



Adopted Budget

FISCAL YEAR
2021-2022

**CITY
OF OREM**

TABLE OF CONTENTS

ADOPTED BUDGET / CITY OF OREM / Fiscal Year 2021-2022

EXHIBIT “A”

| | |
|--|-----|
| Budget Message | 1 |
| Overview | 7 |
| General Fund | 19 |
| Road Fund..... | 85 |
| CARE Tax Fund..... | 89 |
| Telecommunications Billing Fund | 93 |
| Transportation Sales Tax Fund..... | 97 |
| Debt Service Fund..... | 101 |
| Impact Fee Funds - Police, Fire, Parks & Streets | 105 |
| Capital Improvements Summary | 109 |
| Water Fund..... | 115 |
| Water Reclamation Fund..... | 123 |
| Storm Water Fund | 133 |
| Recreation Fund..... | 143 |
| Solid Waste Fund | 151 |
| Fleet Maintenance Fund..... | 155 |
| Purchasing & Warehousing Fund..... | 161 |
| Self-Insurance Fund | 165 |
| Information Technology Fund | 169 |
| Facilities Maintenance Fund..... | 175 |
| Orem Foundation Trust Fund | 179 |
| Community & Neighborhood Services Fund | 183 |
| Senior Citizens Fund | 187 |
| Enterprise Fund Transfers..... | 191 |
| Capital Improvements Summary | 193 |

EXHIBIT “B”

| | |
|-----------------------|---|
| Fees and Charges..... | 1 |
|-----------------------|---|

EXHIBIT “C”

| | |
|---------------------------------------|---|
| Compensation & Benefit Programs | 1 |
|---------------------------------------|---|



EXHIBIT “A”

ADOPTED BUDGET / CITY OF OREM

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Budget Message

ADOPTED BUDGET / CITY OF OREM





June 15, 2021

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present this Fiscal Year (FY) 2021-2022 Adopted Budget to you. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step was completed at the city council meeting on May 11, 2021. The second step is to hold a public hearing for the purpose of adopting the final FY 2021-2022 budget which occurred on June 15, 2021 in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the adopted budget. Additional information about this document is available from Brandon C. Nelson CPA, Finance Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2021-2022 fiscal year (July 1, 2021 to June 30, 2022). It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mind-set of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby allowing the City to respond to any unanticipated changes or due to economic circumstances as they become known.

BUDGET GUIDING PRINCIPLES

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively result in dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain the impacts of emergencies. Manage healthy General Fund reserves consistent with State law.
- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, social media outlets, surveys, and open houses).

- Debt - Debt will be issued for projects that are not reasonably funded on a pay-as-you-go basis. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

MAYOR & CITY COUNCIL “AREAS OF FOCUS”

The Mayor and City Council govern consistent with the City’s budget guiding principles as well as particular “Areas of Focus” that are reviewed annually. The current Council’s “Areas of Focus” were developed in advance of the budget process so city staff could consider these priorities in their FY 2021-2022 operational expansion requests and department goals. They include the following:

- Safe and Livable Neighborhoods
- Thriving and Balanced Business Environment
- Dependable Infrastructure
- Community-Focused and Effective Government
- Skilled and Talented Workforce

ECONOMIC OVERVIEW

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs and expectations of the citizens of Orem. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels.

Despite the COVID-19 pandemic’s negative effects on the nation as a whole, the local economy rebounded nicely and has continued to perform well. While the City anticipates increased sales tax revenues, building related revenues, and other revenues, some revenue sources, such as court fees and fines as well as interest earnings, are anticipated to be negatively affected by the pandemic.

REVENUE HIGHLIGHTS

Various service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit “B”).

In the General Fund, sales tax revenues for FY 2020-2021 are expected to be higher (4%) than FY 2019-2020 revenues. Therefore, sales taxes for FY 2021-2022 are anticipated to be \$25.3 million representing approximately a three percent (3%) increase over FY 2020-2021. This increase is quite conservative as FY 2020-2021 is currently trending higher than the 4% increase being used as the base estimate to calculate the FY 2021-2022 sales tax revenue estimate.

Building fees were returned to their normal base amount of \$815,000 (they were reduced to \$400,000 for the FY 2020-2021 budget) as they appear to be doing well despite the pandemic. They are normally understated in the General Fund as these fees represent one-time revenues and in accordance with the City’s budget guiding principles have any excess revenues over the budgeted base amount used to fund capital improvement type projects in the following fiscal year.

Water and sewer base rates are not going to be increased and the tiered water usage rates will actually be decreased this fiscal year as the City issued bonds to pay for large, multi-generational type projects rather than continuing to rely on only cash funding of these projects. The City has almost completed the process of updating master plans to address the needs of these utility systems for the coming years.

Storm water equivalent service unit (ESU) fees are to be increased to \$7.60 per ESU per month from the current \$7.35 per ESU per month.

Finally, residential solid waste (garbage) rates are to be increased commensurate with cost of service increases from the City's private solid waste hauler, Waste Management, Inc., as well as a higher processing standard for recycled materials. The increases are as follows:

| Can Type | Current Rate | Adopted Rate |
|---|-----------------|-----------------|
| First Can | \$11.85 / month | \$12.15 / month |
| Second Can | \$10.85 / month | \$11.15 / month |
| Recycling | \$3.90 / month | \$4.15 / month |
| Green Waste | \$6.40 / month | \$6.60 / month |
| Combined First Can & Recycling Can (Mandatory for New Accounts) | \$15.75 / month | \$16.30 / month |

EXPENDITURE HIGHLIGHTS

Operations

The operational portion of the budget has been adjusted in many areas due to a need for more electronic capabilities as the pandemic has pointed out the need for improvement as we move into the future. There are also needs to improve facilities and opportunities to obtain state and federal funding for various city projects.

The following table highlights the operational changes included in this year's budget:

| Item | Explanation | Ongoing Expense |
|-----------------------------------|--|-----------------|
| Library Collection | E-book and e-audiobook popularity continues to be popular and the library would like to continue to be able to add titles and improve access and wait times. | \$ 20,000 |
| Reporting Software - Fire | The Fire Department needs to upgrade their reporting software as the current software provider has failed to provide adequate support and current technology capabilities. | \$ 10,485 |
| Human Resource Information System | A new software information system will allow the HR division to offer a more enhanced job application site, onboarding capabilities, and document management services. | \$ 10,000 |

The following table highlights the operational one-time changes included in this year's budget:

| Item | Explanation | One-Time Expense |
|-----------------------------------|--|------------------|
| Police Evidence Lockers | Current lockers were built in 2000. New technology guarantees security and integrity of evidence for auditing and court purposes. | \$ 30,000 |
| Consulting Services | Additional resources dedicated to several consulting firms will allow the city to obtain more grant funding from state and federal sources. | \$ 109,500 |
| Human Resource Information System | A new software information system will allow the HR division to offer a more enhanced job application site, onboarding capabilities, and document management services. | \$ 53,500 |

Personnel

To keep the compensation program of the City aligned with the marketplace, a compensation study is currently in process and an amount has been set aside to accommodate for any potential adjustments that need to be made. Also, 3% of pay has been budgeted for merit/performance based increases and public safety step program increases for all benefitted employees. Health insurance and other benefit costs continue to rise as well. The City has budgeted for an 8% increase in health insurance costs for the upcoming fiscal year.

In an effort to meet increasing service demands, the following full-time benefitted personnel additions have been included in this budget:

| Position | Explanation |
|------------------------------------|---|
| Civilian Ord. Enforcement Officers | Replaces NPU Officers with two civilian officers and allows the sworn NPU officers to focus on traffic enforcement. |

In an effort to meet increasing service demands, the following variable hour non-benefitted personnel additions have been included in this budget:

| Position | Explanation |
|---------------------------------|---|
| Administrative Assistant - Fire | Provides additional support for filing, phone coverage, and other office duties. |
| Prosecutor/Civil Attorney | Provides additional support to both legal divisions in order to increase response timeliness. |

Capital

Fleet

Included in this budget is the City's fleet replacement program which totals \$1,720,000 City-wide. The FY 2020-2021 budget reduced the regular vehicle replacement amount by \$625,000 in response to the COVID-19 pandemic but this budget restores this amount to a regular pre-pandemic level. Beyond these regular replacement of vehicles, this FY 2021-2022 budget includes the accumulation of funds (referred to as sinking funds) over multiple years to eventually purchase large high-cost equipment including backhoes and vac trucks.

Infrastructure & Other Capital Items

A key element of the Mayor and City Council's stewardship is the maintenance of infrastructure – streets, parks, utilities, etc. The funding for the capital program is generated through General Fund reserves and the ongoing revenues from the City's enterprise funds. The General Fund portion of the capital program is adopted annually through a budget amendment that takes place in June. The enterprise fund portion of the capital program is included as part of this budget document.

A complete review of the City's capital program can be found in this budget document in the Capital Summary section which outlines anticipated capital expenditures for Fiscal Years 2022-2026.

SUMMARY

Through adherence to sound financial principles and due to the efforts of the City's dedicated workforce, I believe the City of Orem has met the challenges of the COVID-19 pandemic and is still on course for a bright future.

If you have questions about the City's Fiscal Year 2021-2022 Adopted Budget, I would invite you to contact Brandon C. Nelson CPA (Finance Director), or myself at your convenience.

Respectfully Submitted,

James P. Davidson

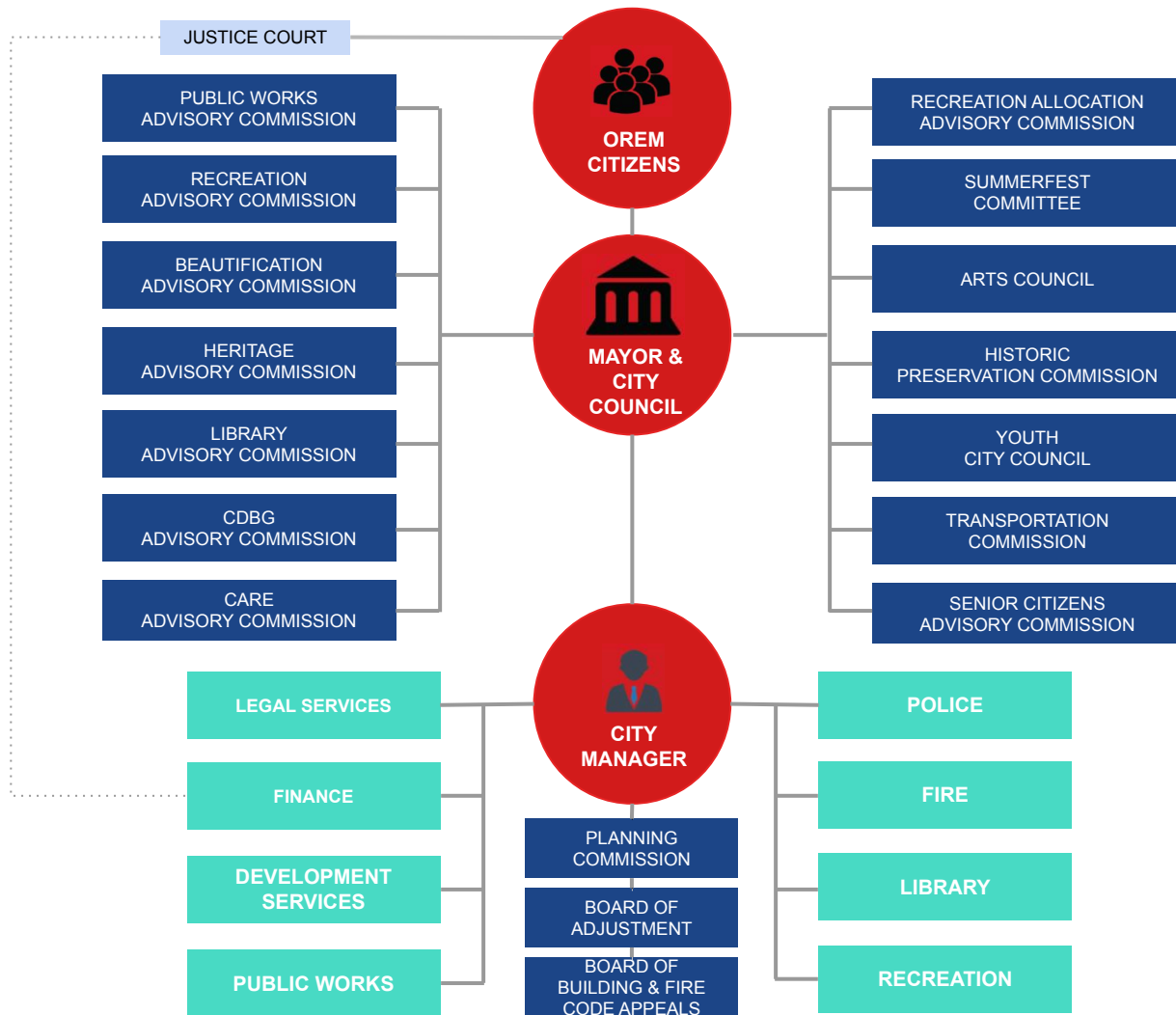
City Manager

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Overview

ADOPTED BUDGET / CITY OF OREM





REVENUES SUMMARY

| FUND | REVENUES | INTERFUND TRANSFERS IN | APPROPRIATION OF SURPLUS | TOTAL REVENUES & SURPLUS |
|-----------------------------------|-----------------------|---------------------------|-----------------------------|--------------------------------|
| General | \$ 54,953,972 | \$ 6,938,148 | \$ - | \$ 61,892,120 |
| Road | 3,332,500 | - | - | 3,332,500 |
| CARE Tax | 2,620,000 | - | - | 2,620,000 |
| Telecommunications Billing | 40,000 | - | - | 40,000 |
| Transportation Sales Tax | 2,307,000 | - | - | 2,307,000 |
| Debt Service | 1,480,321 | 4,163,904 | 807,917 | 6,452,142 |
| Impact Fee Funds | 1,025,000 | - | - | 1,025,000 |
| CIP Fund | 275,000 | 200,000 | - | 475,000 |
| Water | 16,888,035 | 1,073,698 | 150,000 | 18,111,733 |
| Water Reclamation | 13,427,194 | 16,000 | - | 13,443,194 |
| Storm Water | 5,261,195 | 141,000 | - | 5,402,195 |
| Recreation | 2,665,340 | 67,000 | - | 2,732,340 |
| Solid Waste | 4,478,000 | - | - | 4,478,000 |
| Fleet Maintenance | - | 850,000 | 50,000 | 900,000 |
| Purchasing & Warehousing | - | 380,000 | 40,000 | 420,000 |
| Self-Insurance | - | 2,155,000 | - | 2,155,000 |
| Information Technology | 8,136 | 2,442,000 | - | 2,450,136 |
| Facilities Maintenance | - | 1,700,000 | - | 1,700,000 |
| Orem Foundation Trust | 267,000 | - | - | 267,000 |
| Community & Neighborhood Services | 897,500 | - | - | 897,500 |
| Senior Citizens | 38,000 | - | - | 38,000 |
| TOTALS | \$ 109,964,193 | \$ 20,126,750 | \$ 1,047,917 | \$ 131,138,860 |

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund.

However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, Information Technology, and Facilities Maintenance funds receive all or a majority of their operating revenues through transfers from other funds.

For the current fiscal year, the city-wide operating revenues total \$131,138,860 but only \$109,964,193 represents collections of new revenues.

ESTIMATE OF FUND BALANCES AVAILABLE FOR APPROPRIATION

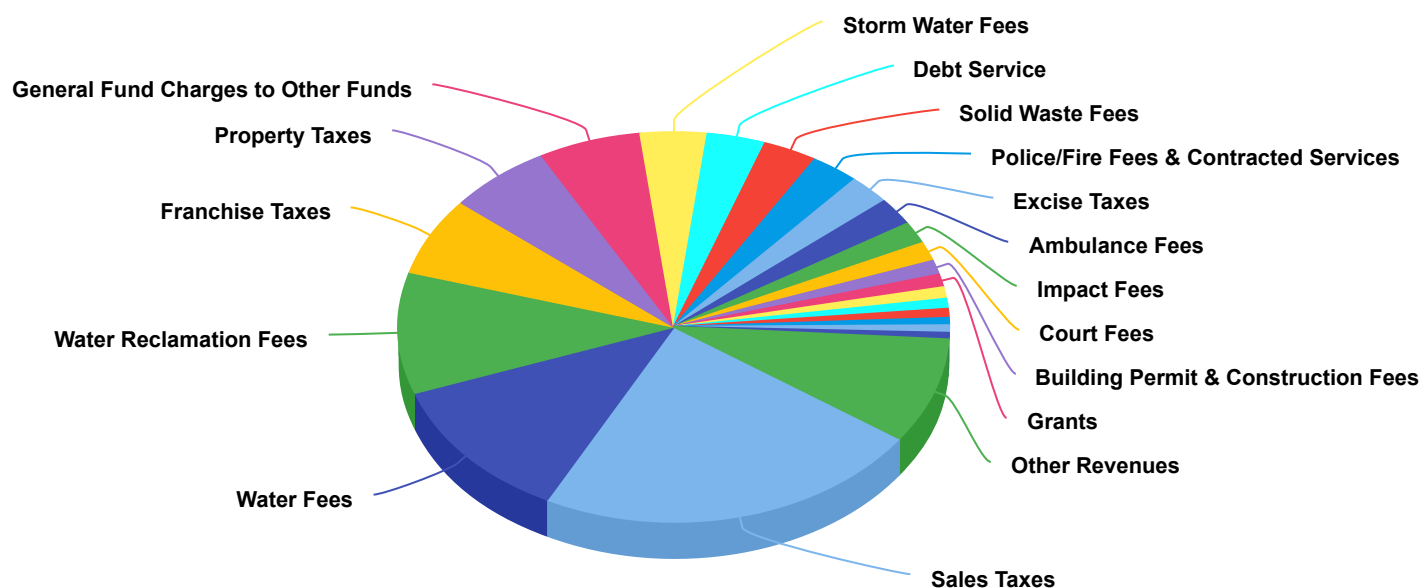
| FUND | ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2021 | FISCAL YEAR 2021-2022 APPROPRIATION OF SURPLUS | ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2022 | OPERATIONAL GOAL ** |
|-----------------------------------|---|---|---|------------------------|
| General | \$ 12,387,000 | \$ - | \$ 12,387,000 | \$ 8,065,000 |
| Road | - | - | - | - |
| CARE Tax | 200,000 | (200,000) | - | - |
| Telecommunications Billing | - | - | - | - |
| Transportation Sales Tax | - | - | - | - |
| Debt Service | - | - | - | - |
| Impact Fee Funds | - | - | - | - |
| CIP Fund | - | - | - | - |
| Water | 10,407,000 | (150,000) | 10,257,000 | 4,685,000 |
| Water Reclamation | 6,273,000 | - | 6,273,000 | 2,756,000 |
| Storm Water | 2,245,000 | - | 2,245,000 | 1,094,000 |
| Recreation | 685,000 | - | 685,000 | 300,000 |
| Solid Waste | 992,000 | - | 992,000 | 100,000 |
| Fleet Maintenance | 293,000 | (50,000) | 243,000 | 50,000 |
| Purchasing & Warehousing | 364,000 | (40,000) | 324,000 | 25,000 |
| Self-Insurance | 1,747,000 | - | 1,747,000 | 1,000,000 |
| Information Technology | 487,000 | - | 487,000 | 200,000 |
| Facilities Maintenance | 200,000 | - | 200,000 | 200,000 |
| Orem Foundation Trust | - | - | - | - |
| Community & Neighborhood Services | - | - | - | - |
| Senior Citizens | - | - | - | - |
| TOTALS | \$ 36,280,000 | \$ (440,000) | \$ 35,840,000 | \$ 18,475,000 |

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

** General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

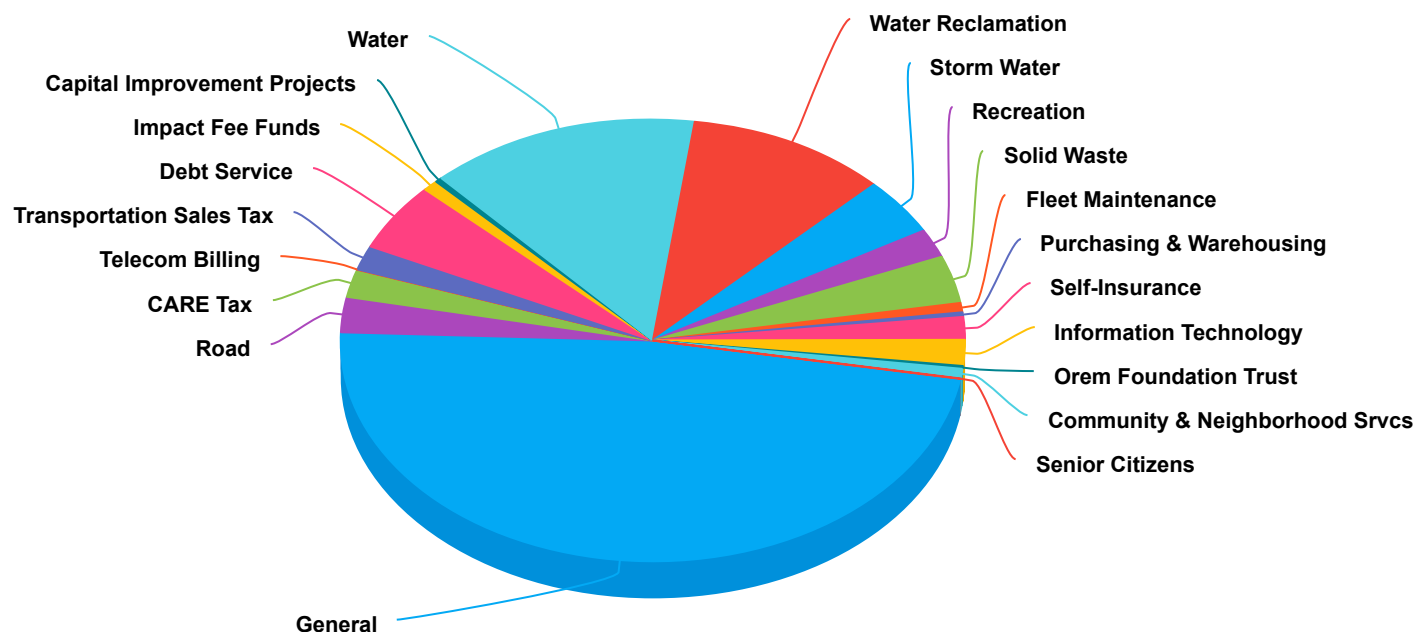
CITY-WIDE MAJOR REVENUE SOURCES

| REVENUE DESCRIPTION | AMOUNT | PERCENT |
|--|-----------------------|----------------|
| Sales Taxes (includes CARE & Transportation) | \$ 30,021,000 | 22.89% |
| Water Fees | 15,568,850 | 11.87% |
| Water Reclamation Fees | 13,177,194 | 10.05% |
| Property Taxes | 8,469,089 | 6.46% |
| Franchise Taxes | 7,950,000 | 6.06% |
| General Fund Charges to Other Funds | 7,872,583 | 6.00% |
| Storm Water Fees | 5,111,000 | 3.90% |
| Solid Waste Fees | 4,474,000 | 3.41% |
| Debt Service | 4,163,904 | 3.18% |
| Police/Fire Fees & Contracted Services | 3,715,956 | 2.83% |
| Excise Taxes | 3,200,000 | 2.44% |
| Recreation Fees | 3,004,790 | 2.29% |
| Impact Fees | 2,375,000 | 1.81% |
| Ambulance Fees | 2,060,500 | 1.57% |
| Grants | 1,534,500 | 1.17% |
| Building Permit & Construction Fees | 1,414,000 | 1.08% |
| Court Fees | 1,093,700 | 0.83% |
| Business Licenses | 965,000 | 0.74% |
| Cemetery Fees | 805,000 | 0.61% |
| E911 Fees | 800,000 | 0.61% |
| Interest Income | 725,250 | 0.55% |
| Appropriations of Surplus | 1,247,917 | 0.95% |
| Other Revenues | 11,389,627 | 8.69% |
| TOTAL | \$ 131,138,860 | 100.00% |



CITY-WIDE EXPENDITURES BY FUND

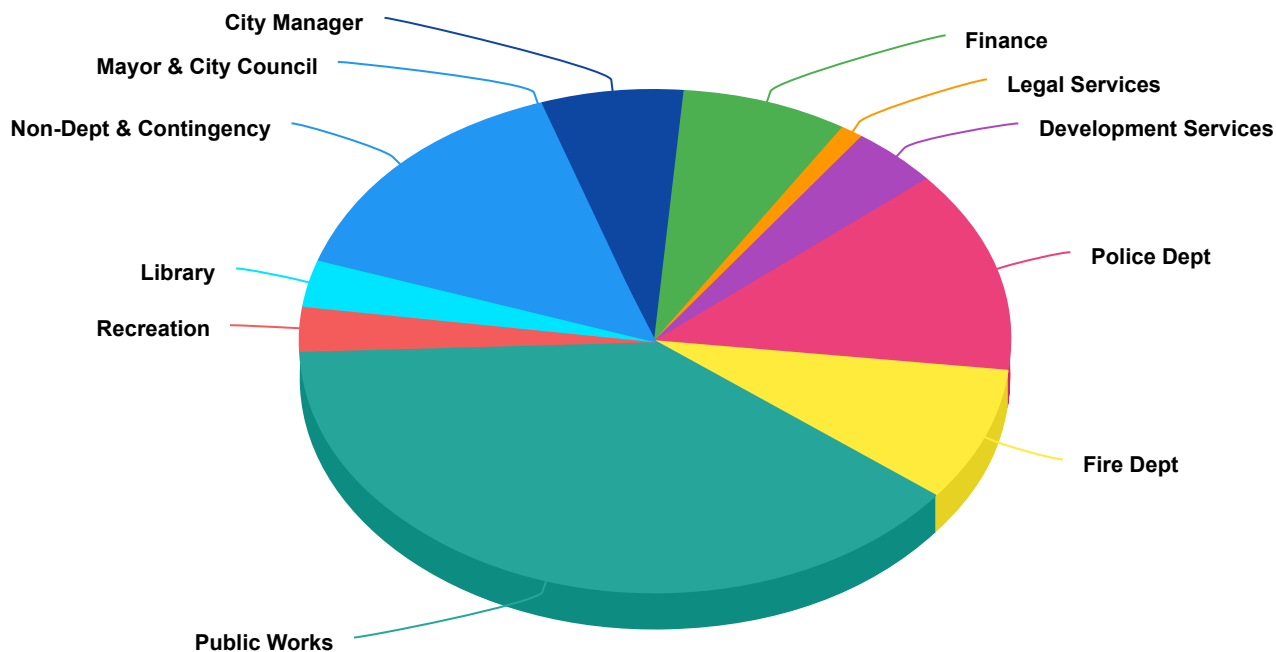
| FUND | PERSONNEL | OPERATIONS | CAPITAL | TOTAL | PERCENT |
|-----------------------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| General | \$ 40,972,983 | \$ 19,567,857 | \$ 1,351,280 | \$ 61,892,120 | 47.2% |
| Road | 105,000 | 789,125 | 2,438,375 | 3,332,500 | 2.5% |
| CARE Tax | - | 1,328,000 | 1,292,000 | 2,620,000 | 2.0% |
| Telecommunications Billing | - | 40,000 | - | 40,000 | 0.0% |
| Transportation Sales Tax | 15,986 | 272,825 | 2,018,189 | 2,307,000 | 1.8% |
| Debt Service | - | 6,452,142 | - | 6,452,142 | 4.9% |
| Impact Fee Funds | - | - | 1,025,000 | 1,025,000 | 0.8% |
| Capital Improvement Projects | - | 10,000 | 465,000 | 475,000 | 0.4% |
| Water | 2,726,531 | 12,582,341 | 2,802,861 | 18,111,733 | 13.8% |
| Water Reclamation | 2,467,763 | 5,324,542 | 5,650,889 | 13,443,194 | 10.3% |
| Storm Water | 1,091,602 | 2,317,558 | 1,993,035 | 5,402,195 | 4.1% |
| Recreation | 1,720,872 | 944,468 | 67,000 | 2,732,340 | 2.1% |
| Solid Waste | - | 4,214,254 | 263,746 | 4,478,000 | 3.4% |
| Fleet Maintenance | 538,019 | 345,331 | 16,650 | 900,000 | 0.7% |
| Purchasing & Warehousing | 234,156 | 140,694 | 45,150 | 420,000 | 0.3% |
| Self-Insurance | 124,466 | 2,030,534 | - | 2,155,000 | 1.6% |
| Information Technology | 1,494,884 | 955,252 | - | 2,450,136 | 1.9% |
| Facilities Maintenance | 898,563 | 780,251 | 21,186 | 1,700,000 | 1.3% |
| Orem Foundation Trust | - | 267,000 | - | 267,000 | 0.2% |
| Community & Neighborhood Services | 117,254 | 580,246 | 200,000 | 897,500 | 0.7% |
| Senior Citizens | - | 38,000 | - | 38,000 | 0.0% |
| CITY TOTALS | \$ 52,508,079 | \$ 58,980,420 | \$ 19,650,361 | \$ 131,138,860 | 100.0% |
| CITY PERCENT | 40.0% | 45.0% | 15.0% | 100.0% | |



CITY-WIDE EXPENDITURES BY DEPARTMENT

| DEPARTMENT | PERSONNEL | OPERATIONS | CAPITAL | TOTAL | PERCENT |
|------------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
| Mayor and City Council | \$ 345,813 | \$ 230,280 | \$ - | \$ 576,093 | 0.4% |
| City Manager | 3,734,033 | 4,445,719 | 270,000 | 8,449,752 | 6.4% |
| Finance | 2,319,195 | 7,515,288 | 45,150 | 9,879,633 | 7.5% |
| Legal Services | 1,275,811 | 70,034 | - | 1,345,845 | 1.0% |
| Development Services | 4,192,096 | 1,020,366 | 21,186 | 5,233,648 | 4.0% |
| Police Department | 14,838,393 | 2,108,638 | 105,000 | 17,052,031 | 13.0% |
| Fire Department | 8,541,449 | 2,528,327 | 252,000 | 11,321,776 | 8.6% |
| Public Works | 11,214,766 | 23,244,427 | 16,516,279 | 50,975,472 | 38.9% |
| Recreation | 2,528,954 | 1,165,436 | 67,000 | 3,761,390 | 2.9% |
| Library | 3,057,569 | 862,535 | 15,000 | 3,935,104 | 3.0% |
| Non-Departmental * | 460,000 | 15,789,370 | 2,358,746 | 18,608,116 | 14.2% |
| CITY TOTALS | \$ 52,508,079 | \$ 58,980,420 | \$ 19,650,361 | \$ 131,138,860 | 100.0% |
| CITY PERCENTS | 40.0% | 45.0% | 15.0% | 100.0% | |

* Expenditures of the CARE Tax Fund (\$2,620,000) & Solid Waste Fund (\$4,478,000) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

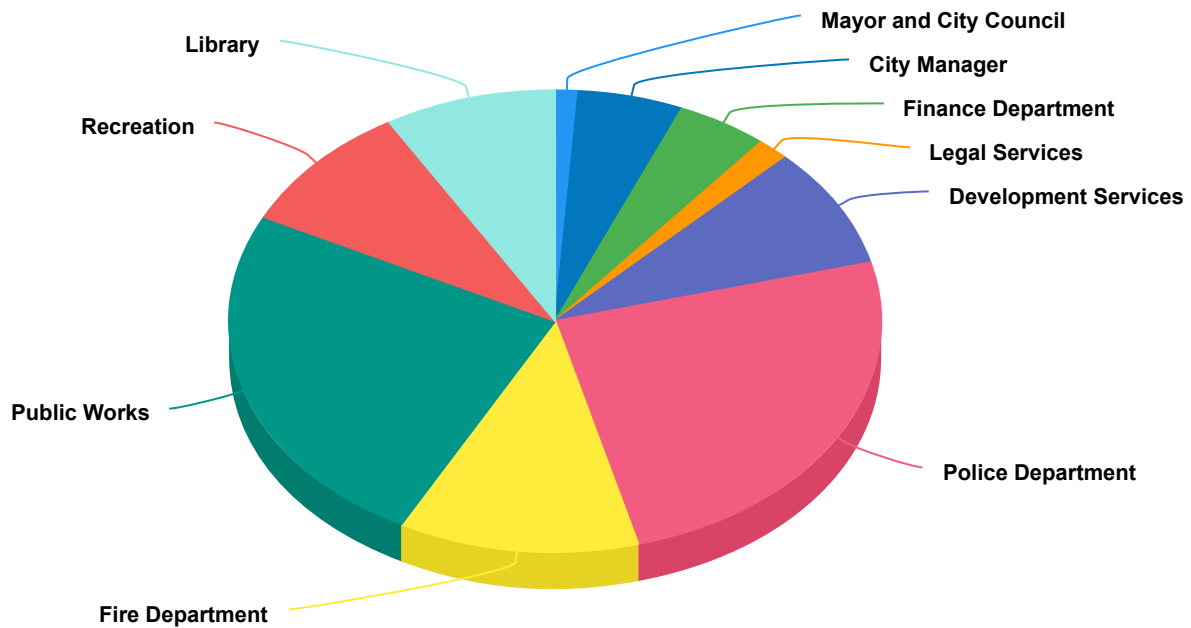


CITY-WIDE STAFFING LIST BY DEPARTMENT

| DEPARTMENT | FULL-TIME | PART-TIME | PART-TIME NON-BENEFITTED (FTE)* | TOTAL | PERCENT |
|---------------------------|---------------|--------------|---------------------------------------|----------------|----------------|
| Mayor and City Council ** | - | 7 | - | 7 | 1.14% |
| City Manager | 30 | - | 2 | 32 | 5.21% |
| Finance | 26 | - | 2 | 28 | 4.51% |
| Legal Services | 9 | - | 1 | 10 | 1.61% |
| Development Services | 37 | 1 | 14 | 52 | 8.44% |
| Police Department | 132 | 3 | 18 | 153 | 24.98% |
| Fire Department | 72 | - | 1 | 73 | 11.92% |
| Public Works | 113 | - | 38 | 151 | 24.61% |
| Recreation | 11 | - | 45 | 56 | 9.07% |
| Library | 25 | 8 | 19 | 52 | 8.49% |
| CITY TOTALS | 455 | 19 | 138 | 612 | 100.00% |
| CITY PERCENTS | 74.32% | 3.10% | 22.58% | 100.00% | |

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make a reasonable comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a ¾ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$320,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any approved fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

| <u>WATER *</u> | | <u>SEWER **</u> | | <u>STORM WATER</u> | |
|--------------------|----------|-----------------|---------|--------------------|---------|
| West Jordan | \$114.00 | Provo | \$59.46 | Pleasant Grove | \$14.41 |
| American Fork (1) | \$98.54 | American Fork | \$48.15 | Provo | \$10.75 |
| South Jordan | \$90.31 | Pleasant Grove | \$47.43 | Lindon | \$10.38 |
| Ogden | \$84.16 | Lindon | \$46.05 | Spanish Fork | \$9.82 |
| Pleasant Grove (1) | \$81.09 | Payson | \$46.02 | Ogden | \$8.32 |
| Sandy | \$79.93 | West Jordan | \$40.45 | OREM | \$7.80 |
| Lindon (1) | \$79.84 | Spanish Fork | \$40.07 | Layton | \$7.60 |
| AVERAGE CITY | \$70.35 | AVERAGE CITY | \$37.90 | AVERAGE CITY | \$7.54 |
| West Valley | \$67.24 | Lehi | \$37.00 | South Jordan | \$7.15 |
| Provo | \$58.52 | OREM | \$35.10 | Payson | \$6.19 |
| Layton | \$55.51 | Springville | \$33.54 | American Fork | \$6.00 |
| Payson (1) | \$54.40 | Ogden | \$33.47 | Sandy | \$6.00 |
| Lehi (1) | \$52.05 | Layton | \$29.45 | West Jordan | \$5.86 |
| Spanish Fork (1) | \$49.58 | West Valley | \$26.50 | Springville | \$5.80 |
| OREM | \$47.01 | South Jordan | \$25.00 | West Valley | \$4.00 |
| Springville | \$43.08 | Sandy | \$20.81 | Lehi | \$3.00 |

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

| <u>GARBAGE & RECYCLING</u> | | <u>PROPERTY TAX</u> | | <u>FRANCHISE TAX ***</u> | |
|--------------------------------|---------|---------------------|----------|--------------------------|-------|
| Provo | \$24.95 | West Valley | 0.003263 | American Fork | 6.00% |
| Ogden | \$21.43 | Ogden | 0.002651 | Layton | 6.00% |
| Springville | \$21.39 | Provo | 0.002426 | Lehi | 6.00% |
| Layton | \$21.15 | American Fork | 0.001906 | Lindon | 6.00% |
| Payson | \$19.91 | West Jordan | 0.001899 | Ogden | 6.00% |
| Spanish Fork | \$19.36 | AVERAGE CITY | 0.001747 | OREM | 6.00% |
| AVERAGE CITY | \$17.80 | South Jordan | 0.001738 | Payson | 6.00% |
| Pleasant Grove | \$17.60 | Layton | 0.001645 | Pleasant Grove | 6.00% |
| West Jordan | \$17.25 | Springville | 0.001612 | Provo | 6.00% |
| OREM (2) | \$16.30 | Pleasant Grove | 0.001602 | Sandy | 6.00% |
| American Fork | \$16.00 | Lehi | 0.001451 | South Jordan | 6.00% |
| Sandy | \$15.95 | Sandy | 0.001279 | Spanish Fork | 6.00% |
| West Valley | \$15.50 | Spanish Fork | 0.001200 | Springville | 6.00% |
| South Jordan | \$15.23 | Payson | 0.001193 | West Jordan | 6.00% |
| Lindon | \$14.43 | Lindon | 0.001174 | West Valley | 6.00% |
| Lehi | \$10.50 | OREM | 0.001166 | AVERAGE CITY | 6.00% |

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

(1) This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

(2) The City of Orem includes two free transfer station passes.

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

| CITY | AVERAGE WATER | AVERAGE SEWER | AVERAGE STORM WATER | AVERAGE GARBAGE & RECYCLING | TOTAL UTILITIES | AVG. HOME PROPERTY TAX PER MO. * | TOTAL TAX & FEE PER MO. AVERAGE |
|-------------------------------|------------------|------------------|---------------------------|-----------------------------------|--------------------|---|--|
| West Jordan | \$114.00 | \$40.45 | \$5.86 | \$17.25 | \$177.56 | \$27.85 | \$205.41 |
| American Fork ⁽¹⁾ | \$98.54 | \$48.15 | \$6.00 | \$16.00 | \$168.69 | \$27.95 | \$196.64 |
| Provo | \$58.52 | \$59.46 | \$10.75 | \$24.95 | \$153.68 | \$35.58 | \$189.26 |
| Ogden ⁽¹⁾ | \$84.16 | \$33.47 | \$8.32 | \$21.43 | \$147.38 | \$38.88 | \$186.26 |
| Pleasant Grove ⁽¹⁾ | \$81.09 | \$47.43 | \$14.41 | \$17.60 | \$160.53 | \$23.50 | \$184.03 |
| Lindon ⁽¹⁾ | \$79.84 | \$46.05 | \$10.38 | \$14.43 | \$150.70 | \$17.22 | \$167.92 |
| South Jordan ⁽¹⁾ | \$90.31 | \$25.00 | \$7.15 | \$15.23 | \$137.69 | \$25.49 | \$163.18 |
| West Valley | \$67.24 | \$26.50 | \$4.00 | \$15.50 | \$113.24 | \$47.86 | \$161.10 |
| AVERAGE CITY | \$70.35 | \$37.90 | \$7.54 | \$17.80 | \$133.59 | \$25.62 | \$159.21 |
| Payson ⁽¹⁾ | \$54.40 | \$46.02 | \$6.19 | \$19.91 | \$126.52 | \$17.50 | \$144.02 |
| Sandy | \$79.93 | \$20.81 | \$6.00 | \$15.95 | \$122.69 | \$18.76 | \$141.45 |
| Layton | \$55.51 | \$29.45 | \$7.60 | \$21.15 | \$113.71 | \$24.13 | \$137.84 |
| Spanish Fork ⁽¹⁾ | \$49.58 | \$40.07 | \$9.82 | \$19.36 | \$118.83 | \$17.60 | \$136.43 |
| Springville ⁽¹⁾ | \$43.08 | \$33.54 | \$5.80 | \$21.39 | \$103.81 | \$23.64 | \$127.45 |
| Lehi ⁽¹⁾ | \$52.05 | \$37.00 | \$3.00 | \$10.50 | \$102.55 | \$21.28 | \$123.83 |
| OREM ⁽²⁾ | \$47.01 | \$35.10 | \$7.80 | \$16.30 | \$106.21 | \$17.10 | \$123.31 |

* Assumes \$320,000 home taxed at 55.0% of market value.

⁽¹⁾ These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

⁽²⁾ The City of Orem includes two free transfer station passes.

STATEMENT OF INDEBTEDNESS

| TYPE & NAME OF INDEBTEDNESS | INTEREST RATES | FISCAL YEAR OF COMPLETION | TOTAL AMOUNT ISSUED | EXPECTED PRINCIPAL BALANCE JUNE 30, 2021 | FISCAL YEAR 2021-2022 PAYMENTS |
|--|-------------------|---------------------------------|---------------------------|--|---|
| General Obligation Bonds | | | | | |
| General Obligation Refunding Bonds, Series 2014 | 0.25% to 3.0% | 2024-2025 | \$ 9,645,000 | \$ 4,155,000 | \$ 1,099,125 |
| General Obligation Bonds, Series 2019 | 3.625% to 5.0% | 2047-2048 | 24,500,000 | 24,500,000 | 1,188,112 |
| | | | 34,145,000 | 28,655,000 | 2,287,237 |
| Revenue Bonds | | | | | |
| Water Revenue Bonds, Series 2005B | 1.48% | 2025-2026 | 3,000,000 | 834,000 | 174,343 |
| Water & S. Sewer Rev Refunding Bonds, Series 2013 | 2.18% | 2025-2026 | 12,801,000 | 6,424,000 | 1,354,658 |
| Water & S. Sewer Rev Refunding Bonds, Series 2016 | 2.00% to 4.50% | 2028-2029 | 4,380,000 | 4,180,000 | 266,550 |
| Sales Tax Revenue Refunding Bonds, Series 2017 | 1.94% | 2022-2023 | 2,898,000 | 496,000 | 252,622 |
| Water, Sewer & S.S. Revenue Bonds, Series 2021A | 3.00% to 5.00% | 2046-2047 | 29,320,000 | 29,320,000 | 887,628 |
| Water, Sewer & S.S. Revenue Bonds, Series 2021B | 0.00% | 2031-2032 | 11,889,000 | 6,543,000 | 594,000 |
| | | | 64,288,000 | 47,797,000 | 3,529,801 |
| Lease / Purchase Obligations | | | | | |
| Energy Improvements Lease - City Facilities - 2016 | 2.06% | 2030-2031 | 6,739,000 | 5,016,000 | 554,043 |
| Server Acquisition Lease/Purchase - Model 914 - 2018 | 2.57% to 4.92% | 2021-2022 | 71,031 | 8,181 | 8,230 |
| | | | 6,810,031 | 5,024,181 | 562,273 |
| Other | | | | | |
| Section 108 Housing & Urban Dev. Loan - 2006 | Variable | 2025-2026 | 1,320,000 | 455,000 | 90,953 |
| | | | 1,320,000 | 455,000 | 90,953 |
| Grant Total - All Indebtedness | | | \$106,563,031 | \$ 81,931,181 | \$ 6,470,264 |

TYPE & NAME OF INDEBTEDNESS

PURPOSE OF INDEBTEDNESS

General Obligation Bonds

General Obligation Refunding Bonds, Series 2014
General Obligation Bonds, Series 2019

Refunded 2005 & 2006 General Obligation Road Construction Bonds.
Construction of Library Hall and Reconstruction of Fitness Center

Revenue Bonds

Water Revenue Bonds, Series 2005B
Water & Storm Sewer Rev Refunding Bonds, Series 2013
Water & Storm Sewer Rev Refunding Bonds, Series 2016
Sales Tax Revenue Refunding Bonds, Series 2017
Water, Sewer and S.S. Revenue Bonds, Series 2021A
Water, Sewer and S.S. Revenue Bonds, Series 2021B

Water line projects.
Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.
Refunded the 2007 Sales Tax Revenue Refunding Bonds.
Water Tank and various master plan projects.
Treatment plant expansion.

Lease / Purchase Obligations

Energy Improvements Lease - City Facilities - 2016
Server Acquisition Lease/Purchase - Model 914 - 2018

Energy improvements for street lighting system and various city facilities.
Purchase of new server.

Other

Section 108 Housing & Urban Dev. Loan - 2006

Economic development.

General Fund

ADOPTED BUDGET / CITY OF OREM



GENERAL FUND

OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

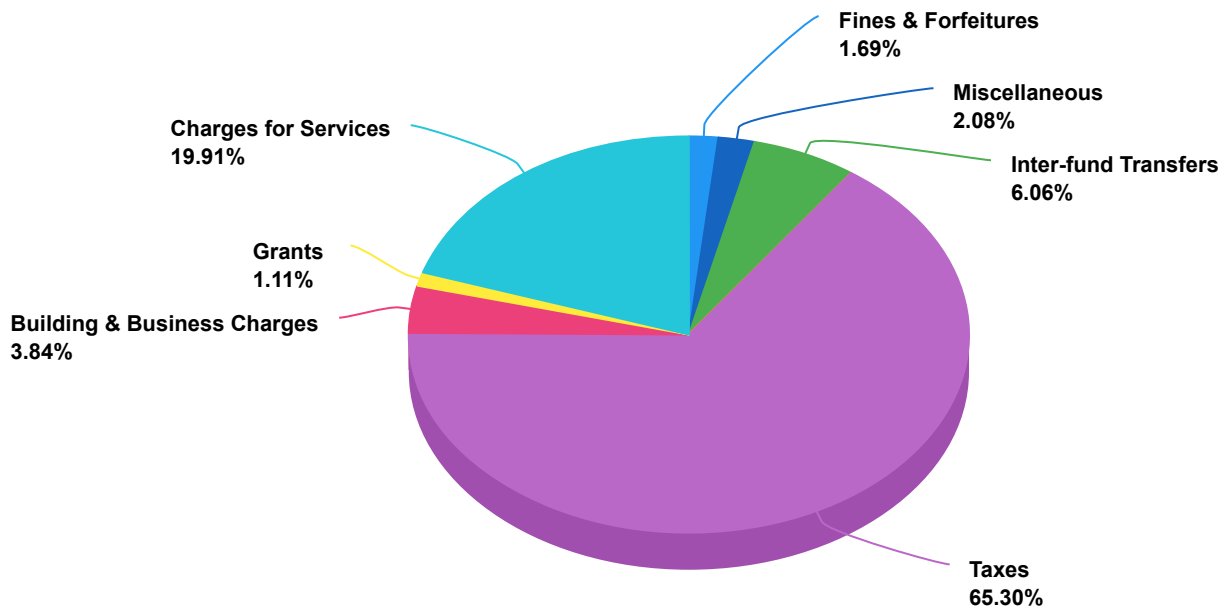
General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, franchise, and transient room taxes. Fees include charges for services such as building permits and inspections, business and rental licenses, cemetery interment and lot sales, justice court fees, fire inspections, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

REVENUES

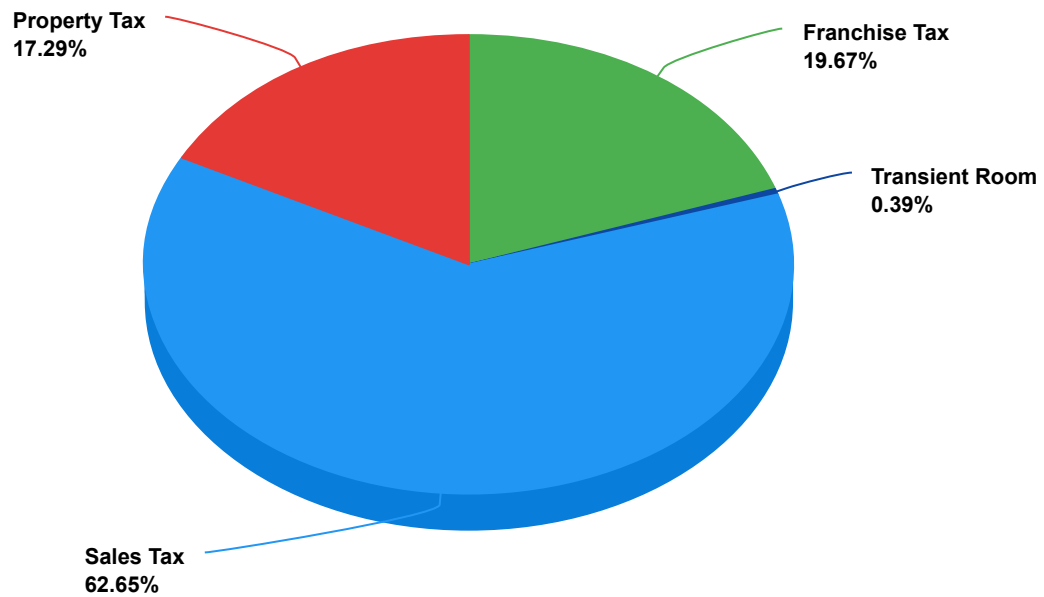
Total General Fund revenues consist primarily of taxes (65.3%). The percentage of total revenues related to taxes consists of sales taxes (40.9%), franchise taxes (12.8%), property taxes (11.3%), and transient room taxes (0.3%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

| Primary Revenue Description | Amount | Percent of Total Revenues |
|--|----------------------|---------------------------|
| Taxes | \$ 40,417,268 | 65.30% |
| Building and Business Services Charges | 2,379,000 | 3.84% |
| Federal, State and Other Grants | 690,000 | 1.11% |
| Charges for Services - Admin, Rec, Public Safety, Court, & Cemetery Services | 12,322,491 | 19.91% |
| Fines and Forfeitures | 1,046,200 | 1.69% |
| Miscellaneous (Interest, Library Charges, Asset Sales, Facility Rentals, etc.) | 1,287,424 | 2.08% |
| Inter-fund Transfers | 3,749,737 | 6.06% |
| Appropriations of Surplus | - | 0.00% |
| Total | \$ 61,892,120 | 100.00% |

GENERAL FUND REVENUES



TAXES



GENERAL FUND REVENUES

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Taxes</u> | | | | |
| Sales Taxes | \$ 22,736,417 | \$ 23,737,723 | \$ 24,506,000 | \$ 25,321,000 |
| Property Taxes | 6,657,969 | 6,895,505 | 6,948,768 | 6,988,768 |
| Franchise Taxes | 7,887,331 | 7,865,944 | 7,900,000 | 7,950,000 |
| Transient Room Taxes | 170,161 | 142,971 | 157,500 | 157,500 |
| | <u>37,451,878</u> | <u>38,642,143</u> | <u>39,512,268</u> | <u>40,417,268</u> |
| <u>Building & Business Services Charges</u> | | | | |
| Business Licenses & Permits | 810,348 | 788,743 | 805,000 | 815,000 |
| Building Permits & Other Related Fees | 2,916,221 | 1,536,317 | 1,757,000 | 1,564,000 |
| | <u>3,726,569</u> | <u>2,325,060</u> | <u>2,562,000</u> | <u>2,379,000</u> |
| <u>Federal, State and Other Grants</u> | | | | |
| Grant - Library Development - CLEF | 21,500 | 29,500 | 30,611 | 20,000 |
| Grant - EMPG | 8,250 | 20,000 | 20,000 | 20,000 |
| Grant - MCTF - JAG - SAFG/STFG | 271,807 | 273,247 | 255,000 | 255,000 |
| Grant - MCTF - HIDTA | 286,497 | 192,460 | - | - |
| Grant - Click It or Ticket / Highway Safety | 31,374 | 11,634 | - | - |
| Grant - Victims of Crime Act (VOCA) | 70,286 | 88,371 | 134,907 | 100,000 |
| Grant - Internet Crimes Against Children (ICAC) | 15,000 | 16,758 | 15,000 | - |
| Grant - Municipal Recreation Grant | 49,197 | 48,842 | - | - |
| Mountainlands / Senior Citizens | 9,628 | 9,873 | 12,000 | 10,000 |
| Liquor Allotment | 104,571 | 101,348 | 99,375 | 100,000 |
| Volkswagen Environmental Mitigation Award | - | - | 172,500 | 60,000 |
| Grant - All Other Grants | 93,689 | 54,615 | 2,203,510 | 125,000 |
| | <u>961,799</u> | <u>846,649</u> | <u>2,942,903</u> | <u>690,000</u> |
| <u>Charges for Services</u> | | | | |
| Administration Charge | 3,018,213 | 3,133,929 | 2,801,256 | 2,879,485 |
| Fees - Planning | 191,538 | 207,017 | 180,000 | 200,000 |
| Fees - Notices | 7,099 | 5,675 | 7,800 | 4,000 |
| Fees - Passport Program | 134,538 | 99,919 | 109,935 | 114,000 |
| Fees - 311 Services / Utility Billing | 654,426 | 717,943 | 776,185 | 774,681 |
| Fees - Road Maintenance | 226,447 | 240,568 | 254,280 | 268,680 |
| Fees - Fingerprinting | 20,770 | 15,015 | 10,800 | 15,000 |
| Fees - Traffic School & Public Safety Reports | 196,076 | 166,268 | 186,400 | 186,500 |
| Fees - E911 Surcharge | 744,019 | 750,350 | 770,000 | 800,000 |
| Task Force Revenues - MCTF | 384,375 | 338,085 | 177,878 | 204,239 |
| Fees - Lindon & Vineyard Fire/Dispatch Services | 2,260,264 | 2,768,146 | 2,885,000 | 3,124,000 |
| Fees - Ambulance Services | 2,063,642 | 2,030,348 | 2,060,500 | 2,060,500 |
| Fees - Police Services - Other | 395,634 | 464,400 | 405,710 | 350,856 |
| Fees - Fire Services - Other | 89,649 | 52,254 | 54,900 | 54,500 |
| Fees - Justice Court | 130,149 | 102,681 | 95,000 | 82,600 |
| Fees - Recreation Programs | 409,391 | 297,595 | 344,475 | 344,450 |
| Fees - Cemetery | 826,772 | 867,480 | 805,000 | 805,000 |
| Fees - Utility Activation | 55,685 | 51,144 | 54,000 | 54,000 |
| | <u>11,808,687</u> | <u>12,308,817</u> | <u>11,979,119</u> | <u>12,322,491</u> |

