improve the quality of life for our residents. The focus for the coming years is neighborhood park improvements to show LMI neighborhoods that the City is interested and willing to commit to the future of their neighborhood.
- 3) Public Services - The City of Orem continues to allocate the allowed amount (15%) to organizations that provide critical services to our low to moderate-income residents.
- 4) Efficient Oversight - The City of Orem continues to look for opportunities to improve the efficiency of its programs and ensure that as much money as possible gets to the end users of the funds. This year the City will move its housing rehabilitation program from an in-house program to a program administrated by the Habitat for Humanity of Utah County. This will allow the resources to go further as they are able to leverage volunteer resources.

There continues to be concerns from residents about the price of housing, specifically rental units, in our community. While we feel that the increase in units will help bring the market down, we continue to be mindful and look for opportunities to help those that are unable to provide for their needs when paying market-rate housing. The elected officials of both ours and other communities have engaged in conversations recently about how this problem is addressed. State legislators are beginning to put pressure on municipalities to increase affordable housing with the possible “punishment” being shared revenue withholding.

The State of Utah has seen a healthy decrease in the amount of homeless in the State. Very few of those that are homeless are chronically homeless. While that is encouraging, we will continue to work with the Continuum of Care to find ways to eliminate homelessness.

3. Evaluation of past performance

Over the past year we have seen significant interest in our business revolving loan program. Much of this has come from increased marketing of the program but also people’s willingness to pursue entrepreneurial opportunities. After going with years with an occasional loan, this year we will likely complete three different loans totaling more than \$200,000.

In regards to City projects, the City of Orem has shifted gears a little bit in how they spent money on infrastructure. In the past we have saved the money up over the course of a number of years and made sidewalk/street improvements. While this was important, we feel we can make more meaningful investments in neighborhoods. We have parks in some of these neighborhoods that are falling into disrepair. We believe that upgrades to these community parks will send a message about the City’s interest in their future. We were also able to target our senior friendship center for a new HVAC system. The Orem Senior Friendship Center is the social gathering place for many of our seniors which contribute heavily to their social well-being.

Over the last year we successfully outsourced our housing rehabilitation program to the Habitat for Humanity of Utah County. This has been a positive for the CDBG program and our community. The Habitat for Humanity has leveraged CDBG money to receive thousands of dollars in donated labor and material. This is allowing the CDBG dollars to be stretched further.

Two years ago we completed a community needs survey which asked what types of public services should be a priority in funding. In the coming years we will use that survey data to help our citizen commission better understand what the community feels are the needs.

Last year we invested in training which has helped us improve our administration of the program. We believe we are making significant strides and continue to identify additional opportunities to improve our administration.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In accordance with the City of Orem's Citizen Participation Plan, input on the 2017 Annual Action Plan was requested from all community residents, particularly those who fall within HUD's low- and moderate-income guidelines and those who have special needs for housing and/or services.

The City of Orem relies heavily on the input of a group of citizen volunteers known as the CDBG Citizen Advisory Commission (CAC). The CAC consists of seven Orem residents who are appointed by the City Council to represent various interests, walks of life, and geographic locations in Orem. Each member of the CAC serves a two-year term, and he or she can be re-appointed to serve a subsequent two-year term.

2016-2017 CDBG Citizen Advisory Commission

- Ginny Ball, Chairwoman
- Brayden Santo
- Russ Bird
- Vickie Johnson
- Thomas Walsh
- Chris Bennett
- Ken Ransom

Every year, the CAC reviews all requests for use of CDBG funding and provides input regarding issues such as:

- Housing
- Homelessness
- Poverty
- Wages/Employment
- Special Needs Populations
- Community Trends, Priorities, Problems
- Educational Needs

- Neighborhood Concerns
- Health and Welfare
- Transportation
- Multi-Cultural Issues

During 2017 the CAC held public meetings on: January 12, January 26, February 9, and March 2.

