



REVIEW 1 DATE: _____
REVIEW 2 DATE: _____
REVIEW 3 DATE: _____
ACCEPTED DATE: _____

SWPPP Review

DEVELOPMENT NAME: _____

The attached document is a list of review criteria for Storm Water Pollution Prevention Plans (SWPPPs). Each submittal to the SWPPP Coordinator must include:

- The Land Disturbance Permit (LDP)
- A completed SWPPP including all appendix items using the *Utah SWPPP Template*
- A legible site map(s).

The SWPPP Reviewer is responsible for verifying that each section of the SWPPP is complete, accurate, and specific to the project. The City may require more information based on site specific conditions.

*A copy of this checklist must accompany the SWPPP with all subsequent reviews. The City will not accept SWPPPs for review without this signed checklist.

Review notes:

For additional information: See the EPA's guidance in *Developing Your Storm Water Pollution Prevention Plan (SWPPP Guide)*.

SWPPP Reviewer: Check if Completed, Highlight missing or insufficient information and note the discrepancy if any.

Section 1	Storm Water Team		Complete	N/A
	Section 1.1 of the SWPPP must identify persons responsible (by name, position, and contact info) for SWPPP compliance. The document must identify the person's responsibilities, qualifications, and training. Includes personnel responsible for:			
	Design, installation, maintenance, and/or repair of storm water controls			
	Conducting inspections			
	Taking corrective action(s)			
	Application and storage of treatment chemicals (if applicable)			
HIGHLIGHT NOTE:				

Section 2	Nature of Construction Activities		Complete	N/A
	Section 2 of the SWPPP looks at the scope of the project, the phases, and describes what should be included on the site map. (Attached in the appendix)			
	Lot size and construction area to be disturbed have been verified			
	Phases, support activities, and time frames for construction			
	HIGHLIGHT NOTE:			

Section 3	Water Quality		Complete	N/A
	Section 3 of the SWPPP must identify where water from the construction site discharges to and the condition of the receiving water or storm drain system.			
	SWPPP Preparer has identified which MS4 they discharge to if any			
	Receiving water is named and accurately categorized/described			
	Impaired surface water (if applicable) precautionary measures			
	High quality water (if applicable) precautionary measures			
HIGHLIGHT NOTE:				

Section 4	Potential Sources of Pollution		Complete	N/A
	Section 4 of the SWPPP lists pollutant generating activities, sources of sediment, and the location of those on site. Some non-storm water discharges are allowed, though must be noted if expected.			
	Potential sources of pollution table is complete			
	Non-storm water discharges are identified and mitigation noted			
	Dewatering is addressed			
	If surface waters within 50' of project, natural buffers/sediment controls listed			
HIGHLIGHT NOTE:				

Section 5	Erosion & Sediment Controls - BMPs	Complete	N/A
	Section 5 of the SWPPP identifies and briefly describes BMPs used to control erosion and sediment throughout construction. Complex BMPs may be described in Appendix H.		
	List of erosion and sediment BMPs is comprehensive, site specific, and complete		
	If a linear project, exemptions to perimeter controls may apply and is addressed		
	Plans for final stabilization is described including type and implementation schedule		
HIGHLIGHT NOTE:			

Section 6	Pollution Prevention Controls - BMPs	Complete	N/A
	Section 6 of the SWPPP outlines spill prevention and response procedures including how to clean up and/or report a spill. Complex BMPs may be described in Appendix H.		
	Person responsible for detection and response to spills is identified		
	Pollution prevention BMPs are listed, described, and site specific		
HIGHLIGHT NOTE:			

Section 7	Special Conditions	Complete	N/A
	Section 7 of the SWPPP provides a few potential conditions that must be included in the SWPPP. Emergency projects, injection wells, chemical treatment		
	Any special conditions required to be addressed have been outlined		
HIGHLIGHT NOTE:			

Section 8	Inspections & Corrective Actions	Complete	N/A
	Section 8 of the SWPPP outlines site inspection frequency, how corrective actions will be logged, and if delegation of authority is used.		
	Selected inspection frequency is appropriate given site conditions and location		
HIGHLIGHT NOTE:			

Section 9	Recordkeeping	Complete	N/A
	Section 9 of the SWPPP lists what records must be accessible on site for inspectors. It also provides a <i>Log of Changes to the SWPPP</i> template.		
	Plans are in place to make SWPPP documents accessible on site and template is used		
HIGHLIGHT NOTE:			

Section 10 & 11	Certifications	Complete	N/A
	Section 10 and 11 of the SWPPP provides language and signature line for the owner, general contractor, and the SWPPP preparer to declare that the SWPPP is correct and is a legal document punishable by law.		
	Owner and Contractor have signed AND dated		
	SWPPP Preparer has signed, dated, and included qualifications if applicable (<5 acres)		
HIGHLIGHT NOTE:			

Appendix	SWPPP Appendices	Complete	N/A
	The SWPPP Appendix should include all of the items listed in the order provided in the <i>Utah SWPPP Template</i> . Documentation (if applicable) must include:		
	Notice of Intent (NOI)		
	Inspection Reports (place holder for them-Appendix C)		
	Corrective Action Report (template in Appendix D)		
	Subcontractor Agreements and Delegations (Appendix E)		
	Training Logs and Credentials (template log in Appendix F)		
	Additional Information such as other permits (Appendix G)		
	BMP Detail Specifications (Appendix H)		
	A link to the CGP is provided (if entire document is included, ask preparer to remove)		
HIGHLIGHT NOTE:			

Site Map	SWPPP Site Map(s)	Complete	N/A
	The SWPPP Site Map must be legible, survey grade, and show the following features:		
	Boundaries of the Property		
	Type and extent of pre-construction cover on the site (pasture, pavement, etc)		
	Locations where construction activities will occur (demolition, major grading, stockpiles, vehicle exits)		
	Location of structures and impervious surfaces upon project completion		
	Location(s) of on-site and off-site construction support activity areas		
	Locations of all waters of the state within 1 mile		
	Locations of storm water discharge points (storm drain inlets, waters, etc)		
	Locations of all potential pollutant-generating activities (WM, fueling, washout, etc)		
Locations of storm water controls including natural buffer areas			
HIGHLIGHT NOTE:			

Date Final Pre-Construction Version Accepted _____ **City Initials** _____