GENERAL FUND REVENUES

REVENUES

(continued)

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---|-----------------------------|-----------------------------|-----------------------------------|---------------------------------|
| <u>Fines and Forfeitures</u> | | | | |
| Fines - District Court | 44,029 | 41,124 | 32,300 | 29,000 |
| Fines - Alcohol | - | - | 100 | 100 |
| Fines - Nuisance Abatement | 2,163 | 3,283 | 200 | 1,000 |
| Fines - Parking Tickets | 28,715 | 20,710 | 31,500 | 22,000 |
| Fines - Library | 44,205 | 35,802 | 40,500 | 35,000 |
| Fines - Justice Court | 1,411,183 | 1,151,719 | 1,115,000 | 959,100 |
| | <u>1,530,295</u> | <u>1,252,638</u> | <u>1,219,600</u> | <u>1,046,200</u> |
| <u>Miscellaneous Revenues</u> | | | | |
| Interest and Investment Earnings | 1,190,907 | 1,232,106 | 355,000 | 355,000 |
| Rental and Lease Revenues | 110,245 | 108,728 | 110,802 | 119,302 |
| Sale of Fixed Assets | 93,180 | 271,945 | 100,000 | 100,000 |
| Library Sales and Fees | 196,911 | 203,594 | 178,380 | 158,550 |
| UIA / Utopia Operations Reimbursement | 142,665 | - | 225,000 | 389,072 |
| Miscellaneous Revenues | 409,820 | 526,737 | 265,500 | 165,500 |
| | <u>2,143,728</u> | <u>2,343,110</u> | <u>1,234,682</u> | <u>1,287,424</u> |
| <u>Inter-fund Transfers</u> | | | | |
| Contributions from Other Funds | 3,562,474 | 3,526,304 | 3,578,926 | 3,749,737 |
| | <u>3,562,474</u> | <u>3,526,304</u> | <u>3,578,926</u> | <u>3,749,737</u> |
| <u>Appropriations of Surplus</u> | | | | |
| App Surp - Operations | - | - | - | - |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTALS - GENERAL FUND | <u>\$ 61,185,430</u> | <u>\$ 61,244,720</u> | <u>\$ 63,029,498</u> | <u>\$ 61,892,120</u> |

GENERAL FUND

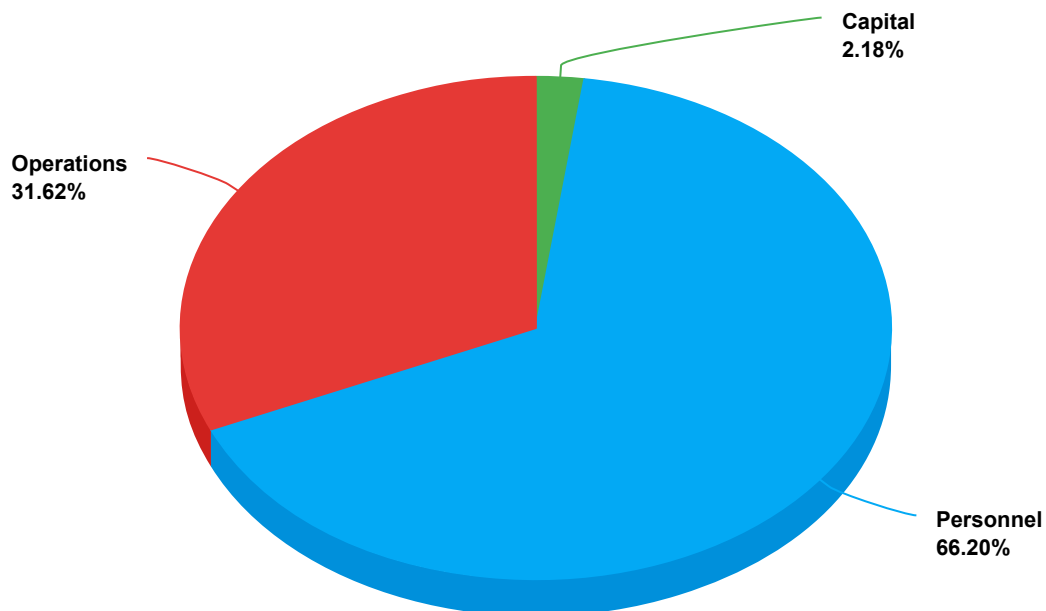
EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 45% of all City expenditures. Of this total, approximately 66% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Finance
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

EXPENDITURES BY CATEGORY



Total Budget - \$61,892,120

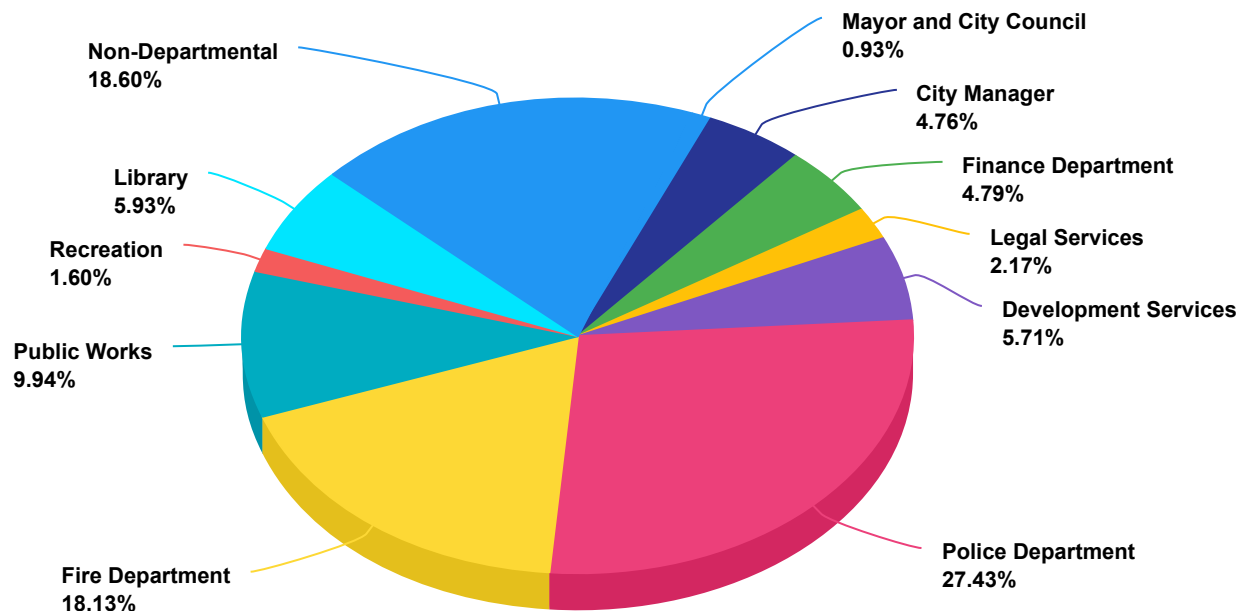
GENERAL FUND BUDGET SUMMARY

| DEPARTMENT | # OF EMP. * | PERSONNEL | OPERATIONS | CAPITAL | TOTAL |
|------------------------|----------------|----------------------|----------------------|---------------------|----------------------|
| Mayor and City Council | 7 | \$ 345,813 | \$ 230,280 | \$ - | \$ 576,093 |
| City Manager | 16 | 1,997,429 | 879,687 | 70,000 | 2,947,116 |
| Finance Department | 23 | 2,085,039 | 882,452 | - | 2,967,491 |
| Legal Services | 9 | 1,275,811 | 70,034 | - | 1,345,845 |
| Development Services | 29 | 3,293,533 | 240,115 | - | 3,533,648 |
| Police Department | 135 | 14,838,393 | 2,108,638 | 30,000 | 16,977,031 |
| Fire Department | 72 | 8,541,449 | 2,528,327 | 152,000 | 11,221,776 |
| Public Works | 39 | 4,269,865 | 1,602,705 | 281,280 | 6,153,850 |
| Recreation | 6 | 808,082 | 182,968 | - | 991,050 |
| Library | 33 | 3,057,569 | 595,535 | 15,000 | 3,668,104 |
| Non-Departmental ** | 0 | 460,000 | 10,247,116 | 803,000 | 11,510,116 |
| TOTALS | 369 | \$ 40,972,983 | \$ 19,567,857 | \$ 1,351,280 | \$ 61,892,120 |
| | | 66.20% | 31.62% | 2.18% | |

* Number of benefitted employees

** The Non-Departmental personnel costs relate to insurance benefits of retired employees

EXPENDITURES BY DEPARTMENT



MAYOR AND CITY COUNCIL



Back Row: Terry Peterson, David Spencer, Brent Sumner, Jeff Lambson

Front Row: Tom Macdonald, Mayor Richard Brunst, Debby Lauret

The City of Orem's City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

Mayor

Richard Brunst

City Council Members

Jeff Lambson
Debby Lauret
Terry Peterson

Tom Macdonald
David Spencer
Brent Sumner

The Mayor and City Council members serve on various commissions, committees, and councils. They include, but are not limited to, the following: Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Summerfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

MAYOR AND CITY COUNCIL

OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership to the City Manager so he may accomplish his duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

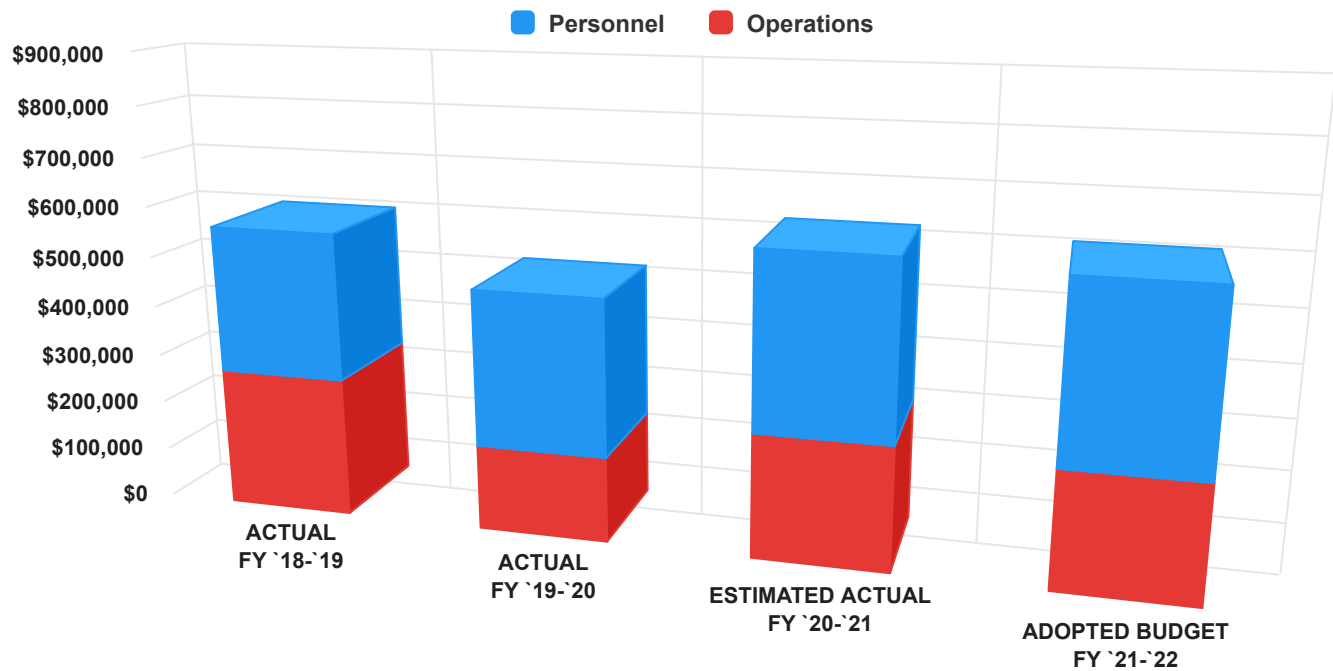
The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

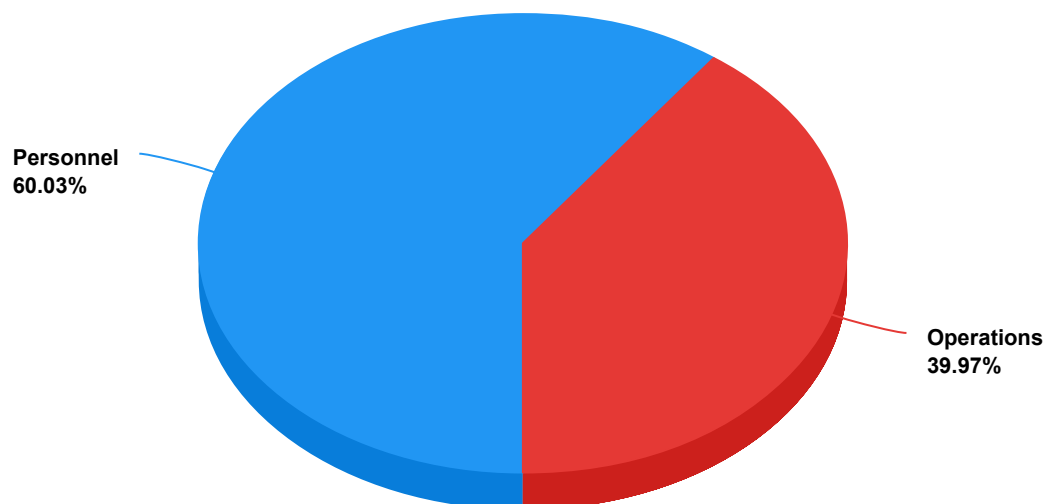
The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

MAYOR AND CITY COUNCIL EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)

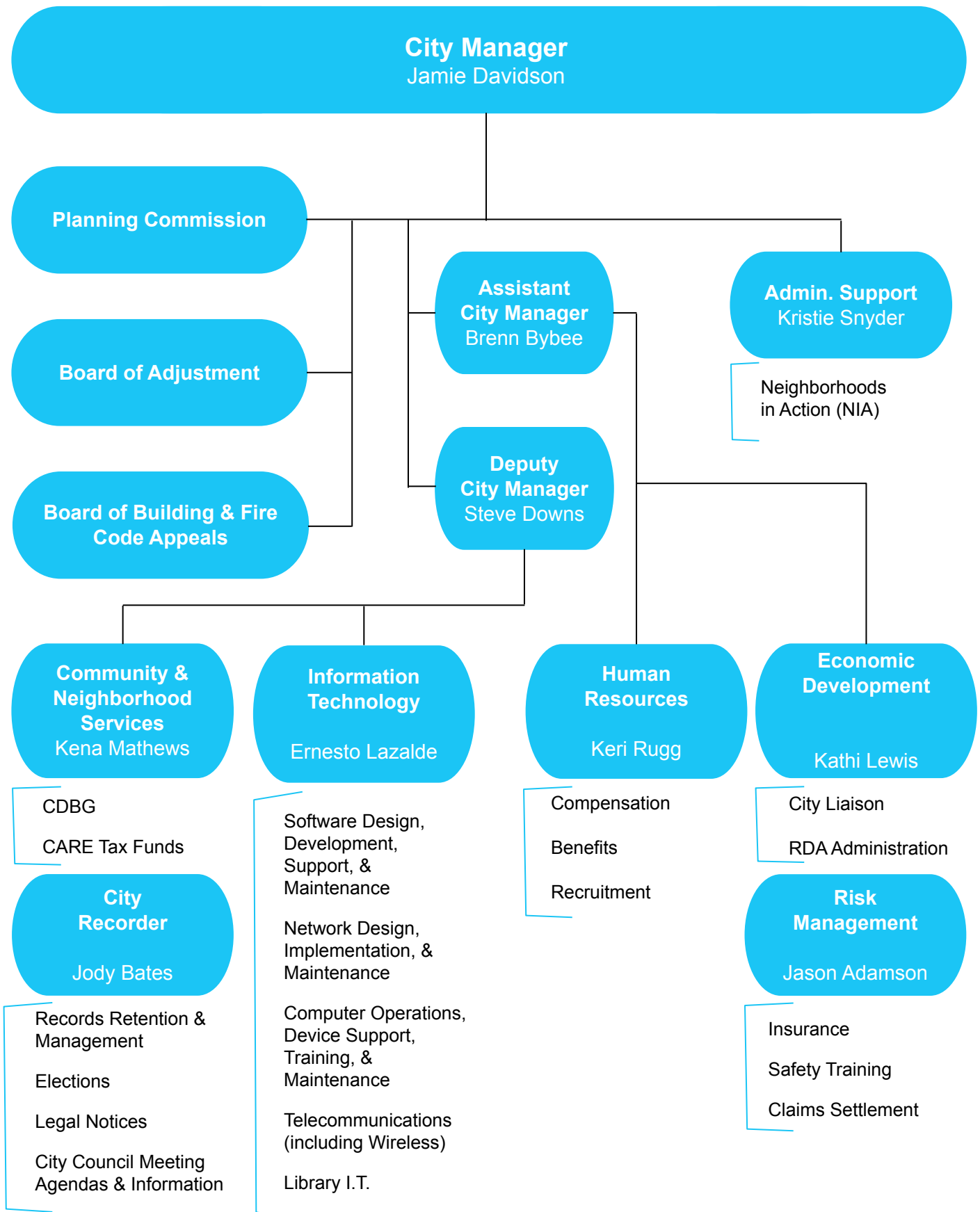


MAYOR AND CITY COUNCIL EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Mayor and City Council</u> | | | | | |
| Personnel | \$ 292,224 | \$ 309,565 | \$ 346,477 | \$ 345,813 | 7 |
| Operations | 86,660 | 96,802 | 90,000 | 90,000 | |
| Capital | - | - | - | - | |
| | <u>378,884</u> | <u>406,367</u> | <u>436,477</u> | <u>435,813</u> | |
| <u>Community Promotion</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 173,151 | 63,211 | 130,555 | 115,230 | |
| Capital | - | - | - | - | |
| | <u>173,151</u> | <u>63,211</u> | <u>130,555</u> | <u>115,230</u> | |
| <u>Advisory Boards & Commissions</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 18,437 | 10,815 | 25,050 | 25,050 | |
| Capital | - | - | - | - | |
| | <u>18,437</u> | <u>10,815</u> | <u>25,050</u> | <u>25,050</u> | |
| <u>TOTAL MAYOR & CITY COUNCIL</u> | | | | | |
| Personnel | \$ 292,224 | \$ 309,565 | \$ 346,477 | \$ 345,813 | 7 |
| Operations | 278,248 | 170,828 | 245,605 | 230,280 | |
| Capital | - | - | - | - | |
| TOTALS | <u>\$ 570,472</u> | <u>\$ 480,394</u> | <u>\$ 592,082</u> | <u>\$ 576,093</u> | |

* Number of benefited employees

CITY MANAGER



CITY MANAGER

OVERVIEW

The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented.

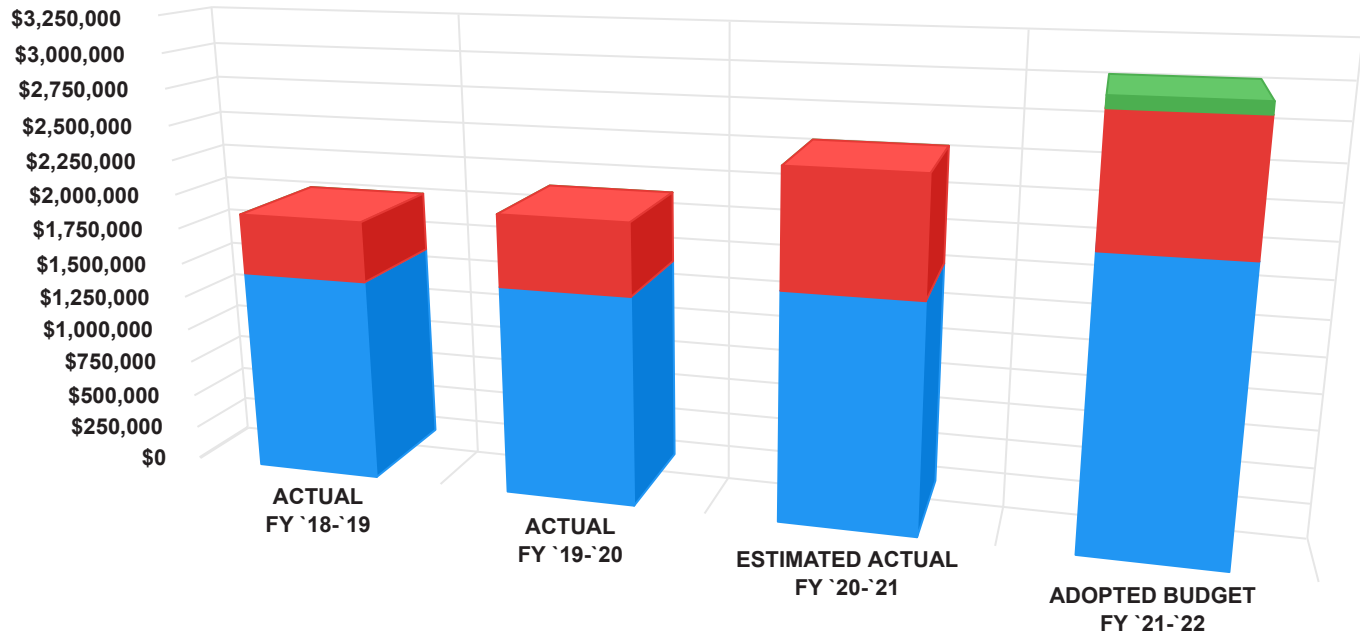
The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

The City Manager's department includes the following divisions:

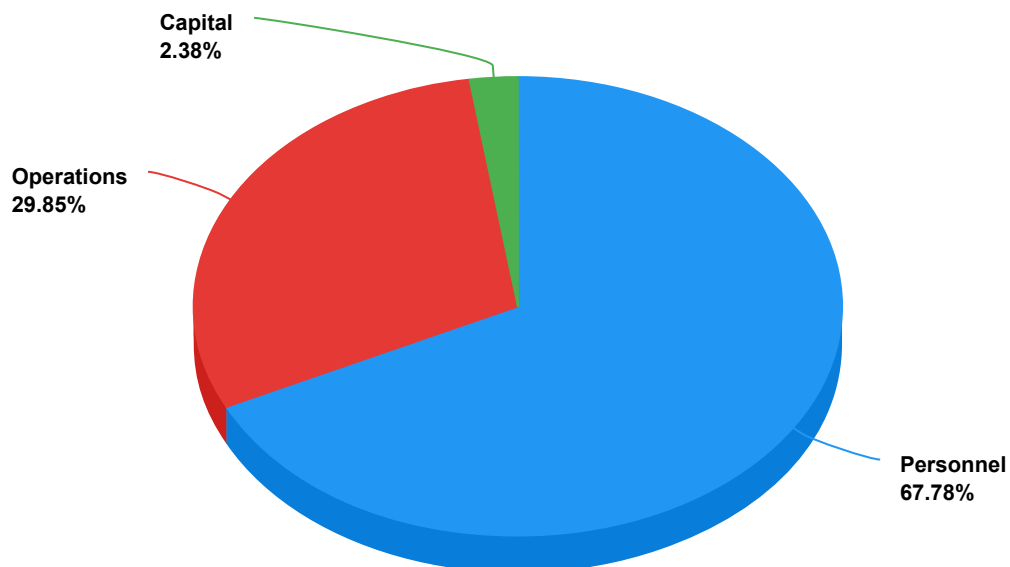
- City Manager's Office
- Neighborhoods in Action (NIA)
- Human Resources
- Economic Development
- Code Enforcement
- City Recorder
- Risk Management (*Self-Insurance Fund*)
- Information Technology (*Information Technology Fund*)
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

CITY MANAGER EXPENDITURES COMPARISON BY FISCAL YEAR

Capital Operations Personnel



EXPENDITURES BY CATEGORY (FY '21-'22)



CITY MANAGER EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>City Manager's Office</u> | | | | | |
| Personnel | \$ 824,393 | \$ 915,306 | \$ 946,851 | \$ 1,050,127 | 6 |
| Operations | 164,376 | 185,716 | 340,300 | 238,800 | |
| Capital | - | - | - | - | |
| | <u>988,769</u> | <u>1,101,022</u> | <u>1,287,151</u> | <u>1,288,927</u> | |
| <u>Neighborhoods in Action</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 34,131 | 35,430 | 114,500 | 44,500 | |
| Capital | - | - | - | - | |
| | <u>34,131</u> | <u>35,430</u> | <u>114,500</u> | <u>44,500</u> | |
| <u>Human Resources</u> | | | | | |
| Personnel | 323,155 | 296,641 | 304,934 | 343,230 | 3 |
| Operations | 130,869 | 112,749 | 253,075 | 331,575 | |
| Capital | - | - | - | - | |
| | <u>454,024</u> | <u>409,390</u> | <u>558,009</u> | <u>674,805</u> | |
| <u>Economic Development</u> | | | | | |
| Personnel | 164,058 | 123,918 | 197,360 | 211,486 | 2 |
| Operations | 51,125 | 16,361 | 66,715 | 16,850 | |
| Capital | - | - | - | - | |
| | <u>215,183</u> | <u>140,279</u> | <u>264,075</u> | <u>228,336</u> | |
| <u>Code Enforcement</u> | | | | | |
| Personnel | - | - | - | 215,559 | 3 |
| Operations | - | - | - | 16,962 | |
| Capital | - | - | - | 70,000 | |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>302,521</u> | |
| <u>City Recorder</u> | | | | | |
| Personnel | 146,183 | 154,345 | 166,801 | 177,027 | 2 |
| Operations | 46,184 | 165,130 | 36,000 | 231,000 | |
| Capital | - | - | - | - | |
| | <u>192,367</u> | <u>319,475</u> | <u>202,801</u> | <u>408,027</u> | |
| <u>TOTAL CITY MANAGER</u> | | | | | |
| Personnel | \$ 1,457,789 | \$ 1,490,210 | \$ 1,615,946 | \$ 1,997,429 | 16 |
| Operations | 426,685 | 515,386 | 810,590 | 879,687 | |
| Capital | - | - | - | 70,000 | |
| TOTALS | <u>\$ 1,884,474</u> | <u>\$ 2,005,596</u> | <u>\$ 2,426,536</u> | <u>\$ 2,947,116</u> | |

* Number of benefitted employees

CITY MANAGER PERSONNEL SUMMARY

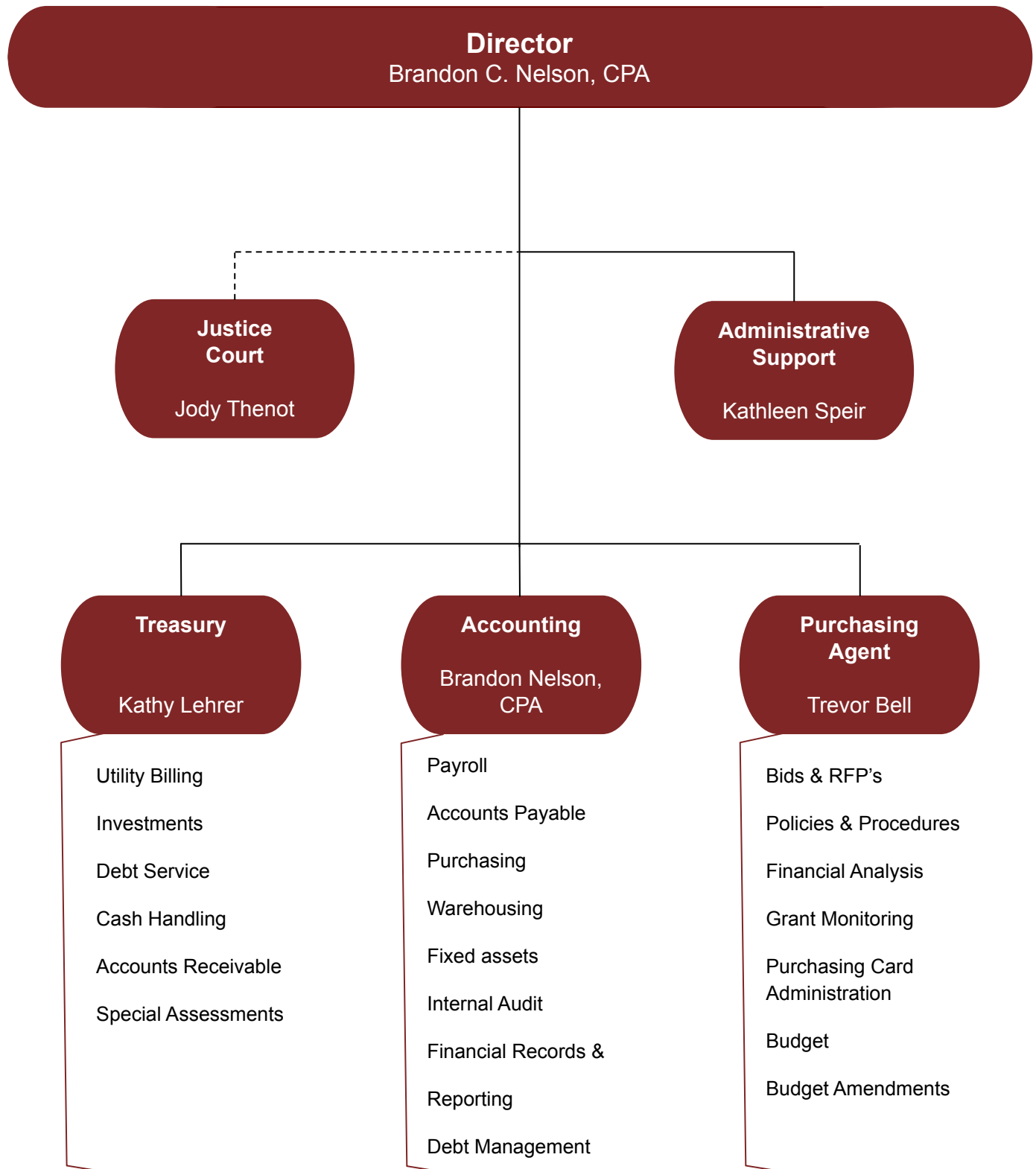
| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|-------------------------------------|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY `19-`20 | ACTUAL FY `20-`21 | BUDGET FY `21-`22 |
| <u>City Manager's Office</u> | | | | | | |
| Full-time: | | | | | | |
| City Manager | CM | \$65.43 | \$98.14 | 1.00 | 1.00 | 1.00 |
| Assistant City Manager | 20 | \$55.66 | \$83.49 | 1.00 | 1.00 | 1.00 |
| Deputy City Manager | 18 | \$45.76 | \$68.64 | 1.00 | 1.00 | 1.00 |
| Communications/Innovation Officer | 13 | \$29.22 | \$43.90 | 0.00 | 1.00 | 1.00 |
| Communications Spec./Webmaster | 12 | \$26.77 | \$40.15 | 1.00 | 0.00 | 0.00 |
| Management Analyst | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Executive/NIA Assistant | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| | | | | 6.00 | 6.00 | 6.00 |
| Variable-hour/Seasonal: | | | | | | |
| Management Intern | N/A | \$10.00 | \$14.00 | 0.85 | 0.85 | 0.85 |
| | | | | 6.85 | 6.85 | 6.85 |
| <u>Human Resources</u> | | | | | | |
| Full-time: | | | | | | |
| Human Resource Division Manager | 16 | \$38.27 | \$57.40 | 1.00 | 1.00 | 1.00 |
| Human Resource Officer | 11 | \$24.48 | \$36.72 | 0.00 | 0.00 | 2.00 |
| Human Resource Generalist | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 0.00 |
| | | | | 3.00 | 3.00 | 3.00 |
| Variable-hour/Seasonal: | | | | | | |
| Office Clerk | N/A | \$7.70 | \$11.55 | 0.30 | 0.30 | 0.30 |
| | | | | 3.30 | 3.30 | 3.30 |
| <u>Economic Development</u> | | | | | | |
| Full-time: | | | | | | |
| Economic Development Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Economic Dev. Analyst/Prjct Mngr | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| <u>Code Enforcement</u> | | | | | | |
| Full-time: | | | | | | |
| Civilian Ord. Enforcement Officer | 7 | \$17.12 | \$25.68 | 0.00 | 0.00 | 3.00 |
| <u>City Recorder</u> | | | | | | |
| Full-time: | | | | | | |
| City Recorder | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Deputy City Recorder | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| Assistant / Filing Clerk | N/A | \$7.25 | \$13.89 | 0.75 | 0.75 | 0.75 |
| | | | | 2.75 | 2.75 | 2.75 |
| <u>TOTAL CITY MANAGER</u> | | | | | | |
| Full-time | | | | 13.00 | 13.00 | 16.00 |
| Variable-hour/Seasonal | | | | 1.90 | 1.90 | 1.90 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 14.90 | 14.90 | 17.90 |

CITY MANAGER



Jamie Davidson
City Manager



FINANCE

FINANCE

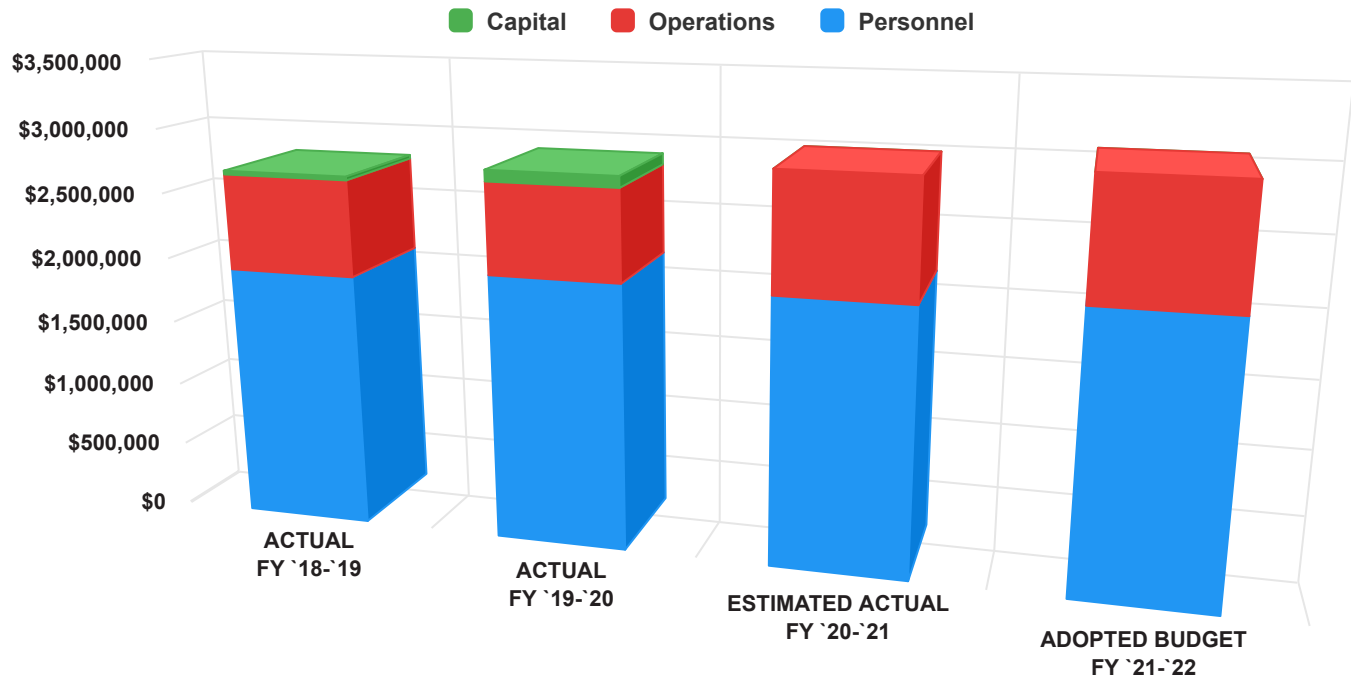
OVERVIEW

The Finance department provides treasury, accounting, budgeting, payroll, utility billing, accounts receivable, procurement, and warehousing services to all departments of the City along with the administration of the Justice Court.

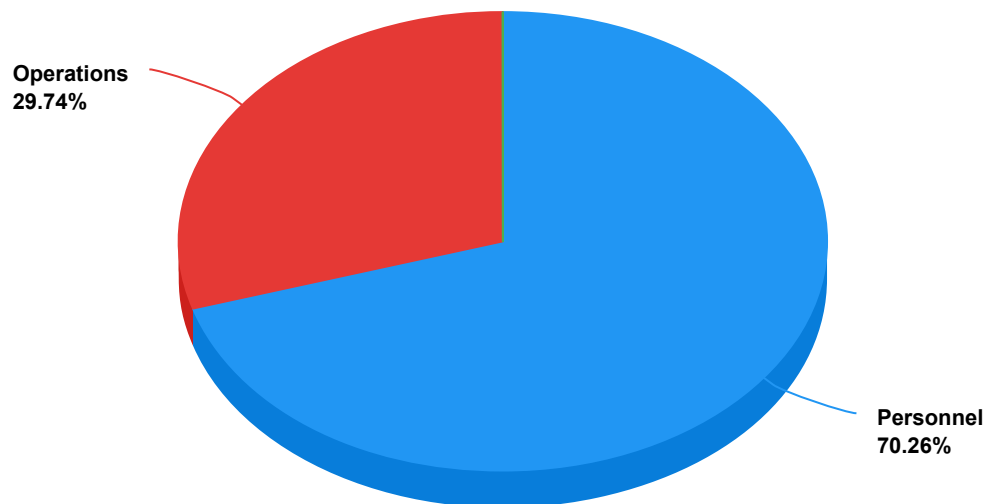
The Finance department includes the following divisions:

- Finance Department Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- 311 Services / Utility Billing
- Accounting & Budget
- Accounts Receivable
- Purchasing (*Purchasing & Warehousing Fund*)
- Liaison to the Justice Court

FINANCE DEPARTMENT EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



FINANCE

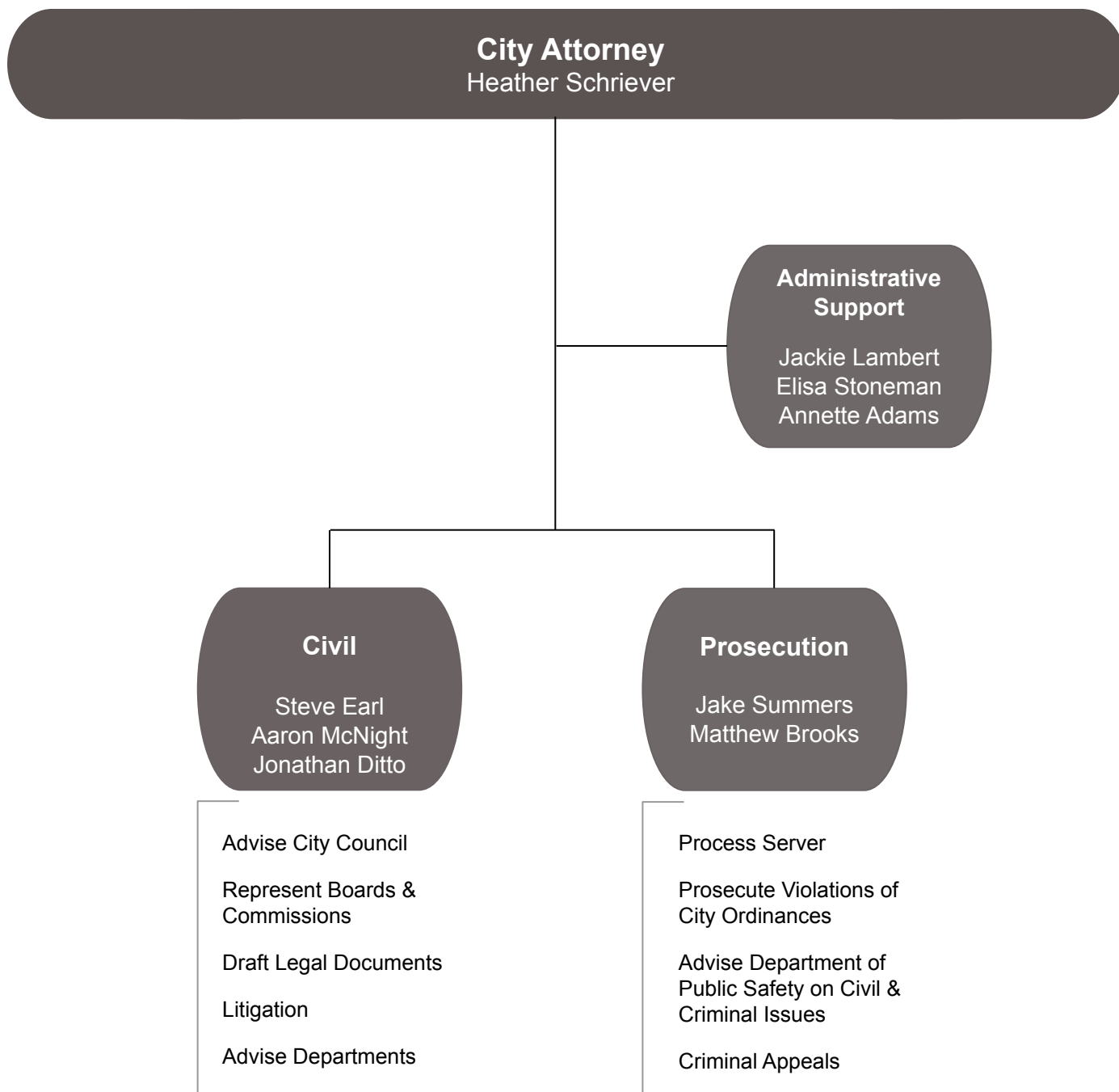
EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Finance Administration</u> | | | | | |
| Personnel | \$ 297,994 | \$ 332,847 | \$ 273,683 | \$ 196,534 | 1 |
| Operations | 89,048 | 89,986 | 117,686 | 116,762 | |
| Capital | 33,825 | 3,500 | - | - | |
| | <u>420,867</u> | <u>426,333</u> | <u>391,369</u> | <u>313,296</u> | |
| <u>City Treasurer</u> | | | | | |
| Personnel | 118,779 | 128,509 | 129,349 | 137,529 | 1 |
| Operations | 12,663 | 7,229 | 12,650 | 12,650 | |
| | <u>131,442</u> | <u>135,738</u> | <u>141,999</u> | <u>150,179</u> | |
| <u>311 Services / Utility Billing</u> | | | | | |
| Personnel | 579,615 | 664,192 | 710,327 | 835,661 | 11 |
| Operations | 333,436 | 271,167 | 340,300 | 340,300 | |
| Capital | 5,392 | 24,973 | - | - | |
| | <u>918,443</u> | <u>960,332</u> | <u>1,050,627</u> | <u>1,175,961</u> | |
| <u>Accounting & Budget</u> | | | | | |
| Personnel | 303,750 | 227,192 | 246,969 | 247,526 | 3 |
| Operations | 15,429 | 20,945 | 18,150 | 18,150 | |
| Capital | - | 17,000 | - | - | |
| | <u>319,179</u> | <u>265,137</u> | <u>265,119</u> | <u>265,676</u> | |
| <u>Justice Court</u> | | | | | |
| Personnel | 649,366 | 671,475 | 661,291 | 667,789 | 7 |
| Operations | 267,311 | 305,262 | 394,590 | 394,590 | |
| Capital | - | 33,826 | - | - | |
| | <u>916,677</u> | <u>1,010,563</u> | <u>1,055,881</u> | <u>1,062,379</u> | |
| <u>TOTAL FINANCE</u> | | | | | |
| Personnel | \$ 1,949,504 | \$ 2,024,214 | \$ 2,021,619 | \$ 2,085,039 | 23 |
| Operations | 717,887 | 694,590 | 883,376 | 882,452 | |
| Capital | 39,217 | 79,299 | - | - | |
| TOTALS | <u>\$ 2,706,608</u> | <u>\$ 2,798,103</u> | <u>\$ 2,904,995</u> | <u>\$ 2,967,491</u> | |

* Number of benefitted employees

FINANCE PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY '19-'20 | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| <u>Finance Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Finance Director | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 0.00 |
| | | | | 2.00 | 2.00 | 1.00 |
| <u>City Treasurer</u> | | | | | | |
| Full-time: | | | | | | |
| Treasury Division Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| <u>311 Services / Utility Billing</u> | | | | | | |
| Full-time: | | | | | | |
| Office Administrator | 8 | \$18.72 | \$28.08 | 0.00 | 0.00 | 1.00 |
| 311 Help Center Supervisor | 8 | \$18.72 | \$28.08 | 1.00 | 2.00 | 2.00 |
| Account Clerk/Comm. Agent | 7 | \$17.12 | \$25.68 | 8.00 | 8.00 | 8.00 |
| | | | | 9.00 | 10.00 | 11.00 |
| <u>Accounting & Budget</u> | | | | | | |
| Full-time: | | | | | | |
| Accounting Division Manager | 16 | \$38.27 | \$57.40 | 1.00 | 0.00 | 1.00 |
| Budget Officer | 14 | \$32.00 | \$48.01 | 0.00 | 1.00 | 0.00 |
| Accountant | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 2.00 |
| | | | | 2.00 | 2.00 | 3.00 |
| Part-time: | | | | | | |
| Accountant | 9 | \$20.47 | \$30.71 | 0.63 | 0.63 | 0.00 |
| | | | | 2.63 | 2.63 | 3.00 |
| <u>Justice Court</u> | | | | | | |
| Full-time: | | | | | | |
| Justice Court Judge | 18 | \$45.76 | \$68.64 | 1.00 | 1.00 | 1.00 |
| Justice Court Administrator | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Justice Court Lead Clerk | 8 | \$18.72 | \$28.08 | 2.00 | 2.00 | 2.00 |
| Justice Court Clerk | 7 | \$17.12 | \$25.68 | 3.00 | 3.00 | 3.00 |
| | | | | 7.00 | 7.00 | 7.00 |
| Variable-hour/Seasonal: | | | | | | |
| Senior Court Clerk | N/A | \$14.38 | \$21.57 | 0.25 | 0.25 | 0.25 |
| Assistant Court Clerk | N/A | \$11.04 | \$16.56 | 0.75 | 0.75 | 0.75 |
| | | | | 1.00 | 1.00 | 1.00 |
| | | | | 8.00 | 8.00 | 8.00 |
| <u>TOTAL FINANCE</u> | | | | | | |
| Full-time | | | | 21.00 | 22.00 | 23.00 |
| Part-time | | | | 0.63 | 0.63 | 0.00 |
| Variable-hour/Seasonal | | | | 1.00 | 1.00 | 1.00 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 22.63 | 23.63 | 24.00 |

LEGAL SERVICES

LEGAL SERVICES

OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

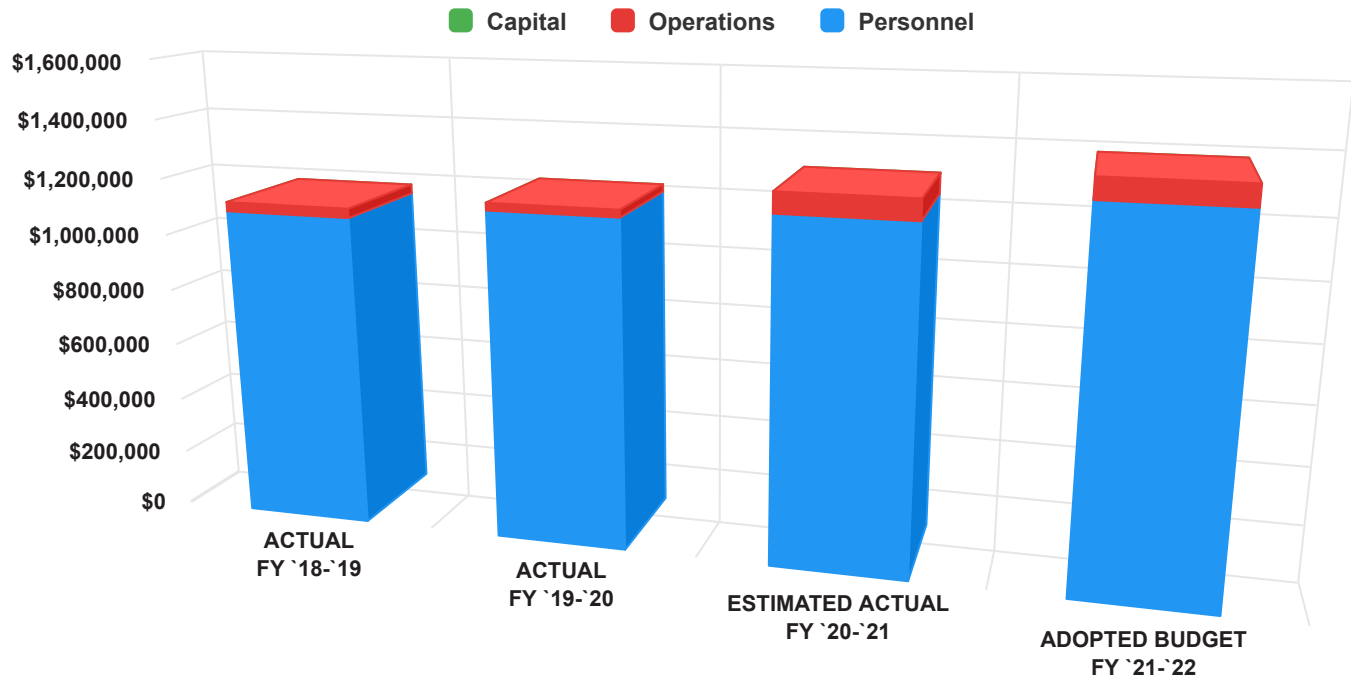
The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

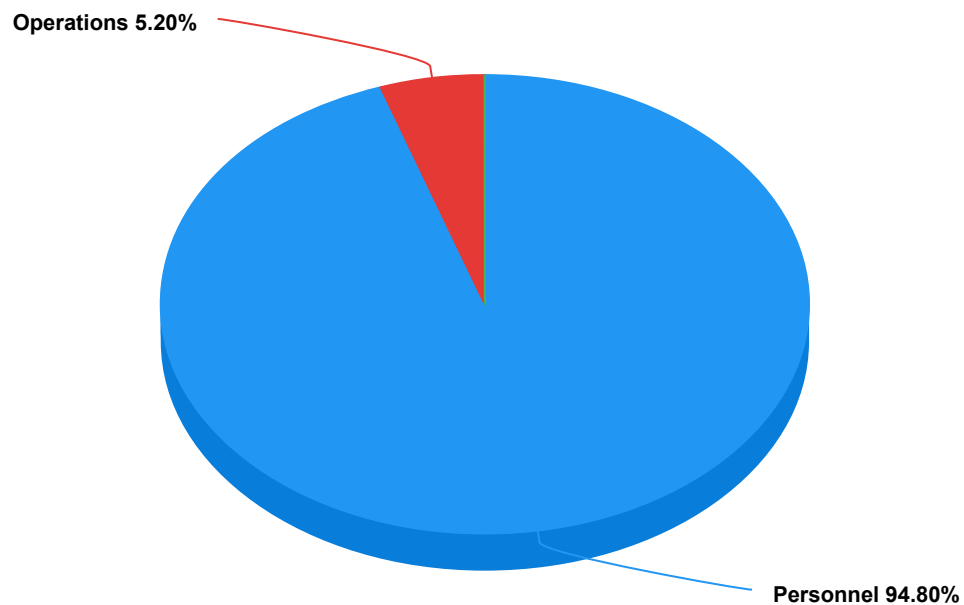
The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil

LEGAL SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



LEGAL SERVICES EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Legal Services Administration</u> | | | | | |
| Personnel | \$ 487,866 | \$ 504,509 | \$ 530,075 | \$ 570,273 | 4 |
| Operations | 12,332 | 10,016 | 47,684 | 47,684 | |
| Capital | - | - | - | - | |
| | 500,198 | 514,525 | 577,759 | 617,957 | |
| <u>Prosecution</u> | | | | | |
| Personnel | 303,045 | 317,323 | 325,241 | 350,043 | 3 |
| Operations | 8,127 | 8,011 | 13,100 | 13,100 | |
| Capital | - | - | - | - | |
| | 311,172 | 325,334 | 338,341 | 363,143 | |
| <u>Civil</u> | | | | | |
| Personnel | 301,563 | 320,659 | 329,344 | 355,495 | 2 |
| Operations | 15,314 | 12,583 | 9,250 | 9,250 | |
| Capital | - | - | - | - | |
| | 316,877 | 333,242 | 338,594 | 364,745 | |
| <u>TOTAL LEGAL SERVICES</u> | | | | | |
| Personnel | \$ 1,092,474 | \$ 1,142,491 | \$ 1,184,660 | \$ 1,275,811 | 9 |
| Operations | 35,773 | 30,610 | 70,034 | 70,034 | |
| Capital | - | - | - | - | |
| TOTALS | \$ 1,128,247 | \$ 1,173,101 | \$ 1,254,694 | \$ 1,345,845 | |

* Number of benefitted employees

LEGAL SERVICES PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|--------------------------------------|-----------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| DIVISION | PAY GRADE | HOURLY PAY RATES | | ACTUAL FY `19-`20 | ESTIMATED ACTUAL FY `20-`21 | ADOPTED BUDGET FY `21-`22 |
| | | MINIMUM | MAXIMUM | | | |
| <u>Legal Services Administration</u> | | | | | | |
| Full-time: | | | | | | |
| City Attorney | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Assistant City Attorney | 15 | \$35.00 | \$52.50 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 6 | \$15.66 | \$23.48 | 1.00 | 1.00 | 1.00 |
| | | | | 4.00 | 4.00 | 4.00 |
| <u>Prosecution</u> | | | | | | |
| Full-time: | | | | | | |
| Prosecutor | 15 | \$35.00 | \$52.50 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant | 6 | \$15.66 | \$23.48 | 1.00 | 1.00 | 1.00 |
| | | | | 3.00 | 3.00 | 3.00 |
| Variable-hour/Seasonal: | | | | | | |
| Process Server | N/A | \$8.48 | \$12.72 | 0.85 | 0.85 | 0.85 |
| | | | | 3.85 | 3.85 | 3.85 |
| <u>Civil</u> | | | | | | |
| Full-time: | | | | | | |
| Deputy City Attorney | 16 | \$38.27 | \$57.40 | 2.00 | 2.00 | 1.00 |
| Assistant City Attorney | 15 | \$35.00 | \$52.50 | 0.00 | 0.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| <u>TOTAL LEGAL SERVICES</u> | | | | | | |
| Full-time | | | | 9.00 | 9.00 | 9.00 |
| Variable-hour/Seasonal | | | | 0.85 | 0.85 | 0.85 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 9.85 | 9.85 | 9.85 |

LEGAL SERVICES



DEVELOPMENT SERVICES

Director
Ryan Clark

Administrative Support

Julia Davis

Planning & Zoning

Jason Bench

Development Plans for Planning Commission & City Council

Long Range Planning

General Plan

Historical Preservation Advisory Commission

Statistics for Land Use, Zoning, Population & Building

Special Projects

Board of Adjustments

Engineering

Sam Kelly, P.E.