A comment period for the Annual Action Plan was opened after the CDBG information was presented to the City Council. Citizens were encouraged to review the Action Plan and to make comments regarding the proposed information, strategies, objectives, and goals. Our Citizen Participation calls for two public hearings for the Action Plan. The first public hearing was held on March 28, 2017. The second public hearing was scheduled for May 9, 2017. A legal notice was published, and the comment period for the Action Plan was opened during the 40 days between March 28th & May 9th.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were three public comments made on the annual action plan:

1) Rocky Mountain University of Health Professionals expressed their excitement to begin serving Orem patients. Recently that began taking over services for MS patients, many of whom are unable to pay.

2) The Habitat for Humanity discussed the successes they have seen in taking over the housing rehabilitation program. In the past they have focused on new home construction, but with the cost of land skyrocketing that has made it difficult. They look forward to continue serving by proving better living conditions for Orem residents.

3) Community Action Services expressed their support of the CDBG program by discussing the children that are able to receive proper nutrition through the “nutrition packs” distributed by teachers at the end of each week.

6. Summary of comments or views not accepted and the reasons for not accepting them

All Comments were accepted.

7. Summary

The City of Orem is grateful to be a recipient of CDBG funding. This funding has made a significant impact in our community and we anticipate using it to make further impacts. Many of our residents rely on this funding to allow them access to basic healthcare, food and other necessities of life. We are lucky to have such a generous community that often provides these services at significant discounts to allow more people to take advantage of their services. The infrastructure in our community is also aging. There are housing rehabilitation needs and infrastructure needs that will need to be met to allow our residents to enjoy a great quality of life. Over the coming year we hope to complete necessary projects in our community that will enhance and improve the quality of life of our wonderful citizens.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		City of Orem
HOME Administrator		City of Provo

Table 1 – Responsible Agencies

Narrative

Orem takes the lead on administering our program.

Consolidated Plan Public Contact Information

Steven M. Downs, Assistant to the City Manager; City of Orem 56 N. State St. Orem, UT 84057 Tel. (801) 229-7115; smdowns@orem.org

Jennifer Sisoutham, Economic Development City of Orem 56 N. State St. Orem, UT 84057 Tel. (801) 229-7171; jsisoutham@orem.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Annually we communicate with recipients of CDBG funding to discuss how we can improve. Below is a summary of our interactions.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In preparing the Plan, the City consulted with various organizations located in Utah County that provide services to the residents of Orem. In many instances, these consultations are part of on-going interactions between City and the agency or group described.

As a part of this process the City of Orem reached out to every organization that either receives funding from the City CDBG or works closely with the City to provide services to low to moderate-income individuals/families in our community. Our focus was a digital engagement as in the past traditional open houses have proven very ineffective. As we meet with these organizations in the future we will have a better opportunity to turn their feedback into concrete ideas that can be implemented in our community.

One of the outcomes from our engagement with the service providers in our community is collaboration between Orem City and the non-profit organizations to help make people aware of the services being provided. The City of Orem has a significant digital following through Facebook, Emailed Newsletter, Instagram, etc. and we feel that our following can be a resource to other organizations.

In addition to the digital outreach we did hold two public hearings regarding the consolidated plan. We provided copies of the consolidated plan to organizations beforehand so they could look it over and ask any questions.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Orem is a participant in the Mountainland Region Continuum of Care. Led by the United Way of Utah County, this organized body of local jurisdictions, government agencies, local non-profit organizations, faith-based organizations, and others seeks to maximize resources, prevent duplication of services, and provide unified, consistent planning for the area. The vision of the Continuum of Care is to

provide decent, safe and affordable housing and effective support services to homeless and near homeless families and individuals—including initial stabilization, transitional housing, permanent housing, and independence from government assistance.