Capital Improvement Projects

Private Development & Transportation

Construction

Design

Transportation Commission Liaison

Building Safety

Paul Ashton

Administration of Building Code

File Reports & Inspection Data

Plan Checking

Building Abatement

Business License Inspection

Building Permit Inspection & Scheduling

Board of Appeals

Facilities Maintenance

Travis Savage

Building Maintenance

Automated Building System

Custodial

Building Security Systems

Pest Control

DEVELOPMENT SERVICES

OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

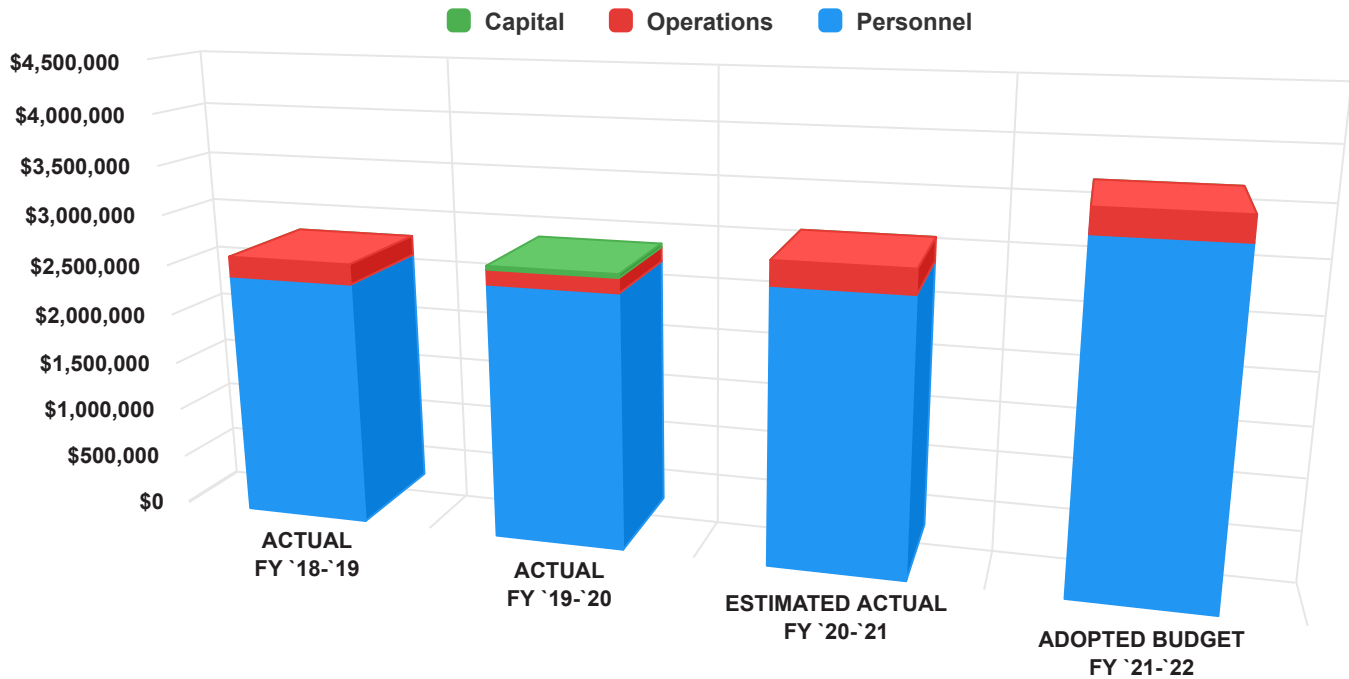
The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

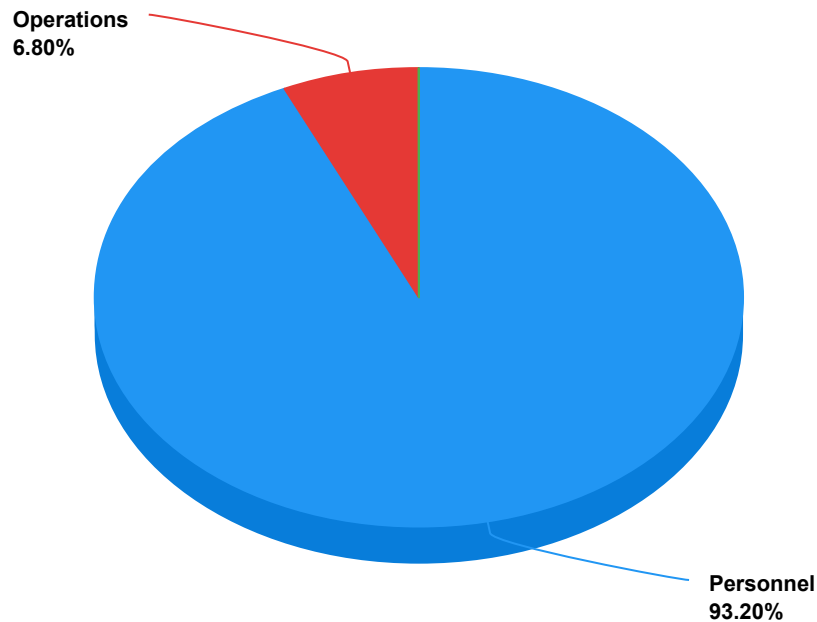
The Development Services department includes the following divisions:

- Development Services Administration
- Planning and Zoning
- Engineering
- Building Safety
- Facilities Maintenance (*Facilities Maintenance Fund*)
- Capital Projects (*Capital Improvement Projects Fund*)

DEVELOPMENT SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



DEVELOPMENT SERVICES EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Development Services Administration</u> | | | | | |
| Personnel | \$ 220,428 | \$ 235,019 | \$ 315,335 | \$ 345,326 | 2 |
| Operations | 48,840 | 9,808 | 22,028 | 22,028 | |
| | 269,268 | 244,827 | 337,363 | 367,354 | |
| <u>Planning</u> | | | | | |
| Personnel | 444,050 | 473,503 | 493,025 | 543,448 | 5 |
| Operations | 43,630 | 34,774 | 54,684 | 54,684 | |
| Capital | 9,673 | - | - | - | |
| | 497,353 | 508,277 | 547,709 | 598,132 | |
| <u>Engineering</u> | | | | | |
| Personnel | 148,936 | 157,873 | 166,531 | 170,817 | 1 |
| Operations | 36,556 | 36,177 | 46,943 | 52,368 | |
| Capital | - | 30,831 | - | - | |
| | 185,492 | 224,881 | 213,474 | 223,185 | |
| <u>Construction</u> | | | | | |
| Personnel | 210,401 | 228,558 | 247,706 | 355,906 | 3 |
| Operations | 3,720 | 2,941 | 14,986 | 10,120 | |
| | 214,121 | 231,499 | 262,692 | 366,026 | |
| <u>Design</u> | | | | | |
| Personnel | 349,372 | 444,325 | 437,960 | 604,912 | 6 |
| Operations | 12,936 | 15,910 | 23,862 | 23,862 | |
| | 362,308 | 460,235 | 461,822 | 628,774 | |
| <u>Transportation / PD Development</u> | | | | | |
| Personnel | 260,724 | 134,450 | 229,991 | 354,755 | 3 |
| Operations | 6,267 | 6,829 | 10,767 | 10,767 | |
| | 266,991 | 141,278 | 240,758 | 365,522 | |
| <u>Building Safety</u> | | | | | |
| Personnel | 788,980 | 843,030 | 788,058 | 918,369 | 9 |
| Operations | 47,713 | 36,210 | 64,043 | 66,286 | |
| Capital | - | 11,800 | - | - | |
| | 836,693 | 891,041 | 852,101 | 984,655 | |
| <u>TOTAL DEVELOPMENT SERVICES</u> | | | | | |
| Personnel | \$ 2,422,891 | \$ 2,516,758 | \$ 2,678,606 | \$ 3,293,533 | 29 |
| Operations | 199,662 | 142,648 | 237,313 | 240,115 | |
| Capital | 9,673 | 42,631 | - | - | |
| TOTALS | \$ 2,632,226 | \$ 2,702,037 | \$ 2,915,919 | \$ 3,533,648 | |

* Number of benefitted employees

DEVELOPMENT SERVICES PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|---|-----------|------------------|---------|----------------------|----------------------|----------------------|
| DIVISION | PAY GRADE | HOURLY PAY RATES | | ACTUAL FY `19-`20 | ESTIMATED | ADOPTED |
| | | MINIMUM | MAXIMUM | | ACTUAL FY `20-`21 | BUDGET FY `21-`22 |
| <u>Development Services Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Development Services Director | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| Intern | N/A | \$9.26 | \$13.89 | 1.00 | 1.00 | 1.00 |
| | | | | 3.00 | 3.00 | 3.00 |
| <u>Planning</u> | | | | | | |
| Full-time: | | | | | | |
| Planning Division Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Planner | 12 | \$26.77 | \$40.15 | 1.00 | 0.00 | 0.00 |
| Long Range Planner | 12 | \$26.77 | \$40.15 | 2.00 | 2.00 | 2.00 |
| Associate Planner | 9 | \$20.47 | \$30.71 | 0.00 | 2.00 | 2.00 |
| Development Services Technician | 7 | \$17.12 | \$25.68 | 1.00 | 0.00 | 0.00 |
| | | | | 5.00 | 5.00 | 5.00 |
| Variable-hour/Seasonal: | | | | | | |
| Intern | N/A | \$9.26 | \$13.89 | 0.40 | 0.40 | 0.40 |
| | | | | 5.40 | 5.40 | 5.40 |
| <u>Engineering</u> | | | | | | |
| Full-time: | | | | | | |
| City Engineer | 16 | \$38.27 | \$57.40 | 1.00 | 1.00 | 1.00 |
| <u>Construction</u> | | | | | | |
| Full-time: | | | | | | |
| Construction Engineer | 12 | \$26.77 | \$40.15 | 2.00 | 3.00 | 3.00 |
| Variable-hour/Seasonal: | | | | | | |
| Engineering Intern | N/A | \$9.26 | \$13.89 | 1.00 | 1.00 | 1.00 |
| | | | | 3.00 | 4.00 | 4.00 |
| <u>Design</u> | | | | | | |
| Full-time: | | | | | | |
| Engineering Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| City Surveyor | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Staff Engineer | 12 | \$26.77 | \$40.15 | 0.00 | 0.00 | 1.00 |
| Associate Engineer | 10 | \$22.38 | \$33.58 | 3.00 | 4.00 | 3.00 |
| | | | | 5.00 | 6.00 | 6.00 |
| <u>Transportation / PD Development</u> | | | | | | |
| Full-time: | | | | | | |
| Engineering Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Staff Engineer | 12 | \$26.77 | \$40.15 | 0.00 | 0.00 | 2.00 |
| Planner | 12 | \$26.77 | \$40.15 | 1.00 | 2.00 | 0.00 |
| | | | | 2.00 | 3.00 | 3.00 |

DEVELOPMENT SERVICES PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL FY '19-'20 | ESTIMATED | ADOPTED |
| | | | | | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| <u>Building Safety</u> | | | | | | |
| Full-time: | | | | | | |
| Chief Building Official | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Senior Building Inspector | 11 | \$24.48 | \$24.48 | 1.00 | 1.00 | 1.00 |
| Plans Examiner | 11 | \$24.48 | \$24.48 | 1.00 | 2.00 | 2.00 |
| Building Inspector | 10 | \$22.38 | \$33.58 | 3.00 | 3.00 | 3.00 |
| Residential Plans Examiner | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 7.00 | 8.00 | 8.00 |
| Part-time: | | | | | | |
| Building Inspector | 10 | \$22.38 | \$33.58 | 0.63 | 0.63 | 0.63 |
| Variable-hour/Seasonal: | | | | | | |
| Office Assistant | N/A | \$11.04 | \$16.56 | 0.50 | 0.50 | 0.50 |
| | | | | 8.13 | 9.13 | 9.13 |
| <u>TOTAL DEVELOPMENT SERVICES</u> | | | | | | |
| Full-time | | | | 24.00 | 28.00 | 28.00 |
| Part-time | | | | 0.63 | 0.63 | 0.63 |
| Variable-hour/Seasonal | | | | 2.90 | 2.90 | 2.90 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 27.53 | 31.53 | 31.53 |

POLICE**Police Chief**

Josh T. Adams

**Administrative
Support**

Katie Rossiter

**Patrol
Services**

Bryan Robinson

- Patrol Services
- Traffic Enforcement
- Canine Unit
- Warrants
- Traffic School Program
- Paper Services
- Justice Court Security
- Bailiffs
- Special Equipment

**Investigation
Services**

Todd Mallinson

- Criminal Investigations
- Sex Crimes
- Major Crimes Task Force
- School Resource Officers
- Fraud
- Victim Assistance Advocates
- Internal Affairs
- Gang Enforcement
- SWAT Team

**Support
Services**

Mark Sorensen

- Media Relations & Public Information
- Police Training
- Property Room & Holding Facility
- Records & Computer Services
- 911 Center
- Volunteer Program & Citizens Academy
- Crime Prevention
- Crossing Guards
- Community Education
- Animal Control & Transport Officers

POLICE

OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

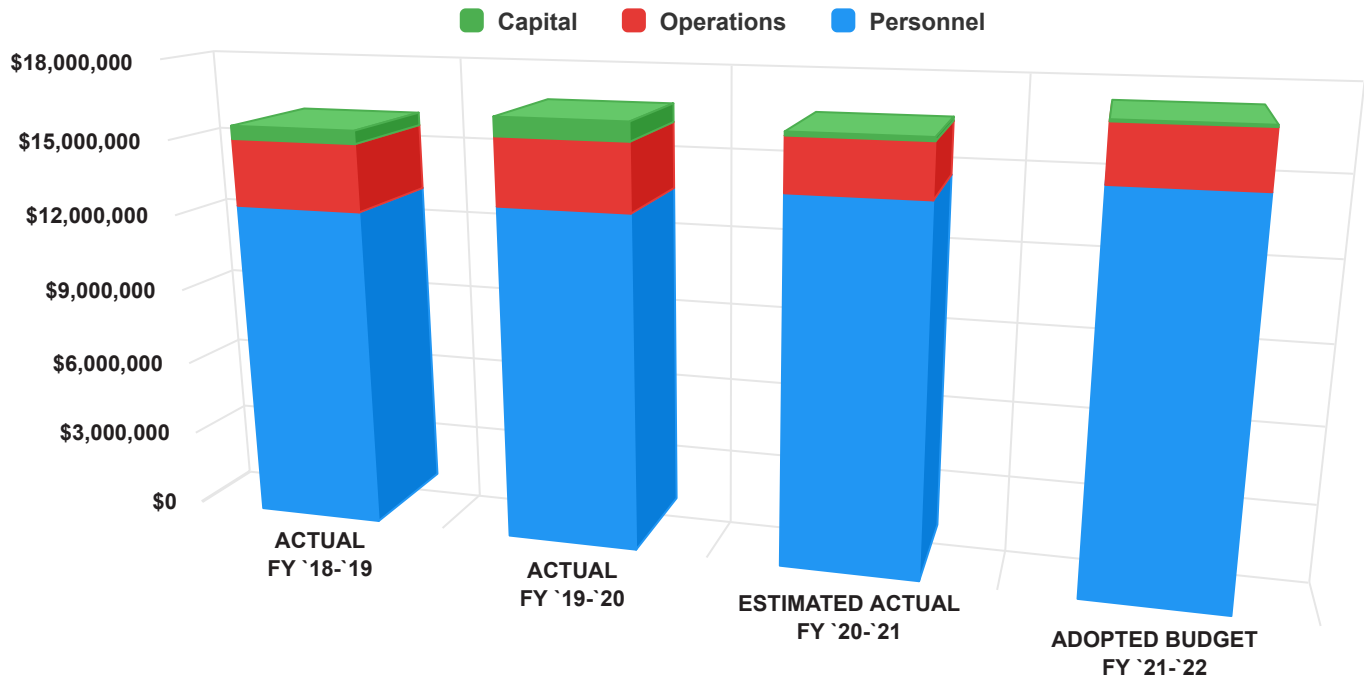
The 91 existing sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations.

The department maintains its own Public Safety Answering Point (PSAP) 911 Center and staff it 24/7 with 20 full-time and several part-time dispatchers. Two animal control officers enforce animal violations throughout the City.

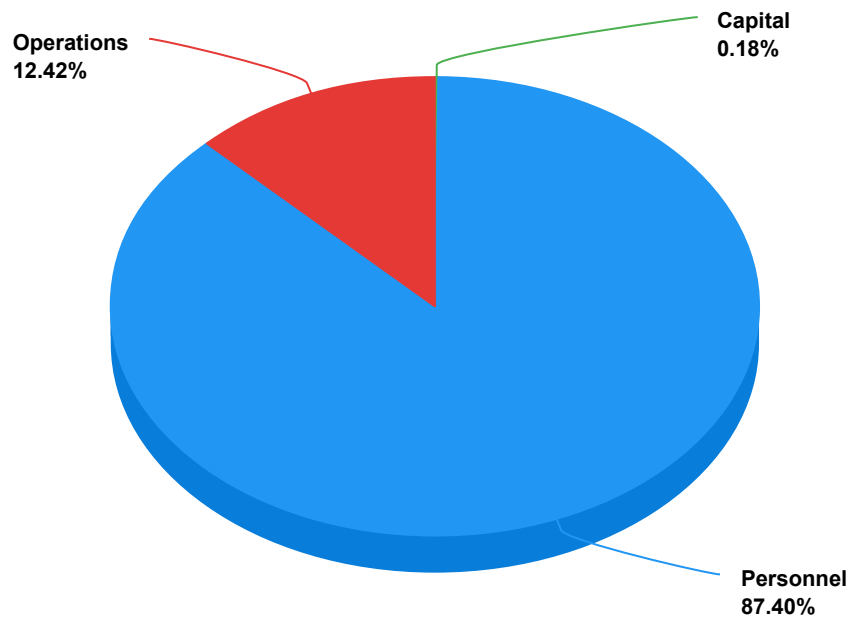
The Police department includes the following divisions:

- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Mental Health Unit
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Support Services
- Victims and Children Assistance
- Animal Control
- Communications – 911 Dispatch

POLICE EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



POLICE EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Police Administration</u> | | | | | |
| Personnel | \$ 301,537 | \$ 316,576 | \$ 341,003 | \$ 353,480 | 2 |
| Operations | 602,010 | 784,050 | 626,060 | 686,512 | |
| Capital | 109,983 | 13,766 | - | - | |
| | <u>1,013,530</u> | <u>1,114,392</u> | <u>967,063</u> | <u>1,039,992</u> | |
| <u>Patrol Services</u> | | | | | |
| Personnel | 5,610,651 | 5,766,787 | 6,656,524 | 6,912,292 | 63 |
| Operations | 652,806 | 630,309 | 495,461 | 542,200 | |
| Capital | 307,396 | 621,391 | 140,485 | - | |
| | <u>6,570,853</u> | <u>7,018,487</u> | <u>7,292,470</u> | <u>7,454,492</u> | |
| <u>Alcohol Enforcement</u> | | | | | |
| Personnel | 83,015 | 106,107 | 97,247 | 124,362 | 1 |
| Operations | 8,775 | 5,143 | 6,433 | 11,096 | |
| | <u>91,790</u> | <u>111,250</u> | <u>103,680</u> | <u>135,458</u> | |
| <u>Investigation Services / NPU</u> | | | | | |
| Personnel | 3,073,589 | 3,306,910 | 3,292,040 | 3,854,837 | 30 |
| Operations | 163,544 | 214,057 | 177,779 | 121,622 | |
| Capital | 97,207 | 81,239 | - | - | |
| | <u>3,334,340</u> | <u>3,602,206</u> | <u>3,469,819</u> | <u>3,976,459</u> | |
| <u>Major Crime Task Force</u> | | | | | |
| Personnel | 326,315 | 288,701 | 147,000 | 154,239 | 1 |
| Operations | 708,889 | 507,770 | 285,878 | 305,000 | |
| Capital | 750 | - | - | - | |
| | <u>1,035,954</u> | <u>796,470</u> | <u>432,878</u> | <u>459,239</u> | |
| <u>Victims / Children Assistance</u> | | | | | |
| Personnel | 184,671 | 196,779 | 238,709 | 252,045 | 3 |
| Operations | 20,697 | 10,083 | 22,701 | 19,270 | |
| | <u>205,368</u> | <u>206,862</u> | <u>261,410</u> | <u>271,315</u> | |
| <u>Support Services</u> | | | | | |
| Personnel | 1,342,372 | 1,372,929 | 1,526,006 | 1,432,985 | 11 |
| Operations | 108,193 | 76,714 | 99,812 | 96,130 | |
| Capital | - | - | - | 30,000 | |
| | <u>1,450,565</u> | <u>1,449,643</u> | <u>1,625,818</u> | <u>1,559,115</u> | |
| <u>Communications & Dispatch Services- Lindon</u> | | | | | |
| Personnel | 1,471,698 | 1,573,975 | 1,620,655 | 1,605,197 | 22 |
| Operations | 156,161 | 159,807 | 158,695 | 170,300 | |
| Capital | - | 736 | - | - | |
| | <u>1,627,859</u> | <u>1,734,517</u> | <u>1,779,350</u> | <u>1,775,497</u> | |
| <u>Animal Control & Bailiffs</u> | | | | | |
| Personnel | 165,855 | 139,143 | 140,610 | 148,956 | 2 |
| Operations | 159,796 | 155,343 | 156,591 | 156,508 | |
| Capital | - | - | - | - | |
| | <u>325,651</u> | <u>294,486</u> | <u>297,201</u> | <u>305,464</u> | |
| <u>TOTAL POLICE DEPARTMENT</u> | | | | | |
| Personnel | \$ 12,559,703 | \$ 13,067,906 | \$ 14,059,794 | \$ 14,838,393 | 135 |
| Operations | 2,580,871 | 2,543,274 | 2,029,410 | 2,108,638 | |
| Capital | 515,336 | 717,132 | 140,485 | 30,000 | |
| TOTALS | <u>\$ 15,655,910</u> | <u>\$ 16,328,312</u> | <u>\$ 16,229,689</u> | <u>\$ 16,977,031</u> | |

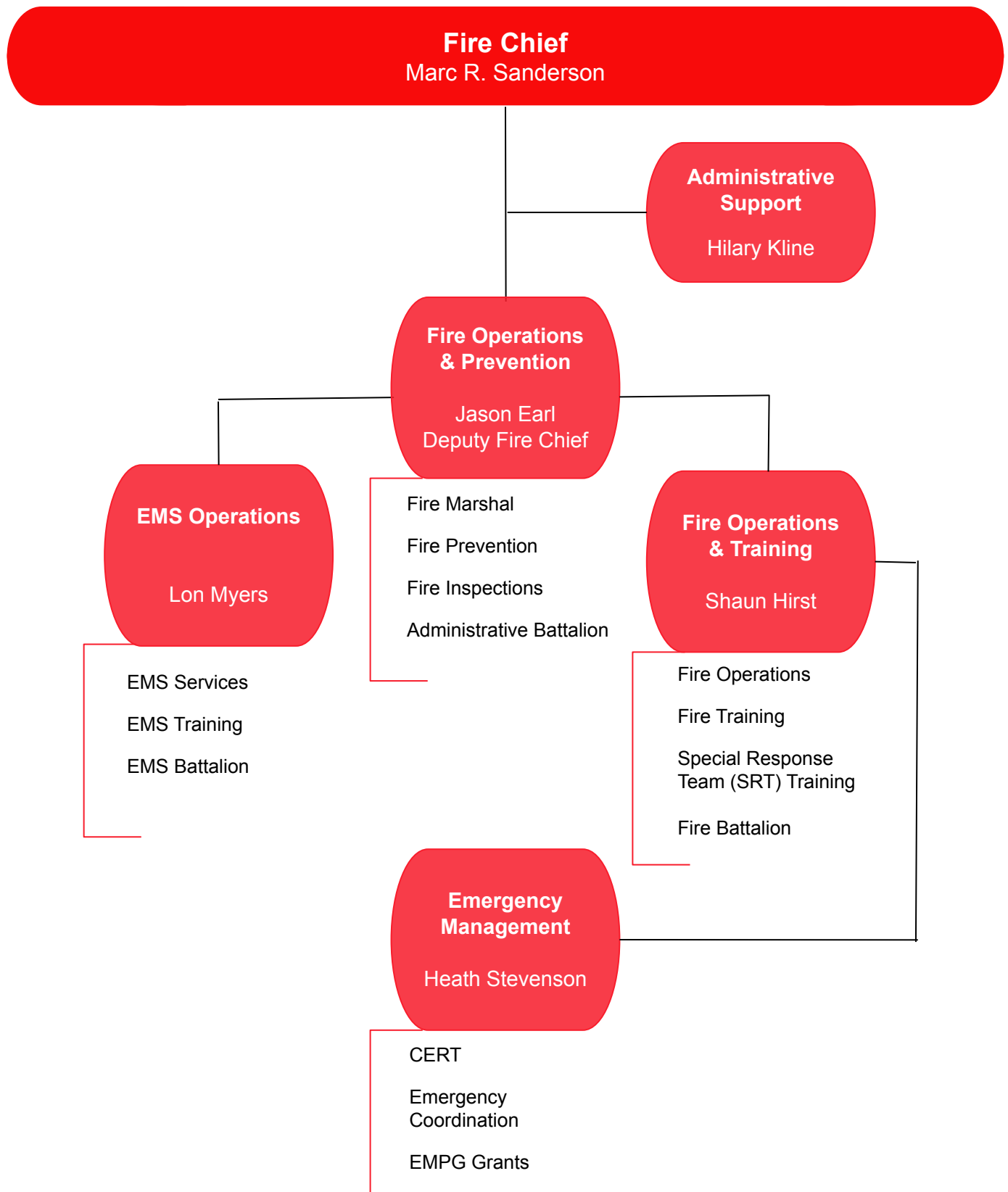
* Number of benefitted employees

POLICE PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|---|-----------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| DIVISION | PAY GRADE | HOURLY PAY RATES | | ACTUAL FY `19-`20 | ESTIMATED ACTUAL FY `20-`21 | ADOPTED BUDGET FY `21-`22 |
| | | MINIMUM | MAXIMUM | | | |
| <u>Police Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Chief of Police | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| <u>Patrol Services</u> | | | | | | |
| Full-time: | | | | | | |
| Police Captain | STEP | \$51.22 | \$55.97 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | STEP | \$43.30 | \$50.21 | 2.00 | 2.00 | 3.00 |
| Police Sergeant | STEP | \$36.26 | \$42.87 | 7.00 | 6.00 | 7.00 |
| Police Officer | STEP | \$22.38 | \$35.90 | 51.00 | 54.00 | 52.00 |
| | | | | 61.00 | 63.00 | 63.00 |
| Variable-hour/Seasonal: | | | | | | |
| Police Officer | N/A | \$15.70 | \$23.56 | 0.30 | 0.30 | 0.30 |
| | | | | 61.30 | 63.30 | 63.30 |
| <u>Alcohol Enforcement</u> | | | | | | |
| Full-time: | | | | | | |
| Police Officer | STEP | \$22.38 | \$35.90 | 1.00 | 1.00 | 1.00 |
| <u>Investigation Services</u> | | | | | | |
| Full-time: | | | | | | |
| Police Captain | STEP | \$51.22 | \$55.97 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | STEP | \$43.30 | \$50.21 | 2.00 | 2.00 | 2.00 |
| Police Sergeant | STEP | \$36.26 | \$42.87 | 7.00 | 8.00 | 8.00 |
| Police Officer | STEP | \$22.38 | \$35.90 | 18.00 | 15.00 | 19.00 |
| | | | | 28.00 | 26.00 | 30.00 |
| Variable-hour/Seasonal: | | | | | | |
| Intern | N/A | \$9.26 | \$13.89 | 0.10 | 0.10 | 0.10 |
| | | | | 28.10 | 26.10 | 30.10 |
| <u>Major Crimes Task Force</u> | | | | | | |
| Full-time: | | | | | | |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| <u>Victims / Children Assistance</u> | | | | | | |
| Full-time: | | | | | | |
| Victim Assistance Coordinator | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 2.00 |
| Victim Advocate | 6 | \$15.66 | \$23.48 | 0.00 | 1.00 | 1.00 |
| | | | | 2.00 | 3.00 | 3.00 |

POLICE PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|---|-----------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| DIVISION | PAY GRADE | HOURLY PAY RATES | | ACTUAL FY `19-`20 | ESTIMATED ACTUAL FY `20-`21 | ADOPTED BUDGET FY `21-`22 |
| | | MINIMUM | MAXIMUM | | | |
| <u>Support Services</u> | | | | | | |
| Full-time: | | | | | | |
| Police Captain | STEP | \$51.22 | \$55.97 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | STEP | \$43.30 | \$50.21 | 3.00 | 3.00 | 2.00 |
| Police Sergeant | STEP | \$36.26 | \$42.87 | 1.00 | 1.00 | 0.00 |
| Police Officer | STEP | \$22.38 | \$35.90 | 0.00 | 0.00 | 1.00 |
| Crime Analyst/Body Camera Spclst | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Evidence Custodian/Technician | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Records Office Supervisor | 7 | \$17.12 | \$25.68 | 1.00 | 1.00 | 1.00 |
| Community Service Specialist | 6 | \$15.66 | \$23.48 | 4.00 | 4.00 | 4.00 |
| | | | | 12.00 | 12.00 | 11.00 |
| Variable-hour/Seasonal: | | | | | | |
| Evidence Technicain Assistant | N/A | \$10.00 | \$14.00 | 0.50 | 0.25 | 0.25 |
| Secretary | N/A | \$9.26 | \$13.89 | 0.50 | 0.50 | 0.50 |
| Crossing Guard | N/A | \$7.25 | \$10.56 | 15.50 | 15.50 | 15.50 |
| | | | | 16.50 | 16.25 | 16.25 |
| | | | | 28.50 | 28.25 | 27.25 |
| <u>Communications</u> | | | | | | |
| Full-time: | | | | | | |
| Communications Supervisor | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Lead Dispatcher | 8 | \$18.72 | \$28.08 | 5.00 | 5.00 | 5.00 |
| Dispatcher | 7 | \$17.12 | \$25.68 | 15.00 | 14.00 | 13.00 |
| | | | | 21.00 | 20.00 | 19.00 |
| Part-time: | | | | | | |
| Dispatcher | 7 | \$17.12 | \$25.68 | 1.50 | 2.00 | 1.50 |
| Variable-hour/Seasonal: | | | | | | |
| Dispatcher - On-call | N/A | \$15.70 | \$23.56 | 1.30 | 1.30 | 1.30 |
| | | | | 23.80 | 23.30 | 21.80 |
| <u>Animal Control & Bailiffs</u> | | | | | | |
| Full-time: | | | | | | |
| Animal Control Officer | 7 | \$17.12 | \$25.68 | 2.00 | 2.00 | 2.00 |
| TOTAL POLICE | | | | | | |
| Full-time | | | | 130.00 | 130.00 | 132.00 |
| Part-time | | | | 1.50 | 2.00 | 1.50 |
| Variable-hour/Seasonal | | | | 18.20 | 17.95 | 17.95 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 149.70 | 149.95 | 151.45 |

FIRE

FIRE

OVERVIEW

The Fire department provides fire suppression, emergency medical (EMS), special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to Vineyard City.

The department responds to over 7,000 calls for service annually. It also conducts over 1,750 business and construction fire inspections and over 650 plan reviews annually.

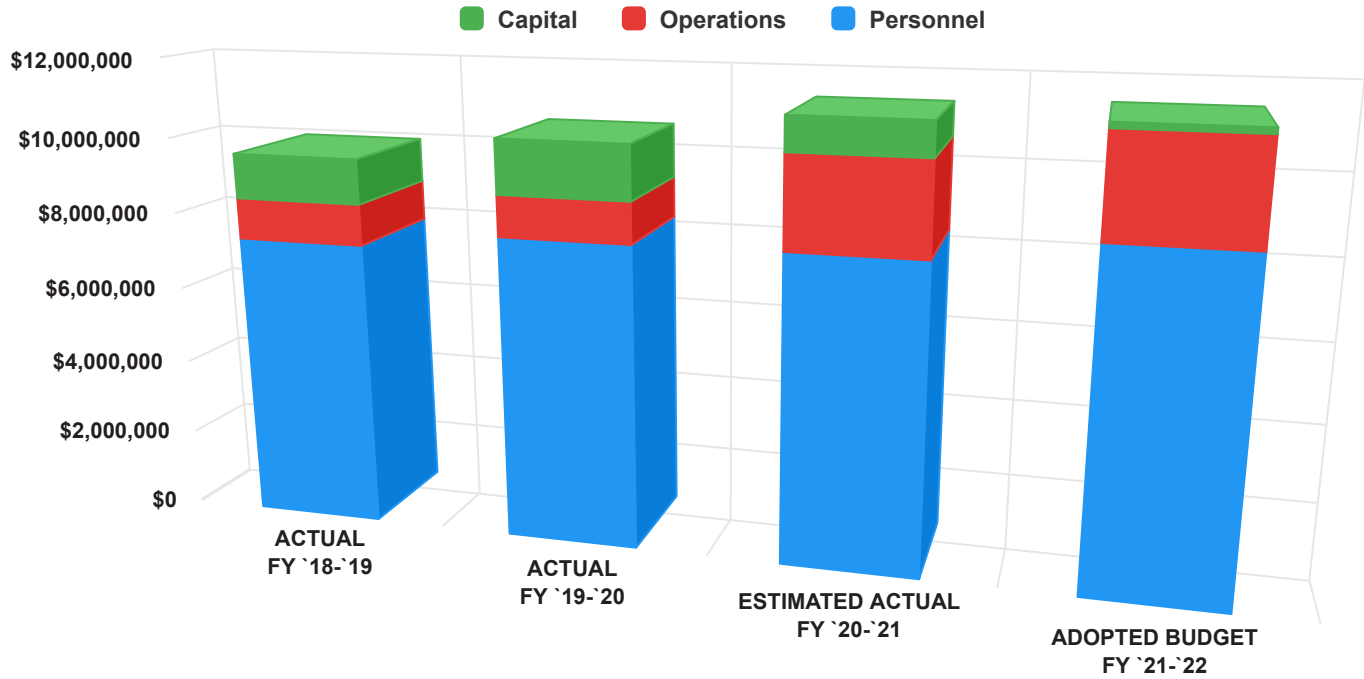
The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

The Fire department includes the following divisions:

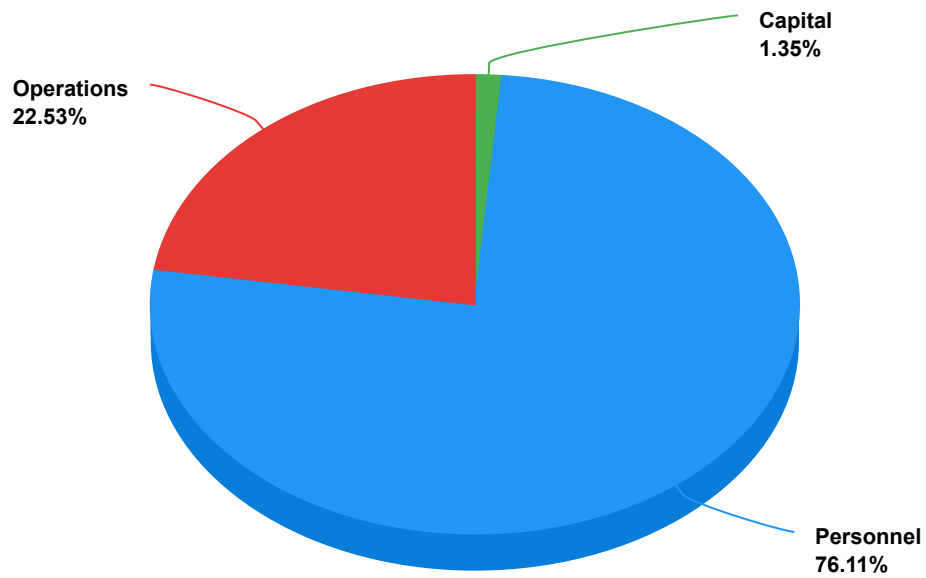
- Administration
- Operations – Fire / EMS / Special Response Rescue
- Fire Prevention – Investigations / Commercial & New Construction Inspections / Public Education
- Emergency Management

FIRE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



FIRE EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Fire Administration</u> | | | | | |
| Personnel | \$ 423,720 | \$ 436,163 | \$ 406,030 | \$ 753,391 | 5 |
| Operations | 11,806 | 10,238 | 13,563 | 74,312 | |
| Capital | 5,277 | - | - | - | |
| | 440,803 | 446,402 | 419,593 | 827,703 | |
| <u>Fire & Medical Services</u> | | | | | |
| Personnel | 6,642,177 | 7,044,734 | 7,107,502 | 7,505,211 | 64 |
| Operations | 998,473 | 1,015,702 | 2,292,435 | 2,402,953 | |
| Capital | 1,123,123 | 1,381,593 | 830,408 | 152,000 | |
| | 8,763,773 | 9,442,029 | 10,230,345 | 10,060,164 | |
| <u>Fire Prevention</u> | | | | | |
| Personnel | 285,616 | 305,961 | 306,778 | 181,722 | 2 |
| Operations | 12,325 | 12,144 | 27,301 | 16,402 | |
| Capital | 30,149 | - | - | - | |
| | 328,090 | 318,105 | 334,079 | 198,124 | |
| <u>EMS State Grant</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | - | - | - | - | |
| Capital | - | - | 6,260 | - | |
| | - | - | 6,260 | - | |
| <u>Emergency Management</u> | | | | | |
| Personnel | 90,234 | 94,949 | 95,130 | 101,125 | 1 |
| Operations | 22,260 | 21,939 | 34,660 | 34,660 | |
| Capital | - | - | - | - | |
| | 112,494 | 116,888 | 129,790 | 135,785 | |
| <u>TOTAL FIRE DEPARTMENT</u> | | | | | |
| Personnel | \$ 7,441,747 | \$ 7,881,807 | \$ 7,915,440 | \$ 8,541,449 | 72 |
| Operations | 1,044,864 | 1,060,024 | 2,367,959 | 2,528,327 | |
| Capital | 1,158,549 | 1,381,593 | 836,668 | 152,000 | |
| TOTALS | \$ 9,645,160 | \$ 10,323,424 | \$ 11,120,067 | \$ 11,221,776 | |

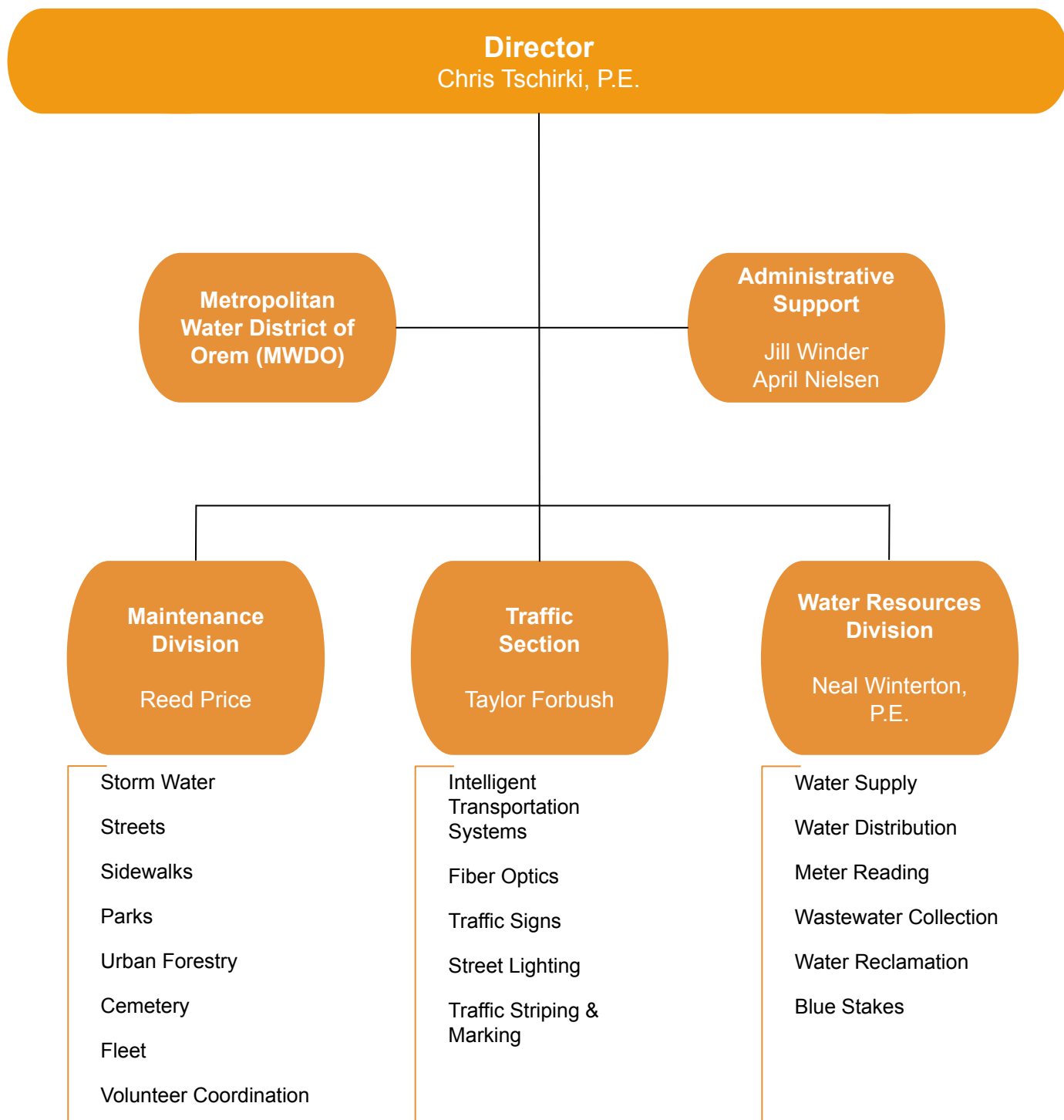
* Number of benefitted employees

FIRE PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|---|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL FY `19-`20 | ESTIMATED | ADOPTED |
| | | | | | ACTUAL FY `20-`21 | BUDGET FY `21-`22 |
| <u>Fire Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Fire Chief | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Deputy Fire Chief | 17 | \$41.85 | \$62.77 | 1.00 | 1.00 | 1.00 |
| Assistant Fire Chief | STEP | \$37.71 | \$38.85 | 0.00 | 0.00 | 2.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 0.00 | 1.00 | 1.00 |
| | | | | 2.00 | 3.00 | 5.00 |
| Variable-hour/Seasonal: | | | | | | |
| Office Assistant | N/A | \$7.25 | \$13.89 | 0.00 | 0.00 | 0.50 |
| | | | | 2.00 | 3.00 | 5.50 |
| <u>Fire & Medical Services</u> | | | | | | |
| Full-time: | | | | | | |
| Fire Battalion Chief | STEP | \$32.21 | \$37.34 | 4.00 | 4.00 | 4.00 |
| Fire Captain | STEP | \$27.05 | \$31.27 | 12.00 | 12.00 | 12.00 |
| Fire Engineer | STEP | \$24.27 | \$26.26 | 12.00 | 12.00 | 12.00 |
| Firefighter/Paramedic | STEP | \$16.78 | \$26.26 | 33.00 | 33.00 | 33.00 |
| EMT | STEP | \$13.34 | \$15.47 | 3.00 | 3.00 | 3.00 |
| | | | | 64.00 | 64.00 | 64.00 |
| Variable-hour/Seasonal: | | | | | | |
| Firefighter/Paramedic | N/A | \$21.32 | \$31.98 | 0.05 | 0.05 | 0.05 |
| Fleet Mechanic | N/A | \$17.15 | \$25.73 | 0.05 | 0.05 | 0.05 |
| | | | | 0.10 | 0.10 | 0.10 |
| | | | | 64.10 | 64.10 | 64.10 |
| <u>Fire Prevention</u> | | | | | | |
| Full-time: | | | | | | |
| Fire Marshal | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 0.00 |
| Fire Inspector | STEP | \$20.47 | \$30.50 | 2.00 | 2.00 | 2.00 |
| | | | | 3.00 | 3.00 | 2.00 |
| <u>Emergency Management</u> | | | | | | |
| Full-time: | | | | | | |
| Emergency Manager | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| <u>TOTAL FIRE DEPARTMENT</u> | | | | | | |
| Full-time | | | | 70.00 | 71.00 | 72.00 |
| Variable-hour/Seasonal | | | | 0.10 | 0.10 | 0.60 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 70.10 | 71.10 | 72.60 |

FIRE



PUBLIC WORKS

PUBLIC WORKS

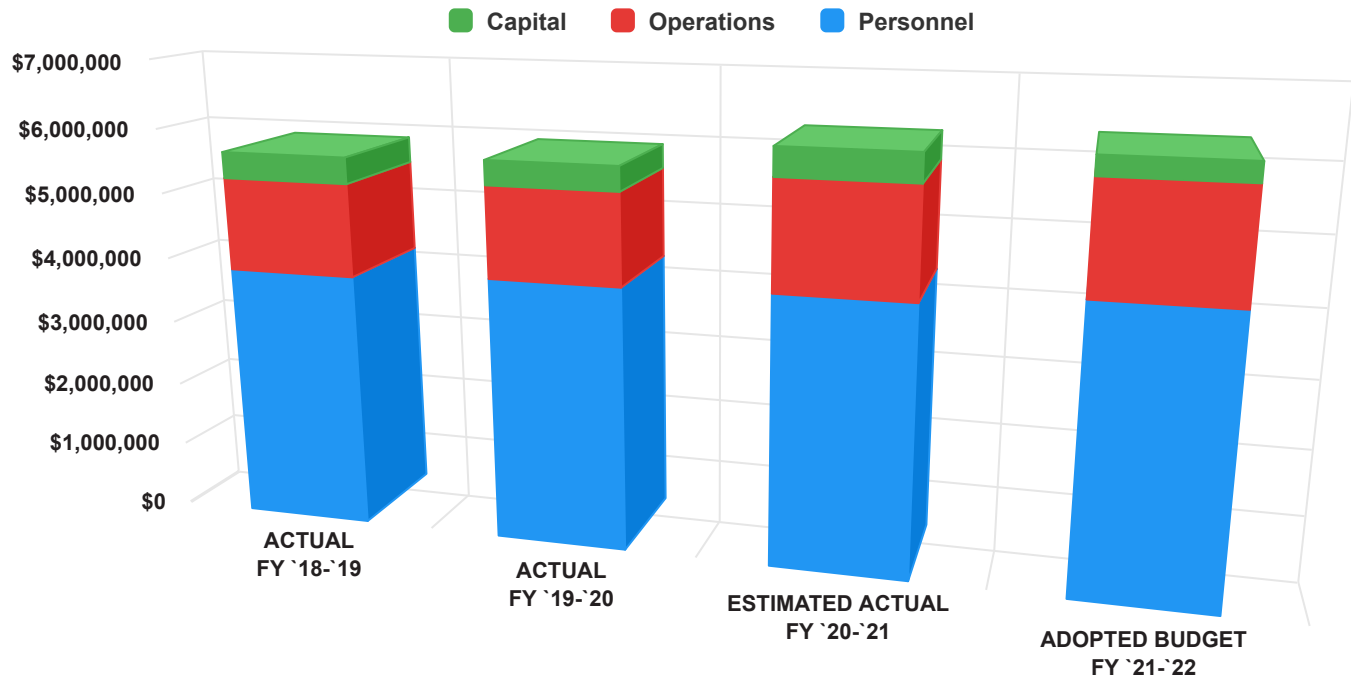
OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

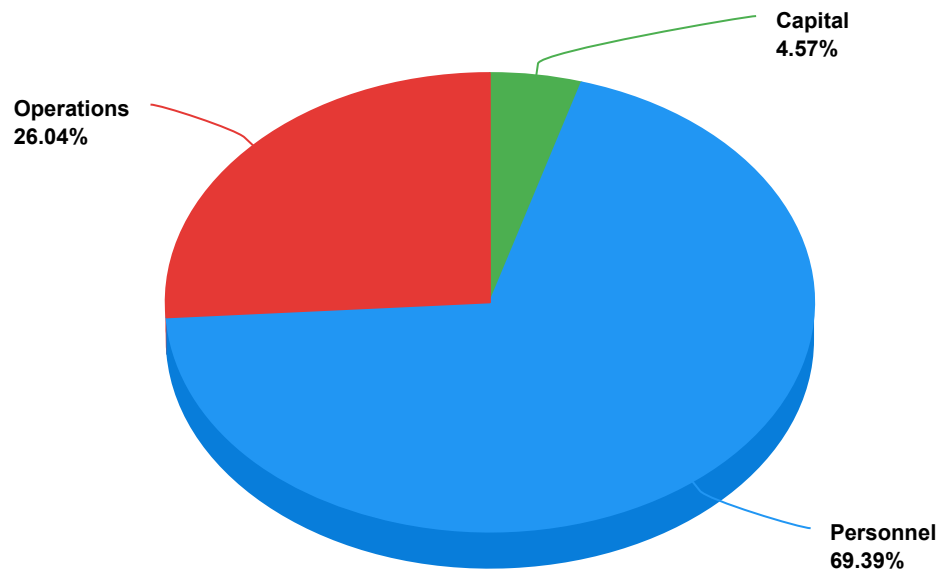
The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Transportation System Fund (*Transportation Sales Tax Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

PUBLIC WORKS EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



PUBLIC WORKS EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Public Works Administration</u> | | | | | |
| Personnel | \$ 351,476 | \$ 336,134 | \$ 335,207 | \$ 358,250 | 3 |
| Operations | 13,202 | 12,465 | 15,180 | 15,180 | |
| Capital | - | 2,808 | - | - | |
| | <u>364,678</u> | <u>351,407</u> | <u>350,387</u> | <u>373,430</u> | |
| <u>Traffic & Signs</u> | | | | | |
| Personnel | 453,317 | 458,164 | 434,354 | 449,939 | 4 |
| Operations | 178,038 | 198,055 | 136,277 | 136,890 | |
| Capital | 111,145 | 37,541 | - | - | |
| | <u>742,500</u> | <u>693,761</u> | <u>570,631</u> | <u>586,829</u> | |
| <u>Maintenance Administration</u> | | | | | |
| Personnel | 147,034 | 154,844 | 156,530 | 167,864 | 1 |
| Operations | 2,668 | 2,477 | 5,820 | 5,820 | |
| Capital | - | - | - | - | |
| | <u>149,702</u> | <u>157,321</u> | <u>162,350</u> | <u>173,684</u> | |
| <u>Streets</u> | | | | | |
| Personnel | 1,068,627 | 1,098,424 | 1,090,990 | 1,153,002 | 13 |
| Operations | 228,246 | 194,583 | 284,302 | 281,823 | |
| Capital | 80,077 | 197,609 | 261,280 | 261,280 | |
| | <u>1,376,950</u> | <u>1,490,616</u> | <u>1,636,572</u> | <u>1,696,105</u> | |
| <u>Parks</u> | | | | | |
| Personnel | 1,500,883 | 1,548,784 | 1,633,879 | 1,698,256 | 14 |
| Operations | 864,351 | 907,306 | 1,036,667 | 1,043,804 | |
| Capital | 113,561 | 73,667 | 164,000 | 20,000 | |
| | <u>2,478,795</u> | <u>2,529,757</u> | <u>2,834,546</u> | <u>2,762,060</u> | |
| <u>Cemetery</u> | | | | | |
| Personnel | 269,606 | 286,204 | 299,995 | 315,653 | 3 |
| Operations | 61,839 | 57,216 | 88,694 | 84,848 | |
| Capital | 101,585 | 38,464 | - | - | |
| | <u>433,030</u> | <u>381,885</u> | <u>388,689</u> | <u>400,501</u> | |
| <u>Urban Forestry & Horticulture</u> | | | | | |
| Personnel | 112,768 | 108,297 | 121,762 | 126,901 | 1 |
| Operations | 30,469 | 25,199 | 34,359 | 34,340 | |
| Capital | - | - | - | - | |
| | <u>143,237</u> | <u>133,496</u> | <u>156,121</u> | <u>161,241</u> | |
| <u>TOTAL PUBLIC WORKS</u> | | | | | |
| Personnel | \$ 3,903,711 | \$ 3,990,851 | \$ 4,072,717 | \$ 4,269,865 | 39 |
| Operations | 1,378,813 | 1,397,301 | 1,601,299 | 1,602,705 | |
| Capital | 406,368 | 350,089 | 425,280 | 281,280 | |
| TOTALS | <u>\$ 5,688,892</u> | <u>\$ 5,738,242</u> | <u>\$ 6,099,296</u> | <u>\$ 6,153,850</u> | |

* Number of benefitted employees

PUBLIC WORKS PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|---|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY '19-'20 | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| <u>Public Works Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Director | 19 | \$50.04 | \$75.06 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 6 | \$15.66 | \$23.48 | 1.00 | 1.00 | 1.00 |
| | | | | 3.00 | 3.00 | 3.00 |
| <u>Traffic & Signs</u> | | | | | | |
| Full-time: | | | | | | |
| Engineer Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| ITS Engineer | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Traffic Sign Specialist | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 1.00 | 1.00 | 1.00 |
| | | | | 4.00 | 4.00 | 4.00 |
| Variable-hour/Seasonal: | | | | | | |
| Traffic Intern | N/A | \$9.26 | \$13.89 | 1.25 | 1.25 | 1.25 |
| Laborer | N/A | \$8.48 | \$12.72 | 0.75 | 0.75 | 0.75 |
| | | | | 2.00 | 2.00 | 2.00 |
| | | | | 6.00 | 6.00 | 6.00 |
| <u>Maintenance Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Maintenance Division Manager | 16 | \$38.27 | \$57.40 | 1.00 | 1.00 | 1.00 |
| <u>Streets</u> | | | | | | |
| Full-time: | | | | | | |
| Streets Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Engineering Specialist | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 3.00 | 3.00 | 3.00 |
| Construction Technician | 8 | \$18.72 | \$28.08 | 3.00 | 3.00 | 3.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 4.00 | 4.00 | 4.00 |
| | | | | 13.00 | 13.00 | 13.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 3.50 | 3.50 | 3.50 |
| | | | | 16.50 | 16.50 | 16.50 |

PUBLIC WORKS PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|--|-------|------------------|---------|----------------------|------------|----------------------|
| | PAY | HOURLY PAY RATES | | ACTUAL | ESTIMATED | ADOPTED |
| DIVISION | GRADE | MINIMUM | MAXIMUM | FY `19-`20 | FY `20-`21 | BUDGET FY `21-`22 |
| <u>Parks</u> | | | | | | |
| Full-time: | | | | | | |
| Parks Section Manager | 13 | \$29.22 | \$43.90 | 1.00 | 1.00 | 1.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 3.00 | 3.00 | 3.00 |
| PW Program Specialist | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 9.00 | 9.00 | 9.00 |
| | | | | 14.00 | 14.00 | 14.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 22.00 | 22.00 | 22.00 |
| | | | | 36.00 | 36.00 | 36.00 |
| <u>Cemetery</u> | | | | | | |
| Full-time: | | | | | | |
| Cemetery Sexton | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 2.00 | 2.00 | 2.00 |
| | | | | 3.00 | 3.00 | 3.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 3.50 | 3.50 | 3.50 |
| | | | | 6.50 | 6.50 | 6.50 |
| <u>Urban Forestry & Horticulture</u> | | | | | | |
| Full-time: | | | | | | |
| Horticulturist / Urban Forester | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 1.25 | 1.25 | 1.25 |
| | | | | 2.25 | 2.25 | 2.25 |
| <u>TOTAL PUBLIC WORKS</u> | | | | | | |
| Full-time | | | | 39.00 | 39.00 | 39.00 |
| Variable-hour/Seasonal | | | | 32.25 | 32.25 | 32.25 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 71.25 | 71.25 | 71.25 |

RECREATION

Director
Bryce Merrill

**Administrative
Support**

Gena Bertelsen

**Senior Citizens
Programs**

Gena Bertelsen

Administration
Tours
Dances
Classes
Special Events
Facility Reservations

**Recreation
Programs**

Debbie Boone

Adult Programs
Youth Programs
Special Events
Speciality Classes
Wellness Programs

**Fitness Center &
Outdoor Pool
Operations**

Lissy Sarvela

Customer Service &
Public Relations
Staff Training &
Scheduling
Group Use
Lifeguard Training &
Scheduling
Building & Systems
Maintenance
Specialist Classes

RECREATION

OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions.

The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center.

The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities.

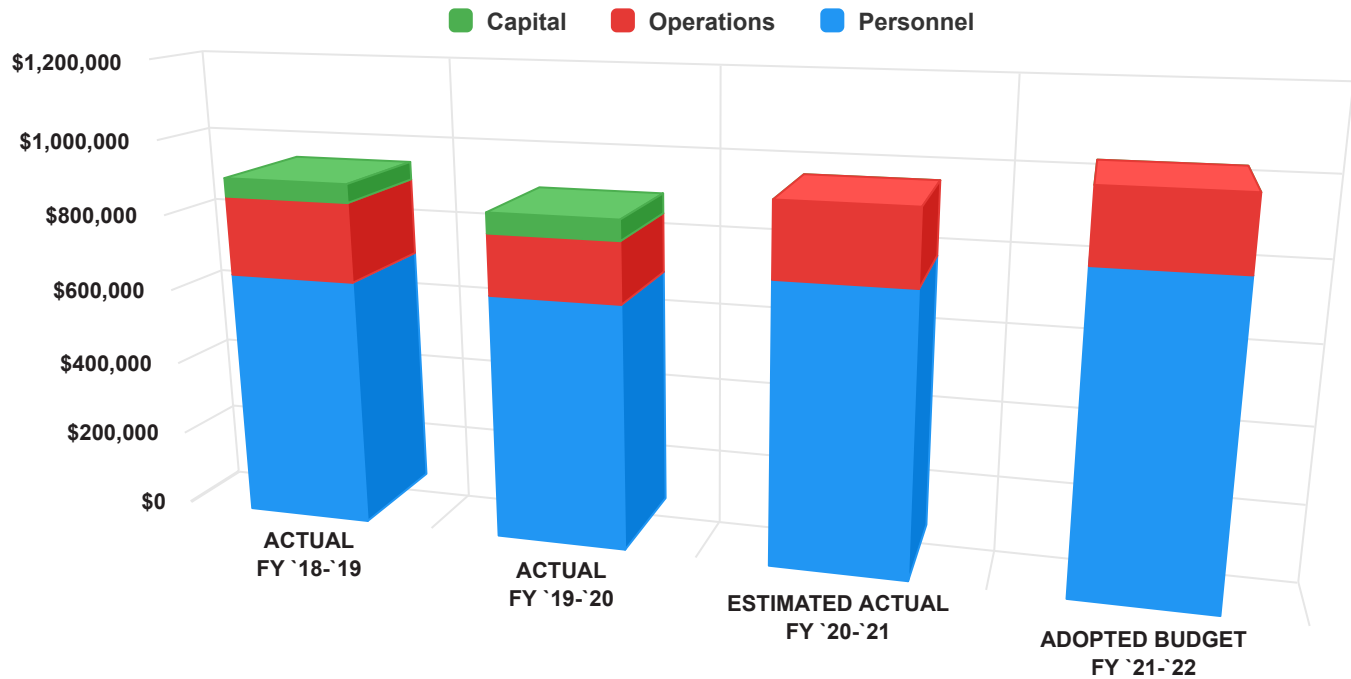
The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

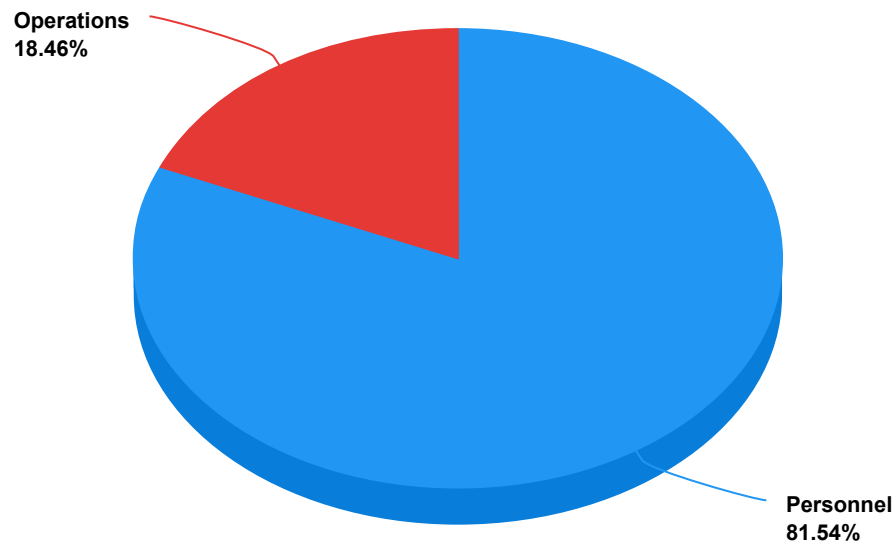
- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

RECREATION

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



RECREATION EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Recreation Administration</u> | | | | | |
| Personnel | \$ 183,276 | \$ 191,347 | \$ 194,131 | \$ 181,134 | 1 |
| Operations | 23,669 | 23,356 | 12,170 | 12,170 | |
| Capital | 49,197 | 52,627 | - | - | |
| | <u>256,142</u> | <u>267,330</u> | <u>206,301</u> | <u>193,304</u> | |
| <u>Senior Citizens</u> | | | | | |
| Personnel | 139,084 | 132,640 | 141,739 | 146,824 | 1 |
| Operations | 10,679 | 9,852 | 14,906 | 12,408 | |
| Capital | - | - | - | - | |
| | <u>149,763</u> | <u>142,492</u> | <u>156,645</u> | <u>159,232</u> | |
| <u>Programs Administration</u> | | | | | |
| Personnel | 234,226 | 245,445 | 293,104 | 378,893 | 4 |
| Operations | 17,302 | 15,182 | 20,239 | 19,930 | |
| | <u>251,528</u> | <u>260,627</u> | <u>313,343</u> | <u>398,823</u> | |
| <u>Softball / T-Ball / Coach & Machine Pitch</u> | | | | | |
| Personnel | 38,107 | 31,518 | 41,055 | 41,055 | 0 |
| Operations | 103,079 | 80,250 | 87,720 | 83,720 | |
| | <u>141,186</u> | <u>111,767</u> | <u>128,775</u> | <u>124,775</u> | |
| <u>Basketball</u> | | | | | |
| Personnel | 30,558 | 28,163 | 30,975 | 30,975 | 0 |
| Operations | 26,749 | 24,420 | 25,700 | 25,700 | |
| | <u>57,307</u> | <u>52,583</u> | <u>56,675</u> | <u>56,675</u> | |
| <u>Summer Youth Parks / Sports Camps</u> | | | | | |
| Personnel | 16,861 | 4,198 | 12,810 | 12,810 | 0 |
| Operations | 3,627 | 230 | 4,600 | 4,600 | |
| | <u>20,488</u> | <u>4,428</u> | <u>17,410</u> | <u>17,410</u> | |
| <u>Tennis</u> | | | | | |
| Personnel | 3,510 | 3,162 | 5,775 | 5,775 | 0 |
| Operations | 325 | 374 | 1,900 | 1,900 | |
| | <u>3,835</u> | <u>3,535</u> | <u>7,675</u> | <u>7,675</u> | |
| <u>Volleyball</u> | | | | | |
| Personnel | 2,174 | 1,036 | 2,100 | 2,100 | 0 |
| Operations | 7,137 | 2,371 | 6,600 | 6,600 | |
| | <u>9,311</u> | <u>3,407</u> | <u>8,700</u> | <u>8,700</u> | |
| <u>All Other Programs</u> | | | | | |
| Personnel | 6,267 | 4,695 | 8,516 | 8,516 | 0 |
| Operations | 10,298 | 5,248 | 15,940 | 15,940 | |
| | <u>16,565</u> | <u>9,943</u> | <u>24,456</u> | <u>24,456</u> | |
| <u>TOTAL RECREATION</u> | | | | | |
| Personnel | \$ 654,063 | \$ 642,202 | \$ 730,205 | \$ 808,082 | 6 |
| Operations | 202,865 | 161,282 | 189,775 | 182,968 | |
| Capital | 49,197 | 52,627 | - | - | |
| TOTALS | <u>\$ 906,125</u> | <u>\$ 856,111</u> | <u>\$ 919,980</u> | <u>\$ 991,050</u> | |

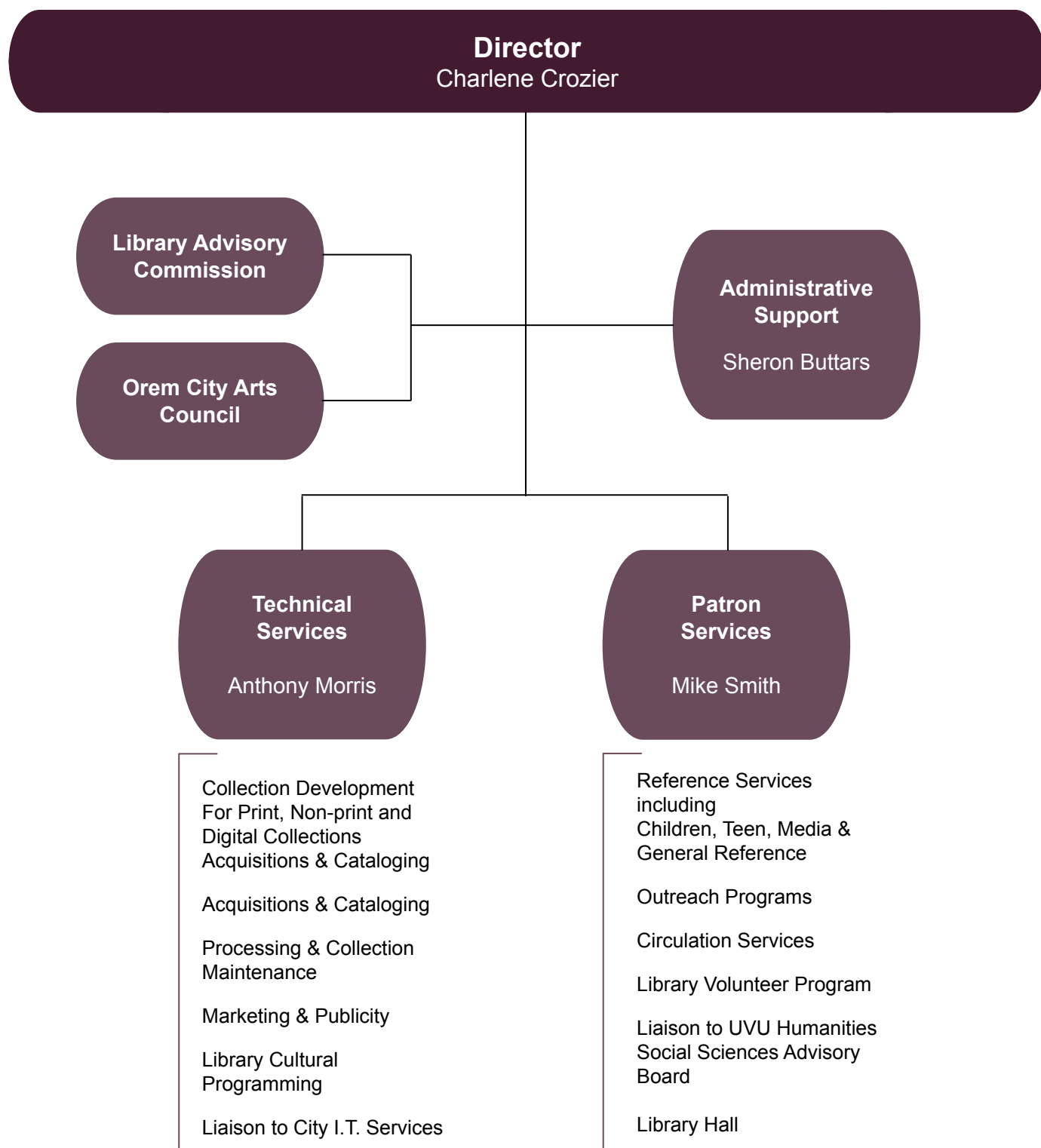
* Number of benefitted employees

RECREATION PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|---|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY `19-`20 | ACTUAL FY `20-`21 | BUDGET FY `21-`22 |
| | | | | | | |
| <u>Recreation Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Recreation Director | 18 | \$45.76 | \$68.64 | 1.00 | 1.00 | 1.00 |
| | | | | | | |
| <u>Senior Citizens</u> | | | | | | |
| Full-time: | | | | | | |
| Recreation Program Coordinator | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| | | | | | | |
| Variable-hour/Seasonal: | | | | | | |
| Service Worker | N/A | \$8.48 | \$12.72 | 1.25 | 1.25 | 1.25 |
| Receptionist | N/A | \$7.70 | \$11.55 | 1.50 | 1.50 | 1.50 |
| | | | | 2.75 | 2.75 | 2.75 |
| | | | | 3.75 | 3.75 | 3.75 |
| | | | | | | |
| <u>Program Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Recreation Manager - Programs | 13 | \$29.22 | \$43.90 | 1.00 | 1.00 | 1.00 |
| Recreation Program Coordinator | 9 | \$20.47 | \$30.71 | 2.00 | 3.00 | 3.00 |
| | | | | 3.00 | 4.00 | 4.00 |
| | | | | | | |
| Variable-hour/Seasonal: | | | | | | |
| Tennis Specialist | N/A | \$10.11 | \$15.16 | 0.15 | 0.15 | 0.15 |
| Track Supervisor | N/A | \$10.11 | \$15.16 | 0.05 | 0.05 | 0.05 |
| Sports Supervisor | N/A | \$8.48 | \$12.72 | 0.40 | 0.40 | 0.40 |
| Recreation Assistant | N/A | \$7.70 | \$11.55 | 3.25 | 3.25 | 3.25 |
| Concessions | N/A | \$7.70 | \$11.55 | 0.20 | 0.20 | 0.20 |
| | | | | 4.05 | 4.05 | 4.05 |
| | | | | 7.05 | 8.05 | 8.05 |
| | | | | | | |
| <u>TOTAL RECREATION</u> | | | | | | |
| Full-time | | | | 5.00 | 6.00 | 6.00 |
| Variable-hour/Seasonal | | | | 6.80 | 6.80 | 6.80 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 11.80 | 12.80 | 12.80 |

RECREATION



LIBRARY

LIBRARY

OVERVIEW

The Orem Public Library is a full-service, single branch library supporting community members of all ages in their lifelong learning efforts through its extensive collection of materials, reference and advisory services, computer and printing access, a makerspace creative lab, cultural programs for patrons and touring art exhibits.

Collection

The Library has a collection of nearly 600,000 offerings in four distinct collections: Adult/Teen, Children, Media, and E-materials. The Adults/Teen collection includes a large reference section, current and classical fiction, large print items, periodicals and a variety of pamphlets and maps. The Children's collection is one of the largest in the State of Utah, featuring; board books, picture books, read-alongs, and both fiction and non-fiction titles in intermediate and junior areas. The Media collection includes contemporary films, old-time favorites, silent and foreign films, and television series media. A wide array of music and books on CD are also available. The E-materials collection includes: e-books, e-audiobooks, e-magazines, and streaming video.

Programming

The Orem Public Library is known for its robust programming schedule offering many options for families and age-specific programs like laptime, storytime, tween scene, and many different activities for teens. While the majority of in-person programming was on hiatus during the pandemic, staff offered virtual programming including storytimes, summer reading segments, an online series for Orem Reads, and a variety of Christmas concerts. In-person highlights during the pandemic included outdoor movies, concerts, and car parades.

Library Hall

In March of 2021, the City of Orem opened a new cultural arts facility known as Library Hall on the City Center campus. The Hall offers three main spaces for programming: a 500-seat auditorium, a classroom/meeting space, and a spacious lobby that functions as both an event space and an art gallery.

Makerspace

The Library's Makerspace functions as a creative lab for many different interests and features programs, equipment, and tools for project creation. Some of the items available for use or checkout include: 3-D printers, Mac computers with graphic design and editing software, a sound booth, keyboards, editing programs for music, GoPro cameras, film cameras, sewing equipment, and much more..

Environment

While these areas have seen restricted use during the pandemic, the Library offers several study-space areas as well as seven study rooms. The Library also has a Kid Zone area for our youngest patrons which features a puppet theater and stage, sensory/activity panels, a book nook, and kid-friendly shelving and seating.

Technology

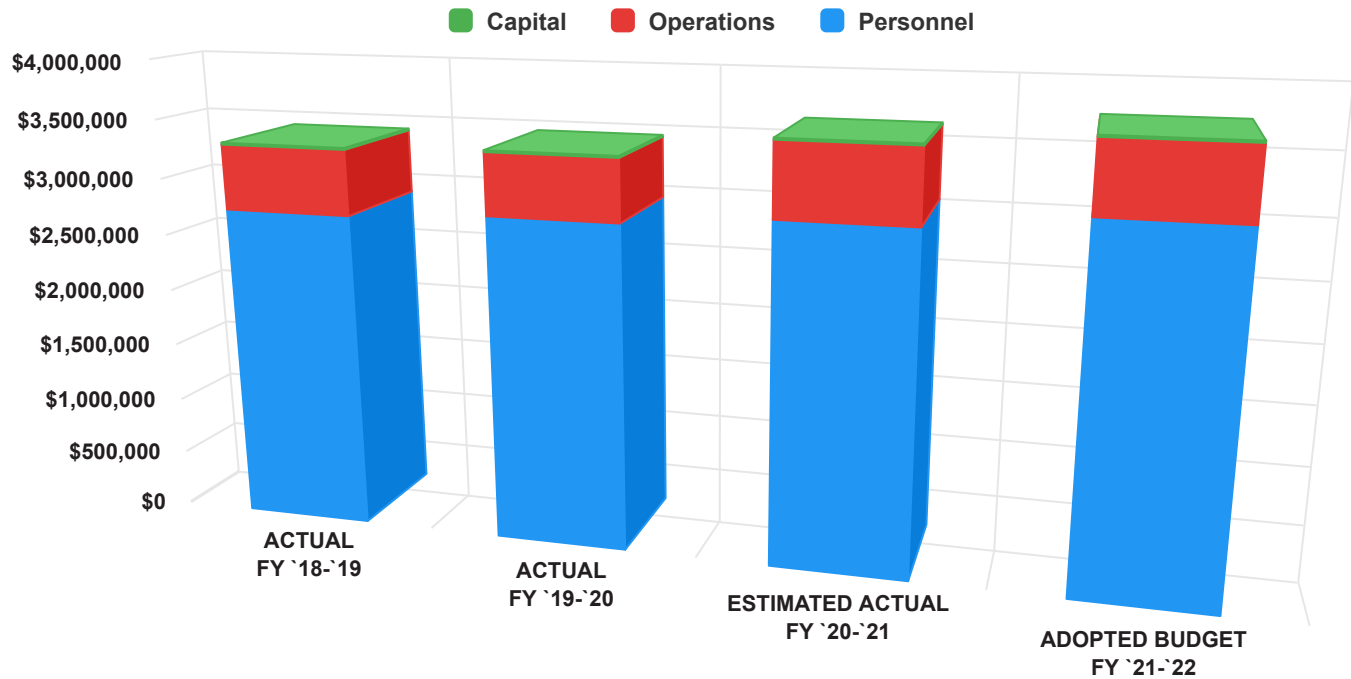
Over the course of the last year, the Library has replaced the Radio Frequency Identification (RFID) gates at both the main and south entrances as well as upgrading several self-checkout stations. To improve patron services during the pandemic, the Library increased the ability for patrons to put items on hold for grab-and-go service..

The Library department includes the following divisions:

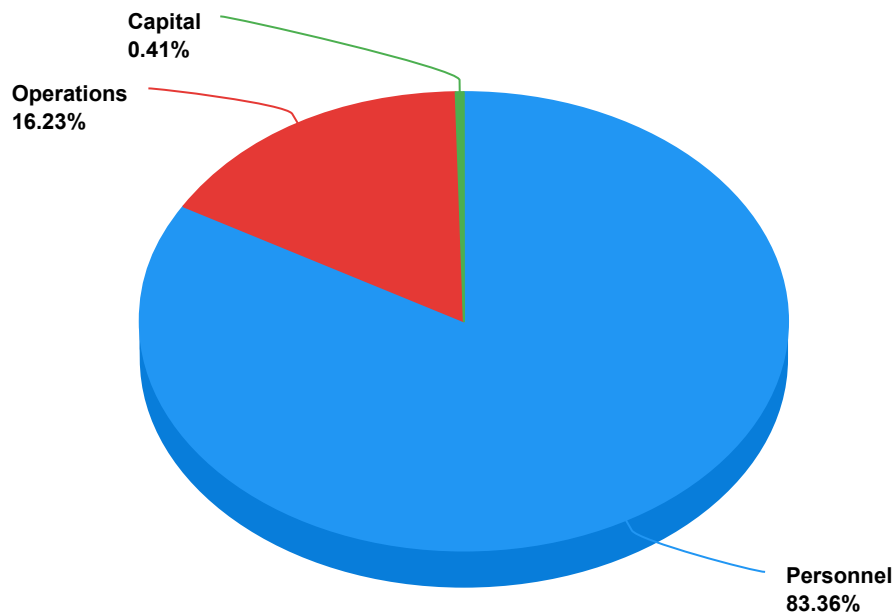
- Library Administration
- Technical Services
- Patron Services

LIBRARY

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



LIBRARY

EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Library Administration</u> | | | | | |
| Personnel | \$ 255,647 | \$ 266,308 | \$ 270,553 | \$ 286,640 | 2 |
| Operations | 71,968 | 57,518 | 89,225 | 75,225 | |
| Capital | - | - | - | - | |
| | <u>327,615</u> | <u>323,826</u> | <u>359,778</u> | <u>361,865</u> | |
| <u>Technical Services</u> | | | | | |
| Personnel | 877,798 | 883,402 | 966,511 | 1,021,967 | 12 |
| Operations | 344,208 | 334,483 | 375,306 | 429,195 | |
| Capital | - | - | - | - | |
| | <u>1,222,006</u> | <u>1,217,885</u> | <u>1,341,817</u> | <u>1,451,162</u> | |
| <u>Patron Services</u> | | | | | |
| Personnel | 1,619,530 | 1,667,716 | 1,679,716 | 1,748,962 | 19 |
| Operations | 35,631 | 34,095 | 29,365 | 28,365 | |
| Capital | 4,448 | 22,250 | 15,000 | 15,000 | |
| | <u>1,659,609</u> | <u>1,724,060</u> | <u>1,724,081</u> | <u>1,792,327</u> | |
| <u>Video Services</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 111,026 | 96,111 | 124,750 | 62,750 | |
| Capital | - | - | - | - | |
| | <u>111,026</u> | <u>96,111</u> | <u>124,750</u> | <u>62,750</u> | |
| <u>TOTAL LIBRARY</u> | | | | | |
| Personnel | \$ 2,752,975 | \$ 2,817,426 | \$ 2,916,780 | \$ 3,057,569 | 33 |
| Operations | 562,833 | 522,207 | 618,646 | 595,535 | |
| Capital | 4,448 | 22,250 | 15,000 | 15,000 | |
| TOTALS | <u>\$ 3,320,256</u> | <u>\$ 3,361,882</u> | <u>\$ 3,550,426</u> | <u>\$ 3,668,104</u> | |

* Number of benefitted employees

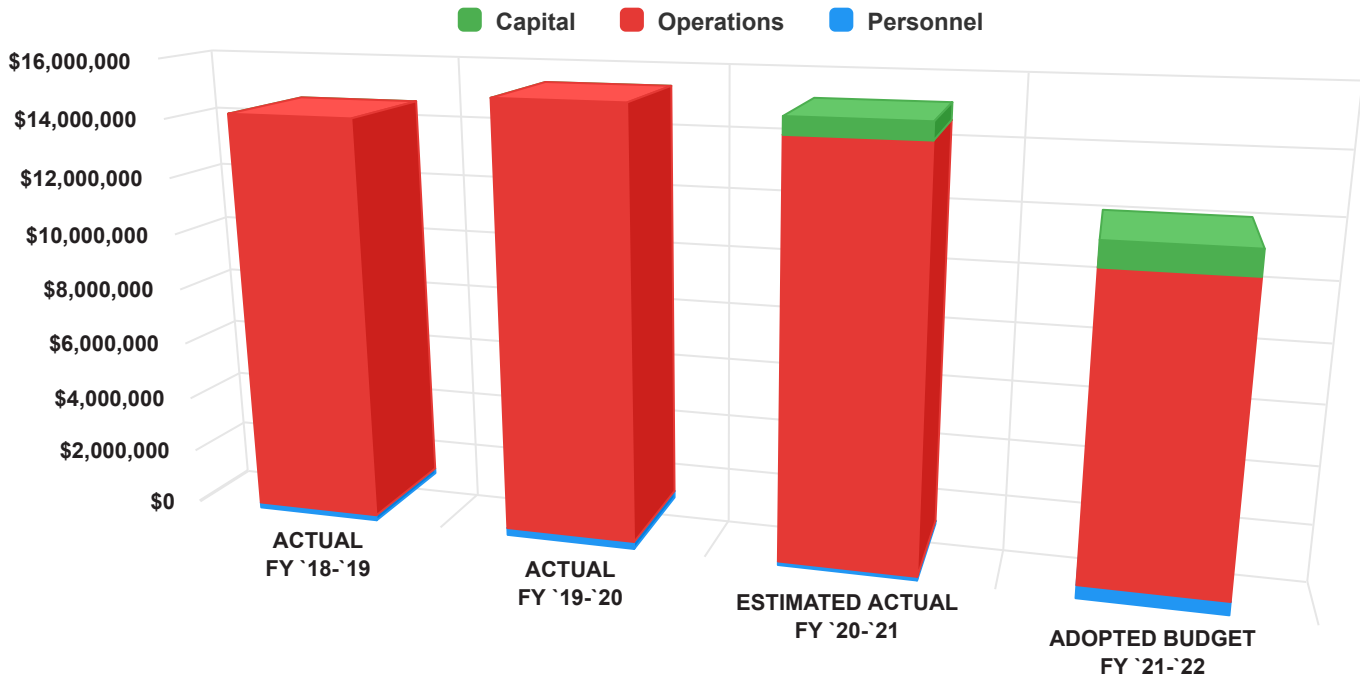
LIBRARY PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|--|-------|------------------|---------|----------------------|--------------|----------------------|
| | PAY | HOURLY PAY RATES | | ACTUAL | ESTIMATED | ADOPTED |
| DIVISION | GRADE | MINIMUM | MAXIMUM | FY `19-`20 | FY `20-`21 | BUDGET FY `21-`22 |
| <u>Library Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Library Director | 18 | \$45.76 | \$68.64 | 1.00 | 1.00 | 1.00 |
| Office Administrator | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| Office Clerk | N/A | \$7.70 | \$11.55 | 0.25 | 0.25 | 0.25 |
| | | | | 2.25 | 2.25 | 2.25 |
| <u>Technical Services</u> | | | | | | |
| Full-time: | | | | | | |
| Library Division Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Librarian | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Associate Librarian | 9 | \$20.47 | \$30.71 | 4.00 | 4.00 | 4.00 |
| Assistant Librarian | 7 | \$17.12 | \$25.68 | 3.00 | 2.00 | 2.00 |
| | | | | 9.00 | 8.00 | 8.00 |
| Part-time: | | | | | | |
| Librarian | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Associate Librarian | 9 | \$20.47 | \$30.71 | 0.50 | 0.50 | 0.50 |
| Assistant Librarian | 7 | \$17.12 | \$25.68 | 0.50 | 0.50 | 0.50 |
| | | | | 2.00 | 2.00 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| Cataloging Librarian | N/A | \$19.47 | \$29.21 | 0.90 | 0.90 | 0.90 |
| Publicity & Events Specialist | N/A | \$11.04 | \$16.56 | 0.80 | 0.80 | 0.80 |
| Stage/Sound Technician | N/A | \$11.04 | \$16.56 | 0.05 | 0.05 | 0.05 |
| Library Assistant | N/A | \$9.26 | \$13.89 | 1.85 | 1.85 | 1.85 |
| Library Page | N/A | \$7.25 | \$10.56 | 1.30 | 1.30 | 1.30 |
| | | | | 4.90 | 4.90 | 4.90 |
| | | | | 15.90 | 14.90 | 14.90 |
| <u>Patron Services</u> | | | | | | |
| Full-time: | | | | | | |
| Library Division Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Librarian | 12 | \$26.77 | \$40.15 | 4.00 | 4.00 | 4.00 |
| Associate Librarian | 9 | \$20.47 | \$30.71 | 5.00 | 5.00 | 5.00 |
| Assistant Librarian | 7 | \$17.12 | \$25.68 | 3.00 | 4.00 | 5.00 |
| | | | | 13.00 | 14.00 | 15.00 |
| Part-time: | | | | | | |
| Assistant Librarian | 7 | \$17.12 | \$25.68 | 2.50 | 2.50 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| Publicity & Events Specialist | N/A | \$11.04 | \$16.56 | 0.55 | 0.55 | 0.55 |
| Library Assistant | N/A | \$9.26 | \$13.89 | 8.65 | 8.65 | 8.65 |
| Library Page | N/A | \$7.25 | \$10.56 | 4.10 | 4.10 | 4.10 |
| | | | | 13.30 | 13.30 | 13.30 |
| | | | | 28.80 | 29.80 | 30.30 |
| <u>TOTAL LIBRARY</u> | | | | | | |
| Full-time | | | | 24.00 | 24.00 | 25.00 |
| Part-time | | | | 4.50 | 4.50 | 4.00 |
| Variable-hour/Seasonal | | | | 18.45 | 18.45 | 18.45 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 46.95 | 46.95 | 47.45 |

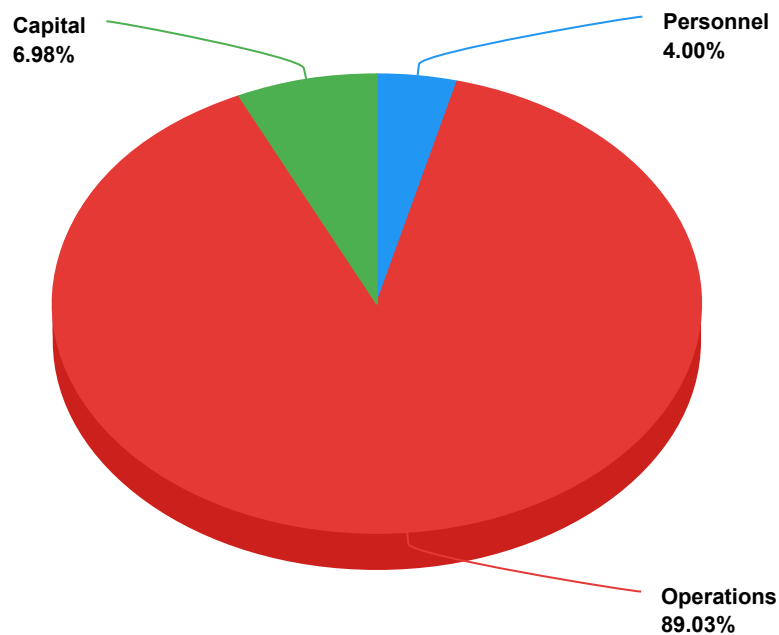
NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



NON-DEPARTMENTAL EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF RET. * |
|--------------------------------------|-----------------------------|-----------------------------|-----------------------------------|---------------------------------|----------------|
| <u>Personnel</u> | | | | | |
| Retiree Benefits | \$ 54,093 | \$ 61,282 | \$ 40,000 | \$ 40,000 | 3 |
| Vacation Benefit Costs | 132,369 | 108,691 | 70,000 | 70,000 | |
| Other Personnel Costs | - | 83,242 | 20,000 | 350,000 | |
| | <u>186,462</u> | <u>253,215</u> | <u>130,000</u> | <u>460,000</u> | |
| <u>Operations</u> | | | | | |
| Information Technology Charge | 2,063,929 | 1,943,301 | 1,720,862 | 1,729,360 | |
| Insurance Charge | 866,720 | 922,220 | 755,214 | 784,891 | |
| Purchasing / Warehouse Charge | 199,867 | 209,304 | 209,629 | 237,461 | |
| Facilities Maintenance Charge | - | - | 886,851 | 977,473 | |
| UTOPIA Pledge Transfer | 3,161,810 | 3,225,046 | 3,289,545 | 3,355,337 | |
| Sales Tax Revenue Bond Transfer | 493,240 | 377,335 | 378,506 | 254,523 | |
| Siemens Energy Lease Transfer | 266,565 | 266,629 | 265,096 | 265,941 | |
| Street Lighting Fund Transfer | 775,000 | 790,000 | 15,000 | 15,000 | |
| Recreation Fund Transfer | 404,000 | 750,000 | 3,980,962 | - | |
| Capital Projects Fund Transfer | 4,600,000 | 5,133,681 | - | - | |
| All Other Fund Transfers | 1,087,466 | 1,077,000 | 1,731,423 | 1,074,000 | |
| Contingencies | - | - | - | 1,389,130 | |
| Other Expenditures | <u>153,579</u> | <u>173,701</u> | <u>924,251</u> | <u>164,000</u> | |
| | <u>14,072,176</u> | <u>14,868,217</u> | <u>14,157,339</u> | <u>10,247,116</u> | |
| <u>Capital</u> | | | | | |
| Vehicle Replacement | - | - | 386,000 | 608,000 | |
| Vehicle Replacement - Fire Apparatus | - | - | 185,000 | 195,000 | |
| | <u>-</u> | <u>-</u> | <u>571,000</u> | <u>803,000</u> | |
| <u>TOTAL NON-DEPARTMENTAL</u> | | | | | |
| Personnel | \$ 186,462 | \$ 253,215 | \$ 130,000 | \$ 460,000 | 3 |
| Operations | 14,072,176 | 14,868,217 | 14,157,339 | 10,247,116 | |
| Capital | - | - | 571,000 | 803,000 | |
| TOTALS | <u>\$ 14,258,638</u> | <u>\$ 15,121,432</u> | <u>\$ 14,858,339</u> | <u>\$ 11,510,116</u> | |

* Number of retired employees participating in the City's health and/or dental insurance plans

NON-DEPARTMENTAL UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

| FISCAL YEAR | ANNUAL PLEDGE AMOUNT | PRINCIPAL PORTION | INTEREST PORTION |
|---------------------|----------------------------|----------------------|----------------------|
| 2021-2022 | 3,355,337 | 542,308 | 2,813,029 |
| 2022-2023 | 3,422,444 | 646,132 | 2,776,312 |
| 2023-2024 | 3,490,892 | 752,135 | 2,738,757 |
| 2024-2025 | 3,560,710 | 874,831 | 2,685,879 |
| 2025-2026 | 3,631,924 | 1,005,775 | 2,626,149 |
| 2026-2027 | 3,704,563 | 1,149,648 | 2,554,915 |
| 2027-2028 | 3,778,654 | 1,244,906 | 2,533,748 |
| 2028-2029 | 3,854,227 | 1,413,296 | 2,440,931 |
| 2029-2030 | 3,931,312 | 1,586,153 | 2,345,159 |
| 2030-2030 | 4,009,938 | 1,779,571 | 2,230,367 |
| 2031-2032 | 4,090,136 | 1,988,169 | 2,101,967 |
| 2032-2033 | 4,171,940 | 2,218,378 | 1,953,562 |
| 2033-2034 | 4,255,378 | 2,462,495 | 1,792,883 |
| 2034-2035 | 4,340,486 | 2,728,019 | 1,612,467 |
| 2035-2036 | 4,427,296 | 3,013,844 | 1,413,452 |
| 2036-2037 | 4,515,841 | 3,325,951 | 1,189,890 |
| 2037-2038 | 4,606,158 | 3,660,141 | 946,017 |
| 2038-2039 | 4,698,281 | 4,221,985 | 476,296 |
| 2039-2040 | 4,385,584 | 4,198,382 | 187,202 |
| GRAND TOTALS | \$ 76,231,101 | \$ 38,812,119 | \$ 37,418,982 |

| <u>UTOPIA CITIES</u> | <u>PARTICIPATION %</u> |
|----------------------|------------------------|
| West Valley City | 28.01% |
| Orem City | 21.85% |
| Layton City | 16.73% |
| Murray City | 12.32% |
| Midvale City | 6.07% |
| Brigham City | 3.35% |
| Centerville City | 3.33% |
| Lindon City | 3.08% |
| Tremonton City | 2.53% |
| Payson City | 1.91% |
| Perry City | 0.82% |
| | <u>100.00%</u> |

Road Fund

ADOPTED BUDGET / CITY OF OREM



ROAD FUND

OVERVIEW

The Road Fund is used to account for Orem's share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major City street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City's street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Streets Section currently uses software to help manage the PMP program.

REVENUES

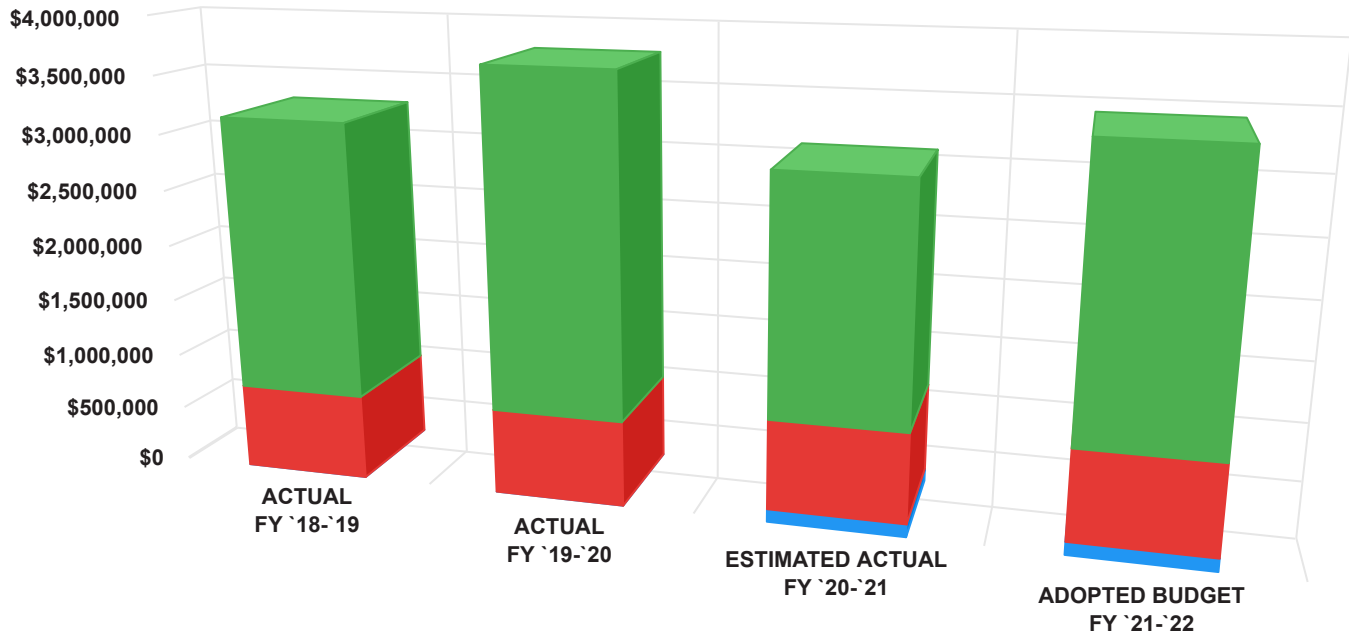
The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem's population compared to the State's total population and the City's weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|
| Revenues - B&C Road Funds | \$ 3,326,846 | \$ 3,234,902 | \$ 2,900,000 | \$ 3,200,000 |
| Interest Earnings | 78,067 | 64,833 | 60,000 | 20,000 |
| Sale of Fixed Assets | 46,675 | 188,100 | - | - |
| Appropriations of Surplus | - | - | - | - |
| Award - VW Enviro Mitigation Agreement | - | - | - | 112,500 |
| FUND TOTALS | \$ 3,451,588 | \$ 3,487,835 | \$ 2,960,000 | \$ 3,332,500 |

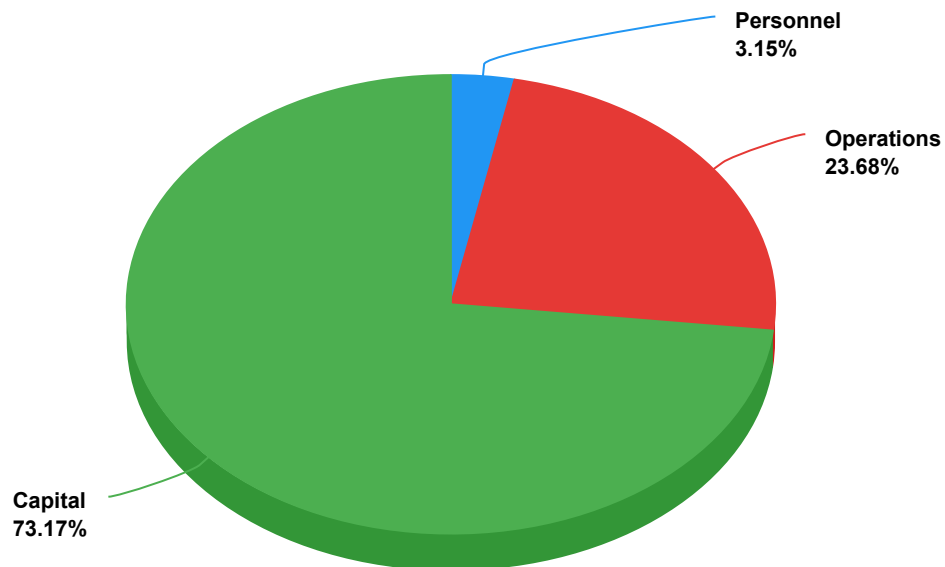
ROAD FUND

EXPENDITURES COMPARISON BY FISCAL YEAR

Capital Operations Personnel



EXPENDITURES BY CATEGORY (FY '21-'22)



ROAD FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|-----------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| Personnel | | | | | |
| Salaries & Wages - Variable Hour | \$ - | \$ 198 | \$ 90,000 | \$ 90,000 | 0 |
| Salaries & Wages - Overtime | - | - | 10,000 | 10,000 | |
| Fringe Benefits | - | 14 | 5,000 | 5,000 | |
| | - | 212 | 105,000 | 105,000 | |
| Operations | | | | | |
| Employee Development | 7,185 | (1,676) | 6,000 | 6,000 | |
| Supplies | 5,661 | 7,373 | 12,000 | 12,000 | |
| Equipment | 15,404 | 14,136 | 23,500 | 23,500 | |
| Fuel | - | - | 300 | 300 | |
| Maintenance & Repair | 3,425 | 11,821 | 13,000 | 13,000 | |
| Professional & Technical Services | 25,745 | 26,271 | 27,500 | 27,500 | |
| Materials - Road & Sidewalk | 339,931 | 328,234 | 500,000 | 500,000 | |
| Administration Charge | 346,634 | 363,377 | 200,562 | 195,625 | |
| Other Expenditures | 8,831 | 7,712 | 11,200 | 11,200 | |
| | 752,816 | 757,248 | 794,062 | 789,125 | |
| Capital | | | | | |
| Street Overlay / Reconstruction | 758,320 | 731,463 | 405,000 | 406,320 | |
| Street Striping | 82,850 | 171,302 | 105,000 | 105,000 | |
| Street Sealing | 300,000 | 300,000 | 350,000 | 350,000 | |
| Slurry Seals | 499,777 | 476,459 | 450,000 | 450,000 | |
| Micro-Surfacing & Other Projects | 60,004 | 722,002 | 595,938 | 725,055 | |
| Vehicle & Equipment Replacement | 719,375 | 533,324 | 155,000 | 402,000 | |
| | 2,420,326 | 2,934,550 | 2,060,938 | 2,438,375 | |
| TOTAL ROAD FUND | | | | | |
| Personnel | \$ - | \$ 212 | \$ 105,000 | \$ 105,000 | 0 |
| Operations | 752,816 | 757,248 | 794,062 | 789,125 | |
| Capital | 2,420,326 | 2,934,550 | 2,060,938 | 2,438,375 | |
| TOTALS | \$ 3,173,142 | \$ 3,692,010 | \$ 2,960,000 | \$ 3,332,500 | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Street Overlay / Reconstruction | \$ 675,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| Street Striping | 105,000 | 105,000 | 105,000 | 105,000 |
| Street Sealing | 350,000 | 350,000 | 350,000 | 350,000 |
| Slurry Seals | 450,000 | 450,000 | 450,000 | 450,000 |
| Micro-Surfacing & Other Projects | 725,000 | 725,000 | 725,000 | 725,000 |
| Vehicle & Equipment Replacement | 215,000 | 228,000 | 65,000 | 64,000 |
| TOTALS | \$ 2,520,000 | \$ 2,858,000 | \$ 2,695,000 | \$ 2,694,000 |

CARE Tax Fund

ADOPTED BUDGET / CITY OF OREM



CARE TAX FUND

OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

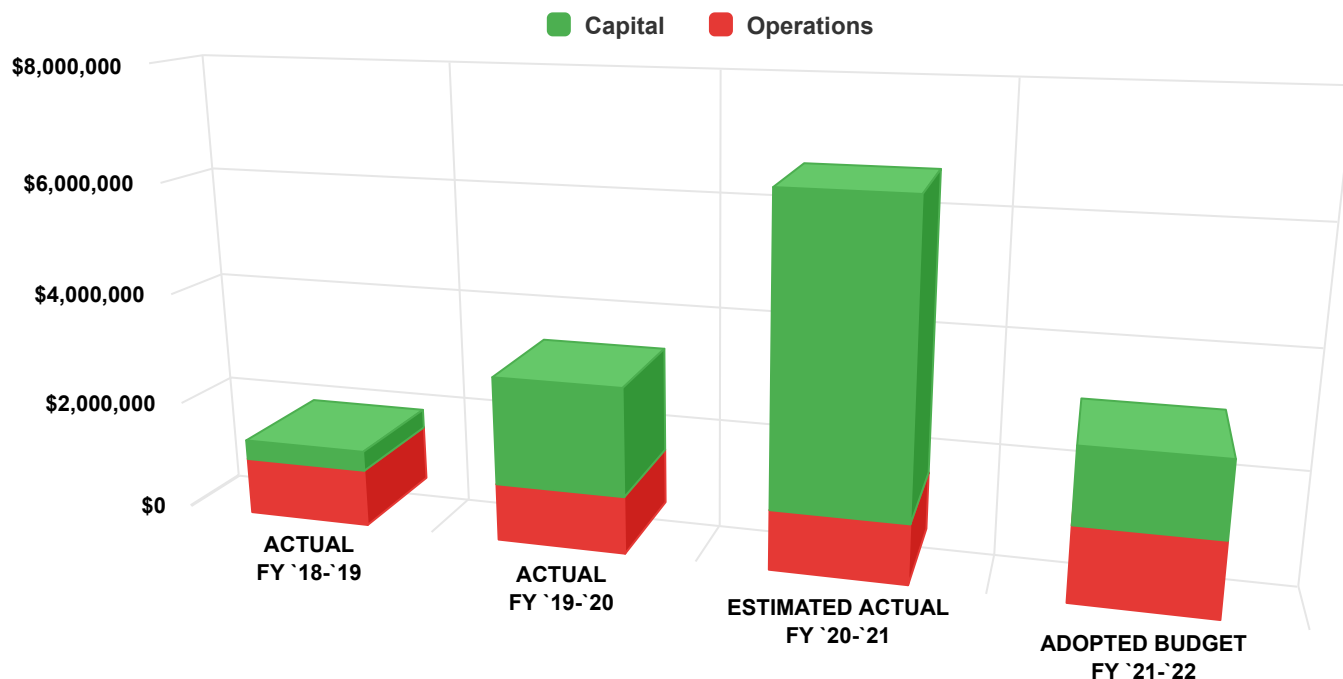
REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Sales Taxes - CARE Tax | \$ 2,208,004 | \$ 2,284,064 | \$ 2,000,000 | \$ 2,400,000 |
| Interest Earnings | 104,322 | 76,455 | 30,000 | 20,000 |
| Appropriations of Surplus | - | - | - | 200,000 |
| FUND TOTALS | \$ 2,312,326 | \$ 2,360,519 | \$ 2,030,000 | \$ 2,620,000 |

CARE TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|-----------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Operations | | | | |
| Scera - Major Grant | \$ 570,000 | \$ 545,000 | \$ 531,868 | \$ - |
| Hale Theater Orem - Major Grant | 340,000 | 330,000 | 322,048 | - |
| Utah Metro Ballet - Major Grant | 20,000 | 21,000 | 20,494 | - |
| Co-Sponsored Groups - Major Grant | - | 30,000 | 60,000 | - |
| Mid-Major Grants | 9,999 | 9,500 | 16,549 | - |
| Minor Grants | 51,302 | 50,896 | 46,099 | - |
| Administration Charge | 32,975 | 34,316 | 34,500 | 36,000 |
| Other Expenditures | 2,840 | 6,769 | 10,575 | 1,292,000 |
| | <u>1,027,116</u> | <u>1,027,481</u> | <u>1,042,133</u> | <u>1,328,000</u> |
| Capital | | | | |
| Fitness Center Improvements | - | - | 4,082,825 | - |
| Library Hall | 254,526 | 1,665,766 | 191,810 | - |
| Scera Park Sprinkler System | 56,500 | - | 66,638 | - |
| Splash Pad & Dog Park | 13,671 | - | - | - |
| Other Improvements | 19,390 | 236,011 | 1,015,860 | 1,292,000 |
| | <u>344,087</u> | <u>1,901,777</u> | <u>5,357,132</u> | <u>1,292,000</u> |
| TOTAL CARE TAX FUND | | | | |
| Operations | \$ 1,027,116 | \$ 1,027,481 | \$ 1,042,133 | \$ 1,328,000 |
| Capital | 344,087 | 1,901,777 | 5,357,132 | 1,292,000 |
| TOTALS | <u>\$ 1,371,203</u> | <u>\$ 2,929,258</u> | <u>\$ 6,399,265</u> | <u>\$ 2,620,000</u> |



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



Telecommunications Billing Fund

ADOPTED BUDGET / CITY OF OREM



TELECOMMUNICATIONS BILLING FUND

OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

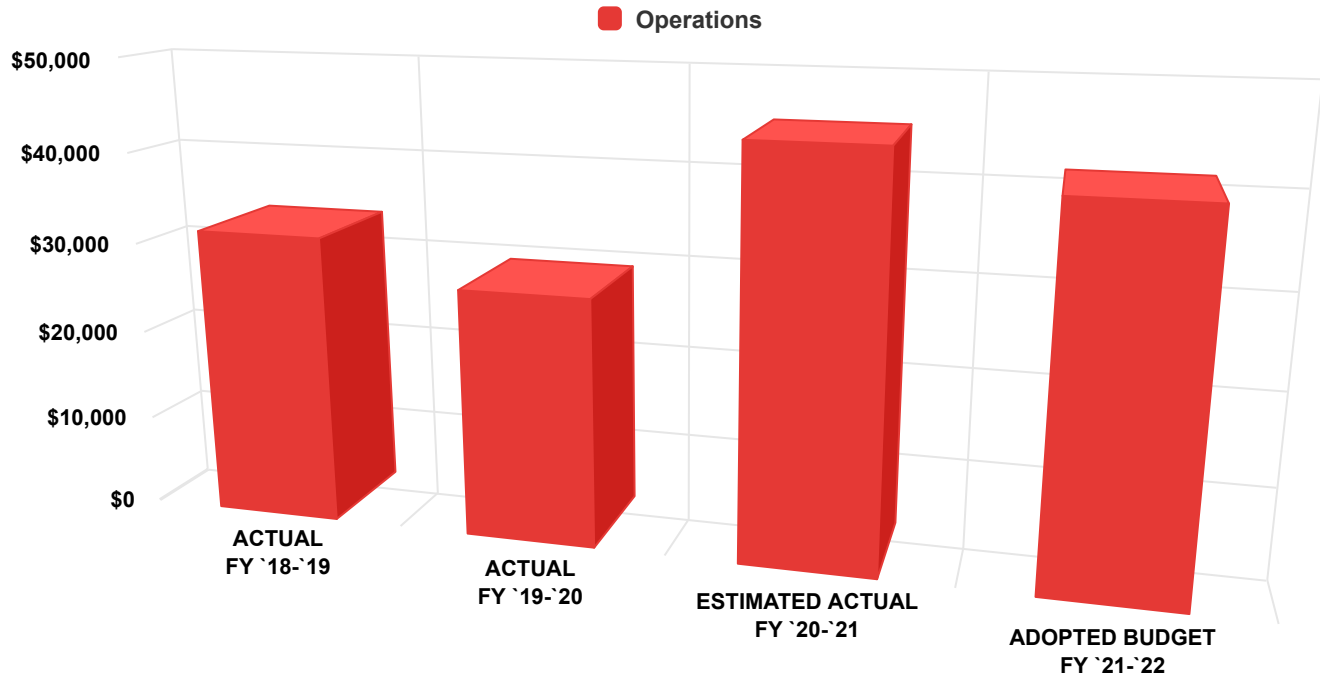
The services provided by the fund are under the direction of the Finance Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 150 customers.

REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|----------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Fees - Fiber Optic Billing | \$ 1,099 | \$ 1,238 | \$ 4,000 | \$ 2,000 |
| Interest Earnings | 40,116 | 29,584 | 40,000 | 38,000 |
| FUND TOTALS | \$ 41,215 | \$ 30,822 | \$ 44,000 | \$ 40,000 |

TELECOMMUNICATIONS BILLING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|
| Operations | | | | |
| Professional & Technical Services | \$ 31,880 | \$ 27,220 | \$ 44,000 | \$ 40,000 |
| Other | - | - | - | - |
| | <u>31,880</u> | <u>27,220</u> | <u>44,000</u> | <u>40,000</u> |
| TOTAL TELECOMMUNICATIONS BILLING FUND | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ - |
| Operations | 31,880 | 27,220 | 44,000 | 40,000 |
| Capital | - | - | - | - |
| TOTALS | <u>\$ 31,880</u> | <u>\$ 27,220</u> | <u>\$ 44,000</u> | <u>\$ 40,000</u> |



TRANSPORTATION SALES TAX FUND

OVERVIEW

The Transportation Sales Tax Fund is used to account for revenues and expenditures related to transportation sales taxes received from the purchase of goods and certain services within the City of Orem. During the 2020 legislative session, Senate Bill 136 authorized counties to impose a quarter cent (0.25%) local option sales tax to be used for transportation needs. The Utah County Commission voted to implement the tax on December 18, 2020.

The new quarter cent (0.25%) transportation sales tax will be distributed to the City of Orem (0.10%), Utah County (0.05%), and the Utah Transit Authority (UTA, 0.10%).

These funds are administered by the Utah State Tax Commission and may only be used on certain permissible transportation expenditures as provided in Utah State Code (59-12-2219(13)). Permissible transportation expenditures include streets, sidewalks, curb and gutter, safety features, traffic signs and signals, street lighting, and trails for non-motorized vehicles connecting an origin with a destination.

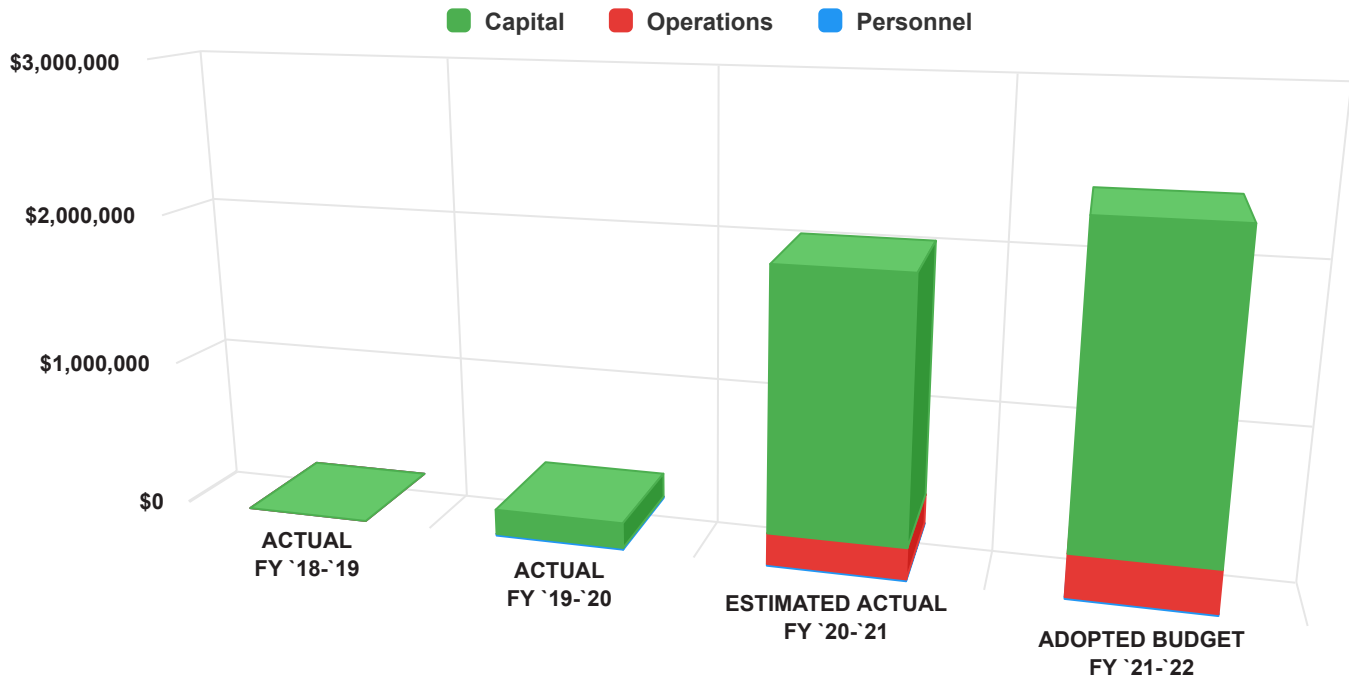
The City is developing plans for this new source of revenue to address the ongoing challenges of maintaining the City's transportation system.

REVENUES

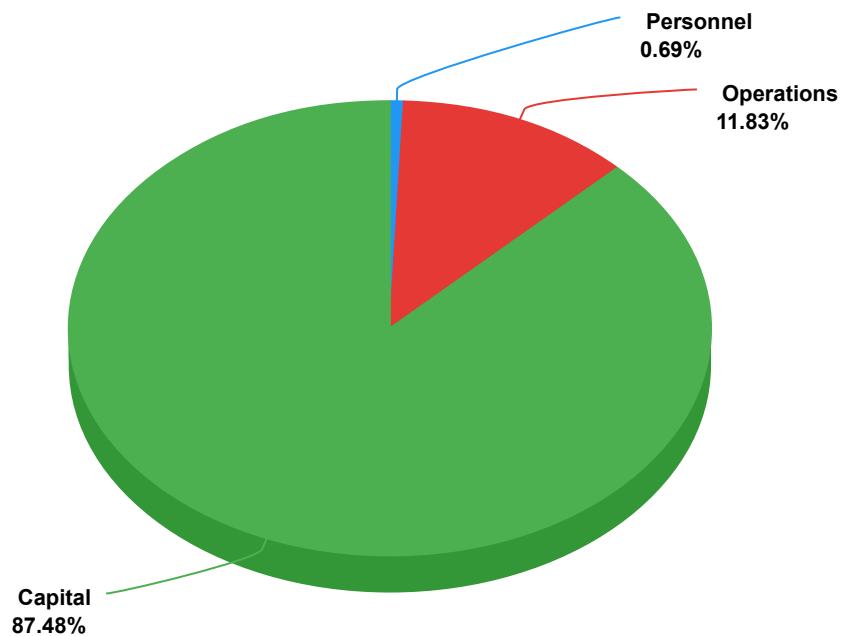
Although Utah County implemented the transportation sales tax on December 18, 2020, the City's portion of the sales tax increase began coming to the City on July 1, 2019.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Revenues - Transportation Sales Taxes | \$ - | \$ 2,129,802 | \$ 1,900,000 | \$ 2,300,000 |
| Interest Earnings | - | 11,914 | 15,000 | 7,000 |
| Appropriations of Surplus | - | - | - | - |
| FUND TOTALS | \$ - | \$ 2,141,716 | \$ 1,915,000 | \$ 2,307,000 |

TRANSPORTATION SALES TAX FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



TRANSPORTATION SALES TAX FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| Personnel | | | | | |
| Salaries & Wages - Variable Hour | \$ - | \$ 12,647 | \$ 15,225 | \$ 15,225 | 0 |
| Salaries & Wages - Overtime | - | - | - | - | |
| Fringe Benefits | - | 899 | 761 | 761 | |
| | - | 13,546 | 15,986 | 15,986 | |
| Operations | | | | | |
| Supplies | - | - | 1,100 | 76,100 | |
| Equipment | - | - | 1,100 | 1,100 | |
| Other Expenditures | - | - | 200,562 | 195,625 | |
| | - | - | 202,762 | 272,825 | |
| Capital | | | | | |
| Street Overlay/Reconstruction | - | - | 1,160,000 | 940,000 | |
| Sidewalk Projects | - | - | 520,000 | 750,000 | |
| Miscellaneous Projects | - | 158,884 | 16,252 | 319,189 | |
| Equipment Replacement | - | 3,180 | - | 9,000 | |
| | - | 162,063 | 1,696,252 | 2,018,189 | |
| TOTAL TRANSPORTATION SALES TAX FUND | | | | | |
| Personnel | \$ - | \$ 13,546 | \$ 15,986 | \$ 15,986 | 0 |
| Operations | - | - | 202,762 | 272,825 | |
| Capital | - | 162,063 | 1,696,252 | 2,018,189 | |
| TOTALS | <u>\$ -</u> | <u>\$ 175,609</u> | <u>\$ 1,915,000</u> | <u>\$ 2,307,000</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Street Overlay / Reconstruction | \$ 940,000 | \$ 940,000 | \$ 940,000 | \$ 940,000 |
| Sidewalk Projects | 750,000 | 425,000 | 425,000 | 425,000 |
| Miscellaneous Projects | 300,000 | 300,000 | 300,000 | 300,000 |
| Equipment Replacement | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTALS | <u>\$ 1,995,000</u> | <u>\$ 1,670,000</u> | <u>\$ 1,670,000</u> | <u>\$ 1,670,000</u> |

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Debt Service Fund

ADOPTED BUDGET / CITY OF OREM



DEBT SERVICE FUND

OVERVIEW

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt) and sales tax revenue supported debt.

Prior to Fiscal Year 2020-2021, the City had special improvement district (SID) debt which was backed by the City's full faith and credit. Developers of the specific improvement projects are responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintained a first position lien on any unsold property within the SID until the debt was extinguished.

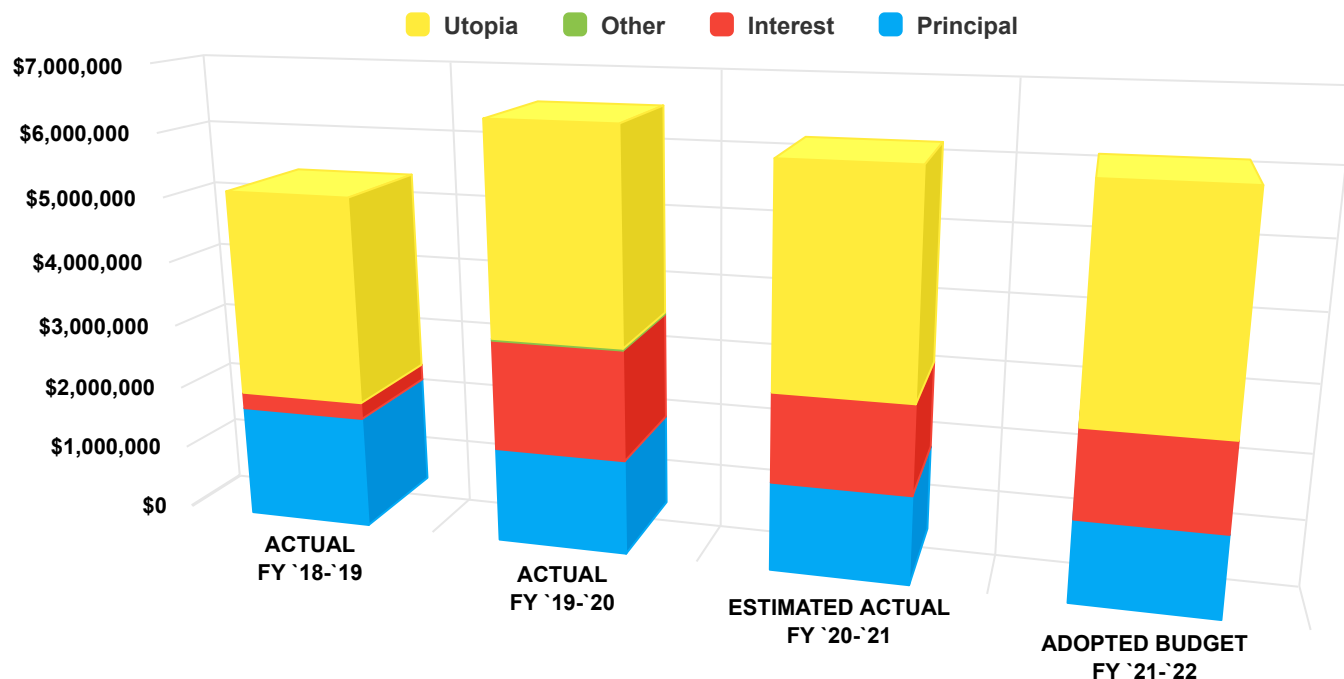
REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|
| Property Taxes - General Obligation Bonds | \$ 1,443,925 | \$ 1,578,200 | \$ 1,474,796 | \$ 1,480,321 |
| Interest Earnings | 29,359 | 44,973 | - | - |
| Miscellaneous Revenues - SID | 231,416 | - | - | - |
| Contributions from Other Funds | 6,767,858 | 4,188,350 | 4,248,348 | 4,163,904 |
| Appropriations of Surplus | - | - | 807,917 | 807,917 |
| FUND TOTALS | \$ 8,472,558 | \$ 5,811,523 | \$ 6,531,061 | \$ 6,452,142 |

DEBT SERVICE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Principal | | | | |
| General Obligation Bonds | \$ 1,250,000 | \$ 940,000 | \$ 965,000 | \$ 1,000,000 |
| Revenue Bonds | 469,000 | 482,000 | 360,000 | 243,000 |
| Other Debt Issuances | 26,799 | 30,961 | 27,255 | - |
| | <u>1,745,799</u> | <u>1,452,961</u> | <u>1,352,255</u> | <u>1,243,000</u> |
| Interest | | | | |
| General Obligation Bonds | 193,425 | 1,658,817 | 1,316,713 | 1,287,238 |
| Revenue Bonds | 43,190 | 33,510 | 16,606 | 9,623 |
| Other Debt Issuances | 4,015 | 2,654 | 758 | - |
| | <u>240,630</u> | <u>1,694,981</u> | <u>1,334,077</u> | <u>1,296,861</u> |
| Other | | | | |
| UTOPIA Pledge | 3,161,809 | 3,225,045 | 3,289,545 | 3,355,337 |
| Lease - Energy Improvements | 552,221 | 552,353 | 552,284 | 554,044 |
| Other Costs | 3,050 | 2,800 | 2,900 | 2,900 |
| | <u>3,717,080</u> | <u>3,780,198</u> | <u>3,844,729</u> | <u>3,912,281</u> |
| TOTAL DEBT SERVICE FUND | | | | |
| Principal | \$ 1,745,799 | \$ 1,452,961 | \$ 1,352,255 | \$ 1,243,000 |
| Interest | 240,630 | 1,694,981 | 1,334,077 | 1,296,861 |
| Other | 3,717,080 | 3,780,198 | 3,844,729 | 3,912,281 |
| TOTALS | <u>\$ 5,703,509</u> | <u>\$ 6,928,140</u> | <u>\$ 6,531,061</u> | <u>\$ 6,452,142</u> |

DEBT SERVICE FUND

| TYPE & NAME OF INDEBTEDNESS | INTEREST RATES | FISCAL YEAR OF COMPLETION | TOTAL AMOUNT ISSUED | EXPECTED PRINCIPAL BALANCE JUNE 30, 2021 | FISCAL YEAR 2021-2022 PAYMENTS |
|---|----------------|---------------------------|----------------------|--|--------------------------------|
| General Obligations Bonds | | | | | |
| General Obligation Ref. Bonds, Series 2014 | 0.25% to 3.0% | 2024-2025 | \$ 9,645,000 | \$ 4,155,000 | \$ 1,099,125 |
| General Obligation Bonds, Series 2019 | 3.625% to 5.0% | 2047-2048 | 24,500,000 | 24,500,000 | 1,188,112 |
| | | | 34,145,000 | 28,655,000 | 2,287,237 |
| Revenue Bonds | | | | | |
| Sales Tax Revenue Ref. Bonds, Series 2017 | 1.94% | 2022-2023 | 2,898,000 | 496,000 | 252,622 |
| | | | 2,898,000 | 496,000 | 252,622 |
| Lease / Purchase Obligations | | | | | |
| Energy Imp. Lease - City Facilities - 2016 | 2.06% | 2030-2031 | 6,739,000 | 5,016,000 | 554,043 |
| | | | 6,739,000 | 5,016,000 | 554,043 |
| Grand Total - Debt Service Fund Indebtedness | | | \$ 43,782,000 | \$ 34,167,000 | \$ 3,093,902 |

| TYPE & NAME OF INDEBTEDNESS | PURPOSE OF INDEBTEDNESS |
|--|--|
| General Obligations Bonds | |
| General Obligation Refunding Bonds, Series 2014 | Refunded 2005 & 2006 General Obligation Road Construction Bonds. |
| General Obligation Bonds, Series 2019 | Construction of Library Hall and Reconstruction of Fitness Center. |
| Revenue Bonds | |
| Sales Tax Revenue Refunding Bonds, Series 2017 | Refunded the 2007 Sales Tax Revenue Refunding Bonds. |
| Lease / Purchase Obligations | |
| Energy Improvements Lease - City Facilities - 2016 | Energy improvements for street lighting and various city facilities. |

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section.

Impact Fee Funds - Police, Fire, Parks & Streets

ADOPTED BUDGET / CITY OF OREM



IMPACT FEE FUNDS

OVERVIEW

Impact fees are a one-time fee imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure.

Without impact fees in place, new development may not pay its fair share of the infrastructure built to support its demand on facilities. This would arguably require existing residents to pay for facilities and services that may only be needed because of the new development.

Utilizing impact fees to pay a portion of the costs associated with future infrastructure puts future users on an equal footing with existing users who have been paying property taxes, sales taxes, and/or other revenue sources to generate the revenue necessary to provide needed facilities and services.

The City has approved the following impact fees (see note below for other impact fees):

- **Fire/EMS** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Police** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Streets/Transportation** – Provides funding to construct additional infrastructure necessary to maintain the desired level of service due to increased traffic as a result of new development.
- **Parks** – Provides funding to acquire additional park lands (which includes trails) and improvements needed to maintain its existing and proposed service levels. These service levels will decline as a result of population growth unless new facilities are constructed or acquired.

Note: Water impact fees are reported in the Water Fund section of this budget. Sewer impact fees are reported in the Water Reclamation Fund section of this budget. Storm Water impact fees are reported in the Storm Water Fund section of this budget.

IMPACT FEE FUNDS REVENUES

The Impact Fee Funds receive revenues from the development community through the City's building permit process.

| FIRE / EMS IMPACT FEE FUND | | | | |
|-----------------------------------|------------------------------|------------------------------|--|--|
| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fees | \$ 137,768 | \$ 69,266 | \$ 100,000 | \$ 100,000 |
| Interest Earnings | \$ - | \$ 4,354 | \$ - | \$ - |
| FUND TOTALS | \$ 137,768 | \$ 73,620 | \$ 100,000 | \$ 100,000 |

| POLICE IMPACT FEE FUND | | | | |
|-------------------------------|------------------------------|------------------------------|--|--|
| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fees | \$ 96,931 | \$ 50,627 | \$ 90,000 | \$ 75,000 |
| Interest Earnings | \$ - | \$ 3,305 | \$ - | \$ - |
| FUND TOTALS | \$ 96,931 | \$ 53,932 | \$ 90,000 | \$ 75,000 |

| STREETS IMPACT FEE FUND | | | | |
|--------------------------------|------------------------------|------------------------------|--|--|
| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fees | \$ 251,289 | \$ 212,148 | \$ 75,000 | \$ 250,000 |
| Interest Earnings | \$ - | \$ 8,239 | \$ - | \$ - |
| FUND TOTALS | \$ 251,289 | \$ 220,387 | \$ 75,000 | \$ 250,000 |

| PARKS IMPACT FEE FUND | | | | |
|------------------------------|------------------------------|------------------------------|--|--|
| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fees | \$ 1,326,129 | \$ 421,467 | \$ 1,250,000 | \$ 600,000 |
| Interest Earnings | \$ - | \$ 40,053 | \$ - | \$ - |
| FUND TOTALS | \$ 1,326,129 | \$ 461,520 | \$ 1,250,000 | \$ 600,000 |

IMPACT FEE FUNDS

EXPENDITURES COMPARISON BY FISCAL YEAR

| FIRE / EMS IMPACT FEE FUND | | | | |
|-----------------------------------|------------------------------|------------------------------|--|--|
| EXPENDITURE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fee Projects | \$ - | \$ - | \$ 100,000 | \$ 100,000 |
| Professional & Technical Services | 5,815 | 7,500 | - | - |
| FUND TOTALS | \$ 5,815 | \$ 7,500 | \$ 100,000 | \$ 100,000 |

| POLICE IMPACT FEE FUND | | | | |
|-----------------------------------|------------------------------|------------------------------|--|--|
| EXPENDITURE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fee Projects | \$ - | \$ - | \$ 90,000 | \$ 75,000 |
| Professional & Technical Services | - | 7,500 | - | - |
| FUND TOTALS | \$ - | \$ 7,500 | \$ 90,000 | \$ 75,000 |

| STREETS IMPACT FEE FUND | | | | |
|-----------------------------------|------------------------------|------------------------------|--|--|
| EXPENDITURE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fee Projects | \$ - | \$ - | \$ - | \$ 250,000 |
| Professional & Technical Services | - | 23,223 | 75,000 | - |
| FUND TOTALS | \$ - | \$ 23,223 | \$ 75,000 | \$ 250,000 |

| PARKS IMPACT FEE FUND | | | | |
|-----------------------------------|------------------------------|------------------------------|--|--|
| EXPENDITURE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Impact Fee Projects | \$ - | \$ - | \$ 3,374,138 | \$ 600,000 |
| Professional & Technical Services | 5,815 | 21,220 | - | - |
| FUND TOTALS | \$ 5,815 | \$ 21,220 | \$ 3,374,138 | \$ 600,000 |

Capital Improvement Projects Fund

ADOPTED BUDGET / CITY OF OREM



CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

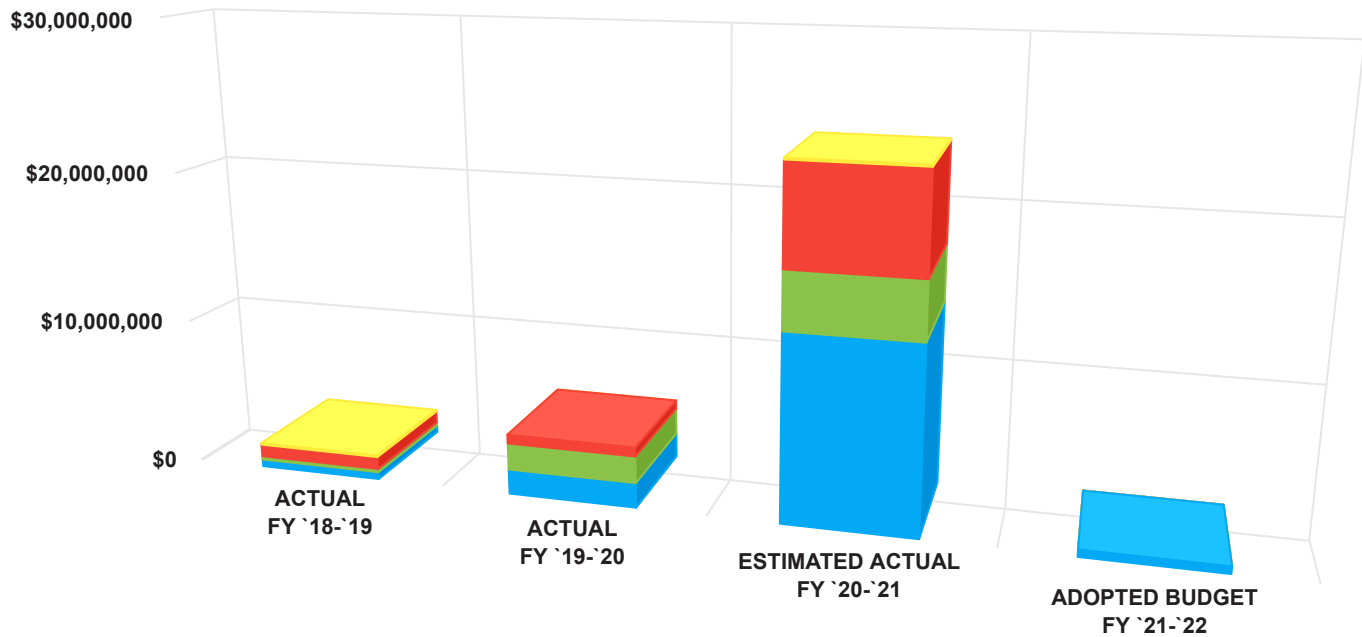
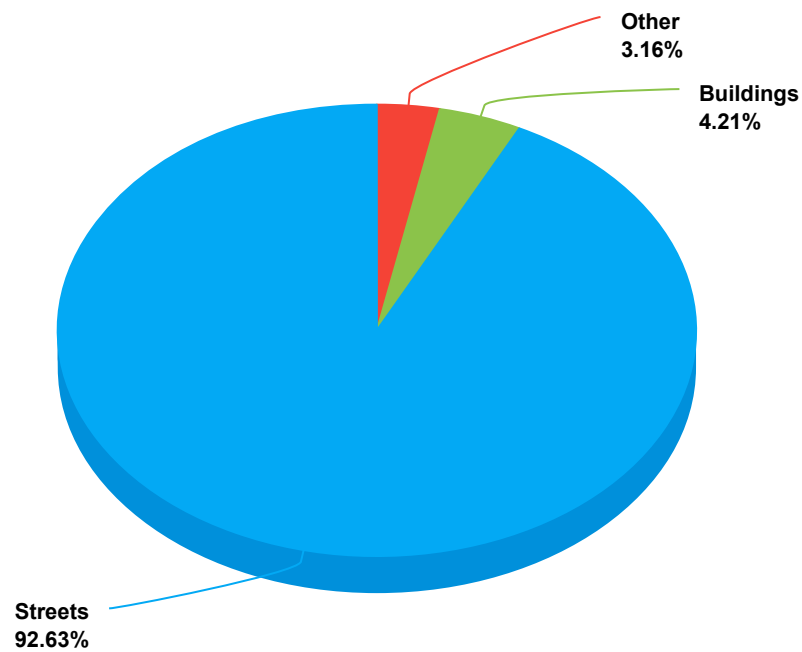
REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Grants | \$ 147,192 | \$ 74,149 | \$ 21,000 | \$ - |
| Miscellaneous Revenues | 14,000 | 686,032 | - | - |
| Lease Revenues - Cell Towers | 294,557 | 258,608 | 275,000 | 275,000 |
| Contributions from Other Funds | 5,285,019 | 5,283,681 | 3,690,000 | 200,000 |
| FUND TOTALS | \$ 5,740,768 | \$ 6,302,470 | \$ 3,986,000 | \$ 475,000 |

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND**EXPENDITURES COMPARISON BY FISCAL YEAR**

Transfers Other Buildings Streets

**EXPENDITURES BY CATEGORY (FY '21-'22)**

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--|-------------------------|-------------------------|-----------------------------------|---------------------------------|
| <u>CIP - Streets</u> | | | | |
| Traffic & HAWK Signals, & Lights | \$ - | \$ - | \$ 589,776 | \$ - |
| ITS Project - UDOT / MAG | 90,952 | (85,343) | 677,343 | - |
| 1200 W Reconstruction - 900 N to 1600 N | - | 1,061,999 | 538,001 | - |
| Micro-surfacing & Parking Lot Projects | 62,254 | 670,435 | 303,023 | - |
| Miscellaneous Street Improvements | 385,830 | 54,490 | 10,348,077 | 440,000 |
| | 539,036 | 1,701,581 | 12,456,220 | 440,000 |
| <u>CIP - Buildings</u> | | | | |
| Security Improvements | 54,756 | 9,316 | 115,720 | - |
| Carpet Replacements | 32,235 | - | - | - |
| Library Hall | 993 | 1,040,694 | 965,363 | - |
| Miscellaneous Building Improvements | 113,924 | 728,376 | 2,749,542 | 20,000 |
| | 201,908 | 1,778,385 | 3,830,624 | 20,000 |
| <u>CIP - Parks</u> | | | | |
| Playgrounds, Pickleball & Tennis Courts | 3,975 | 398,592 | 63,685 | - |
| Pavilion & Sprinkler System Improvements | 214,602 | 77,376 | 255,384 | - |
| Hillcrest Elementary Property Purchase | - | - | 3,490,000 | - |
| Other Expenses | 232,265 | 105,854 | 2,336,758 | - |
| | 450,842 | 581,822 | 6,145,827 | - |
| <u>CIP - Vehicles, Equipment, & Other</u> | | | | |
| Vehicle & Equipment Replacement | 70,855 | 41,660 | 510,142 | 5,000 |
| Other Expenses | 325,250 | 10,817 | 10,000 | 10,000 |
| | 396,105 | 52,477 | 520,142 | 15,000 |
| <u>CIP - Transfers to Other Funds</u> | | | | |
| Contribution to Debt Service Fund - Miner | 33,615 | - | 28,013 | - |
| | 33,615 | - | 28,013 | - |
| <u>TOTAL CIP FUND</u> | | | | |
| CIP - Streets | \$ 539,036 | \$ 1,701,581 | \$ 12,456,220 | \$ 440,000 |
| CIP - Buildings | 201,908 | 1,778,385 | 3,830,624 | 20,000 |
| CIP - Parks | 450,842 | 581,822 | 6,145,827 | - |
| CIP - Vehicles, Equipment, & Other | 396,105 | 52,477 | 520,142 | 15,000 |
| CIP - Transfers to Other Funds | 33,615 | - | 28,013 | - |
| TOTALS | \$ 1,621,506 | \$ 4,114,265 | \$ 22,980,826 | \$ 475,000 |
| | | | | |
| CAPITAL PROJECTS | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
| Street Construction / Improvements | \$ 170,000 | \$ 245,000 | \$ 245,000 | \$ 75,000 |
| Building Construction / Improvements | 406,000 | 201,000 | 181,000 | 158,000 |
| Parks/Recreation Construction / Improvements | 777,000 | 895,000 | 1,382,000 | 866,000 |
| Vehicles, Equipment, & Other | 80,000 | 30,000 | 30,000 | 30,000 |
| TOTALS | \$ 1,433,000 | \$ 1,371,000 | \$ 1,838,000 | \$ 1,129,000 |

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>CIP - Streets</u> | | | | |
| Ongoing Parking Lot Maintenance | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| Annual funding for regular parking lot maintenance. | | | | |
| MAG Funded Projects | \$ 95,000 | \$ 170,000 | \$ 170,000 | \$ - |
| FY 2023 - Murdock Canal Trail crossing (400 E 1600 N - \$94,500) & signal relocation corridor preservation at 1150 South (\$210,000 for three years). FY 2024 - 1200 W & Center right-turn bypass (\$170,000 for two years). | | | | |
| Subtotal - CIP - Streets | \$ 170,000 | \$ 245,000 | \$ 245,000 | \$ 75,000 |
| <u>CIP - Buildings</u> | | | | |
| All Buildings | \$ 45,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| FY 2023 - Door locks (\$25,000). FY 2023 - FY 2026 Flooring replacement (\$20,000). | | | | |
| Fire Stations | \$ 45,000 | \$ - | \$ - | \$ - |
| FY 2023 - Fire Station #3 furnace replacement (\$25,000) Fire Station #3 roof replacement (\$20,000). | | | | |
| SCERA Pool | \$ 85,000 | \$ - | \$ - | \$ - |
| FY 2023 - Boiler replacement | | | | |
| Senior Center | \$ 50,000 | \$ - | \$ - | \$ - |
| FY 2023 - Roof replacement (\$50,000 per year). | | | | |
| Public Safety Building | \$ 43,000 | \$ 43,000 | \$ 23,000 | \$ - |
| FY 2023 - Boiler replacement (\$20,000 for two years), and chiller replacement (\$23,000 for three years). | | | | |
| Public Works Building | \$ 138,000 | \$ 138,000 | \$ 138,000 | \$ 138,000 |
| FY 2023 to FY 2026 - HVAC and Roof Replacement | | | | |
| Subtotal - CIP - Buildings | \$ 406,000 | \$ 201,000 | \$ 181,000 | \$ 158,000 |

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>CIP - Parks / Recreation</u> | | | | |
| Playgrounds & Shade | \$ 194,000 | \$ 192,000 | \$ 288,000 | \$ 231,000 |
| FY 2023 - Mt. Timp. Park FY 2024 - Springwater. FY 2025 - Cascade, Northridge & Windsor. FY 2026 - Lakeside | | | | |
| Pavilion Improvements | \$ 258,000 | \$ - | \$ - | \$ 47,000 |
| FY 2023 - Replace/rehab City Center Park north pavilion. FY 2026 - Westmore | | | | |
| Recreation Facility Improvements | \$ 90,000 | \$ 90,000 | \$ 90,000 | \$ 90,000 |
| FY 2023 to FY 2026 Pumps, decks and diving boards. | | | | |
| Cemetery Improvements | \$ 125,000 | \$ - | \$ - | \$ - |
| FY 2023 - Cremation niche construction funding. | | | | |
| Courts Improvements | \$ - | \$ 9,000 | \$ 182,000 | \$ 107,000 |
| FY 2024 - Springwater. FY 2025 - Cascade, Northridge and Windsor. FY 2026 - Foothill & Springwater | | | | |
| Restroom/Shed Improvements | \$ - | \$ 328,000 | \$ 422,000 | \$ - |
| FY 2024 - City Center Park. FY 2025 - Cascade & Windsor. | | | | |
| Other Park Improvements | \$ 110,000 | \$ 276,000 | \$ 400,000 | \$ 391,000 |
| Includes improvements, rehabilitation, or replacement of walkway lighting, sand volleyball courts, asphalt/concrete replacement, dugout roofs, scoreboards, greenhouse renovations, sidewalks, ballfield dirt replacement, and ATP surface replacement. | | | | |
| Subtotal - CIP - Parks / Recreation | \$ 777,000 | \$ 895,000 | \$ 1,382,000 | \$ 866,000 |
| <u>CIP - Vehicles, Equipment, & Other</u> | | | | |
| ITS Equipment | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Replace/Update ITS Traffic equipment. | | | | |
| Other | \$ 75,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| FY 2023 - Continue funding door locks (\$25,000 each year) & additional security cameras (\$50,000). | | | | |
| Subtotal - CIP - Vehicles, Equip. & Other | \$ 80,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| GRAND TOTAL - CAPITAL PROJECTS | \$ 1,433,000 | \$ 1,371,000 | \$ 1,838,000 | \$ 1,129,000 |

Water Fund

ADOPTED BUDGET / CITY OF OREM



WATER FUND

OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 23,000 customers.

The water supply system consists of three general sources of water; surface water (60%), deep wells (25%), and springs (15%).

The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells and two natural springs in Provo Canyon (Alta and Canyon) that require no filtration before entering the City's distribution system.

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Water Sales | \$ 15,639,578 | \$ 17,184,518 | \$ 16,825,000 | \$ 14,600,000 |
| Water Fees | 564,338 | 537,271 | 568,500 | 568,500 |
| Water Connection Fees | 191,410 | 102,524 | - | - |
| Water Impact Fees | 1,610,136 | 364,822 | 1,100,000 | 1,100,000 |
| Interest Earnings | 593,096 | 542,810 | 300,000 | 150,000 |
| Amortization of Bond Premiums | 89,215 | 89,215 | 69,185 | 69,185 |
| Sale of Fixed Assets | 5,346 | (17,630) | - | - |
| Miscellaneous Revenues | 1,666,215 | 2,079,115 | 900,350 | 400,350 |
| Contributed Lines / Assets | 827,660 | 1,158,505 | - | - |
| Contributions from Other Funds | 1,066,027 | 1,072,705 | 1,074,571 | 1,073,698 |
| Appropriations of Surplus | - | - | - | 150,000 |
| FUND TOTALS | \$ 22,253,021 | \$ 23,113,856 | \$ 20,837,606 | \$ 18,111,733 |

RATES

Usage Charges

| | | | | |
|----------------------------|---------|---------|---------|---------|
| Tier 1 - Per 1,000 gallons | \$ 0.88 | \$ 0.98 | \$ 0.98 | \$ 0.83 |
| Tier 2 - Per 1,000 gallons | \$ 1.10 | \$ 1.22 | \$ 1.22 | \$ 1.04 |
| Tier 3 - Per 1,000 gallons | \$ 1.31 | \$ 1.45 | \$ 1.45 | \$ 1.23 |
| Tier 4 - Per 1,000 gallons | \$ 1.75 | \$ 1.94 | \$ 1.94 | \$ 1.46 |

(For flow allotment by meter sizes, see Appendix B - Fees & Charges)

Base Rate Charges

| | | | | |
|-----------------------------|----------|----------|----------|----------|
| 3/4" Meter - Cost per month | \$ 18.70 | \$ 20.20 | \$ 20.20 | \$ 20.20 |
| 1" Meter - Cost per month | \$ 39.22 | \$ 39.22 | \$ 39.22 | \$ 39.22 |

(For all other meter sizes, see Appendix B - Fees & Charges)

Connection Fees

| | | | | |
|------------|------------|------------|------------|------------|
| 3/4" Meter | \$ 287.000 | \$ 287.000 | \$ 287.000 | \$ 293.000 |
| 1" Meter | \$ 359.000 | \$ 359.000 | \$ 359.000 | \$ 366.000 |

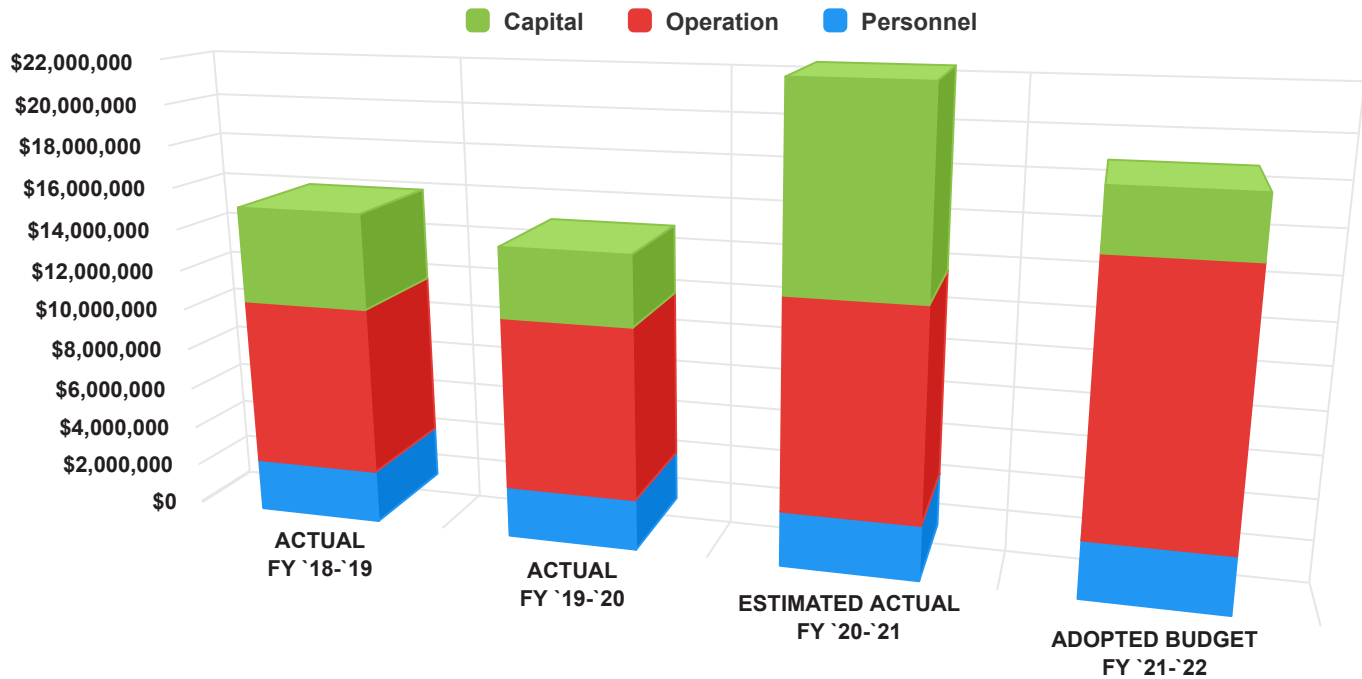
(For all other meter sizes, see Appendix B - Fees & Charges)

Impact Fees

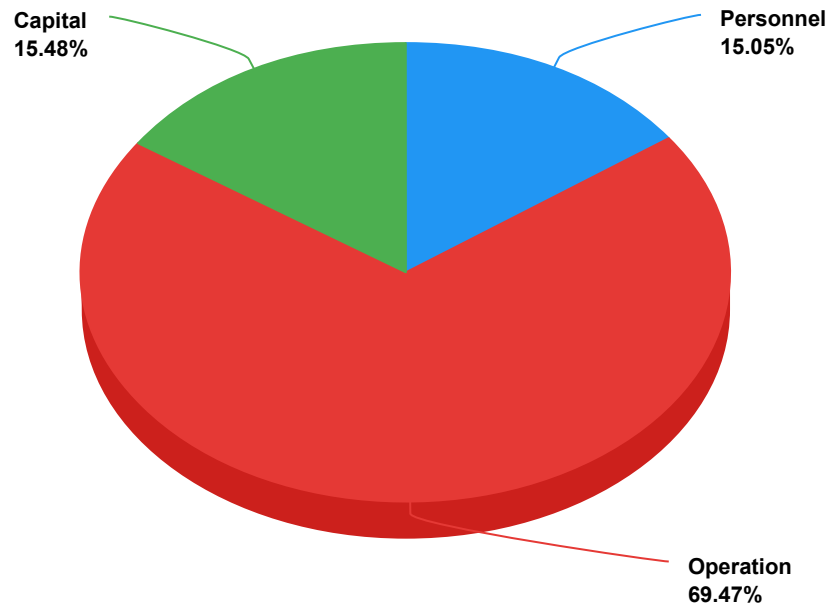
Water Impact Fees (City Service Area & Southwest Service Area)
(See Appendix B - Fees & Charges)

Water Supply Impact Fees (One fee applicable to both City Service Area & Southwest Service Area)
(See Appendix B - Fees & Charges)

WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



WATER FUND EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Water Administration</u> | | | | | |
| Personnel | \$ 361,151 | 277,481 | \$ 318,709 | \$ 335,870 | 2 |
| Operations | 3,831,703 | 4,017,927 | 4,264,984 | 6,504,163 | |
| Capital | - | 80,790 | - | 56,500 | |
| | <u>4,192,854</u> | <u>4,376,198</u> | <u>4,583,693</u> | <u>6,896,533</u> | |
| <u>Water Supply & Pumping</u> | | | | | |
| Personnel | 696,019 | 680,797 | 660,336 | 790,080 | 8 |
| Operations | 3,686,180 | 3,774,769 | 5,107,051 | 5,388,675 | |
| Capital | 71,327 | 117,747 | 61,000 | 43,000 | |
| | <u>4,453,526</u> | <u>4,573,314</u> | <u>5,828,387</u> | <u>6,221,755</u> | |
| <u>Water Distribution</u> | | | | | |
| Personnel | 1,062,679 | 1,039,936 | 1,155,955 | 1,062,156 | 13 |
| Operations | 527,213 | 446,805 | 644,265 | 652,890 | |
| Capital | 663,818 | 293,041 | 117,000 | 197,000 | |
| | <u>2,253,710</u> | <u>1,779,782</u> | <u>1,917,220</u> | <u>1,912,046</u> | |
| <u>Water Meter Reading</u> | | | | | |
| Personnel | 417,101 | 448,606 | 507,432 | 538,425 | 6 |
| Operations | 31,276 | 31,593 | 41,711 | 36,613 | |
| Capital | 133,127 | - | - | - | |
| | <u>581,504</u> | <u>480,199</u> | <u>549,143</u> | <u>575,038</u> | |
| <u>Water Capital Projects</u> | | | | | |
| Capital | 3,774,487 | 2,884,002 | 18,268,335 | 2,506,361 | |
| | <u>3,774,487</u> | <u>2,884,002</u> | <u>18,268,335</u> | <u>2,506,361</u> | |
| <u>TOTAL WATER FUND</u> | | | | | |
| Personnel | \$ 2,536,950 | \$ 2,446,820 | \$ 2,642,432 | \$ 2,726,531 | 29 |
| Operations | 8,076,372 | 8,271,094 | 10,058,011 | 12,582,341 | |
| Capital | 4,642,759 | 3,375,580 | 18,446,335 | 2,802,861 | |
| TOTALS | <u>\$ 15,256,081</u> | <u>\$ 14,093,494</u> | <u>\$ 31,146,778</u> | <u>\$ 18,111,733</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Improvements | \$ 3,883,926 | \$ 3,982,444 | \$ 4,083,917 | \$ 4,188,435 |
| Vehicles & Equipment | 189,000 | 254,000 | 245,000 | 260,000 |
| Facility Improvements | 10,000 | 10,000 | 10,000 | 10,000 |
| TOTALS | <u>\$ 4,082,926</u> | <u>\$ 4,246,444</u> | <u>\$ 4,338,917</u> | <u>\$ 4,458,435</u> |

WATER FUND PERSONNEL SUMMARY

| | | | | FULL-TIME EQUIVALENT | | |
|--|-----------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| DIVISION | PAY GRADE | HOURLY PAY RATES | | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| | | MINIMUM | MAXIMUM | | | |
| <u>Water Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Water Resources Division Manager | 16 | \$38.27 | \$57.40 | 1.00 | 1.00 | 1.00 |
| Water Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| | | | | 2.00 | 2.00 | 2.00 |
| Variable-hour/Seasonal: | | | | | | |
| PW Management Intern | N/A | \$8.48 | \$12.72 | 0.10 | 0.10 | 0.10 |
| | | | | 2.10 | 2.10 | 2.10 |
| <u>Water Supply & Pumping</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 2.00 | 2.00 | 1.00 |
| Instrumentation/Control Technician | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 2.00 |
| Public Works Program Specialist | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 2.00 |
| Water Resources Utility Technician | 7 | \$17.12 | \$25.68 | 1.00 | 1.00 | 0.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 1.00 | 1.00 | 2.00 |
| | | | | 8.00 | 8.00 | 8.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 0.10 | 0.10 | 0.10 |
| GIS Intern | N/A | \$8.48 | \$12.72 | 0.20 | 0.20 | 0.20 |
| | | | | 0.30 | 0.30 | 0.30 |
| | | | | 8.30 | 8.30 | 8.30 |
| <u>Water Distribution</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Engineering Specialist | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 3.00 | 3.00 | 2.00 |
| Public Works Program Specialist | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 8.00 | 8.00 | 8.00 |
| | | | | 14.00 | 14.00 | 13.00 |
| <u>Water Meter Reading</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 0.00 | 0.00 | 1.00 |
| Water Resources Utility Specialist | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 1.00 | 1.00 | 1.00 |
| Public Works Utility Technician | 7 | \$17.12 | \$25.68 | 3.00 | 3.00 | 3.00 |
| | | | | 5.00 | 5.00 | 6.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 0.60 | 0.60 | 0.60 |
| | | | | 5.60 | 5.60 | 6.60 |
| <u>TOTAL WATER FUND</u> | | | | | | |
| Full-time | | | | 29.00 | 29.00 | 29.00 |
| Variable-hour/Seasonal | | | | 1.00 | 1.00 | 1.00 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 30.00 | 30.00 | 30.00 |