In January 2017 the Continuum of Care led the efforts on a point in time count. Approximately 70 volunteers participated in outreach to find the homeless, many of whom were interested and engaged. The Continuum advertised the event on the Provo Mayor's blog and the United Way blog and Facebook page. Communication Action Services sent email invitations to their volunteers and an article ran in the Daily Herald (our local newspaper). +

The City of Orem also sits on a review subcommittee for the Continuum of Care. This subcommittee is made up of individuals in the community who have interest in the Continuum of Care process but are not an application for the funding cycle of HUD's NOFA. This committee uses CoC established criteria to thoroughly review and score applications to assure accurate strong applications in response to identified community and HUD gaps and needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Orem has no direct access to ESG or HOPWA funding, so the details regarding those programs can be found in the reporting documents of other agencies.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	OREM LITERACY CENTER
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Orem Literacy Center received a survey from the City of Orem. Our feedback from the Orem Literacy Center will cause us to look at the after-school programs that are being offered in our community. Many of the programs offered at "market" price are out of the price range for low-income families.
2	Agency/Group/Organization	MOUNTAINLANDS COMMUNITY HEALTH CENTER
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Overall
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mountainlands Community Health Center received a survey from the City of Orem. Our feedback from the Mountainlands Community Health will ensure that we keep access to healthcare as a priority as we fund the City of Orem's CDBG grantee requests and also as we sit on other boards which allocate different funding sources.
3	Agency/Group/Organization	COMMUNITY ACTION
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
4	Agency/Group/Organization	PEOPLE HELPING PEOPLE
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	People Helping People received a survey from the City of Orem. Our feedback from the People Helping People helps us focus specifically on low-income and minority women. Some of the concerns that need to be addressed are affordable daycare, community support for working women, and helping women to receive the proper education to gain adequate employment.
5	Agency/Group/Organization	FRIENDS OF UTAH COUNTY CHILDREN'S JUSTICE CENTER
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	Overall

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Friends of the Utah County Children's Justice Center received a survey from the City of Orem. Our feedback from the Friends of the Utah County Children's Justice Center will help us focus specifically substance abuse programs available and advertised in our community. Children that are being affected by parental substance abuse are suffering.
6	Agency/Group/Organization	FRIENDS OF THE COALITION DBA FOOD AND CARE COALITION
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Friends of the Coalition received a survey from the City of Orem. Our feedback from the Friends of the Coalition will help us focus specifically on affordable housing in our community.
7	Agency/Group/Organization	PROJECT READ
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Project Read received a survey from the City of Orem. Our feedback from Project Read will help us educate our public on the resources that are available in our community related to educational services.
8	Agency/Group/Organization	FAMILY SUPPORT AND TREATMENT CENTER
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Overall
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Family Support & Treatment Center received a survey from the City of Orem. Our feedback from the Family Support & Treatment Center will help us make mental health a bigger priority in the future. This is a growing trend among our respondents and the citizens in our community needs survey.
9	Agency/Group/Organization	RECREATION AND HABILITATION SERVICES
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Recreation and Habilitation Services received a survey from the City of Orem. Our feedback from RAH will help us focus on the recreational needs of those with disabilities, including some of our City facilities.
10	Agency/Group/Organization	ROCKY MOUNTAIN UNIVERSITY OF HEALTH PROFESSIONALS FOUNDATION
	Agency/Group/Organization Type	Services-Health

	What section of the Plan was addressed by Consultation?	Overall
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	We met with Rocky Mountain University as this is their first time requesting funding. We learned better about the unmet needs in our community and about their recent acquisition of MS treatment.

Identify any Agency Types not consulted and provide rationale for not consulting

We sent the Mountainland Association of Governments for a consultation survey and did not receive any feedback.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

In order to ensure maximum participation in the Consolidated Plan process among all populations and special needs groups and to ensure that their issues and concerns are adequately addressed, the City developed a Citizen Participation Plan (CPP) in conjunction with this Plan. The CPP includes information about public hearings, how to contact the City via the website, email, or phone, and how the City will respond to questions/complaints. A full copy is available upon request from the City or from its website (orem.org/cdbg).

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

During the five-year Plan period, the City expects to receive approximately \$600,000 million annually in CDBG funding, for a five-year total of \$3 million. CDBG funds are used by the City for public services, housing activities, infrastructure improvements, and administrative costs. The City of Orem hopes to fund public service organizations that can leverage our contributions to receive other contributions from both private and public organizations. We also plan to leverage federal funds to gain other funding in order to make needed improvements in some of our Imi neighborhoods.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	637,316	15,000	300,000	952,316	1,800,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The federal funds dedicate to our public service organizations is often used to solicit additional grants from other public and private organizations. The City of Orem will utilize additional resources to carry out projects identified in our public infrastructure needs. For example, the City of Orem is planning to make significant improvements to a neighborhood park in a Imi area utilizing a significant match from local funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City already owns the land needed for park improvements.