WATER FUND

CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|--|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>Water System</u> | | | | | |
| Waterline Replacements | \$ 1,073,260 | \$ 782,520 | \$ 805,995 | \$ 830,175 | \$ 855,081 |
| | Convert old 4" waterlines to new standard 8" waterlines. | | | | |
| Impact Fee Projects | \$ 600,000 | \$ 600,000 | \$ 600,000 | \$ 600,000 | \$ 600,000 |
| | Future water impact fee and water rights impact fee projects. | | | | |
| Miscellaneous Projects | \$ 333,101 | \$ 2,501,406 | \$ 2,576,449 | \$ 2,653,742 | \$ 2,733,354 |
| | Miscellaneous projects as needed. | | | | |
| Subtotal - Water System | \$ 2,006,361 | \$ 3,883,926 | \$ 3,982,444 | \$ 4,083,917 | \$ 4,188,435 |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks | \$ 60,000 | \$ 130,000 | \$ 126,000 | \$ 155,000 | \$ 80,000 |
| | FY 2022 - #5059 & #5062. FY 2023 - #5101 & #5025. FY 2024 - #5003, #5026, #5156 & #5157. FY 2025 - #5002, #5062, & #5080. | | | | |
| Dump Trucks | \$ 175,000 | \$ - | \$ 50,000 | \$ 60,000 | \$ - |
| | FY 2022 - 2009 International 7600 15-ton (#5201). FY 2024 & 2025 - 2009 Sterling 2-ton (#5155). | | | | |
| Backhoes | \$ 33,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | Buyback program. | | | | |
| Trailers | \$ - | \$ - | \$ 13,000 | \$ - | \$ 150,000 |
| | FY 2024 - Trailmax Trailers (#5375 & #5376). FY 2026 - Generator Trailer (#5380) | | | | |
| Concrete Saw | \$ - | \$ - | \$ 35,000 | \$ - | \$ - |
| | FY 2024 - Meco Concrete Saw (#568). | | | | |
| Vehicle/Equip. Replacement | \$ - | \$ 29,000 | \$ - | \$ - | \$ - |
| | Replace various equipment and vehicles as identified. | | | | |
| Subtotal - Vehicles/Equip. | \$ 268,000 | \$ 189,000 | \$ 254,000 | \$ 245,000 | \$ 260,000 |
| <u>Facility Improvements</u> | | | | | |
| PW Bldg | \$ 28,500 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| | FY 22' Replace roof and roof top AC units at PW Building | | | | |
| Subtotal - Facility Imp. | \$ 28,500 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| GRAND TOTAL - CAPITAL | \$ 2,302,861 | \$ 4,082,926 | \$ 4,246,444 | \$ 4,338,917 | \$ 4,458,435 |

WATER FUND DEBT OUTSTANDING

| FISCAL YEAR | 2005B WATER & STORM SEWER BONDS | 2013 WATER & STORM SEWER REFUNDING BONDS | 2016 WATER & STORM SEWER REFUNDING BONDS | 2021A WATER, SEWER & STORM SEWER BONDS | TOTAL BOND PAYMENTS |
|---------------------|---------------------------------------|---|---|--|------------------------|
| 2021-2022 | \$ 174,343 | \$ 900,577 | \$ 266,550 | \$ 626,259 | \$ 1,967,729 |
| 2022-2023 | 173,946 | 900,534 | 263,550 | 1,322,350 | 2,660,380 |
| 2023-2024 | 174,518 | 902,072 | 259,550 | 1,323,725 | 2,659,865 |
| 2024-2025 | 174,047 | 901,860 | 255,550 | 1,323,850 | 2,655,307 |
| 2025-2026 | 174,546 | 902,558 | 251,550 | 1,322,725 | 2,651,379 |
| 2026-2027 | - | - | 1,604,850 | 1,325,950 | 2,930,800 |
| 2027-2028 | - | - | 1,780,650 | 1,323,050 | 3,103,700 |
| 2028-2029 | - | - | 480,575 | 1,323,300 | 1,803,875 |
| 2029-2030 | - | - | - | 1,322,050 | 1,322,050 |
| 2030-2031 | - | - | - | 1,324,175 | 1,324,175 |
| 2031-2032 | - | - | - | 1,324,550 | 1,324,550 |
| 2032-2033 | - | - | - | 1,322,000 | 1,322,000 |
| 2033-2034 | - | - | - | 1,321,800 | 1,321,800 |
| 2034-2035 | - | - | - | 1,325,300 | 1,325,300 |
| 2035-2036 | - | - | - | 1,322,500 | 1,322,500 |
| 2036-2037 | - | - | - | 1,323,400 | 1,323,400 |
| 2037-2038 | - | - | - | 1,322,900 | 1,322,900 |
| 2038-2039 | - | - | - | 1,321,000 | 1,321,000 |
| 2039-2040 | - | - | - | 1,322,600 | 1,322,600 |
| 2040-2041 | - | - | - | 1,322,600 | 1,322,600 |
| 2041-2042 | - | - | - | 1,321,000 | 1,321,000 |
| 2042-2043 | - | - | - | 1,322,700 | 1,322,700 |
| 2043-2044 | - | - | - | 1,322,600 | 1,322,600 |
| 2044-2045 | - | - | - | 1,325,600 | 1,325,600 |
| 2045-2046 | - | - | - | 1,321,700 | 1,321,700 |
| 2046-2047 | - | - | - | 1,320,900 | 1,320,900 |
| GRAND TOTALS | \$ 871,400 | \$ 4,507,601 | \$ 5,162,825 | \$ 33,700,584 | \$ 44,242,410 |
| Principal | \$ 834,000 | \$ 4,270,675 | \$ 4,180,000 | \$ 20,685,000 | \$ 29,969,675 |
| Interest | 37,400 | 236,926 | 982,825 | 13,015,584 | 14,272,735 |
| GRAND TOTALS | \$ 871,400 | \$ 4,507,601 | \$ 5,162,825 | \$ 33,700,584 | \$ 44,242,410 |
| Interest Rate | 1.48% | 2.18% | 2.00% - 4.50% | 3.00% - 5.00% | |

Water Reclamation Fund

ADOPTED BUDGET / CITY OF OREM



WATER RECLAMATION FUND

OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 296 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8.5 million gallons of wastewater each day or 5,903 gallons each minute.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and the environment. This helps control the spread of any harmful diseases, viruses, or bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Sewer Service Charges | \$ 10,736,778 | \$ 12,626,072 | \$ 11,285,000 | \$ 12,745,000 |
| Sewer Fees | 222,658 | 163,825 | 228,000 | 230,000 |
| Sewer Connection Fees | 302,520 | 65,700 | 5,000 | 5,000 |
| Sewer Impact Fees | 629,291 | 331,425 | 150,000 | 175,000 |
| Interest Earnings | 270,382 | 290,071 | 75,000 | 75,000 |
| Sale of Fixed Assets | 1,769 | (7,982) | - | - |
| Miscellaneous Revenues | 251,201 | 206,041 | 199,694 | 197,194 |
| Contributed Lines / Assets | 892,880 | 209,560 | - | - |
| Contributions from Other Funds | 16,000 | 16,000 | 16,000 | 16,000 |
| Appropriations of Surplus | - | - | - | - |
| FUND TOTALS | \$ 24,550,116 | \$ 13,900,711 | \$ 11,958,694 | \$ 13,443,194 |

RATES

Usage Charges

| | | | | |
|----------------------------|---------|---------|---------|---------|
| Volume - Per 1,000 gallons | \$ 1.85 | \$ 2.18 | \$ 2.53 | \$ 2.53 |
|----------------------------|---------|---------|---------|---------|

Base Rate Charges (Residential)

| | | | | |
|---|---------|----------|----------|----------|
| Base - Per Living Unit | \$ 9.32 | \$ 10.72 | \$ 12.33 | \$ 12.33 |
| Base - Per Multiple Living Unit after first | \$ 8.32 | \$ 9.72 | \$ 11.33 | \$ 11.33 |

(For non-residential base rate information, see Appendix B - Fees & Charges)

Connection Fees

| | | | | |
|-------------------|-------------|----------|----------|----------|
| Participating | \$ 600.00 | N/A | N/A | N/A |
| Non-participating | \$ 1,500.00 | N/A | N/A | N/A |
| All Sizes | N/A | \$ 30.00 | \$ 30.00 | \$ 30.00 |

(Modified due to new sewer impact fees, see Appendix B - Fees & Charges)

Pretreatment Fees

| | | | | |
|-------------------------------------|-----------|-----------|-----------|-----------|
| Annual Sampling Fee (automotive) | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 |
| Categorical Annual Sampling Fee | \$ 800.00 | \$ 800.00 | \$ 800.00 | \$ 800.00 |
| Non-categorical Annual Sampling Fee | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| Reinspection Fee | \$ 40.00 | \$ 40.00 | \$ 40.00 | \$ 40.00 |

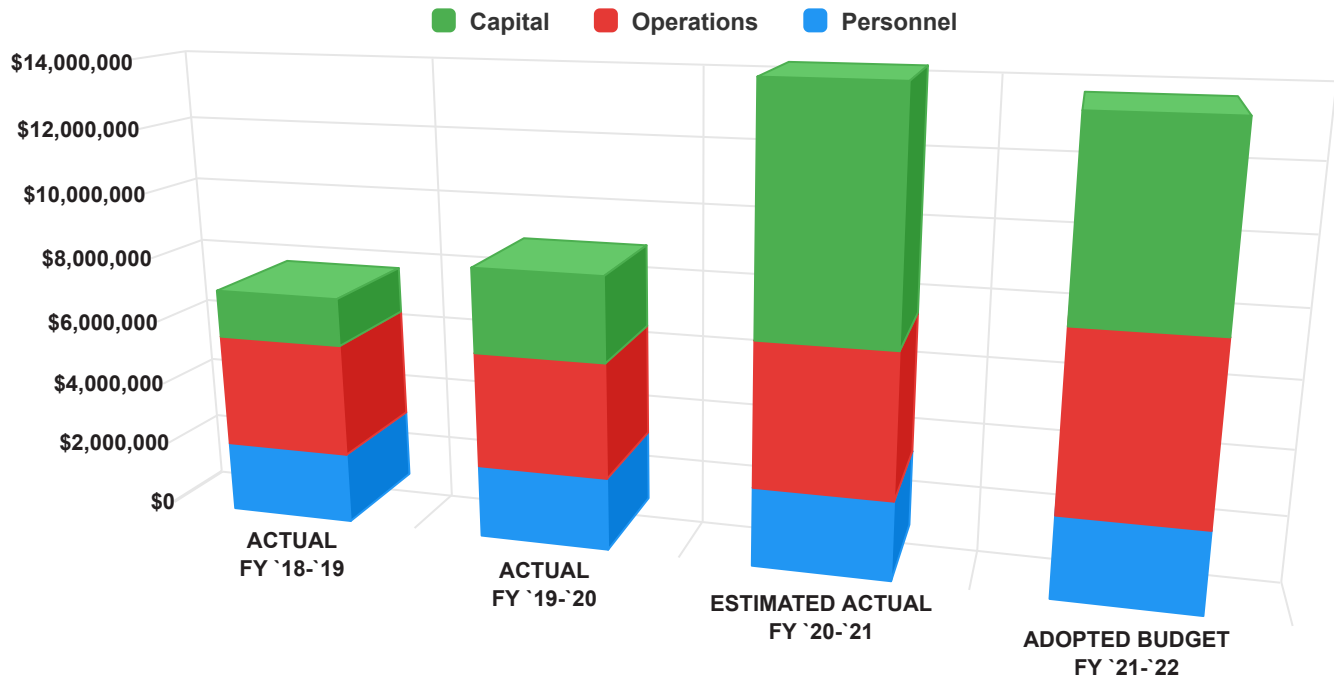
(For all other pretreatment fees, see Appendix B - Fees & Charges)

Impact Fees

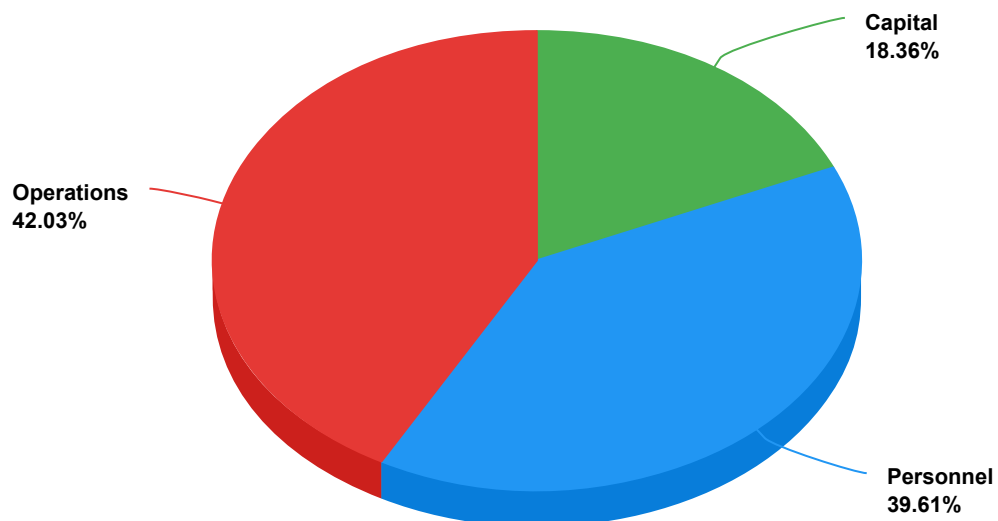
Sewer Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

WATER RECLAMATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



WATER RECLAMATION FUND

EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Water Reclamation Administration</u> | | | | | |
| Personnel | \$ 113,081 | \$ 138,502 | \$ 143,459 | \$ 151,996 | 1 |
| Operations | 2,028,032 | 2,091,286 | 2,476,136 | 3,545,985 | |
| Capital | 15,025 | - | - | - | |
| | <u>2,156,138</u> | <u>2,229,789</u> | <u>2,619,595</u> | <u>3,697,981</u> | |
| <u>Water Reclamation Collection</u> | | | | | |
| Personnel | 639,159 | 646,629 | 689,241 | 699,182 | 8 |
| Operations | 195,296 | 200,116 | 220,064 | 232,418 | |
| Capital | 372,129 | 284,840 | 1,030,000 | 117,500 | |
| | <u>1,206,584</u> | <u>1,131,586</u> | <u>1,939,305</u> | <u>1,049,100</u> | |
| <u>Water Reclamation Treatment</u> | | | | | |
| Personnel | 1,451,538 | 1,469,870 | 1,587,155 | 1,616,585 | 18 |
| Operations | 1,250,802 | 1,195,890 | 1,645,597 | 1,546,139 | |
| Capital | 414,077 | 135,442 | 2,537,465 | 2,974,111 | |
| | <u>3,116,417</u> | <u>2,801,201</u> | <u>5,770,217</u> | <u>6,136,835</u> | |
| <u>Water Reclamation Capital Projects</u> | | | | | |
| Operations | 3,770 | - | - | - | |
| Capital | 615,328 | 2,169,157 | 9,166,347 | 2,559,278 | |
| | <u>619,098</u> | <u>2,169,157</u> | <u>9,166,347</u> | <u>2,559,278</u> | |
| <u>TOTAL WATER RECLAMATION FUND</u> | | | | | |
| Personnel | \$ 2,203,778 | \$ 2,255,001 | \$ 2,419,855 | \$ 2,467,763 | 27 |
| Operations | 3,477,900 | 3,487,293 | 4,341,797 | 5,324,542 | |
| Capital | 1,416,559 | 2,589,439 | 12,733,812 | 5,650,889 | |
| TOTALS | <u>\$ 7,098,237</u> | <u>\$ 8,331,733</u> | <u>\$ 19,495,464</u> | <u>\$ 13,443,194</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Improvements | \$ 1,200,966 | \$ 1,472,249 | \$ 1,619,953 | \$ 923,521 |
| Vehicles & Equipment | 3,453,179 | 3,554,705 | 3,065,276 | 712,984 |
| Facility Improvements | - | - | - | - |
| TOTALS | <u>\$ 4,654,145</u> | <u>\$ 5,026,954</u> | <u>\$ 4,685,229</u> | <u>\$ 1,636,505</u> |

WATER RECLAMATION FUND

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY `19-`20 | ACTUAL FY `20-`21 | BUDGET FY `21-`22 |
| <u>Water Reclamation Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Water Reclamation Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Variable-hour/Seasonal: | | | | | | |
| PW Management Intern | N/A | \$8.48 | \$12.72 | 0.10 | 0.10 | 0.10 |
| | | | | 1.10 | 1.10 | 1.10 |
| <u>Water Reclamation Collection</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 2.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 5.00 | 5.00 | 5.00 |
| | | | | 8.00 | 8.00 | 8.00 |
| Variable-hour/Seasonal: | | | | | | |
| GIS Intern | N/A | \$9.26 | \$13.89 | 0.25 | 0.25 | 0.25 |
| Laborer | N/A | \$8.48 | \$12.72 | 1.10 | 1.10 | 1.10 |
| | | | | 1.35 | 1.35 | 1.35 |
| | | | | 9.35 | 9.35 | 9.35 |
| <u>Water Reclamation Treatment</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Engineering Specialist | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Instrumentation/Control Specialist | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Pre-Treatment Coordinator | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Instrumentation/Control Technician | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Senior Plant Operator | 9 | \$20.47 | \$30.71 | 3.00 | 3.00 | 3.00 |
| Plant Operator * | 8 | \$18.72 | \$28.08 | 9.00 | 9.00 | 9.00 |
| Pre-Treatment Inspector | 8 | \$18.72 | \$28.08 | 1.00 | 1.00 | 1.00 |
| | | | | 18.00 | 18.00 | 18.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 1.85 | 1.85 | 1.85 |
| | | | | 19.85 | 19.85 | 19.85 |
| TOTAL WATER RECLAMATION FUND | | | | | | |
| Full-time | | | | 27.00 | 27.00 | 27.00 |
| Variable-hour/Seasonal | | | | 3.20 | 3.20 | 3.20 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 31.20 | 31.20 | 30.20 |

* We are currently paying a Plant Operator who is on military leave. His position was backfilled while he is deployed. Thus, while we have only nine positions, we have ten on the payroll. The personnel cost in the budget reflects these ten employees, but we are only indicating the number of authorized positions throughout this budget document.

WATER RECLAMATION FUND

DEBT OUTSTANDING

| FISCAL YEAR | 2021A WATER, SEWER & STORM SEWER BONDS | 2021B WATER, SEWER & STORM SEWER BONDS | TOTAL BOND PAYMENTS |
|---------------------|--|--|------------------------|
| 2021-2022 | \$ 211,273 | \$ 594,000 | \$ 805,273 |
| 2022-2023 | 445,925 | 594,000 | 1,039,925 |
| 2023-2024 | 447,925 | 595,000 | 1,042,925 |
| 2024-2025 | 444,550 | 595,000 | 1,039,550 |
| 2025-2026 | 445,800 | 595,000 | 1,040,800 |
| 2026-2027 | 448,450 | 595,000 | 1,043,450 |
| 2027-2028 | 445,725 | 595,000 | 1,040,725 |
| 2028-2029 | 445,725 | 595,000 | 1,040,725 |
| 2029-2030 | 445,225 | 595,000 | 1,040,225 |
| 2030-2031 | 444,225 | 595,000 | 1,039,225 |
| 2031-2032 | 447,600 | 595,000 | 1,042,600 |
| 2032-2033 | 446,600 | - | 446,600 |
| 2033-2034 | 446,400 | - | 446,400 |
| 2034-2035 | 445,800 | - | 445,800 |
| 2035-2036 | 444,800 | - | 444,800 |
| 2036-2037 | 448,300 | - | 448,300 |
| 2037-2038 | 446,300 | - | 446,300 |
| 2038-2039 | 448,800 | - | 448,800 |
| 2039-2040 | 445,800 | - | 445,800 |
| 2040-2041 | 447,300 | - | 447,300 |
| 2041-2042 | 448,200 | - | 448,200 |
| 2042-2043 | 448,500 | - | 448,500 |
| 2043-2044 | 448,200 | - | 448,200 |
| 2044-2045 | 447,300 | - | 447,300 |
| 2045-2046 | 445,800 | - | 445,800 |
| 2046-2047 | 443,700 | - | 443,700 |
| GRAND TOTALS | \$ 11,374,223 | \$ 6,543,000 | \$ 17,917,223 |
| Principal | \$ 6,980,000 | \$ 6,543,000 | \$ 13,523,000 |
| Interest | 4,394,223 | - | 4,394,223 |
| GRAND TOTALS | \$ 11,374,223 | \$ 6,543,000 | \$ 17,917,223 |
| Interest Rate | 3.00% - 5.00% | 0.00% | |

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|--|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>Sewer System</u> | | | | | |
| Routine Maint. Elimination | \$ - | \$ 568,304 | \$ 585,353 | \$ 602,914 | \$ 621,001 |
| Replace sewer lines which are causing greater than normal maintenance. | | | | | |
| Concrete Membrane - Lagoon | \$ - | \$ - | \$ - | \$ 718,233 | \$ - |
| Improvements to the existing lagoon at the Treatment Plant. | | | | | |
| Sewer Line Upsizing | \$ 2,112,688 | \$ 340,963 | \$ 591,696 | \$ - | \$ - |
| Improvements to the existing lines. | | | | | |
| Impact Fee Projects | \$ 175,000 | \$ 175,000 | \$ 175,000 | \$ 175,000 | \$ 175,000 |
| Future sewer impact fee projects. | | | | | |
| Miscellaneous Projects | \$ 271,590 | \$ 116,699 | \$ 120,200 | \$ 123,806 | \$ 127,520 |
| Miscellaneous projects as needed based upon inspections. | | | | | |
| Subtotal - Sewer System | \$ 2,559,278 | \$ 1,200,966 | \$ 1,472,249 | \$ 1,619,953 | \$ 923,521 |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks & Cargo Vans | \$ - | \$ - | \$ 60,000 | \$ 90,000 | \$ 57,000 |
| FY 2024 - #6003 & #6005. FY 2025 - #6002 & #6055. FY 2026 - #6053 | | | | | |
| Backhoes & Dump Trucks | \$ 11,000 | \$ 10,000 | \$ 68,000 | \$ 10,000 | \$ 110,000 |
| FY 2022 to FY 2026 - Backhoe buyback program. FY 2024 - 2015 Dodge 1-ton (#6154). FY 2026 - 2012 International 15-ton (#6251). | | | | | |
| Jet Vac Truck - Pipe Hunter | \$ 117,500 | \$ 117,000 | \$ 150,000 | \$ 200,000 | \$ 150,000 |
| FY 2022 & FY 2023 - #6203. FY 2024 to FY 2026 - #6204 | | | | | |
| Utility Van/Vehicle | \$ - | \$ 38,000 | \$ 42,000 | \$ 22,000 | \$ 26,000 |
| FY 2023 - #6390 & #6391. FY 2024 - #6397 & #6398. FY 2025 - #6320. FY 2026 - #6321 | | | | | |
| Vehicle / Equip. Replacement | \$ 85,500 | \$ 177,990 | \$ 33,280 | \$ 41,878 | \$ 31,794 |
| Replacement of vehicles and equipment. | | | | | |
| Subtotal - Vehicles & Equip. | \$ 214,000 | \$ 342,990 | \$ 353,280 | \$ 363,878 | \$ 374,794 |

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Vehicles & Equipment | | | | | |
| Solids Holding Tank | \$ 317,000 | \$ - | \$ - | \$ - | \$ - |
| Replace piping, diffuser stock and blower. | | | | | |
| Step Screen #2 Rebuild | \$ 54,000 | \$ 54,000 | \$ 54,000 | \$ - | \$ - |
| Rebuild step screen #2. | | | | | |
| Asphalt Replacement | \$ - | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| Add ongoing funds for asphalt replacement, rehab, or overlay. | | | | | |
| Drying Bed Rehabilitation | \$ 80,000 | \$ - | \$ - | \$ - | \$ - |
| Rehabilitate drying beds. | | | | | |
| Blower Building Pipeline Insulation | \$ 50,000 | \$ - | \$ - | \$ - | \$ - |
| Replace insulation for the blower building pipeline. | | | | | |
| Mesophylic Digester Mixer | \$ 27,000 | \$ - | \$ - | \$ - | \$ - |
| Replace the mesophylic digester mixer. | | | | | |
| OWRF Components/Plant Equipment | \$ 2,349,611 | \$ 3,041,189 | \$ 3,132,425 | \$ 2,686,398 | \$ 323,190 |
| Replace equipment used in reclamation plant operations. | | | | | |
| Subtotal - Vehicles & Equip. | \$ 3,091,611 | \$ 3,453,179 | \$ 3,554,705 | \$ 3,065,276 | \$ 712,984 |
| GRAND TOTAL - CAPITAL | \$ 5,650,889 | \$ 4,654,145 | \$ 5,026,954 | \$ 4,685,229 | \$ 1,636,505 |

WATER RECLAMATION FUND



Water Reclamation Plant

Storm Water Fund

ADOPTED BUDGET / CITY OF OREM



STORM WATER FUND

OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,650 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less in diameter.

The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

STORM WATER FUND

REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Storm Water Charges | \$ 4,617,720 | \$ 4,862,468 | \$ 4,830,000 | \$ 5,060,000 |
| Storm Water Fees | 32,940 | 49,001 | 40,500 | 62,500 |
| Storm Water Impact Fees | 121,555 | 129,198 | 70,000 | 75,000 |
| Interest Earnings | 140,308 | 130,789 | 50,000 | 50,000 |
| Amortization of Bond Premiums | 12,696 | 12,696 | 12,695 | 12,695 |
| Sale of Fixed Assets | - | 100 | - | - |
| Miscellaneous Revenues | - | 400 | - | 1,000 |
| Contributed Lines / Assets | 115,178 | 384,358 | - | - |
| Contributions from Other Funds | 130,000 | - | 141,000 | 141,000 |
| Appropriations of Surplus | - | - | - | - |
| FUND TOTALS | \$ 5,346,033 | \$ 5,710,012 | \$ 5,144,195 | \$ 5,402,195 |

RATES

Base Rate Charges

| | | | | |
|---|---------|---------|---------|---------|
| Equivalent Service Unit (ESU) - Per month | \$ 7.10 | \$ 7.35 | \$ 7.60 | \$ 7.80 |
|---|---------|---------|---------|---------|

Construction Site Inspection Fees (Single Family)

| | | | | |
|-------------------------------------|-------------|-------------|-------------|-------------|
| ≤ 1 Acre (If No UPDES NOI Required) | \$ 110.00 | \$ 135.00 | \$ 165.00 | \$ 200.00 |
| ≤ 5 Acres | \$ 825.00 | \$ 1,015.00 | \$ 1,240.00 | \$ 1,495.00 |
| > 5 Acres | \$ 1,100.00 | \$ 1,355.00 | \$ 1,655.00 | \$ 1,995.00 |

(For all other categories, see Appendix B - Fees & Charges)

Construction Site Citation Fees

| | | | | |
|---|-----------|-----------|-----------|-----------|
| First Infraction - Per day per violation | \$ 50.00 | \$ 50.00 | \$ 50.00 | \$ 50.00 |
| Second Infraction - Per day per violation | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| Third Infraction - Per day per violation | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 |

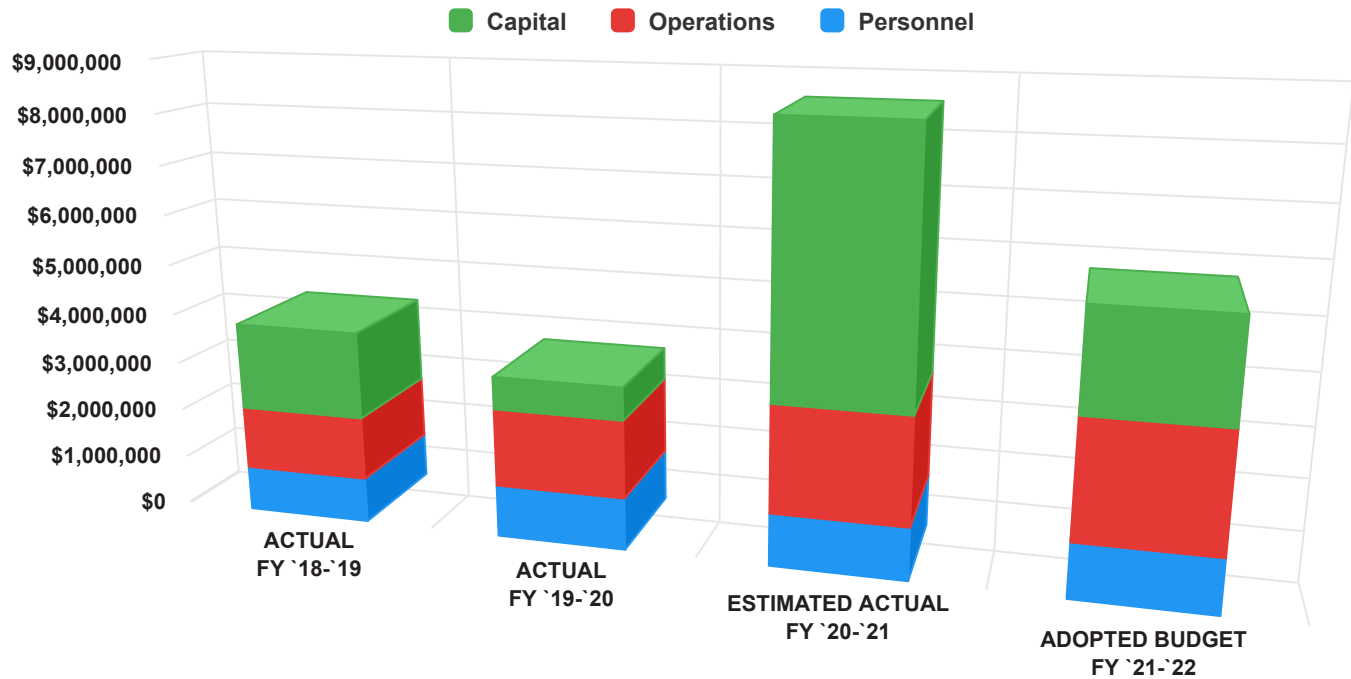
(For other citation information, see Appendix B - Fees & Charges)

Impact Fees

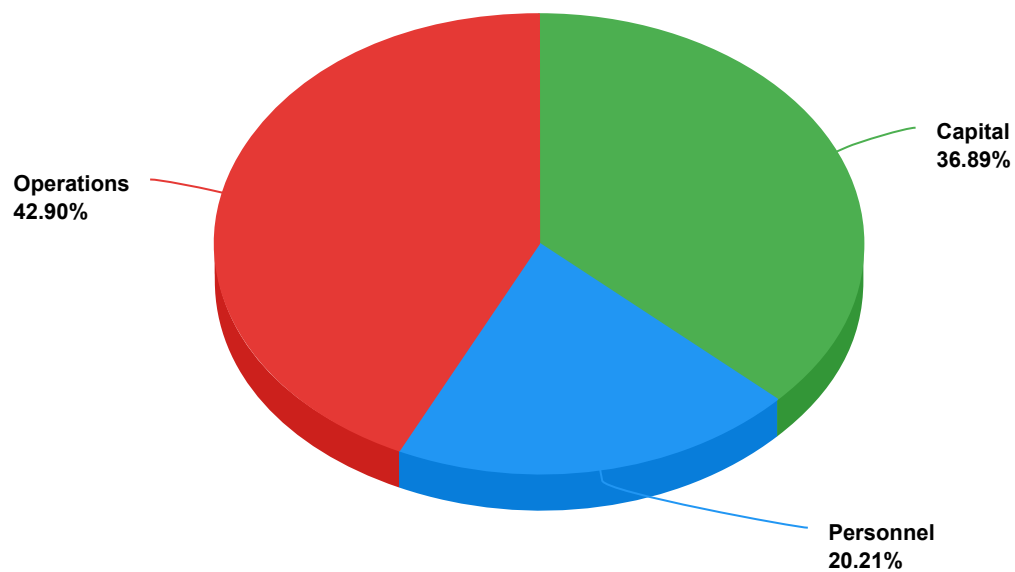
Storm Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

STORM WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



STORM WATER FUND EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Storm Water Operations</u> | | | | | |
| Personnel | \$ 913,029 | \$ 1,049,672 | \$ 1,044,285 | \$ 1,091,602 | 12 |
| Operations | 1,238,842 | 1,540,621 | 2,132,410 | 2,317,558 | |
| Capital | 382,516 | 290,896 | 386,241 | 354,550 | |
| | <u>2,534,387</u> | <u>2,881,189</u> | <u>3,562,936</u> | <u>3,763,710</u> | |
| <u>Storm Water Capital Projects</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 6,577 | - | - | - | |
| Capital | 1,346,894 | 344,049 | 4,831,018 | 1,638,485 | |
| | <u>1,353,471</u> | <u>344,049</u> | <u>4,831,018</u> | <u>1,638,485</u> | |
| <u>TOTAL STORM WATER FUND</u> | | | | | |
| Personnel | \$ 913,029 | \$ 1,049,672 | \$ 1,044,285 | \$ 1,091,602 | 12 |
| Operations | 1,245,419 | 1,540,621 | 2,132,410 | 2,317,558 | |
| Capital | 1,729,410 | 634,944 | 5,217,259 | 1,993,035 | |
| TOTALS | <u>\$ 3,887,858</u> | <u>\$ 3,225,238</u> | <u>\$ 8,393,954</u> | <u>\$ 5,402,195</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Improvements | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 |
| Vehicle & Equipment Replacement | 463,000 | 367,000 | 377,500 | 305,000 |
| Facility Improvements | - | - | - | - |
| TOTALS | <u>\$ 1,963,000</u> | <u>\$ 1,867,000</u> | <u>\$ 1,877,500</u> | <u>\$ 1,805,000</u> |

STORM WATER FUND PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|-----------------------------------|--------------|------------------|---------|----------------------|------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY '19-'20 | FY '20-'21 | BUDGET FY '21-'22 |
| <u>Storm Water Operations</u> | | | | | | |
| Full-time: | | | | | | |
| Public Works Field Supervisor | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Engineering Specialist | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Storm Water Project Manager | 10 | \$22.38 | \$33.58 | 2.00 | 2.00 | 2.00 |
| Public Works Crew Leader | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 2.00 |
| Public Works Technician | 7 | \$17.12 | \$25.68 | 6.00 | 6.00 | 6.00 |
| | | | | 12.00 | 12.00 | 12.00 |
| Variable-hour/Seasonal: | | | | | | |
| Laborer | N/A | \$8.48 | \$12.72 | 1.25 | 1.25 | 1.25 |
| | | | | 13.25 | 13.25 | 13.25 |
| <u>TOTAL STORM WATER FUND</u> | | | | | | |
| Full-time | | | | 12.00 | 12.00 | 12.00 |
| Variable-hour/Seasonal | | | | 1.25 | 1.25 | 1.25 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 13.25 | 13.25 | 13.25 |

STORM WATER FUND

DEBT OUTSTANDING

| FISCAL YEAR | 2013 WATER & STORM SEWER REFUNDING BONDS | 2021A WATER, SEWER & STORM SEWER BONDS | TOTAL BOND PAYMENTS |
|---------------------|---|--|------------------------|
| 2021-2022 | \$ 454,081 | \$ 50,095 | \$ 504,176 |
| 2022-2023 | 454,060 | 104,025 | 558,085 |
| 2023-2024 | 454,835 | 107,150 | 561,985 |
| 2024-2025 | 454,729 | 105,150 | 559,879 |
| 2025-2026 | 455,080 | 108,025 | 563,105 |
| 2026-2027 | - | 106,225 | 106,225 |
| 2027-2028 | - | 104,425 | 104,425 |
| 2028-2029 | - | 107,050 | 107,050 |
| 2029-2030 | - | 104,550 | 104,550 |
| 2030-2031 | - | 106,925 | 106,925 |
| 2031-2032 | - | 104,175 | 104,175 |
| 2032-2033 | - | 106,600 | 106,600 |
| 2033-2034 | - | 104,200 | 104,200 |
| 2034-2035 | - | 106,700 | 106,700 |
| 2035-2036 | - | 104,100 | 104,100 |
| 2036-2037 | - | 106,400 | 106,400 |
| 2037-2038 | - | 108,500 | 108,500 |
| 2038-2039 | - | 105,500 | 105,500 |
| 2039-2040 | - | 107,400 | 107,400 |
| 2040-2041 | - | 104,200 | 104,200 |
| 2041-2042 | - | 105,900 | 105,900 |
| 2042-2043 | - | 107,400 | 107,400 |
| 2043-2044 | - | 103,800 | 103,800 |
| 2044-2045 | - | 105,100 | 105,100 |
| 2045-2046 | - | 106,200 | 106,200 |
| 2046-2047 | - | 107,100 | 107,100 |
| GRAND TOTALS | \$ 2,272,785 | \$ 2,696,895 | \$ 4,969,680 |
| Principal | \$ 2,153,324 | \$ 1,655,000 | \$ 3,808,324 |
| Interest | 119,461 | 1,041,895 | 1,161,356 |
| GRAND TOTALS | \$ 2,272,785 | \$ 2,696,895 | \$ 4,969,680 |
| Interest Rate | 2.18% | 3.00% - 5.00% | |

STORM WATER FUND

CAPITAL PROJECTS DETAIL

| CAPITAL PROJECTS | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|--|-------------------------|-------------------------|-------------------------|-------------------------|
| <u>Storm Water System</u> | | | | | |
| Impact Fee Projects | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| | Future storm water impact fee projects. | | | | |
| Miscellaneous Projects | \$ 1,563,485 | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 | \$ 1,500,000 |
| | Miscellaneous projects as needed. | | | | |
| Subtotal - S. Water System | \$ 1,638,485 | \$ 1,575,000 | \$ 1,575,000 | \$ 1,575,000 | \$ 1,575,000 |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks | \$ 30,000 | \$ 30,000 | \$ 32,000 | \$ - | \$ - |
| | FY 2022 - #9002. FY 2023 - #9003. FY 2024 - #8000. | | | | |
| Dump Truck | \$ - | \$ - | \$ 100,000 | \$ - | \$ - |
| | FY 2024 - 2009 GMC 3-ton dump truck (#9102). | | | | |
| Street Sweeper | \$ - | \$ 235,000 | \$ - | \$ 200,000 | \$ 75,000 |
| | FY 2023 - 2015 International #8357. FY 2025 & FY 2026 - 2017 International #8358 | | | | |
| Jet Vac Truck | \$ 215,000 | \$ 170,000 | \$ 145,000 | \$ 100,000 | \$ 200,000 |
| | Sinking Fund to replace 2009 Sterling #9252 & 2014 Mack/Vactor #9253 | | | | |
| Riding Mowers | \$ 17,000 | \$ 18,000 | \$ 19,000 | \$ 20,000 | \$ 20,000 |
| | FY 2022 - #9304. FY 2023 - #9306. FY 2024 - #9305. FY 2025 - #9308. FY 2026 - #9309. | | | | |
| Vehicle/Equip. Replacement | \$ 11,000 | \$ 10,000 | \$ 71,000 | \$ 57,500 | \$ 10,000 |
| | Replace various equipment and vehicles as identified. | | | | |
| Subtotal - Vehicles & Equip. | \$ 273,000 | \$ 463,000 | \$ 367,000 | \$ 377,500 | \$ 305,000 |
| GRAND TOTAL - CAPITAL | \$ 1,911,485 | \$ 2,038,000 | \$ 1,942,000 | \$ 1,952,500 | \$ 1,880,000 |

STORM WATER FUND



Skate Park Detention Pond



Bonneville Park Detention Pond



Williams Farm Detention Pond



800 North Detention Pond

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Recreation Fund

ADOPTED BUDGET / CITY OF OREM



RECREATION FUND

OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all city parks.

The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Scera Park Pools Facilities & Operations

RECREATION FUND

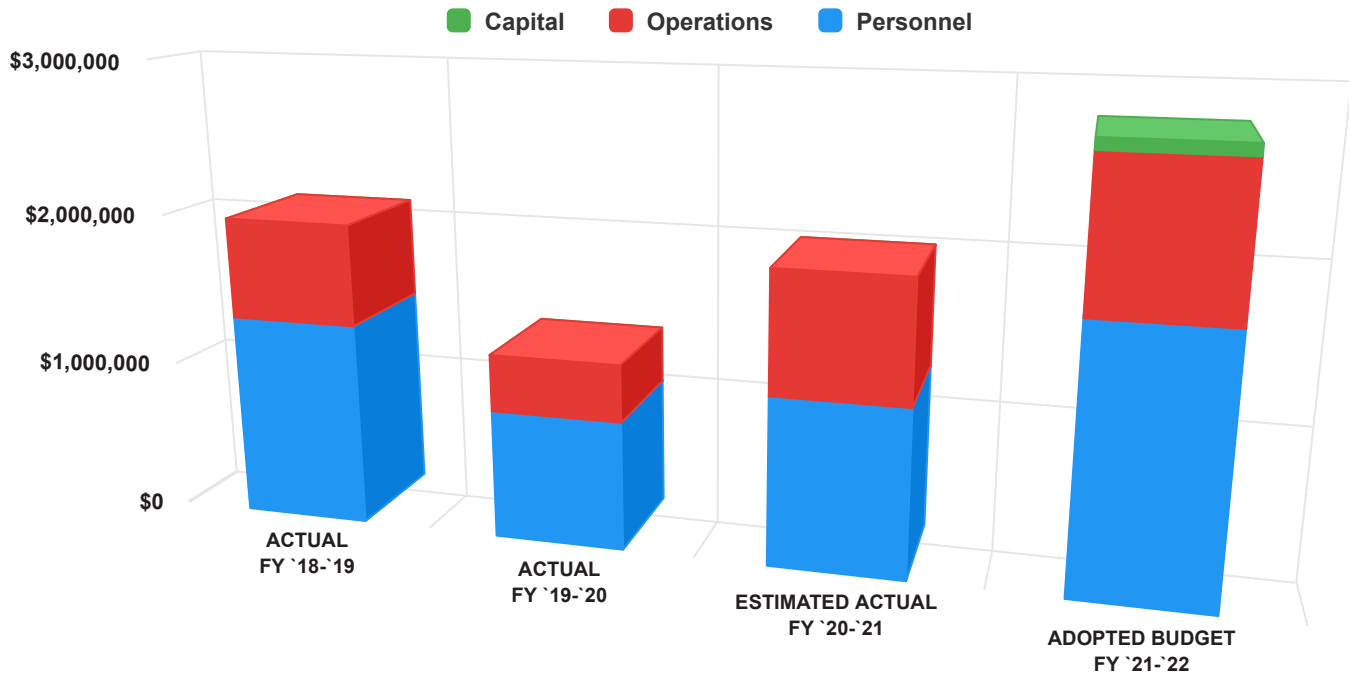
REVENUES

The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

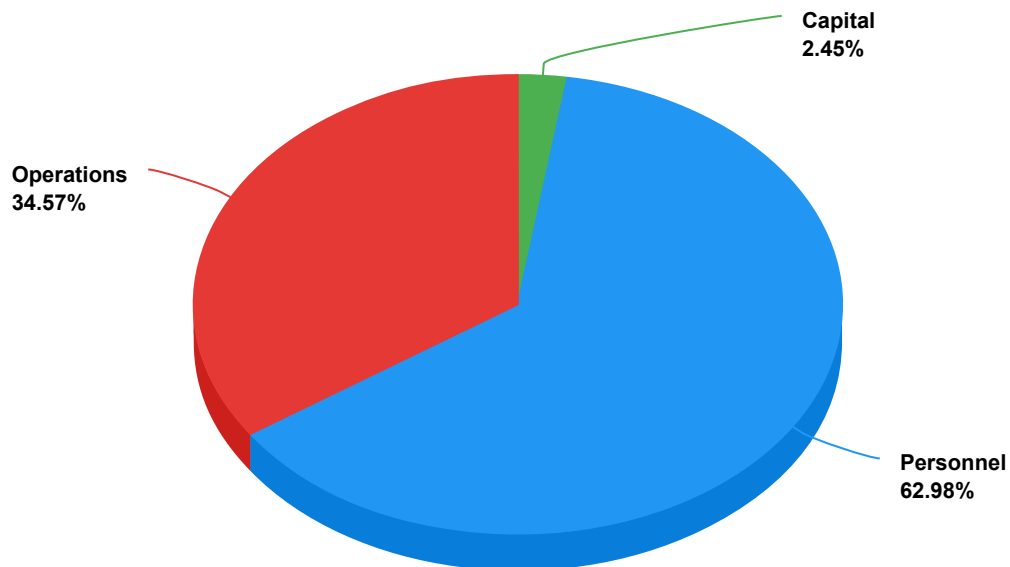
| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Fitness Center</u> | | | | |
| Daily Admissions - Fitness Center | \$ 252,320 | \$ 30,901 | \$ 300,000 | \$ 500,000 |
| Passes - Fitness Center | 589,040 | 189,082 | 615,000 | 1,200,000 |
| Passes - Business - Fitness Center | 158,806 | 65,944 | 100,000 | 200,000 |
| Admissions | 1,000,166 | 285,927 | 1,015,000 | 1,900,000 |
| Group Use - Fitness Center | 904 | 1,462 | 3,333 | 10,000 |
| Group Use - Alpine School District | - | - | 30,000 | 30,000 |
| Group Use - OTAC | 19,709 | 4,203 | 20,000 | 20,000 |
| Group Use | 20,613 | 5,664 | 53,333 | 60,000 |
| Indoor Classes | 152,704 | 54,905 | 160,000 | 250,000 |
| Racquetball Tournaments | 3,139 | - | - | - |
| Classes and Programs | 155,843 | 54,905 | 160,000 | 250,000 |
| Sales - Fitness Center | 5,906 | 24 | 4,667 | 14,000 |
| Concession Commissions | 6,820 | 979 | 3,000 | 9,100 |
| Product Sales and Concessions | 12,726 | 1,003 | 7,667 | 23,100 |
| Locker Rental - Fitness Center | 7,071 | 357 | - | - |
| Equipment Rental - Fitness Center | (1,398) | (3,720) | 1,667 | 5,000 |
| Rentals | 5,673 | (3,363) | 1,667 | 5,000 |
| Child Care | 12,091 | 3,238 | 12,000 | 20,000 |
| | 1,207,112 | 347,374 | 1,249,667 | 2,258,100 |
| <u>Scera Outdoor Pool</u> | | | | |
| Daily Admissions - Scera Pool | 127,244 | 133,911 | 130,000 | 130,000 |
| Daily Admissions - Scera Pool - OFC Mbr | 1,738 | 5,494 | 2,000 | 2,000 |
| Punch Passes - Scera Pool | 27,482 | 24,559 | 30,000 | 30,000 |
| Punch Passes - Scera Pool - OFC Member | 13,679 | 12,478 | 10,000 | 10,000 |
| Admissions | 170,143 | 176,442 | 172,000 | 172,000 |
| Group Use - Scera Pool | 38,914 | 38,449 | 45,000 | 40,000 |
| Group Use | 38,914 | 38,449 | 45,000 | 40,000 |
| Classes - Scera Pool | 31,638 | 47,067 | 35,000 | 45,000 |
| Swim Team - Scera Pool | 33,792 | 28,096 | 33,000 | 33,000 |
| Classes and Programs | 65,430 | 75,162 | 68,000 | 78,000 |
| Concessions - Scera Pool | 43,741 | 53,684 | 45,000 | 50,000 |
| Sales - Scera Pool | 10,337 | 7,489 | 20,000 | 12,000 |
| Product Sales and Concessions | 54,078 | 61,173 | 65,000 | 62,000 |
| Locker Rental - Scera Pool | 14 | 243 | 50 | - |
| Rentals | 14 | 243 | 50 | - |

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|
| | 328,579 | 351,470 | 350,050 | 352,000 |
| <u>Other Revenues</u> | | | | |
| Interest Earnings | 26,777 | 16,544 | 10,000 | 5,000 |
| Rentals - Pavilions | 72,338 | 46,996 | 50,000 | 50,000 |
| Miscellaneous Revenues | 1,000 | 49 | 2,847 | - |
| Misc Revenues - Personal Cell Phone Usage | 240 | 240 | 240 | 240 |
| Cash Over / Short | 60 | 0 | - | - |
| Miscellaneous Revenues | 1,300 | 289 | 3,087 | 240 |
| Cont. From - Fund 10 - Overhead | 404,000 | 750,000 | 234,000 | - |
| Cont. From - Fund 73 - Donations | 1,000 | - | - | 67,000 |
| Contributions from Other Funds | 405,000 | 750,000 | 234,000 | 67,000 |
| | 505,415 | 813,829 | 297,087 | 122,240 |
| FUND TOTALS | \$ 2,041,106 | \$ 1,512,673 | \$ 1,896,804 | \$ 2,732,340 |
| <u>Fitness Center</u> | | | | |
| Daily Admission Fee - 14 & Older | \$ 4.25 | \$ 4.50 | \$ 5.00 | \$ 5.25 |
| Daily Admission Fee - Senior (60 & Older) | 3.50 | 3.50 | 4.00 | 4.25 |
| Daily Admission Fee - Youth (3 to 13) | 3.25 | 3.35 | 4.00 | 4.25 |
| <u>Scera Outdoor Pool</u> | | | | |
| Daily Admission Fee - 14 & Older | \$ 6.00 | \$ 6.00 | \$ 6.00 | \$ 6.00 |
| Daily Admission Fee - Senior (60 & Older) | 5.00 | 5.00 | 5.00 | 5.00 |
| Daily Admission Fee - Youth (3 to 13) | 5.00 | 5.00 | 5.00 | 5.00 |
| Daily Admission Fee - Toddler (Under 3) | 1.50 | 1.50 | 1.50 | 1.50 |

RECREATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



RECREATION FUND

EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>Recreation Administration</u> | | | | | |
| Personnel | \$ 121,344 | \$ 144,088 | \$ 135,089 | \$ 153,212 | 1 |
| Operations | 162,364 | 139,404 | 140,349 | 139,080 | |
| Capital | - | - | - | - | |
| | <u>283,708</u> | <u>283,492</u> | <u>275,438</u> | <u>292,292</u> | |
| <u>Fitness Center Operations</u> | | | | | |
| Personnel | 869,630 | 415,442 | 784,478 | 1,375,510 | 4 |
| Operations | 29,843 | 12,352 | 417,867 | 517,716 | |
| Capital | - | - | - | 67,000 | |
| | <u>899,473</u> | <u>427,794</u> | <u>1,202,345</u> | <u>1,960,226</u> | |
| <u>Fitness Center Facilities</u> | | | | | |
| Personnel | 208,344 | 79,434 | - | - | 0 |
| Operations | 322,738 | 44,782 | - | - | |
| Capital | - | - | - | - | |
| | <u>531,082</u> | <u>124,215</u> | <u>-</u> | <u>-</u> | |
| <u>Outdoor Pool</u> | | | | | |
| Personnel | 149,881 | 213,649 | 179,829 | 192,150 | 0 |
| Operations | 138,080 | 175,110 | 239,192 | 287,672 | |
| Capital | - | - | - | - | |
| | <u>287,961</u> | <u>388,759</u> | <u>419,021</u> | <u>479,822</u> | |
| <u>TOTAL RECREATION FUND</u> | | | | | |
| Personnel | \$ 1,349,199 | \$ 852,612 | \$ 1,099,396 | \$ 1,720,872 | 5 |
| Operations | 653,025 | 371,648 | 797,408 | 944,468 | |
| Capital | - | - | - | 67,000 | |
| TOTALS | <u>\$ 2,002,224</u> | <u>\$ 1,224,261</u> | <u>\$ 1,896,804</u> | <u>\$ 2,732,340</u> | |

* Number of benefitted employees

RECREATION FUND PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|---|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY '19-'20 | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| <u>Recreation Administration</u> | | | | | | |
| Full-time: | | | | | | |
| Recreation Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| <u>Fitness Center Operations</u> | | | | | | |
| Full-time: | | | | | | |
| Recreation Facilities Supervisor | 10 | \$22.38 | \$33.58 | 0.00 | 0.00 | 2.00 |
| Recreation Program Coordinator | 9 | \$20.47 | \$30.71 | 2.00 | 2.00 | 2.00 |
| | | | | 2.00 | 2.00 | 4.00 |
| Variable-hour/Seasonal: | | | | | | |
| Aerobics Instructor (incl. Water) | N/A | \$10.11 | \$15.16 | 3.20 | 3.20 | 3.95 |
| Creative Dance Instructor | N/A | \$10.11 | \$15.16 | 0.50 | 0.50 | 0.65 |
| Raquetball Specialist | N/A | \$10.11 | \$15.16 | 0.00 | 0.00 | 0.35 |
| Recreation Instructor | N/A | \$10.11 | \$15.16 | 0.00 | 0.00 | 0.10 |
| Sports Supervisor | N/A | \$10.11 | \$15.16 | 0.00 | 0.00 | 0.10 |
| Firearms Range Attendant | N/A | \$9.26 | \$13.89 | 0.00 | 0.00 | 0.55 |
| Swim Coach | N/A | \$9.26 | \$13.89 | 0.00 | 0.00 | 0.10 |
| Service Worker | N/A | \$8.48 | \$12.72 | 0.75 | 0.75 | 0.95 |
| Child Care Attendant | N/A | \$7.70 | \$11.55 | 1.00 | 1.00 | 1.70 |
| Desk Clerk | N/A | \$7.70 | \$11.55 | 5.20 | 5.20 | 6.50 |
| Lifeguard | N/A | \$7.70 | \$11.55 | 0.20 | 0.20 | 13.60 |
| Recreation Assistant | N/A | \$7.70 | \$11.55 | 0.00 | 0.00 | 1.00 |
| Admissions/Concessions | N/A | \$7.25 | \$10.56 | 0.15 | 0.15 | 0.25 |
| | | | | 11.00 | 11.00 | 29.80 |
| | | | | 13.00 | 13.00 | 33.80 |
| <u>Fitness Center Facilities</u> | | | | | | |
| Full-time: | | | | | | |
| Rec. Facility Maint. Supervisor | 10 | \$22.38 | \$33.58 | 1.00 | 0.00 | 0.00 |
| Maintenance Helper | 6 | \$15.66 | \$23.48 | 1.00 | 0.00 | 0.00 |
| Custodian | 4 | \$13.09 | \$19.64 | 1.00 | 0.00 | 0.00 |
| | | | | 3.00 | 0.00 | 0.00 |
| <u>Outdoor Pool</u> | | | | | | |
| Variable-hour/Seasonal: | | | | | | |
| Building Maintenance Technician | N/A | \$13.17 | \$19.75 | 0.30 | 0.30 | 0.30 |
| Water Aerobics Instructor | N/A | \$10.11 | \$15.16 | 0.10 | 0.10 | 0.10 |
| Swim Coach | N/A | \$9.26 | \$13.89 | 0.05 | 0.05 | 0.05 |
| Shift Supervisor | N/A | \$8.48 | \$12.72 | 0.10 | 0.10 | 0.10 |
| Desk Clerk | N/A | \$7.70 | \$11.55 | 0.45 | 0.45 | 0.45 |
| Lifeguard | N/A | \$7.70 | \$11.55 | 5.35 | 5.35 | 5.35 |
| Admissions/Concessions | N/A | \$7.25 | \$10.56 | 1.60 | 1.60 | 1.60 |
| | | | | 7.95 | 7.95 | 7.95 |
| <u>TOTAL RECREATION FUND</u> | | | | | | |
| Full-time | | | | 6.00 | 3.00 | 5.00 |
| Variable-hour/Seasonal | | | | 18.95 | 18.95 | 37.75 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 24.95 | 21.95 | 42.75 |

RECREATION FUND



Solid Waste Fund

ADOPTED BUDGET / CITY OF OREM



SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,500 residential solid waste cans collecting over 22,000 tons of waste per year.

Recycling subscriptions total over 14,000 cans collecting over 2,400 tons of waste per year. The City's diversion rate is approximately 11%. In order to increase recycling efforts and the overall diversion rate, as of July 1, 2020, all new utility accounts will be automatically signed up for both a residential curbside container and a recycling container. Existing utility accounts will still be grandfathered into the existing "opt out" recycling program. However, recycling will be mandatory for all new accounts. The City's Natural Resource Stewardship Committee endorsed this recommended change.

Green waste subscriptions total over 5,000 cans collecting over 2,500 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There are generally over 9,000 coupons redeemed each year. The City also offers free Christmas tree disposal for residents and operates a very successful spring and fall cleanup program.

SOLID WASTE FUND

REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Refuse - Residential | \$ 2,689,341 | \$ 2,806,983 | \$ 2,865,000 | \$ 2,987,000 |
| Refuse - Residential - 2nd Can Fee | 361,018 | 382,518 | 393,000 | 427,000 |
| Recycling Can Fee | 514,526 | 599,983 | 666,000 | 717,000 |
| Green Waste Fee | 284,607 | 307,975 | 314,000 | 343,000 |
| Interest Earnings | 21,507 | 15,052 | 12,000 | 4,000 |
| Miscellaneous Revenues | - | 3,500 | - | - |
| FUND TOTALS | \$ 3,870,999 | \$ 4,116,010 | \$ 4,250,000 | \$ 4,478,000 |

RATES

Combined Rate (Monthly)

| | | | | |
|----------------------------------|----------|----------|----------|----------|
| Residential Service & Recycling | \$ 14.40 | \$ 15.10 | \$ 15.75 | \$ 16.30 |
| (Mandatory for all new accounts) | | | | |

Base Rate (Monthly)

| | | | | |
|---------------------|----------|----------|----------|----------|
| Residential Service | \$ 11.15 | \$ 11.50 | \$ 11.85 | \$ 12.15 |
|---------------------|----------|----------|----------|----------|

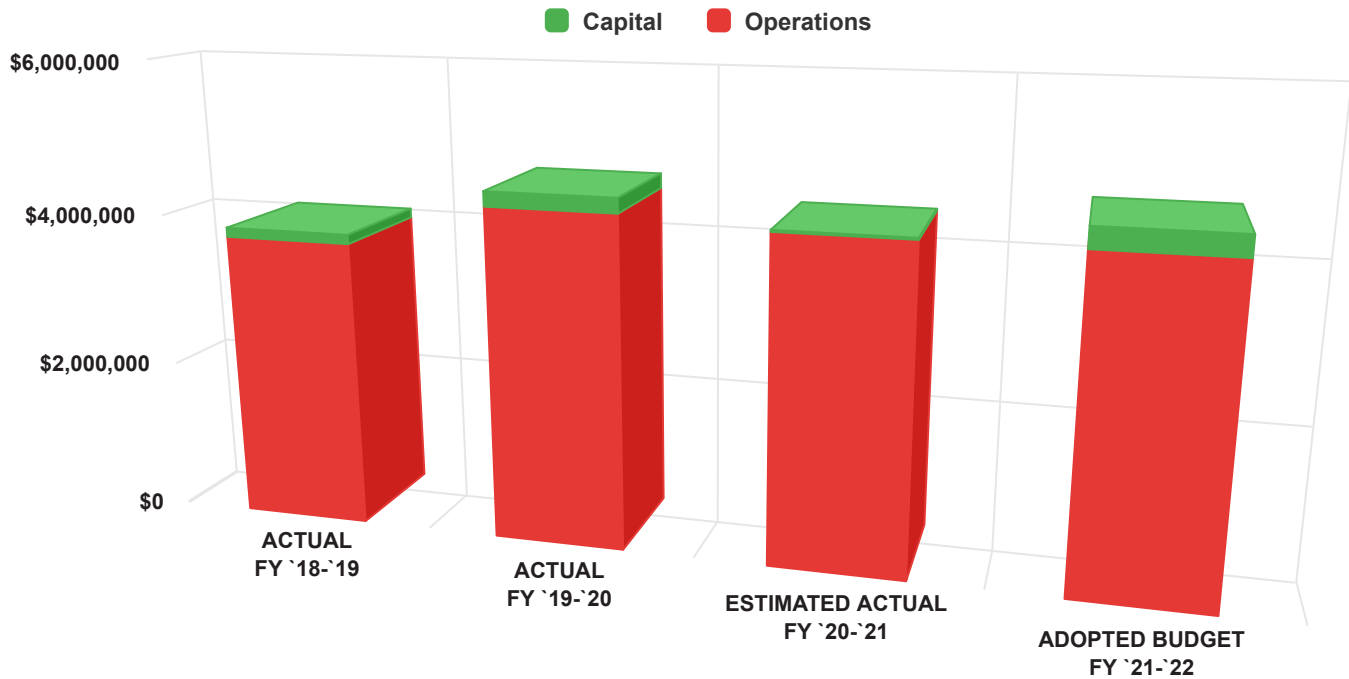
Other Rates (Monthly)

| | | | | |
|--|----------|----------|----------|----------|
| Additional Containers | \$ 10.15 | \$ 10.50 | \$ 10.85 | \$ 11.15 |
| Green Waste | \$ 6.00 | \$ 6.20 | \$ 6.40 | \$ 6.60 |
| Recycling | \$ 3.25 | \$ 3.60 | \$ 3.90 | \$ 4.15 |
| Multiple Units | \$ 11.15 | \$ 11.50 | \$ 11.85 | \$ 12.15 |
| Multiple Units per Additional Unit | \$ 11.15 | \$ 11.50 | \$ 11.85 | \$ 12.15 |
| Trailer Courts & Condominiums | \$ 11.15 | \$ 11.50 | \$ 11.85 | \$ 12.15 |
| Trailer Courts & Condominiums per Addtl Unit | \$ 11.15 | \$ 11.50 | \$ 11.85 | \$ 12.15 |

(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

SOLID WASTE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|-------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Operations | | | | |
| Solid Waste Contract | \$ 1,989,603 | \$ 2,183,712 | \$ 2,230,875 | \$ 2,230,875 |
| Landfill Charges | 819,618 | 982,702 | 855,000 | 855,000 |
| Coupon Redemption | 45,849 | 62,283 | 60,000 | 60,000 |
| Green Waste Tip Fee | 23,740 | 39,684 | 35,000 | 35,000 |
| Green Waste Curbside | 63,609 | 73,652 | 55,000 | 55,000 |
| Bank Analysis & Credit Card Fees | 103,923 | 112,972 | 100,000 | 100,000 |
| Administration Charge | 217,717 | 221,719 | 223,482 | 235,040 |
| 311 Services/Utility Billing Charge | 118,696 | 127,255 | 134,746 | 138,077 |
| Information Technology Charge | 2,000 | 2,000 | 2,000 | 2,000 |
| Other Expenditures | 384,455 | 540,572 | 521,634 | 503,262 |
| | <u>3,769,210</u> | <u>4,346,552</u> | <u>4,217,737</u> | <u>4,214,254</u> |
| Capital | | | | |
| Take Pride Projects | 130,216 | 199,366 | 32,263 | 263,746 |
| | <u>130,216</u> | <u>199,366</u> | <u>32,263</u> | <u>263,746</u> |
| TOTAL SOLID WASTE FUND | | | | |
| Operations | \$ 3,769,210 | \$ 4,346,552 | \$ 4,217,737 | \$ 4,214,254 |
| Capital | 130,216 | 199,366 | 32,263 | 263,746 |
| TOTALS | <u>\$ 3,899,426</u> | <u>\$ 4,545,917</u> | <u>\$ 4,250,000</u> | <u>\$ 4,478,000</u> |

Fleet Maintenance Fund

ADOPTED BUDGET / CITY OF OREM



FLEET MAINTENANCE FUND

OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 315 vehicles (sedans, SUV's, vans, trucks, etc.); 125 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, sweepers, etc.); 85 trailers; and 600 small pieces of equipment (mowers, generators, compressors, etc.).

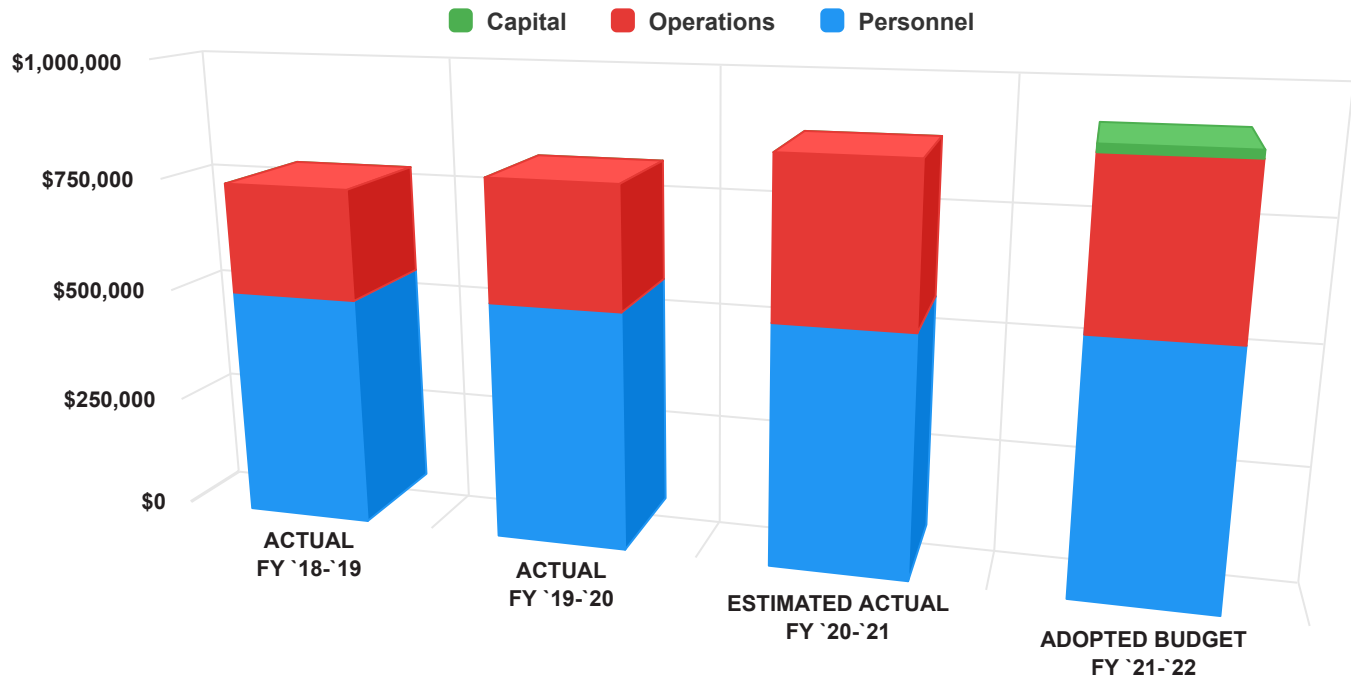
All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

REVENUES

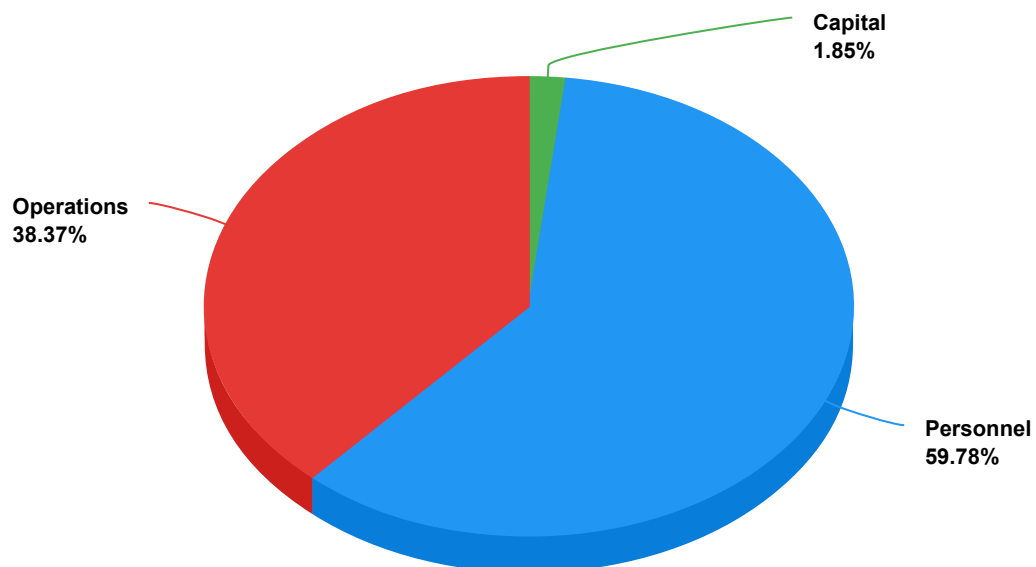
The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Charges to Departments</u> | | | | |
| City Manager's Office | \$ 382 | \$ 93 | \$ 546 | \$ 7,617 |
| Finance Department | 9,322 | 10,186 | 11,184 | 8,426 |
| Development Services | 17,323 | 16,031 | 14,407 | 19,917 |
| Police Department | 209,229 | 241,665 | 229,262 | 257,939 |
| Fire Department | 123,939 | 128,489 | 154,784 | 127,344 |
| Public Works | 418,440 | 427,878 | 410,272 | 423,119 |
| Recreation | 5,365 | 5,658 | 9,545 | 5,638 |
| Charges to Departments - Total | 784,000 | 830,000 | 830,000 | 850,000 |
| Sale of Fixed Assets | - | 1,810 | - | - |
| Appropriations of Surplus | - | - | - | 50,000 |
| FUND TOTALS | \$ 784,000 | \$ 831,810 | \$ 830,000 | \$ 900,000 |

FLEET MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



FLEET MAINTENANCE FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|--------------------------|--------------------------|-----------------------------------|---------------------------------|----------------|
| <u>Personnel</u> | | | | | |
| Salaries & Wages | \$ 305,036 | \$ 316,620 | \$ 306,936 | \$ 329,164 | 6 |
| Salaries & Wages - Overtime | 16,172 | 11,180 | 18,823 | 18,823 | |
| Fringe Benefits | 181,292 | 193,234 | 193,721 | 190,032 | |
| | <u>502,500</u> | <u>521,034</u> | <u>519,480</u> | <u>538,019</u> | |
| <u>Operations</u> | | | | | |
| Employee Development | 8,269 | 4,353 | 8,500 | 8,500 | |
| Supplies | 16,493 | 8,724 | 21,000 | 22,000 | |
| Equipment | 15,447 | 15,284 | 17,000 | 17,000 | |
| Fuel | 2,184 | 2,211 | 2,000 | 2,000 | |
| Maintenance & Repair | 36,038 | 35,374 | 90,166 | 89,891 | |
| Insurance & Surety | 11,520 | 13,520 | 15,305 | 15,380 | |
| Administration Charge | 38,766 | 39,138 | 38,519 | 41,334 | |
| Fund Charges | 108,250 | 127,781 | 136,880 | 140,526 | |
| Other Expenditures | 4,013 | 16,699 | 11,150 | 8,700 | |
| | <u>240,980</u> | <u>263,084</u> | <u>340,520</u> | <u>345,331</u> | |
| <u>Capital</u> | | | | | |
| Vehicle Replacements | - | - | - | - | |
| Equipment Replacements | - | - | - | 16,650 | |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>16,650</u> | |
| <u>TOTAL FLEET MAINTENANCE FUND</u> | | | | | |
| Personnel | \$ 502,500 | \$ 521,034 | \$ 519,480 | \$ 538,019 | 6 |
| Operations | 240,980 | 263,084 | 340,520 | 345,331 | |
| Capital | - | - | - | 16,650 | |
| TOTALS | <u>\$ 743,480</u> | <u>\$ 784,118</u> | <u>\$ 860,000</u> | <u>\$ 900,000</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Pickup Trucks | \$ - | \$ 10,000 | \$ - | \$ - |
| Equipment Replacements | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTALS | <u>\$ 5,000</u> | <u>\$ 15,000</u> | <u>\$ 5,000</u> | <u>\$ 5,000</u> |

FLEET MAINTENANCE FUND PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | MINIMUM | MAXIMUM | ACTUAL FY '19-'20 | ESTIMATED | ADOPTED |
| | | | | | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| Fleet Maintenance | | | | | | |
| Full-time: | | | | | | |
| Fleet Manager | 11 | \$24.48 | \$36.72 | 1.00 | 1.00 | 1.00 |
| Lead Mechanic | 9 | \$20.47 | \$30.71 | 1.00 | 1.00 | 1.00 |
| Fleet Mechanic | 8 | \$18.72 | \$28.08 | 4.00 | 4.00 | 4.00 |
| | | | | 6.00 | 6.00 | 6.00 |
| TOTAL FLEET MAINTENANCE FUND | | | | | | |
| Full-time | | | | 6.00 | 6.00 | 6.00 |
| Variable-hour/Seasonal | | | | - | - | - |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 6.00 | 6.00 | 6.00 |



FLEET MAINTENANCE FUND



Purchasing & Warehousing Fund

ADOPTED BUDGET / CITY OF OREM



PURCHASING & WAREHOUSING FUND

OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

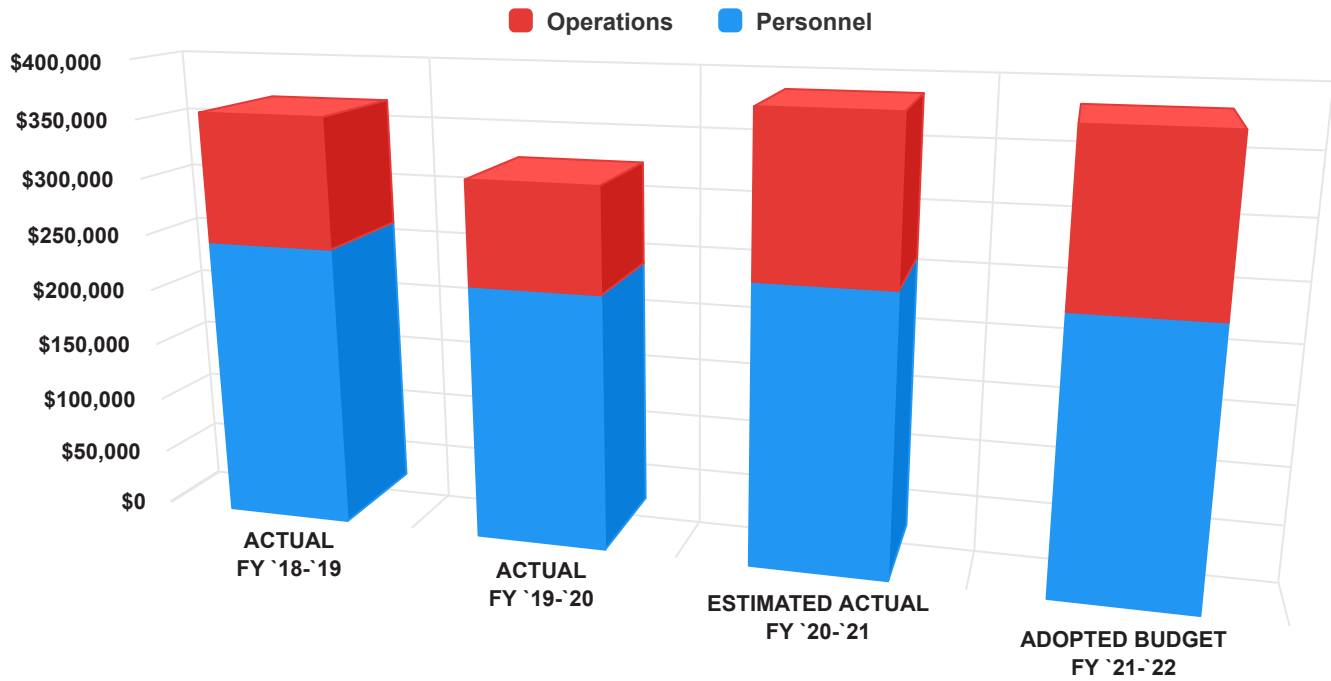
These services are provided under the direction of the Finance Department. The fund includes the job functions of the City's Purchasing Agent and Storekeepers.

REVENUES

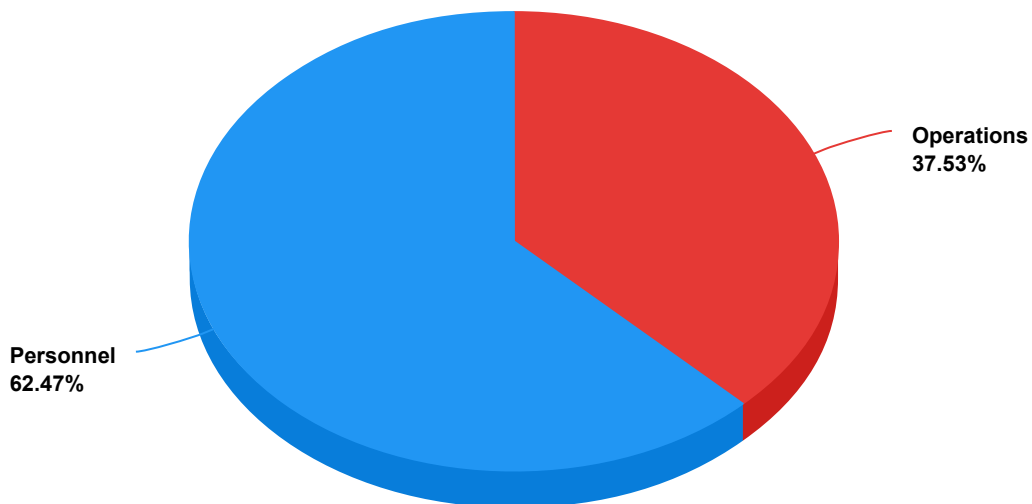
The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Charges to Departments</u> | | | | |
| Public Works - Water | \$ 104,688 | \$ 109,030 | \$ 116,774 | \$ 91,363 |
| Public Works - Water Reclamation | 37,268 | 42,096 | 32,865 | 31,439 |
| Public Works - Storm Water | 16,111 | 16,840 | 10,340 | 10,580 |
| Public Works - Street Lighting | 8,174 | 9,458 | 3,155 | 3,268 |
| Public Works - Fleet Services | 8,645 | 7,250 | 5,887 | 4,368 |
| Recreation - Fitness Center | 247 | 1,022 | 1,350 | 1,521 |
| Non-Departmental | 199,867 | 209,304 | 209,629 | 237,461 |
| Charges to Departments - Total | 375,000 | 395,000 | 380,000 | 380,000 |
| Miscellaneous Revenues | 180 | 14,703 | - | - |
| Appropriations of Surplus | - | - | - | 40,000 |
| FUND TOTALS | \$ 375,180 | \$ 409,703 | \$ 380,000 | \$ 420,000 |

PURCHASING & WAREHOUSING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY'21-'22)



PURCHASING & WAREHOUSING FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|--|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| Personnel | | | | | |
| Salaries & Wages | \$ 170,344 | \$ 163,284 | \$ 154,142 | \$ 149,467 | 3 |
| Salaries & Wages - Overtime | 2,044 | 1,102 | 3,995 | 3,995 | |
| Fringe Benefits | 73,219 | 58,636 | 82,994 | 80,694 | |
| | <u>245,607</u> | <u>223,022</u> | <u>241,131</u> | <u>234,156</u> | |
| Operations | | | | | |
| Employee Development | 29 | - | 500 | 250 | |
| Supplies | 23,859 | 3,531 | 41,214 | 43,423 | |
| Equipment | - | 3,288 | 600 | 350 | |
| Fuel | 716 | 622 | 650 | 650 | |
| Maintenance & Repair | 4,891 | 2,380 | 30,091 | 25,767 | |
| Professional & Technical Services | 1,421 | 981 | 2,250 | 2,250 | |
| Insurance & Surety | 5,760 | 5,760 | 6,961 | 6,995 | |
| Administration Charge | 57,561 | 60,104 | 43,903 | 48,253 | |
| Information Technology Charge | 18,457 | 11,210 | 11,210 | 11,266 | |
| Other Expenditures | 98 | 1,032 | 1,490 | 1,490 | |
| | <u>112,792</u> | <u>88,907</u> | <u>138,869</u> | <u>140,694</u> | |
| Capital | | | | | |
| Vehicle Replacements | - | - | - | 30,000 | |
| Facility Improvements | - | - | - | 15,150 | |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>45,150</u> | |
| TOTAL PURCHASING & WAREHOUSING FUND | | | | | |
| Personnel | \$ 245,607 | \$ 223,022 | \$ 241,131 | \$ 234,156 | 3 |
| Operations | 112,792 | 88,907 | 138,869 | 140,694 | |
| Capital | - | - | - | 45,150 | |
| TOTALS | \$ 358,399 | \$ 311,929 | \$ 380,000 | \$ 420,000 | |

* Number of benefitted employees

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| | | MINIMUM | MAXIMUM | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| Purchasing & Warehousing | | | | | | |
| Full-time: | | | | | | |
| Purchasing Agent | 10 | \$22.38 | \$33.58 | 1.00 | 1.00 | 1.00 |
| Account Clerk | 6 | \$15.66 | \$23.48 | 1.00 | - | - |
| Storekeeper | 5 | \$14.32 | \$21.48 | 2.00 | 2.00 | 2.00 |
| | | | | <u>4.00</u> | <u>3.00</u> | <u>3.00</u> |
| Variable Hour/Seasonal | | | | | | |
| Account Clerk | N/A | \$15.50 | \$23.25 | - | 0.63 | 0.63 |
| | | | | <u>-</u> | <u>0.63</u> | <u>0.63</u> |
| TOTAL PURCHASING & WAREHOUSING FUND | | | | | | |
| Full-time | | | | 4.00 | 3.00 | 3.00 |
| Variable Hour/Seasonal | | | | - | 0.63 | 0.63 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 4.00 | 3.63 | 3.63 |

Self-Insurance Fund

ADOPTED BUDGET / CITY OF OREM



SELF-INSURANCE FUND

OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and workers compensation program.

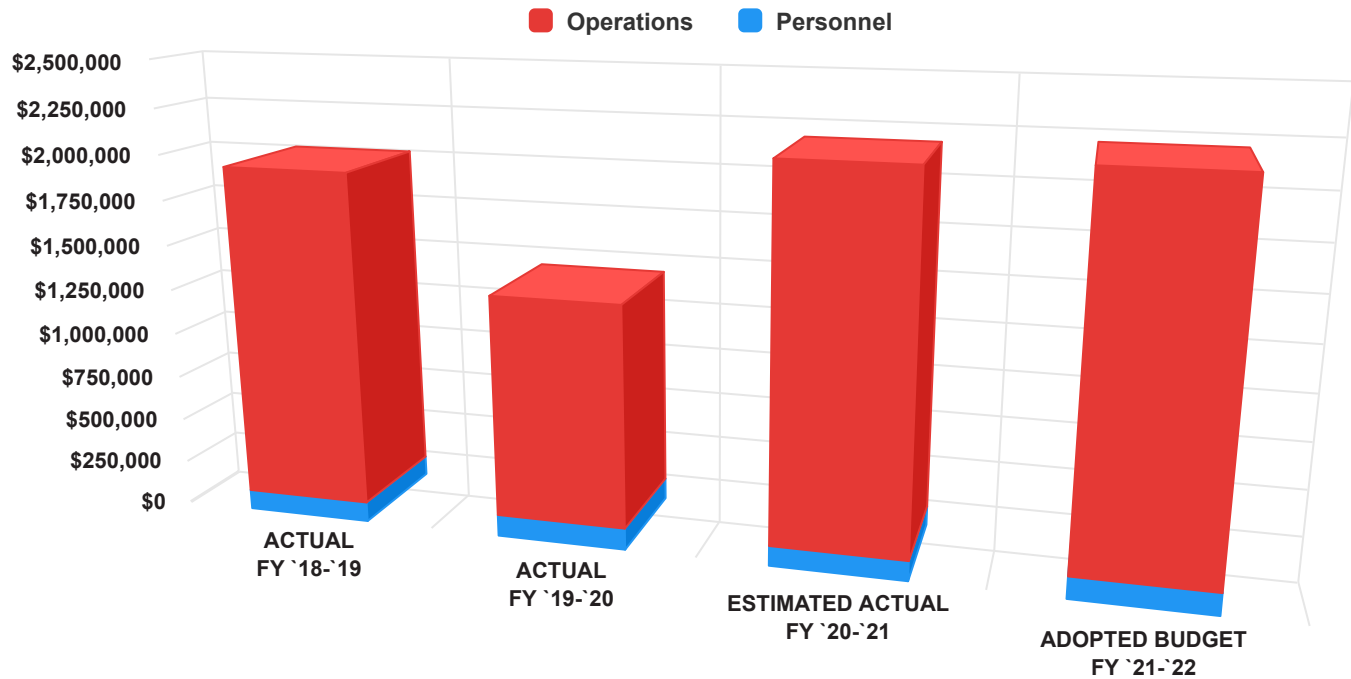
These services are provided under the direction of the City Manager's Office. The fund includes the job function of the City's Risk Coordinator.

REVENUES

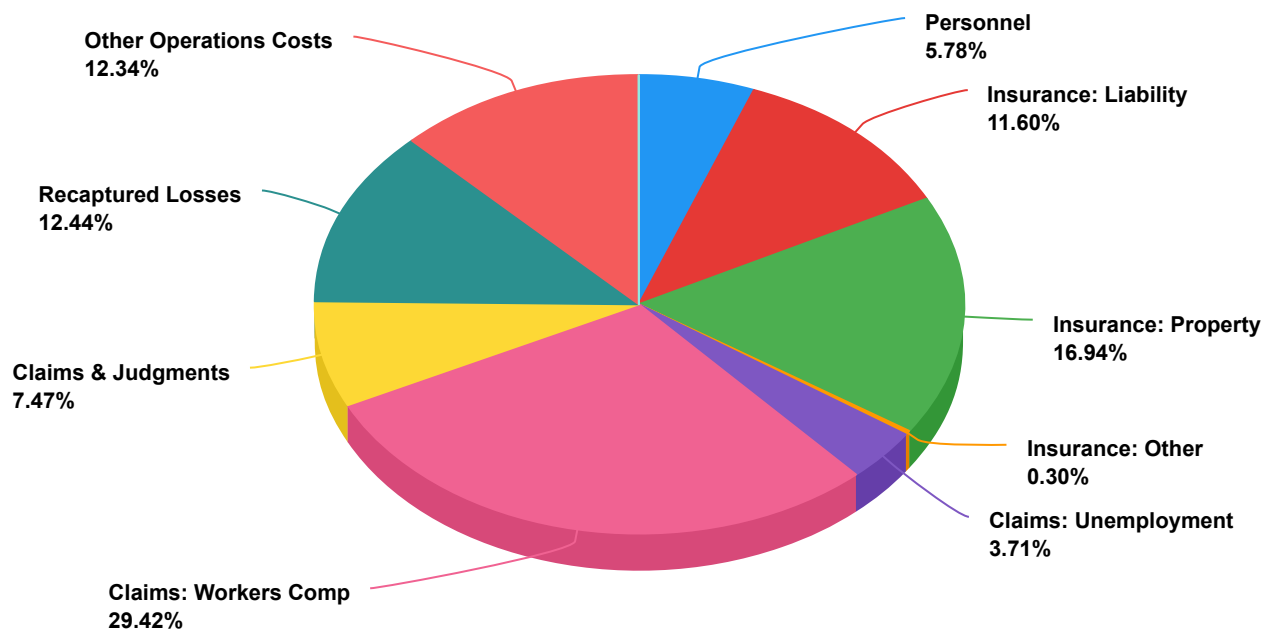
The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Charges to Departments</u> | | | | |
| Public Works - Water | \$ 158,740 | \$ 178,740 | \$ 169,781 | \$ 170,250 |
| Public Works - Water Reclamation | 117,580 | 132,580 | 388,515 | 388,319 |
| Public Works - Storm Water | 48,180 | 55,180 | 21,542 | 21,647 |
| Public Works - Street Lighting | 2,500 | 3,000 | 568 | 571 |
| Public Works - Fleet Services | 11,520 | 13,520 | 15,305 | 15,380 |
| Recreation | 24,000 | 24,000 | 24,664 | 24,462 |
| Purchasing & Warehousing | - | - | 6,961 | 6,995 |
| Information Technology | - | - | 5,899 | 5,927 |
| Facilities Maintenance | - | - | 1,551 | 1,559 |
| Non-Departmental | 872,480 | 927,980 | 755,214 | 784,890 |
| Charges to Departments - Total | 1,235,000 | 1,345,000 | 1,390,000 | 1,420,000 |
| Premiums - Unemployment | 191,959 | 195,484 | 210,000 | 210,000 |
| Premiums - Workers Compensation | 401,913 | 409,294 | 525,000 | 525,000 |
| FUND TOTALS | \$ 1,828,872 | \$ 1,949,777 | \$ 2,125,000 | \$ 2,155,000 |

SELF-INSURANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



SELF-INSURANCE FUND EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|-----------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| Personnel | | | | | |
| Salaries & Wages | \$ 69,598 | \$ 77,079 | \$ 71,016 | \$ 79,899 | 1 |
| Fringe Benefits | 40,325 | 41,363 | 40,749 | 44,567 | |
| | 109,923 | 118,442 | 111,765 | 124,466 | |
| Operations | | | | | |
| Employee Development | 4,359 | 3,084 | 4,500 | 4,500 | |
| Supplies | 8,911 | 5,412 | 2,000 | 2,000 | |
| Liability Insurance | 159,797 | 217,086 | 250,000 | 250,000 | |
| Property Insurance | 311,899 | 272,573 | 365,000 | 365,000 | |
| Unemployment Claims | 11,241 | 25,843 | 80,000 | 80,000 | |
| Workers Compensation Claims/Costs | 875,144 | 213,424 | 634,000 | 634,000 | |
| Short-term Disability Claims | - | - | 10,000 | 10,000 | |
| Recaptured Losses | 154,913 | 171,656 | 268,000 | 268,000 | |
| Claims & Judgments | 111,647 | 77,713 | 161,000 | 161,000 | |
| Administration Charge | 197,017 | 205,126 | 176,184 | 185,524 | |
| Information Technology Charge | 4,614 | 2,803 | 2,803 | 2,816 | |
| Other Expenditures | 3,450 | 30,364 | 59,748 | 67,694 | |
| | 1,842,992 | 1,225,085 | 2,013,235 | 2,030,534 | |
| Capital | | | | | |
| Equipment Replacements | - | - | - | - | |
| | - | - | - | - | |
| TOTAL SELF-INSURANCE FUND | | | | | |
| Personnel | \$ 109,923 | \$ 118,442 | \$ 111,765 | \$ 124,466 | 1 |
| Operations | 1,842,992 | 1,225,085 | 2,013,235 | 2,030,534 | |
| Capital | - | - | - | - | |
| TOTALS | <u>\$ 1,952,915</u> | <u>\$ 1,343,527</u> | <u>\$ 2,125,000</u> | <u>\$ 2,155,000</u> | |

* Number of benefitted employees

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|-------------|-------------|
| | | MINIMUM | MAXIMUM | ACTUAL | ESTIMATED | ADOPTED |
| | | | | FY '19-'20 | FY '20-'21 | FY '21-'22 |
| Self-Insurance Fund | | | | | | |
| Full-time: | | | | | | |
| Risk Manager / Trainer | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |

Information Technology Fund

ADOPTED BUDGET / CITY OF OREM



INFORMATION TECHNOLOGY FUND

OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains an onsite centralized data center and an offsite data storage and disaster recovery center providing services and resources used by all City departments.

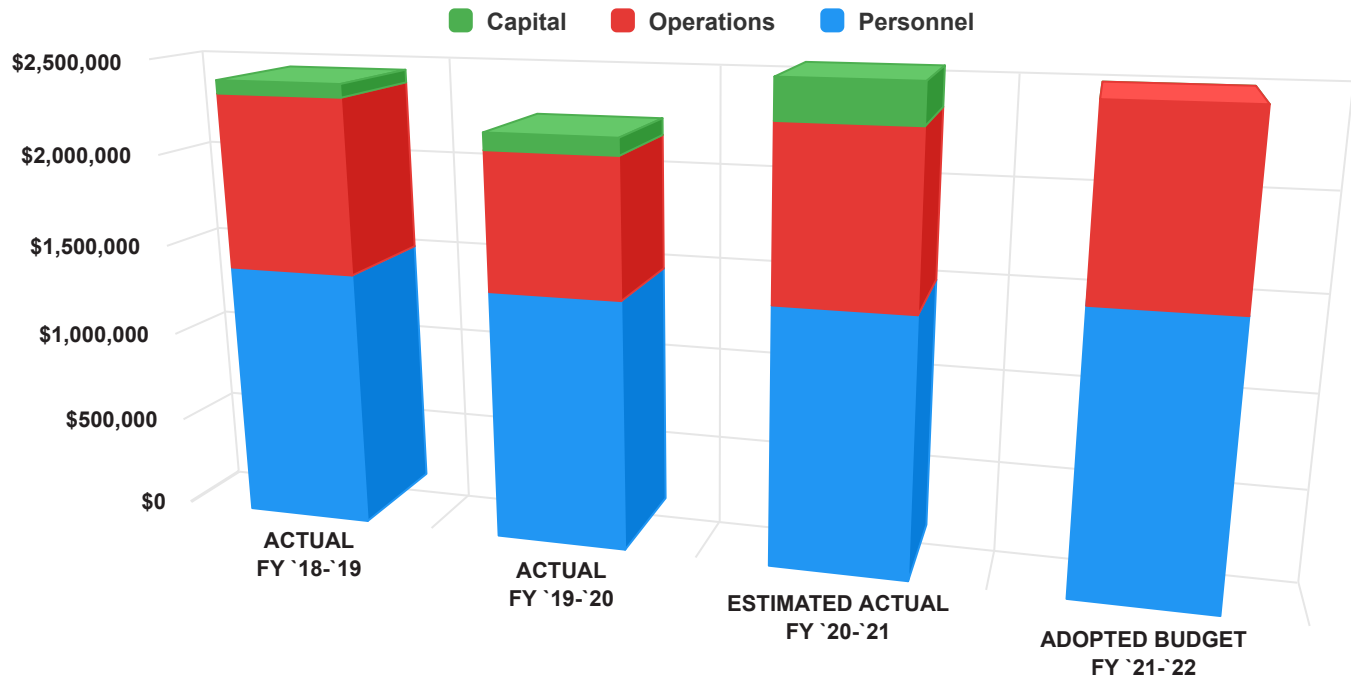
These services are provided under the direction of the City Manager's Department. The fund includes the job function of the City's IT Division Manager, Assistant IT Manager, Programmers, Network Engineer, and PC Coordinators.

REVENUES

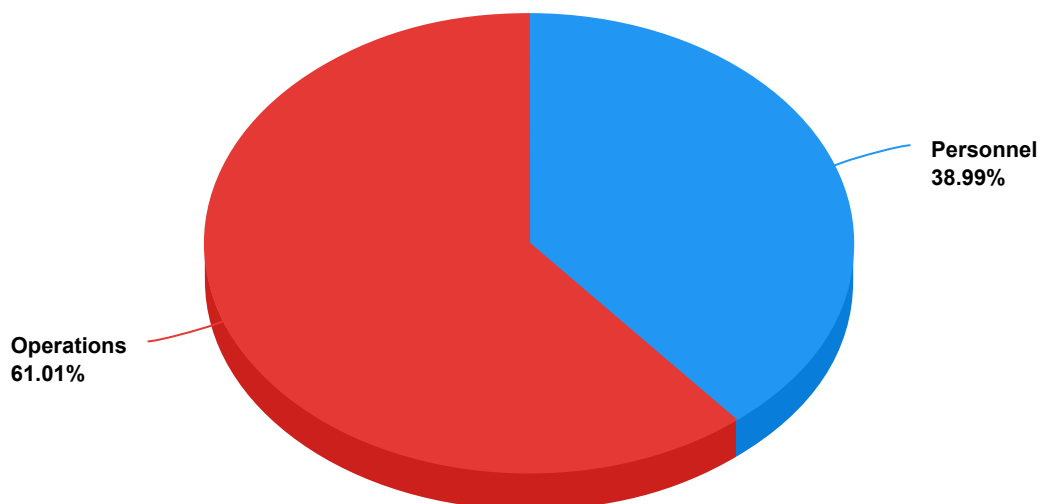
The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Charges to Departments</u> | | | | |
| City Manager's Office | \$ 152,687 | \$ 138,875 | \$ 131,604 | \$ 132,254 |
| Finance Department | 230,708 | 140,129 | 140,128 | 140,820 |
| Legal Services | 65,586 | 52,918 | 45,895 | 46,122 |
| Development Services | 259,384 | 246,657 | 242,113 | 243,309 |
| Police Department | 421,412 | 385,918 | 350,805 | 352,537 |
| Fire Department | 226,497 | 218,865 | 183,752 | 184,659 |
| Public Works | 360,206 | 678,991 | 878,518 | 882,856 |
| Recreation | 172,433 | 109,717 | 98,811 | 99,299 |
| Library | 491,087 | 457,930 | 358,374 | 360,144 |
| Charges to Departments - Total | 2,380,000 | 2,430,000 | 2,430,000 | 2,442,000 |
| Miscellaneous Revenues | 9,336 | 10,064 | 8,136 | 8,136 |
| FUND TOTALS | \$ 2,389,336 | \$ 2,440,064 | \$ 2,438,136 | \$ 2,450,136 |

INFORMATION TECHNOLOGY FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY'21-'22)



INFORMATION TECHNOLOGY FUND

EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|-----------------------------------|----------------------------|----------------------------|-----------------------------------|---------------------------------|----------------|
| <u>Personnel</u> | | | | | |
| Salaries & Wages | \$ 897,663 | \$ 940,815 | \$ 913,034 | \$ 988,051 | 12 |
| Salaries & Wages - Overtime | 16,351 | 13,382 | - | - | |
| Fringe Benefits | 482,024 | 409,896 | 474,282 | 506,833 | |
| | <u>1,396,038</u> | <u>1,364,093</u> | <u>1,387,316</u> | <u>1,494,884</u> | |
| <u>Operations</u> | | | | | |
| Employee Development | 9,829 | 9,610 | 10,000 | 10,000 | |
| Supplies | 21,056 | 20,473 | 15,000 | 15,000 | |
| Equipment | 461,572 | 288,234 | 333,349 | 333,349 | |
| Telephone & Communications | 63,711 | 63,482 | 85,000 | 75,000 | |
| Maintenance & Repair | 320,166 | 273,568 | 335,528 | 335,910 | |
| Professional & Technical Services | 38,983 | 33,766 | 55,000 | 55,000 | |
| Administration Charge | 29,656 | 29,255 | 28,572 | 34,856 | |
| Other Expenditures | 699 | 19,010 | 53,599 | 96,137 | |
| | <u>945,672</u> | <u>737,399</u> | <u>916,048</u> | <u>955,252</u> | |
| <u>Capital</u> | | | | | |
| Servers | 67,407 | - | - | - | |
| IT System Infrastructure | - | 85,700 | 230,000 | - | |
| | <u>67,407</u> | <u>85,700</u> | <u>230,000</u> | <u>-</u> | |
| TOTAL I.T. FUND | | | | | |
| Personnel | \$ 1,396,038 | \$ 1,364,093 | \$ 1,387,316 | \$ 1,494,884 | 12 |
| Operations | 945,672 | 737,399 | 916,048 | 955,252 | |
| Capital | 67,407 | 85,700 | 230,000 | - | |
| TOTALS | <u>\$ 2,409,117</u> | <u>\$ 2,187,192</u> | <u>\$ 2,533,364</u> | <u>\$ 2,450,136</u> | |

* Number of benefitted employees

| CAPITAL BUDGET | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Servers | \$ 26,000 | \$ 27,000 | \$ 27,000 | \$ 27,000 |
| Core Network Upgrades | 60,000 | 50,000 | 50,000 | 50,000 |
| Wireless Access Points/Installations | 4,500 | 4,500 | 4,500 | 4,500 |
| Edge Switch Replacements | 5,000 | 5,000 | 5,000 | 5,000 |
| VOIP Equipment Replacements/Upgrades | 5,000 | 5,000 | 5,000 | 5,000 |
| Disk Storage for Backups - Additional | 12,000 | 12,000 | 12,000 | 12,000 |
| Fiber Installation | 20,000 | 20,000 | 20,000 | 20,000 |
| Equipment Replacements | 14,900 | 22,400 | 22,400 | 22,400 |
| TOTALS | <u>\$ 147,400</u> | <u>\$ 145,900</u> | <u>\$ 145,900</u> | <u>\$ 145,900</u> |

INFORMATION TECHNOLOGY FUND

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|----------------------|----------------------|
| | | | | ACTUAL FY '19-'20 | ESTIMATED | ADOPTED |
| | | | | | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| | | MINIMUM | MAXIMUM | | | |
| Information Technology | | | | | | |
| Full-time: | | | | | | |
| I.T. Division Manager | 16 | \$38.27 | \$57.40 | 1.00 | 1.00 | 1.00 |
| Assistant I.T. Division Manager | 15 | \$35.00 | \$52.50 | 1.00 | 1.00 | 1.00 |
| I.T. Section Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Information Systems Engineer | 13 | \$29.22 | \$43.90 | 1.00 | 1.00 | 1.00 |
| Senior Programmer/Analyst | 13 | \$29.22 | \$43.90 | 3.00 | 3.00 | 4.00 |
| I.T. Help Desk Supervisor | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | 1.00 |
| Programmer/Analyst | 12 | \$26.77 | \$40.15 | 1.00 | 1.00 | - |
| Technical Support Specialist | 9 | \$20.47 | \$30.71 | 3.00 | 3.00 | 3.00 |
| | | | | 12.00 | 12.00 | 12.00 |
| TOTAL INFORMATION TECHNOLOGY FUND | | | | | | |
| Full-time | | | | 12.00 | 12.00 | 12.00 |
| Variable-hour/Seasonal | | | | - | - | - |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | 12.00 | 12.00 | 12.00 |



INFORMATION TECHNOLOGY FUND



Facilities Maintenance Fund

ADOPTED BUDGET / CITY OF OREM



FACILITIES MAINTENANCE FUND

OVERVIEW

The Facilities Maintenance Fund provides building maintenance and custodial services for all city departments and is responsible for over 625,000 square feet of building space. This includes the following: maintaining the City's building infrastructure in proper operating condition by utilizing a routine scheduled maintenance program, basic custodial services, exterior painting of buildings, interior painting of public and common areas, general building repairs, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical and lighting, door locks and door hardware, automated building systems, pest control, and the management of minor building renovations.

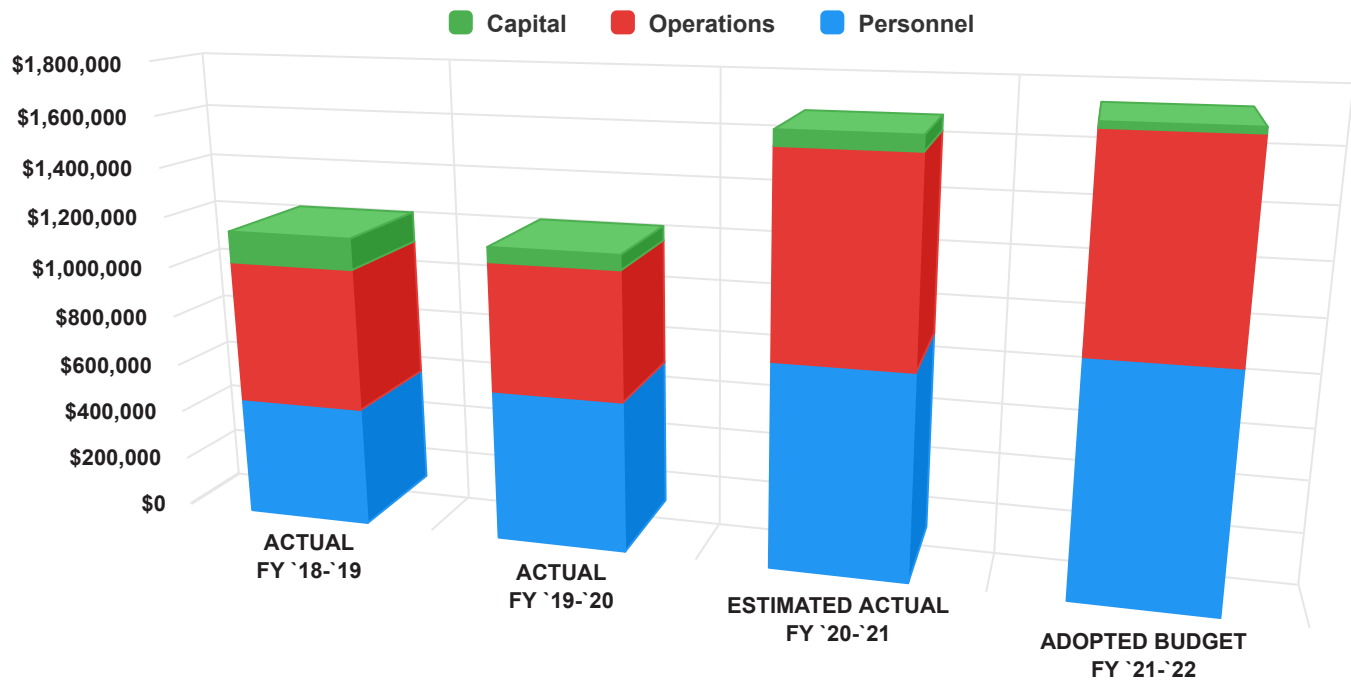
These services are under the direction of the Building Maintenance Division Manager within the Development Services Department.