Discussion

The City of Orem will continue to leverage the funds they receive to gain the highest impact. A citizens survey has been done to allow us an idea of what the public feels are the biggest priorities in our community.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services to Low & Moderate Income Families	2015	2019	Non-Housing Community Development		Infrastructure Affordable Housing	CDBG: \$90,750	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Homeowner Housing Rehabilitated: 15 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 500 Household Housing Unit
2	Public Facilities and Improvements	2015	2019			Infrastructure Affordable Housing	CDBG: \$324,556	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Homeowner Housing Rehabilitated: 15 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 500 Household Housing Unit
3	Economic Development	2015	2019	Non-Housing Community Development		Non-housing Community Development	CDBG: \$105,000	Jobs created/retained: 90 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Efficient Oversight and Operations of CDBG Program	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Infrastructure Non-housing Community Development Affordable Housing Homelessness	CDBG: \$103,000	

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Public Services to Low & Moderate Income Families
	Goal Description	We work with non-profit organizations to identify the needs in the community and provide funding to help meet those needs
2	Goal Name	Public Facilities and Improvements
	Goal Description	We are always looking for areas within the City that we can improve, which in turns improves the neighborhoods and citizens in Orem.
3	Goal Name	Economic Development
	Goal Description	We want to utilize funding to bring new jobs to our community and improve the economic opportunities of Orem's most vulnerable individuals and families

4	Goal Name	Efficient Oversight and Operations of CDBG Program
	Goal Description	It is our desire to effectively administer the CDBG program so that tax dollars are being used efficiently.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

As discussed in Sections AP-15 and AP-20, the City has identified six goals to address housing and community development needs between Fiscal Year 2015 and 2020. On an annual basis, the City will try to achieve as many of these goals as feasible. Below are the proposed 2015/2016 projects, also known as programs or activities. Wherever possible the City has identified specific projects. Projects selected throughout the course of the program year that have not been identified fall under projects 1 through 8 which are broad funding categories and align with the goals discussed in AP-15, AP-20, and in the Consolidated Plan.

#	Project Name
1	Business Revolving Loan Fund
2	Public works project
3	Section 108 Loan Repayment
4	CDBG Administration
6	Code Enforcement
7	Habitat for Humanity
8	Utah County 4-H
10	Recreation and Habilitation (RAH)
11	Project Read
12	Parent Education Resource Center (PERC)
13	Mountainland Community Health Center
14	Orem Literacy Resources
15	Kids on the Move
17	Family Support and Treatment Center
18	Food and Care Coalition
19	Center for Women and Children in Crisis (CWCIC)
20	Community Health Connect
21	Children's Justice Center
22	Community Action Services and Food Bank
24	People Helping People
25	Rocky Mountain University of Health Professionals
26	House of Hope

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In 2015 we conducted a survey with our citizens to talk about allocation needs. That, along with each organization's ability to deliver, largely determined where the money was allocated.

AP-38 Project Summary

Project Summary Information

1	Project Name	Business Revolving Loan Fund
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$0
	Description	Proceeds from the Business Revolving Loan Fund for the start up and expansion for-profit entities for the purpose of creating and/or retaining jobs. No new money is being requested, we will continue to use the fund balance.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This will impact businesses and create jobs. We hope to be able to serve 4 businesses.
	Location Description	These loans may be given anywhere in the City.
Planned Activities	Provide low-interest loans to growing businesses that plan to hire additional employees and plan to continue operations within our community. We continue to reach out and try to market our program, but we haven't had much interest.	
2	Project Name	Public Works Project

	Target Area	Geneva or Sharon Neighborhoods
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Infrastructure
	Funding	CDBG: \$324,556
	Description	Park improvements in our community.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1000-2000 lmi families.
	Location Description	We have identified needed areas in the community, but we haven't decided yet which areas will be addressed first. Often times we line this up with other improvements being completed in the area (water lines, sewer lines, road improvements, etc.).
	Planned Activities	Invest in new park infrastructure.
3	Project Name	Section 108 Loan Repayment
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$105,000
	Description	Provides scheduled repayment for Section 108 loan.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	The 90 jobs created should continued to benefit families in the community.
	Location Description	The businesses that have been helped are loacted along University Parkway and State Street in Orem.
	Planned Activities	The City of Orem is now making debt payments on an economic development-related loan of approximately \$1.2 million
4	Project Name	CDBG Administration
	Target Area	
	Goals Supported	Efficient Oversight and Operations of CDBG Program
	Needs Addressed	Infrastructure Non-housing Community Development Affordable Housing Homelessness
	Funding	CDBG: \$115,000
	Description	Administrative costs related to CDBG.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide

	Planned Activities	Administer the CDBG program to ensure that funds are being used to serve the need identified in the application of the various subrecipients. Training in Denver will also be attended to better learn the administration of the program.
5	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Public Facilities and Improvements
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$130,000
	Description	This program responds to problems and provides a pro-active approach to preventing future problems in neighborhoods. Officers provide extra support in census-determined low- income and moderate- income neighborhoods.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	500 properties will be attended to through our program. This will have significant impacts throughout the entire neighborhood.
	Location Description	City-Wide (CDBG-qualifying neighborhoods)
	Planned Activities	Provide Code Enforcement services in income-qualified neighborhoods.
6	Project Name	Habitat for Humanity
	Target Area	
	Goals Supported	Public Facilities and Improvements

	Needs Addressed	Affordable Housing
	Funding	CDBG: \$185,000
	Description	Provide housing rehabilitation services to lmi households through Habitat for Humanity. No new money is being requested, just the use of unspent funding from previous years.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	We anticipate serving 20 homes within our community.
	Location Description	Homeowners throughout the community
	Planned Activities	Habitat for Humanity is proposing to utilize \$185,000 of Orem CDBG funding for a housing rehabilitation program that will benefit LMI owner-occupied households. They have now taken over this program completely. Habitat has indicated that it will leverage CDBG funds through a variety of donations of both funds and materials. Volunteer labor will also be donated.
7	Project Name	Utah County 4-H
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$1,750
	Description	CDBG funds will be used to purchase supplies and cover other expenses for an after school program for disadvantaged youth at Orem schools.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	100 LMI families will have their youth benefit from these programs.
	Location Description	The 4-H club is located at Orem Junior High.
	Planned Activities	Benefit 90-100 lmi individuals teaching new skills that they choose and enjoy (computer programming, health cooking, fitness clubs, etc.). There will also be 30 minutes to work on homework with an adult able to help when needed.
8	Project Name	Recreation and Habilitation (RAH)
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$7,500
	Description	CDBG funds will be used to pay for staff to provide opportunities to individuals with disabilities who are acquiring life skills to become more independent.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	30 disabled adults
	Location Description	The activities take place throughout Utah County.
Planned Activities	Provide educational/recreational services to disabled adults	

9	Project Name	Project Read
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$3,500
	Description	CDBG Funds will be used to pay for staff and materials to establish a tutoring lab to assist individuals who are acquiring literacy skills.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	45 LMI families.
	Location Description	The organization is based in the Provo Library, but they have lessons throughout the community.
	Planned Activities	Expand literacy lab by June of 2016 to increase the intensity of services offered to more students. 15% increase in the number of students Project Read serves by June 2016.
10	Project Name	Parent Education Resource Center (PERC)
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$2,000
	Description	CDBG funds will be used to pay for materials for a library of educational materials available for checkout.

	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1000 families.
	Location Description	The Orem Public Library.
	Planned Activities	Money will be used to purchase new educational items, repair and replace damaged items, and some operating expenses.
11	Project Name	Mountainland Community Health Center
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$4,500
	Description	CDBG funds will be used to pay healthcare services for low-income individuals and families.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	45 lmi families
	Location Description	The facility is located in Provo at 589 S. Street.
	Planned Activities	Provide Orem residents service and allow them access to primary medical, dental, pharmacy and mental health care.

12	Project Name	Kids on the Move
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$5,000
	Description	CDBG Funds will be used to pay for staff to provide assistant and training to families seeking health services for disabled children.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	25 lmi families.
	Location Description	City-wide
	Planned Activities	The services provided by KOTM include: accessible healthcare for children that don't have a primary care physician, weekly home visits from trained family educators, quarterly health classes for parents to learn about immunizations, well-child exams, hand washing and home sanitation, etc.
14	Project Name	Family Support and Treatment Center
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$11,000

	Description	CDBG funds will be used to pay for therapy services for children who are victims of abuse.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	50 lmi families
	Location Description	The facility is located in Orem at 1255 N. 1200 W.
	Planned Activities	Activities include therapeutic treatment services to Orem residents that are victims of child abuse. Services are to those that are LMI but are ineligible for Medicaid.
15	Project Name	Food and Care Coalition
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development Homelessness
	Funding	CDBG: \$7,000
	Description	CDBG funds will be used to pay for staff to prepare hot meals for homeless and low-income individuals.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	2700 lmi and homeless families
	Location Description	The facility is located in Provo at 299 E 900 S in Provo.

	Planned Activities	Activities include serving nutritious and well-balanced meals on a daily basis.
16	Project Name	Center for Women and Children in Crisis (CWCIC)
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$10,000
	Description	CDBG funds will be used to pay for night managers who work at the shelter for victims of domestic abuse.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	43 lmi households
	Location Description	This facility is in Provo, but their location remains unlisted to protect the residents.
	Planned Activities	Services include: volunteer recruitment, crisis hotline for callers from the community, sheltering services for up to 25 people at at time, meals, clothing, help creating a self-sufficiency plan.
17	Project Name	Community Health Connect
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$4,000

	Description	CDBG fund will be used to pay for staff to act as care coordinators to help individuals living at 150% of the poverty level or below obtain access to health and dental services.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	We estimate 640 lmi persons.
	Location Description	The facility is located in Provo at 591 S. State St.
	Planned Activities	Services include: coordinating appointments with volunteer doctors, dentists, and midlevel providers; educate patients in terms of health services and associated billing issues; educate patients about navigating the local health system.
18	Project Name	Children's Justice Center
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$13,000
	Description	CDBG funds will be used to pay for therapy services for children who are victims of abuse.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	60 lmi families

	Location Description	This is located at 315 S. 100 E and is shared with the Utah County offices.
	Planned Activities	comm
19	Project Name	Community Action Services and Food Bank
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$12,500
	Description	CDBG funds will be used to pay for take-home backpack meals program for low-income youth.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1400 lmi households
	Location Description	The facility is located at 815 S. Freedom Blvd. #100
	Planned Activities	Activities includ providing emergency/supplemental food to families.
	20	Project Name
Target Area		
Goals Supported		Public Services to Low & Moderate Income Families
Needs Addressed		Non-housing Community Development
Funding		CDBG: \$5,000

	Description	CDBG funds will be used to help women gain employment and teach them to learn a living wage
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	30 lmi families
	Location Description	Their services take place at the offices of the Boy Scouts of America located at 748 N. 1340 W. in Orem.
	Planned Activities	Services will include: employment counseling, job interview skills, a monthly networking group to support them in their job search, resume building and job search plan.
21	Project Name	Rocky Mountain University of Health Professionals
	Target Area	
	Goals Supported	Public Services to Low & Moderate Income Families
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$4,000
	Description	RMUofHP performs physical therapy for low-moderate income individuals.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	20 lmi families.
	Location Description	Provo, UT Clinic located at 122 E 1700 S.

	Planned Activities	Provide physical therapy to uninsured and underserved citizens of Orem through their Community Rehabilitation Clinic.
22	Project Name	House of Hope
	Target Area	
	Goals Supported	Public Facilities & Improvements
	Needs Addressed	Playground at the facility is in disrepair
	Funding	CDBG: \$2,000
	Description	House of Hope provides services for victims of abuse. The playground onsite needs repair.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	75 lmi families
	Location Description	House of Hope; Utah County Facility
	Planned Activities	Utilize money from the City of Orem to leverage additional funds. The funds will be used to purchase and install a professional playground structure.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The funds that are allocated to the City are available citywide with no priority assigned to geographic regions. Instead funds are allocated to organizations that provide low-income households with housing and supportive services.

On an annual basis, the City prioritizes the use of its CDBG funding for improvements within neighborhoods (including preservation and conservation) that serve low-income households and to organizations that provide essential public services in our community.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

One of the primary obstacles to meeting underserved needs of residents is the availability of funding. While the City actively seeks additional funding opportunities and will continue to do so, its ability to address underserved needs depends largely on the availability of additional resources.

Actions planned to address obstacles to meeting underserved needs

As stated throughout the Plan, housing is considered a high priority. Accordingly, the City prioritizes the use of its CDBG funding for the preservation and conservation of housing that serve low-income households and to addressing homelessness. We continue to work with the Utah County Housing Authority.

In the coming year the City of Orem is doing a total revamp of its moderate and low-income housing plan that is required by the State of Utah. Within this plan will be input and information from stakeholders such as neighborhoods, developers, elected officials, non-profit organization, and others. We can then build a roadmap to help facilitate additional affordable housing coming into our community.

Actions planned to foster and maintain affordable housing

As stated throughout the Plan, housing is considered a high priority. Accordingly, the City prioritizes the use of its CDBG funding for the preservation and conservation of housing that serve low-income households and to addressing homelessness. We continue to work with the Utah County Housing Authority.

In the coming year the City of Orem is doing a total revamp of its moderate and low-income housing plan that is required by the State of Utah. Within this plan will be input and information from stakeholders such as neighborhoods, developers, elected officials, non-profit organization, and others. We can then build a roadmap to help facilitate additional affordable housing coming into our community.

Actions planned to reduce lead-based paint hazards

While the public housing in Orem has been evaluated and remedied for lead hazards, there are still many private residences that contain lead hazards. The City of Orem has approximately 13,602 housing units that could potentially contain lead-based paint hazards.

Housing Built Prior to 1940: 522 units
Housing Built between 1940-59: 3,292 units
Housing Built between 1960-79: 9,788

To reduce the risk of lead-poisoning in Orem households, the City plans to continue an ongoing educational campaign regarding lead hazards, symptoms of lead poisoning, and preventative measures. Additionally, grants and low-interest loans to assist with the mitigation or removal of lead hazards are available through the CNS Office's Housing Rehab Program. All potential rehab properties are evaluated for lead hazards, and where necessary, lead-safe work practices are employed.

The City of Orem also provides information about services by other agencies and local non-profit organizations.

Actions planned to reduce the number of poverty-level families

The City hopes to reduce the number of poverty-level individuals and families by targeting CDBG funds to related services that foster self-sufficiency.

Actions planned to develop institutional structure

As the City of Orem has recently restructured and restaffed their CDBG program we are working towards obtaining the necessary training to ensure that we are providing the best services possible to the residents of Orem that rely so heavily on this type of funding.

Actions planned to enhance coordination between public and private housing and social service agencies

The City relies on private non-profit organizations as well as for-profit developers to build and acquire, develop, and rehabilitate affordable units. The City of Orem will continue to work closely with these entities to ensure that each year as many new, affordable units are produced as possible.

The City also relies on the non-profit service sector to provide emergency shelter. The City will continue to support these organizations and their activities.

We are also partnering in our communication efforts to help get information and resources about various services to our public.

Discussion

The City continues to look for ways to improve the operations and impact of the Community Development Block Grant Program. There are political and other challenges that get in the way of some

of the improvements, but we are committed to doing our best to work through those challenges and improve the lives of our most vulnerable population.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Orem is dedicated to meeting the requirements set forth by HUD.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	30,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