REVENUES

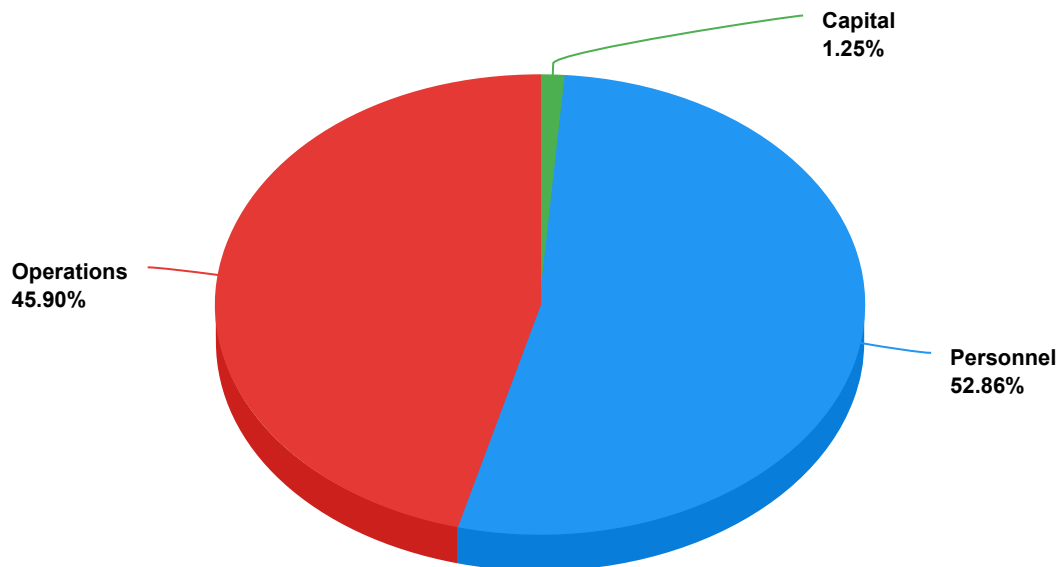
The Facilities Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| <u>Charges to Departments</u> | | | | |
| City Manager's Office | \$ - | \$ - | \$ 85,138 | \$ 92,455 |
| Finance | - | - | 108,902 | 118,347 |
| Legal Services | - | - | 70,642 | 75,695 |
| Development Services | - | - | 101,687 | 118,501 |
| Police Department | - | - | 102,620 | 121,345 |
| Fire Department | - | - | 71,279 | 106,406 |
| Public Works | - | - | 421,856 | 439,015 |
| Library | - | - | 166,504 | 192,558 |
| Recreation | - | - | 396,372 | 435,678 |
| Charges to Departments - Total | - | - | 1,525,000 | 1,700,000 |
| Contributions from Other Funds | - | - | 110,000 | - |
| FUND TOTALS | \$ - | \$ - | \$ 1,635,000 | \$ 1,700,000 |

FACILITIES MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '21-'22)



FACILITIES MAINTENANCE FUND

EXPENDITURE SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|-------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| Personnel | | | | | |
| Salaries & Wages | \$ 171,360 | \$ 251,590 | \$ 354,413 | \$ 418,675 | 9 |
| Salaries & Wages - Temp/Overtime | 165,663 | 167,354 | 195,789 | 195,789 | |
| Fringe Benefits | 138,148 | 180,908 | 250,828 | 284,099 | |
| | 475,171 | 599,851 | 801,030 | 898,563 | |
| Operations | | | | | |
| Employee Development | 733 | 1,337 | 700 | 700 | |
| Supplies | 36,716 | 39,776 | 40,500 | 40,500 | |
| Equipment | 5,110 | 4,758 | 12,950 | 12,950 | |
| Fuel | 3,238 | 2,071 | 4,500 | 4,500 | |
| Utilities | 341,588 | 328,038 | 440,000 | 440,000 | |
| Maintenance & Repair | 168,942 | 119,540 | 260,058 | 260,020 | |
| Other Expenditures | 7,252 | 4,149 | 20,210 | 21,581 | |
| | 563,579 | 499,670 | 778,918 | 780,251 | |
| Capital | | | | | |
| Misc. Projects | 120,696 | 60,631 | 55,052 | 21,186 | |
| | 120,696 | 60,631 | 55,052 | 21,186 | |
| TOTAL FLEET MAINTENANCE FUND | | | | | |
| Personnel | \$ 475,171 | \$ 599,851 | \$ 801,030 | \$ 898,563 | 9 |
| Operations | 563,579 | 499,670 | 778,918 | 780,251 | |
| Capital | 120,696 | 60,631 | 55,052 | 21,186 | |
| TOTALS | <u>\$ 1,159,446</u> | <u>\$ 1,160,152</u> | <u>\$ 1,635,000</u> | <u>\$ 1,700,000</u> | |

* Number of benefitted employees

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|--|--------------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| | | | | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| | | MINIMUM | MAXIMUM | | | |
| Facilities | | | | | | |
| Full-time: | | | | | | |
| Building Maintenance Division Mgr | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| Building Maintenance Section Mgr | 12 | \$26.77 | \$40.15 | 1.00 | 0.00 | 0.00 |
| Building Maintenance Supervisor | 10 | \$22.38 | \$33.58 | 0.00 | 2.00 | 2.00 |
| Facilities Maintenance Technician | 8 | \$18.72 | \$28.08 | 1.00 | 2.00 | 2.00 |
| Maintenance Worker | 6 | \$15.66 | \$23.48 | 0.00 | 1.00 | 0.00 |
| Custodial Supervisor | 5 | \$14.32 | \$21.48 | 2.00 | 2.00 | 3.00 |
| Custodian | 4 | \$13.09 | \$19.64 | 0.00 | 1.00 | 1.00 |
| | | | | 5.00 | 9.00 | 9.00 |
| Variable-hour/Seasonal: | | | | | | |
| Custodian | N/A | \$8.48 | \$12.72 | 7.50 | 8.50 | 8.50 |
| Service Worker | N/A | \$8.48 | \$12.72 | 1.25 | 2.25 | 2.25 |
| | | | | 8.75 | 10.75 | 10.75 |
| TOTAL FACILITIES MAINTENANCE FUND | | | | | | |
| Full-time | | | | 5.00 | 9.00 | 9.00 |
| Variable Hour/Seasonal | | | | 8.75 | 10.75 | 10.75 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | <u>13.75</u> | <u>19.75</u> | <u>19.75</u> |

Orem Foundation Trust Fund

ADOPTED BUDGET / CITY OF OREM



OREM FOUNDATION TRUST FUND

OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem's residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Administration services for the fund are under the direction of the Library.

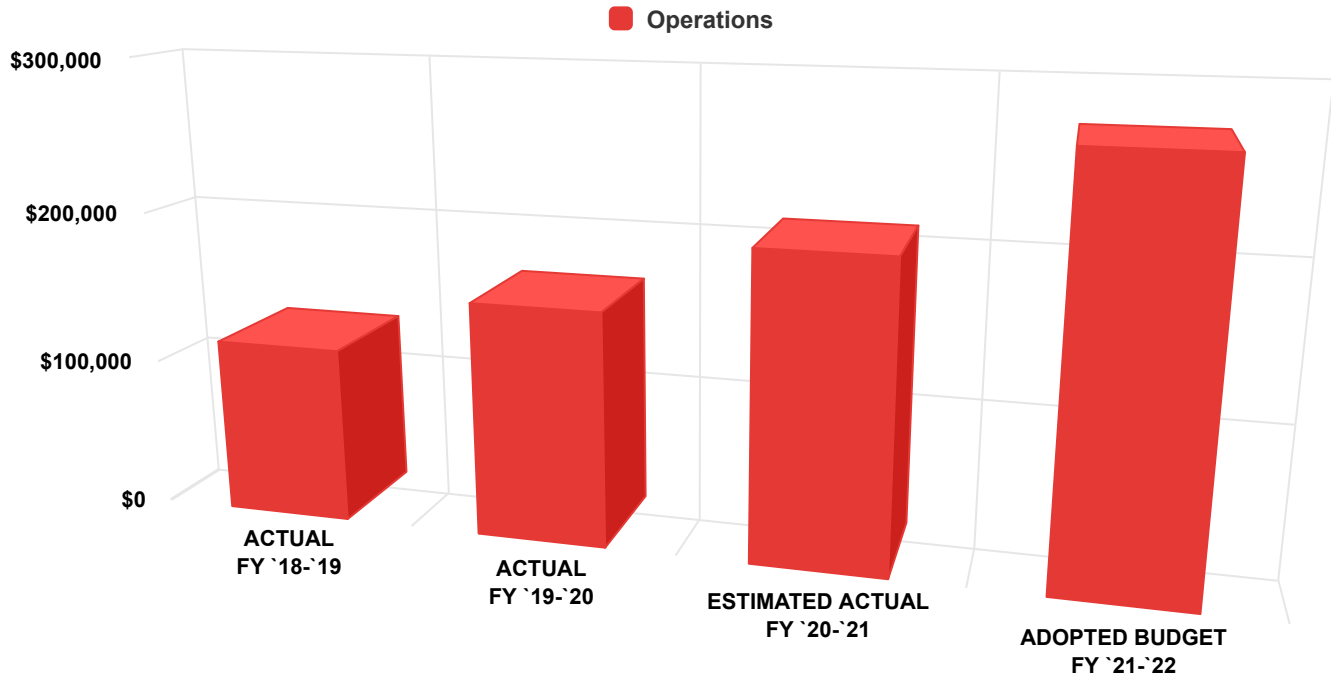
REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

| REVENUE DESCRIPTION | ACTUAL | | ESTIMATED | ADOPTED |
|--|-------------------|-------------------|----------------------|----------------------|
| | FY '18-'19 | FY '19-'20 | ACTUAL FY '20-'21 | BUDGET FY '21-'22 |
| Donations - Orem City | \$ 15,294 | \$ 1,000 | \$ - | \$ - |
| Donations - Orem Library | 1,621 | 450 | - | - |
| Donations - Library Hall / Fitness Center | - | - | - | 67,000 |
| Donations - Civic Auditorium - Ashton | 101,019 | 150,000 | 200,000 | 200,000 |
| Grant - Dollar General - Reading With Police | | 2,200 | - | - |
| FUND TOTALS | \$ 117,934 | \$ 153,650 | \$ 200,000 | \$ 267,000 |

OREM FOUNDATION TRUST FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|
| Operations | | | | |
| Transfer - City of Orem | \$ 7,352 | \$ 4,242 | \$ - | \$ - |
| Transfer - City of Orem Library | 1,713 | 200 | - | - |
| Transfer - CIP Fund | 106,019 | 150,000 | 200,000 | 200,000 |
| Transfer - Recreation Fund | 1,000 | - | - | 67,000 |
| | <u>116,084</u> | <u>154,442</u> | <u>200,000</u> | <u>267,000</u> |
| TOTAL OREM FOUNDATION TRUST FUND | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ - |
| Operations | 116,084 | 154,442 | 200,000 | 267,000 |
| Capital | - | - | - | - |
| TOTALS | <u>\$ 116,084</u> | <u>\$ 154,442</u> | <u>\$ 200,000</u> | <u>\$ 267,000</u> |

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Community & Neighborhood Services Fund

ADOPTED BUDGET / CITY OF OREM



COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

OVERVIEW

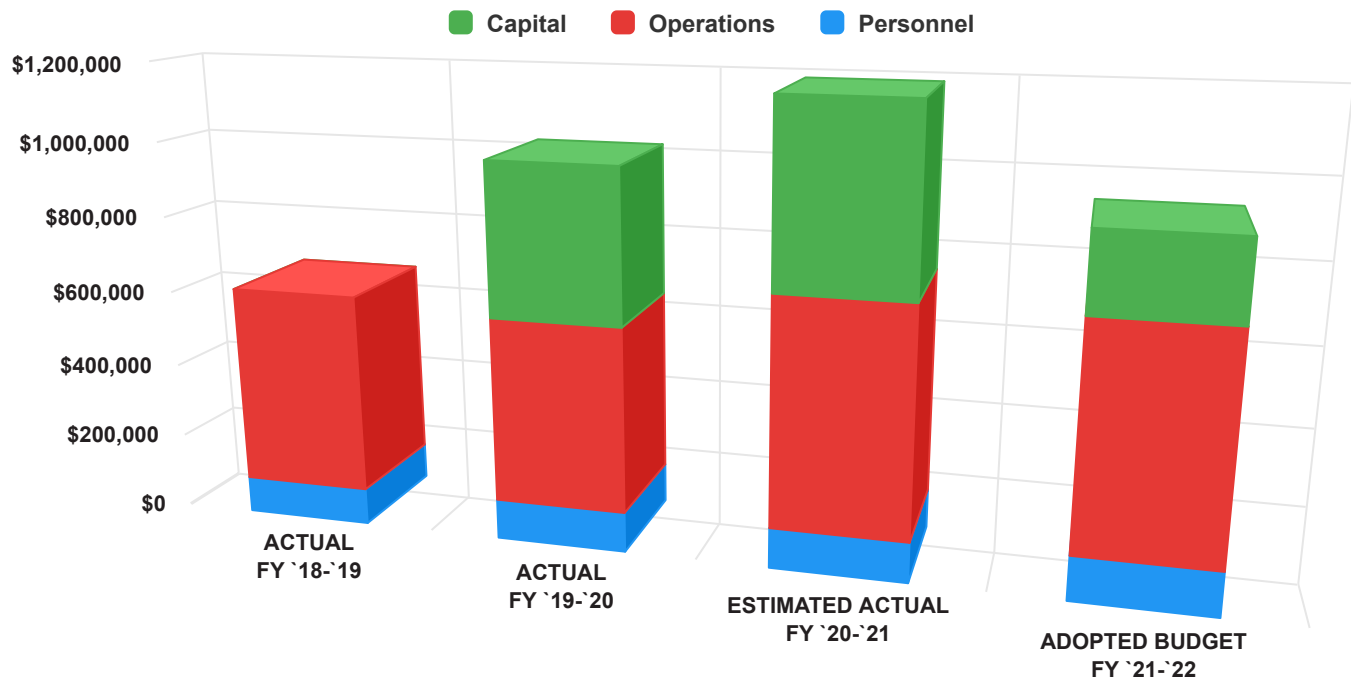
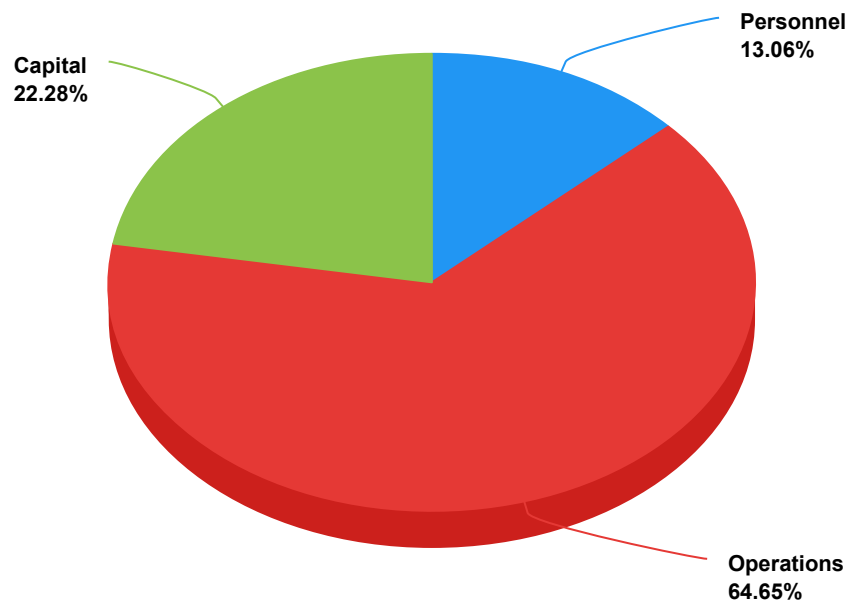
The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens.

Projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|--------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Grant - Community Development | \$ 391,698 | \$ 972,038 | \$ 786,500 | \$ 732,000 |
| Revolving Loan Funds - Loan Payments | 124,234 | 39,913 | 165,000 | 165,000 |
| Interest Earnings | 5,910 | 4,598 | 2,000 | 500 |
| Miscellaneous Revenues | 15,200 | 10,000 | - | - |
| Contributions from Other Funds | 1,466 | - | - | - |
| FUND TOTALS | \$ 538,508 | \$ 1,026,549 | \$ 953,500 | \$ 897,500 |

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND**EXPENDITURES COMPARISON BY FISCAL YEAR****EXPENDITURES BY CATEGORY (FY'21-'22)**

COMMUNITY AND NEIGHBOURHOOD SERVICES (CNS) FUND

EXPENDITURES SUMMARY

| DIVISION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 | # OF EMP. * |
|---|----------------------|----------------------|-----------------------------------|---------------------------------|----------------|
| <u>CNS Administration/Operations</u> | | | | | |
| Personnel | \$ 97,140 | \$ 103,689 | \$ 104,110 | \$ 117,254 | 1 |
| Operations | 159,271 | 150,048 | 147,890 | 133,746 | |
| Capital | - | - | - | - | |
| | <u>256,411</u> | <u>253,737</u> | <u>252,000</u> | <u>251,000</u> | |
| <u>CNS Projects</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | 363,036 | 336,924 | 282,500 | 286,500 | |
| Capital | 896 | 399,092 | 473,647 | 200,000 | |
| | <u>363,932</u> | <u>736,017</u> | <u>756,147</u> | <u>486,500</u> | |
| <u>CDBG/EDA RLF Loans</u> | | | | | |
| Personnel | - | - | - | - | 0 |
| Operations | - | - | 165,000 | 160,000 | |
| Capital | - | - | - | - | |
| | <u>-</u> | <u>-</u> | <u>165,000</u> | <u>160,000</u> | |
| <u>TOTAL CNS FUND</u> | | | | | |
| Personnel | \$ 97,140 | \$ 103,689 | \$ 104,110 | \$ 117,254 | 1 |
| Operations | 522,307 | 486,972 | 595,390 | 580,246 | |
| Capital | 896 | 399,092 | 473,647 | 200,000 | |
| TOTALS | <u>\$ 620,343</u> | <u>\$ 989,753</u> | <u>\$ 1,173,147</u> | <u>\$ 897,500</u> | |

* Number of benefitted employees

PERSONNEL SUMMARY

| DIVISION | PAY GRADE | HOURLY PAY RATES | | FULL-TIME EQUIVALENT | | |
|---|--------------|------------------|---------|----------------------|-----------------------------------|---------------------------------|
| | | | | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
| <u>Community & Neighborhood Services</u> | | | | | | |
| Full-time: | | | | | | |
| Community Services Manager | 14 | \$32.00 | \$48.01 | 1.00 | 1.00 | 1.00 |
| TOTAL FULL-TIME EQUIVALENTS (FTE) | | | | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |

Senior Citizens Fund

ADOPTED BUDGET / CITY OF OREM



SENIOR CITIZENS FUND

OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities.

Events in years past included Oktoberfest and an Electric Scooter Rodeo. Classes have included Leatherworking, Tai Chi, Fall Prevention, Folk Dancing & Mixed Media Art.

The services provided by the fund are under the direction of the Recreation Department.

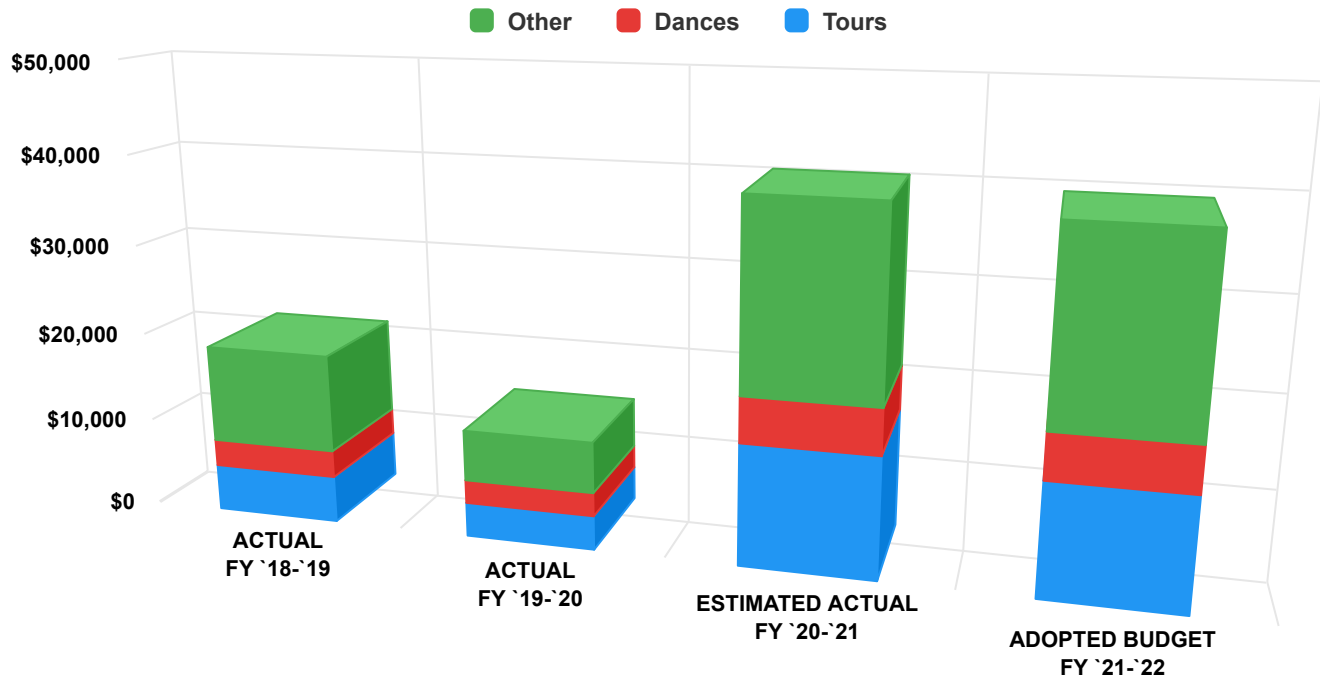
REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

| REVENUE DESCRIPTION | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|---------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Interest Earnings | \$ 6,938 | \$ 5,654 | \$ 1,800 | \$ 750 |
| Misc Revenues - Coffee | 210 | 226 | 250 | 250 |
| Misc Revenues - Vending | 50 | 24 | 100 | 100 |
| Misc Revenues - Tours | 5,237 | 3,411 | 10,000 | 10,000 |
| Misc Revenues - Donations | 15,979 | 13,246 | 15,000 | 15,000 |
| Misc Revenues - Quilting | 233 | 290 | 600 | 500 |
| Misc Revenues - Gift Shop | 690 | 327 | 1,000 | 500 |
| Misc Revenues - Membership Dues | 5,440 | 4,614 | 5,250 | 5,000 |
| Misc Revenues - Dances | 3,305 | 2,791 | 3,500 | 3,500 |
| Misc Revenues - Classes | 489 | 102 | 500 | 400 |
| Misc Revenues - Woodshop | 3,317 | 2,467 | 1,000 | 2,000 |
| FUND TOTALS | \$ 41,888 | \$ 33,152 | \$ 39,000 | \$ 38,000 |

SENIOR CITIZENS FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

| EXPENDITURE CATEGORY | ACTUAL FY '18-'19 | ACTUAL FY '19-'20 | ESTIMATED ACTUAL FY '20-'21 | ADOPTED BUDGET FY '21-'22 |
|-----------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|
| Operations | | | | |
| Tours | \$ 5,155 | \$ 3,876 | \$ 13,350 | \$ 12,450 |
| Dances | 3,005 | 2,556 | 5,000 | 5,000 |
| Other | 10,834 | 5,477 | 20,650 | 20,550 |
| | <u>18,994</u> | <u>11,908</u> | <u>39,000</u> | <u>38,000</u> |
| TOTAL SENIOR CITIZENS FUND | | | | |
| Personnel | \$ - | \$ - | \$ - | \$ - |
| Operations | 18,994 | 11,908 | 39,000 | 38,000 |
| Capital | - | - | - | - |
| TOTALS | <u>\$ 18,994</u> | <u>\$ 11,908</u> | <u>\$ 39,000</u> | <u>\$ 38,000</u> |

SENIOR CITIZENS FUND

**Orem Senior Friendship Center
Grammy Awards Show**

WE PUT THE BLING IN THE GOLDEN YEARS!

Active Members - 2,150

Average Daily Attendance - 371

Meals Served – 14,189

Hours Volunteered – 14,443

Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, Tuacahn, Fillmore Arts Festival, BYU & Covey Center Productions, Utah County Fair, Yoga Classes, Elder Quest Classes, Free Tax Services, various presentations (Senior Fraud, Alzheimer's, Marquetry) & more.

Enterprise Fund Transfers

ADOPTED BUDGET / CITY OF OREM



ENTERPRISE FUND TRANSFERS

OVERVIEW

This section of the FY 2021-2022 Adopted Budget outlines and summarizes the transfers of money from the City's enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem's enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

| TRANSFER FROM | TRANSFER TO | TRANSFER AMOUNT | % OF TOTAL ENTERPRISE FUND EXPENDITURES |
|---|--------------|--------------------|---|
| Water Fund | General Fund | \$ 900,000 | 5.0% |
| Water Reclamation Fund | General Fund | \$ 16,000 | 0.1% |
| Storm Water Fund | General Fund | \$ 141,000 | 2.6% |
| Special Service Lighting District of the City of Orem | General Fund | \$ 15,000 | 1.6% |

Capital Improvements Summary

ADOPTED BUDGET / CITY OF OREM



CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| GENERAL FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Police - Patrol | \$ 247,500 | \$ 408,000 | \$ 262,500 | \$ 216,000 | \$ 275,000 |
| Police - Investigations | 75,000 | 52,000 | 125,500 | 99,500 | 86,500 |
| Police - Other | 150,000 | 40,000 | 85,000 | 187,000 | 44,000 |
| Fire - Trucks/Engines | - | - | 850,000 | - | - |
| Fire - Ambulances & Other | 237,000 | 201,000 | 207,000 | 45,000 | 215,000 |
| Fire - SCBA & Stretchers Replacement | 97,000 | 97,000 | 97,000 | 97,000 | 97,000 |
| Fire - Cardiac Monitors Replacement | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Fire - Other Equipment | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Parks & Cemetery | 53,000 | 93,500 | 173,000 | 216,000 | 202,000 |
| Code Enforcement | 114,000 | - | - | - | - |
| Finance - Motor Pool | - | - | 14,000 | - | 38,000 |
| Development Services | 26,500 | 12,500 | 28,000 | 11,500 | 5,000 |
| Subtotal - Vehicles & Equip. | \$ 1,055,000 | \$ 959,000 | \$ 1,897,000 | \$ 927,000 | \$ 1,017,500 |
| <u>Improvements</u> | | | | | |
| Facilities - Undetermined | \$ - | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| Police - MCTF Equipment | - | 10,000 | 10,000 | 10,000 | 10,000 |
| Streets Projects | 261,280 | 260,000 | 265,000 | 270,000 | 275,000 |
| Parks - Restroom Renovations | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Parks - Playground Equipment | - | 40,000 | 40,000 | 40,000 | 40,000 |
| Cemetery - Veterans Memorial | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Library - Furniture | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Subtotal - Improvements | \$ 296,280 | \$ 425,000 | \$ 430,000 | \$ 435,000 | \$ 440,000 |
| TOTAL - GENERAL FUND | \$ 1,351,280 | \$ 1,384,000 | \$ 2,327,000 | \$ 1,362,000 | \$ 1,457,500 |
| ROAD FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Vehicles/Equip. Replacement | \$ 402,000 | \$ 215,000 | \$ 228,000 | \$ 65,000 | \$ 64,000 |
| Subtotal - Vehicles & Equip. | \$ 402,000 | \$ 215,000 | \$ 228,000 | \$ 65,000 | \$ 64,000 |
| <u>Improvements</u> | | | | | |
| Street Overlay/Reconstruction | \$ 406,320 | \$ 675,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| Street Striping | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 |
| Street Sealing | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 |
| Slurry Seals | 450,000 | 450,000 | 450,000 | 450,000 | 450,000 |
| Micro-Surfacing | 400,000 | 475,000 | 475,000 | 475,000 | 475,000 |
| Miscellaneous Projects | 325,055 | 250,000 | 250,000 | 250,000 | 250,000 |
| Subtotal - Improvements | \$ 2,036,375 | \$ 2,305,000 | \$ 2,630,000 | \$ 2,630,000 | \$ 2,630,000 |
| TOTAL - ROAD FUND | \$ 2,438,375 | \$ 2,520,000 | \$ 2,858,000 | \$ 2,695,000 | \$ 2,694,000 |
| CARE TAX FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Recreational Facility Projects | \$ 1,292,000 | \$ 1,295,000 | \$ 1,320,000 | \$ 1,345,000 | \$ 1,370,000 |
| Other Recreation Projects | - | 50,000 | 50,000 | 50,000 | 50,000 |
| Subtotal - Improvements | \$ 1,292,000 | \$ 1,345,000 | \$ 1,370,000 | \$ 1,395,000 | \$ 1,420,000 |
| TOTAL - CARE TAX FUND | \$ 1,292,000 | \$ 1,345,000 | \$ 1,370,000 | \$ 1,395,000 | \$ 1,420,000 |

CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|--|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| TRANSPORTATION SALES TAX FUND | | | | | |
| <u>Vehicles, Equipment, & Other</u> | | | | | |
| Equipment | \$ 9,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Subtotal - Vehicles & Equip. | \$ 9,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| <u>Improvements</u> | | | | | |
| Street Overlay / Reconstruction | \$ 940,000 | \$ 940,000 | \$ 940,000 | \$ 940,000 | \$ 940,000 |
| Sidewalk Projects | 750,000 | 750,000 | 425,000 | 425,000 | 425,000 |
| Miscellaneous Projects | 319,189 | 300,000 | 300,000 | 300,000 | 300,000 |
| Subtotal - Improvements | \$ 2,009,189 | \$ 1,990,000 | \$ 1,665,000 | \$ 1,665,000 | \$ 1,665,000 |
| TOTAL - TRANSPORTATION SALES TAX FUND | \$ 2,018,189 | \$ 1,995,000 | \$ 1,670,000 | \$ 1,670,000 | \$ 1,670,000 |
| FIRE/EMS IMPACT FEE FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Impact Fee Projects | \$ 100,000 | \$ 110,000 | \$ 120,000 | \$ 130,000 | \$ 140,000 |
| TOTAL - FIRE/EMS I.F. FUND | \$ 100,000 | \$ 110,000 | \$ 120,000 | \$ 130,000 | \$ 140,000 |
| POLICE IMPACT FEE FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Impact Fee Projects | \$ 75,000 | \$ 95,000 | \$ 100,000 | \$ 105,000 | \$ 110,000 |
| TOTAL - POLICE IF FUND | \$ 75,000 | \$ 95,000 | \$ 100,000 | \$ 105,000 | \$ 110,000 |
| STREETS IMPACT FEE FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Impact Fee Projects | \$ 250,000 | \$ 260,000 | \$ 270,000 | \$ 280,000 | \$ 290,000 |
| TOTAL - STREETS IF FUND | \$ 250,000 | \$ 260,000 | \$ 270,000 | \$ 280,000 | \$ 290,000 |
| PARKS IMPACT FEE FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Impact Fee Projects | \$ 600,000 | \$ 625,000 | \$ 650,000 | \$ 675,000 | \$ 700,000 |
| TOTAL - PARKS IF FUND | \$ 600,000 | \$ 625,000 | \$ 650,000 | \$ 675,000 | \$ 700,000 |
| CIP FUND | | | | | |
| <u>Vehicles, Equipment & Other</u> | | | | | |
| ITS Equipment | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Other | 10,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Subtotal - Vehicles & Equip. | \$ 15,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |

CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| CIP FUND (continued) | | | | | |
| <u>Improvements</u> | | | | | |
| MAG Funded Projects | \$ - | \$ 345,500 | \$ 210,000 | \$ 380,000 | \$ 170,000 |
| Center Street Landscaping | - | 412,000 | - | - | - |
| 800 North Landscaping | - | 78,000 | - | - | - |
| Fire Station Improvements | - | 20,000 | 20,000 | 15,000 | - |
| Senior Center Building | - | 80,000 | 50,000 | - | - |
| Public Safety Building | - | 53,000 | 53,000 | 43,000 | 2,123,000 |
| Library Hall | - | - | - | - | - |
| Cemetery Improvements | - | 275,000 | 145,000 | - | - |
| Bonneville Park | - | 78,000 | - | - | - |
| Geneva Park | - | 181,000 | - | - | - |
| Nielsen's Grove Park | - | 103,000 | - | - | - |
| Scera Park | - | 227,000 | - | - | - |
| Sharon Park | - | 377,000 | - | - | - |
| Cascade Park | - | - | 217,000 | - | - |
| Community Park | - | - | 780,000 | - | - |
| Northridge Park | - | - | 206,000 | - | - |
| Cherryhill Park | - | - | - | 218,000 | - |
| City Center Park | - | - | - | 360,000 | 1,053,000 |
| Lakeside Sports Park | - | - | - | 11,000 | - |
| Springwater Park | - | - | - | 9,000 | 196,000 |
| Windsor Park | - | - | - | 569,000 | - |
| Hillcrest Park | - | - | - | - | 202,000 |
| Street Improvements - Misc. | 440,000 | - | - | - | - |
| Parking Lot Improvements | - | 50,000 | 50,000 | 30,000 | 10,000 |
| Building Improvements - Misc. | 20,000 | 115,000 | 100,000 | 28,000 | 25,000 |
| Subtotal - Improvements | \$ 460,000 | \$ 2,394,500 | \$ 1,831,000 | \$ 1,663,000 | \$ 3,779,000 |
| TOTAL - CIP FUND | \$ 475,000 | \$ 2,394,500 | \$ 1,831,000 | \$ 1,663,000 | \$ 3,779,000 |
| WATER FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks | \$ 60,000 | \$ 130,000 | \$ 126,000 | \$ 155,000 | \$ 80,000 |
| Dump Trucks | 175,000 | - | 50,000 | 60,000 | - |
| Backhoes | 33,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Trailers | - | - | 13,000 | - | 150,000 |
| Vehicles/Equip. Replacement | - | 29,000 | 35,000 | - | - |
| Subtotal - Vehicles & Equip. | \$ 268,000 | \$ 189,000 | \$ 254,000 | \$ 245,000 | \$ 260,000 |
| <u>Improvements</u> | | | | | |
| Waterline Replacements - 4" | \$ 1,073,260 | \$ 782,520 | \$ 805,995 | \$ 830,175 | \$ 855,081 |
| Impact Fee Projects | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| Water Improvements - Misc. | 333,101 | 2,501,406 | 2,576,449 | 2,653,742 | 2,733,354 |
| Facility Improvements | 28,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| Subtotal - Improvements | \$ 2,034,861 | \$ 3,893,926 | \$ 3,992,444 | \$ 4,093,917 | \$ 4,198,435 |
| TOTAL - WATER FUND | \$ 2,302,861 | \$ 4,082,926 | \$ 4,246,444 | \$ 4,338,917 | \$ 4,458,435 |

CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| WATER RECLAMATION FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks & Cargo Vans | \$ - | \$ - | \$ 60,000 | \$ 90,000 | \$ 57,000 |
| Backhoes & Dump Trucks | 11,000 | 10,000 | 68,000 | 10,000 | 110,000 |
| Jet Vac Trucks | 117,500 | 117,000 | 150,000 | 200,000 | 150,000 |
| Trailers | - | 85,000 | - | - | 7,500 |
| Utility Vehicles | - | 38,000 | 42,000 | 22,000 | 26,000 |
| Solids Holding Tank | 317,000 | - | - | - | - |
| Step Screen #2 Rebuild | 54,000 | 54,000 | 54,000 | - | - |
| Asphalt Replacement | - | 15,000 | 15,000 | 15,000 | 15,000 |
| Drying Bed Rehabilitation | 80,000 | - | - | - | - |
| Blower Building Pipeline Insulation | 50,000 | - | - | - | - |
| No. 2 Mixed Flow Pump and Motor Rebuild | 37,000 | - | - | - | - |
| DAF turbine Pump Rehab | 20,000 | - | - | - | - |
| Mesophylic Digester Mixer | 27,000 | - | - | - | - |
| Methane Booster Blower | 18,000 | - | - | - | - |
| OWRF Components | 2,291,611 | 2,981,189 | 3,072,425 | 2,626,398 | 263,190 |
| Plant Equipment Replacement | 58,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Vehicles/Equip. Replacement | 10,500 | 92,990 | 33,280 | 41,878 | 24,294 |
| Subtotal - Vehicles & Equip. | \$ 3,091,611 | \$ 3,453,179 | \$ 3,554,705 | \$ 3,065,276 | \$ 712,984 |
| <u>Improvements</u> | | | | | |
| Routine Maintenance Elimination | \$ - | \$ 568,304 | \$ 585,353 | \$ 602,914 | \$ 621,001 |
| Sewer Line Upsizing | 2,112,688 | 340,963 | 591,696 | - | - |
| Impact Fee Projects | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 |
| Miscellaneous Projects | 271,590 | 116,699 | 120,200 | 842,039 | 127,520 |
| Subtotal - Improvements | \$ 2,559,278 | \$ 1,200,966 | \$ 1,472,249 | \$ 1,619,953 | \$ 923,521 |
| TOTAL - WATER REC FUND | \$ 5,650,889 | \$ 4,654,145 | \$ 5,026,954 | \$ 4,685,229 | \$ 1,636,505 |
| STORM WATER FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup & Dump Trucks | \$ - | \$ 30,000 | \$ 132,000 | \$ - | \$ - |
| Street Sweepers | 215,000 | 235,000 | - | 200,000 | 75,000 |
| Riding Mowers | - | 18,000 | 19,000 | 20,000 | 20,000 |
| Jet Vac Trucks | - | 170,000 | 145,000 | 100,000 | 200,000 |
| Vehicles/Equip. Replacement | 58,000 | 10,000 | 71,000 | 57,500 | 10,000 |
| Subtotal - Vehicles & Equip. | \$ 273,000 | \$ 463,000 | \$ 367,000 | \$ 377,500 | \$ 305,000 |

CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| STORM WATER FUND (continued) | | | | | |
| <u>Improvements</u> | | | | | |
| Impact Fee Projects | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| S. Water Improvements - Misc. | 1,563,485 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| Subtotal - Improvements | \$ 1,638,485 | \$ 1,575,000 | \$ 1,575,000 | \$ 1,575,000 | \$ 1,575,000 |
| TOTAL - STORM WATER FUND | \$ 1,911,485 | \$ 2,038,000 | \$ 1,942,000 | \$ 1,952,500 | \$ 1,880,000 |
| SOLID WASTE FUND | | | | | |
| <u>Improvements</u> | | | | | |
| Take Pride Projects | \$ 263,746 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| Subtotal - Improvements | \$ 263,746 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL - SOLID WASTE FUND | \$ 263,746 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| FLEET MAINTENANCE FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Trucks | \$ - | \$ - | \$ - | \$ 10,000 | \$ - |
| Miscellaneous Equipment | - | 5,000 | 5,000 | 5,000 | 5,000 |
| Subtotal - Vehicles & Equip. | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| TOTAL - FLEET MAINT. FUND | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| INFORMATION TECHNOLOGY FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Server Replacements | \$ - | \$ 25,500 | \$ 26,000 | \$ 27,000 | \$ 27,000 |
| Core Network Upgrades | - | 40,000 | 60,000 | 50,000 | 50,000 |
| Wireless Access Points/Install | - | 4,200 | 4,500 | 4,500 | 4,500 |
| Edge Switch Replacements | - | 3,500 | 5,000 | 5,000 | 5,000 |
| VOIP Equipment Replacements | - | 49,500 | 5,000 | 5,000 | 5,000 |
| Disk Storage for Backups - Addtl. | - | - | 12,000 | 12,000 | 12,000 |
| Fiber Installations | - | - | 20,000 | 20,000 | 20,000 |
| Miscellaneous Equipment | - | 21,500 | 14,900 | 22,400 | 22,400 |
| Subtotal - Vehicles & Equip. | - | 144,200 | 147,400 | 145,900 | 145,900 |
| TOTAL - IT FUND | \$ - | \$ 144,200 | \$ 147,400 | \$ 145,900 | \$ 145,900 |
| FACILITIES MAINTENANCE FUND | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| Pickup Truck | \$ - | \$ - | \$ - | \$ 60,000 | \$ - |
| Subtotal - Vehicles & Equip. | \$ - | \$ - | \$ - | \$ 60,000 | \$ - |
| TOTAL - FACILITIES MAINT. FUND | \$ - | \$ - | \$ - | \$ 60,000 | \$ - |

CAPITAL IMPROVEMENTS SUMMARY

| FUND | BUDGETED FY '21-'22 | PROJECTED FY '22-'23 | PROJECTED FY '23-'24 | PROJECTED FY '24-'25 | PROJECTED FY '25-'26 |
|---|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| CNS FUND | | | | | |
| <u>Improvements</u> | | | | | |
| CNS Improvement Projects | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| TOTAL - CNS FUND | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 |
| ALL FUNDS | | | | | |
| <u>Vehicles & Equipment</u> | | | | | |
| General Fund | \$ 1,055,000 | \$ 959,000 | \$ 1,897,000 | \$ 927,000 | \$ 1,017,500 |
| Road Fund | 402,000 | 215,000 | 228,000 | 65,000 | 64,000 |
| Transportation Sales Tax Fund | 9,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| CIP Fund | 15,000 | 80,000 | 30,000 | 30,000 | 30,000 |
| Water Fund | 268,000 | 189,000 | 254,000 | 245,000 | 260,000 |
| Water Reclamation Fund | 3,091,611 | 3,453,179 | 3,554,705 | 3,065,276 | 712,984 |
| Storm Water Fund | 273,000 | 463,000 | 367,000 | 377,500 | 305,000 |
| Fleet Maintenance Fund | - | 5,000 | 5,000 | 15,000 | 5,000 |
| Information Technology Fund | - | 144,200 | 147,400 | 145,900 | 145,900 |
| Facilities Maintenance Fund | - | - | - | 60,000 | - |
| Subtotal - Vehicles & Equip. | \$ 5,113,611 | \$ 5,513,379 | \$ 6,488,105 | \$ 4,935,676 | \$ 2,545,384 |
| <u>Improvements</u> | | | | | |
| General Fund | \$ 296,280 | \$ 425,000 | \$ 430,000 | \$ 435,000 | \$ 440,000 |
| Road Fund | 2,036,375 | 2,305,000 | 2,630,000 | 2,630,000 | 2,630,000 |
| CARE Tax Fund | 1,292,000 | 1,345,000 | 1,370,000 | 1,395,000 | 1,420,000 |
| Transportation Sales Tax Fund | 2,009,189 | 1,990,000 | 1,665,000 | 1,665,000 | 1,665,000 |
| Fire/EMS Impact Fee Fund | 100,000 | 110,000 | 120,000 | 130,000 | 140,000 |
| Police Impact Fee Fund | 75,000 | 95,000 | 100,000 | 105,000 | 110,000 |
| Streets Impact Fee Fund | 250,000 | 260,000 | 270,000 | 280,000 | 290,000 |
| Parks Impact Fee Fund | 600,000 | 625,000 | 650,000 | 675,000 | 700,000 |
| CIP Fund | 460,000 | 1,353,000 | 1,341,000 | 1,808,000 | 1,099,000 |
| Water Fund | 2,034,861 | 3,893,926 | 3,992,444 | 4,093,917 | 4,198,435 |
| Water Reclamation Fund | 2,559,278 | 1,200,966 | 1,472,249 | 1,619,953 | 923,521 |
| Storm Water Fund | 1,638,485 | 1,575,000 | 1,575,000 | 1,575,000 | 1,575,000 |
| Solid Waste Fund | 263,746 | 200,000 | 200,000 | 200,000 | 200,000 |
| CNS Fund | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Subtotal - Improvements | \$ 13,815,214 | \$ 15,577,892 | \$ 16,015,693 | \$ 16,811,870 | \$ 15,590,956 |
| GRAND TOTAL - ALL FUNDS | \$ 18,928,825 | \$ 21,091,271 | \$ 22,503,798 | \$ 21,747,546 | \$ 18,136,340 |

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EXHIBIT “B”

ADOPTED BUDGET / CITY OF OREM

TABLE OF CONTENTS

ADOPTED FEES & CHARGES // CITY OF OREM // Fiscal Year 2021-2022

UTILITIES

| | |
|----------------------------------|---|
| Utility Connections..... | 1 |
| Credit Card Convenience Fee..... | 1 |
| Water Rates | 1 |
| Water Tap Fees | 2 |
| Water Connection Fees..... | 2 |
| Sewer Rates..... | 2 |
| Sewer Connection Fees | 2 |
| Storm Water Rates..... | 3 |
| Solid Waste Rates..... | 3 |
| Street Light Rates..... | 3 |

IMPACT FEES

| | |
|----------------------------------|---|
| Water Impact Fees | 3 |
| Sewer Impact Fees | 4 |
| Storm Water Impact Fees | 6 |
| Transportation Impact Fees | 7 |
| Parks Impact Fees | 8 |
| Fire Impact Fees | 9 |
| Police Impact Fees..... | 9 |

CEMETERY

| | |
|--------------------|----|
| Cemetery Fees..... | 10 |
|--------------------|----|

OTHER FEES BY DEPARTMENT

CITY MANAGER

| | |
|---------------------------------------|----|
| City Center Use..... | 10 |
| Candidate for Office Filing Fees..... | 10 |
| Credit Card Convenience Fee..... | 11 |

DEVELOPMENT SERVICES

| | |
|--|----|
| Appeals | 11 |
| Development Review Applications | 11 |
| Improvement Bond – Commercial & Residential Contract Construction..... | 12 |
| Building Safety Permits | 12 |
| Building Safety Plan Review | 12 |
| Engineering Fees | 13 |
| Performance Cash Bond..... | 14 |
| Subdivisions/Site Plans | 14 |
| Storm Water Fees | 15 |

TABLE OF CONTENTS

ADOPTED FEES & CHARGES // CITY OF OREM // Fiscal Year 2021-2022

FINANCE

| | |
|--------------------------------------|----|
| Business License Fees | 16 |
| Bonds | 16 |
| Business License Fees | 16 |
| Documents | 17 |
| Fingerprinting | 17 |
| Passports | 18 |
| Service Billing & Miscellaneous..... | 18 |

FIRE

| | |
|---|----|
| Ambulance Fees | 18 |
| Annual Commercial Inspection Fees..... | 18 |
| False Alarm Fees | 19 |
| Fire Alarm System Inspections..... | 19 |
| Miscellaneous..... | 19 |
| Other Inspections and Re-inspections | 19 |
| Reports..... | 19 |
| Service Fees | 19 |
| Special Events..... | 20 |
| Sprinkler System Inspections..... | 20 |
| Temporary and Construction Permit Fees..... | 20 |

LIBRARY

| | |
|-------------------------------|----|
| Library Fees and Charges..... | 20 |
| Library Hall Fees | 22 |

POLICE

| | |
|---|----|
| Alcohol License Fees | 23 |
| Animal Control Fees..... | 23 |
| False Alarm Fees | 23 |
| Miscellaneous..... | 23 |
| Reports..... | 23 |
| Street Race Events (Bikes, Running, etc.) | 23 |
| Special Police Assignment | 23 |

PUBLIC WORKS

| | |
|--------------------------------------|----|
| Miscellaneous Charges | 24 |
| Sewer Pretreatment Fees | 24 |
| Fire Hydrant Meter Rental Fees | 24 |

TABLE OF CONTENTS

ADOPTED FEES & CHARGES / CITY OF OREM / Fiscal Year 2021-2022

RECREATION

| | |
|--|----|
| Recreation Center Daily Rates..... | 25 |
| Recreation Center Group Discount Rates-Regular Hours | 25 |
| Recreation Center Individual and Family Passes..... | 25 |
| Recreation Center Business Passes..... | 26 |
| Recreation Center Rentals and Miscellaneous Fees | 26 |
| Recreation Center Group Discount Rates - After Hours..... | 27 |
| Indoor Classes | 27 |
| City of Orem Scera Park Pool Fees | 28 |
| Park Pavilion Reservation Fees | 29 |
| Orem Senior Friendship Center Activities | 30 |
| Orem Senior Friendship Center Facility Rental Fees..... | 30 |
| Outdoor Programs..... | 30 |
| Co-Sponsored Groups | 31 |
| Soccer/Lacrosse Field Rental Rates | 33 |
| Softball/Baseball Field Rental Rates | 33 |
| Tennis Court Rental Rates | 33 |
| Alpine School District Rates | 34 |

UTILITIES

UTILITY CONNECTIONS

| Fee Description | Adopted Fee |
|---|----------------------|
| After Hours Charge | \$52.00 |
| Application for Special Improvement District (SID) | \$7,500 + Costs |
| Broken Lock & Bracket Fine | \$57.00 |
| Deposit (if required) | 3x avg. month's bill |
| Field Service/Reconnect (reconnect is two trips/fees) | \$26.00 |
| Illegal Connection Fine | \$250.00 |
| Utility Hook-up Fee | \$26.00 |

CREDIT CARD CONVENIENCE FEE

| Fee Description | Adopted Fee |
|--|-------------|
| Convenience fee for payment by credit card | \$3.95 |

WATER RATES

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000-gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

| Usage Charge by Tier | Adopted Fee |
|----------------------|-------------|
| Tier 1 | \$0.83 |
| Tier 2 | \$1.04 |
| Tier 3 | \$1.23 |
| Tier 4 | \$1.46 |

| Flow Allotment by Meter Size (per 1,000 gallons per month) | | | | | | | |
|--|--------|-------|--------|-------|--------|-------|---------|
| Meter Size | Tier 1 | | Tier 2 | | Tier 3 | | Tier 4 |
| | > | ≤ | > | ≤ | > | ≤ | |
| ¾" | 0 | 11 | 11 | 34 | 34 | 65 | 65 + |
| 1" | 0 | 18 | 18 | 57 | 57 | 109 | 109 + |
| 1½" | 0 | 37 | 37 | 113 | 113 | 216 | 216 + |
| 2" | 0 | 59 | 59 | 181 | 181 | 346 | 346 + |
| 3" | 0 | 110 | 110 | 340 | 340 | 650 | 650 + |
| 4" | 0 | 220 | 220 | 680 | 680 | 1,300 | 1,300 + |
| 6" | 0 | 458 | 458 | 1,417 | 1,417 | 2,709 | 2,709 + |
| 8" | 0 | 587 | 587 | 1,813 | 1,813 | 3,466 | 3,466 + |
| 10" | 0 | 1,063 | 1,063 | 3,287 | 3,288 | 6,284 | 6,284 + |

| Base Rate By Meter Size | Adopted Fee |
|-------------------------|-------------|
| ¾" | \$20.20 |
| 1" | \$39.22 |
| 1½" | \$110.42 |
| 2" | \$181.64 |
| 3" | \$276.59 |
| 4" | \$466.48 |
| 6" | \$1,178.58 |
| 8" | \$1,574.21 |
| 10" | \$2,361.32 |

| Remote Shut-Off Valve Fee | Adopted Fee |
|---|-------------|
| For accounts that are shut off 2 times in a rolling 12 month period | \$200.00 |
| Water Service Deletion Fee | Adopted Fee |
| ¾" and Larger | \$1,440.00 |

WATER TAP FEES

| Water Meter Size | Adopted Fee |
|------------------|-------------|
| ¾" to 2" | \$231.00 |
| 3" and Larger | \$432.00 |

WATER CONNECTION FEES

| Water Meter Size | Adopted Fee |
|------------------|-------------------------------|
| ¾" | \$293.00 |
| 1" | \$366.00 |
| 1½" | \$695.00 |
| 2" | \$903.00 |
| 3" | Meter Market Price + \$569.00 |
| 4" | Meter Market Price + \$569.00 |
| 6" | Meter Market Price + \$569.00 |
| 8" | Meter Market Price + \$569.00 |
| 10" | Meter Market Price + \$569.00 |

SEWER RATES

| Fee Description | Adopted Fee |
|---|-------------|
| Monthly, All Uses: | |
| Rate (charge for one living unit) | \$12.33 |
| Base Rate – Multiple Units: | |
| Charge for first living unit | \$12.33 |
| Charge for each additional living unit | \$11.33 |
| Volume Charge* (charge for every 1,000 gallons) | \$2.53 |

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

| Water Meter Size | AWWA Multiplier |
|------------------|-----------------|
| ¾" | 1.00 |
| 1" | 1.67 |
| 1½" | 3.33 |
| 2" | 5.33 |
| 3" | 10.00 |
| 4" | 20.00 |
| 6" | 41.67 |
| 8" | 53.33 |
| 10" | 96.97 |

SEWER CONNECTION FEES

| Fee Description | Adopted Fee |
|-----------------|-------------|
| All Sizes | \$30.00 |

STORM WATER RATES

| Fee Description | Adopted Fee |
|---|-------------|
| Storm Water Fee per Equivalent Service Unit (ESU) - Monthly | \$7.80 |

SOLID WASTE RATES*

| Fee Description | Adopted Fee |
|--|------------------------------|
| First Container (cost per month) | \$12.15 |
| Additional Containers (cost per month) | \$11.15 |
| Green Waste Container (cost per month) | \$6.60 |
| Additional Green Waste Container (cost per month) | \$6.60 |
| Multiple Units (cost per month) | \$12.15 each additional unit |
| Recycling Container (cost per month) | \$4.15 |
| Additional Recycling Container (cost per month) | \$4.15 |
| Combined Fee of First Can and Recycling Can (mandatory for all new accounts) | \$16.30 |

*The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

STREET LIGHTS

| Fee Description | Adopted Fee |
|--|-------------|
| Street Lighting Fee (cost per month)* | |
| Effective July 1, 2021 | |
| All businesses, apartments, institutional accounts (i.e. schools, churches, non-profits, etc.) | \$2.42 |
| All Neighborhoods (except Canyon View) | \$2.42 |
| Canyon View Neighborhood (will convert on July 1, 2022) | \$3.25 |

*The City is moving into maintaining a mature street lighting system. The street lighting fee will cover ongoing system operations and maintenance with a small capital budget. We are adopting a new ELU structure to reduce the current fee of \$3.25 and move toward billing each residence, business, and institution one ELU of \$2.42 per month. This new ELU rate will be phased in by neighborhood.

IMPACT FEES**WATER IMPACT FEES****City Service Area**

| Meter Size | Meter Type | Equivalency Ratios | Adopted Fee |
|------------|--------------|--------------------|--------------|
| ¾" | Displacement | 1.00 | \$1,603.01 |
| 1" | Displacement | 1.67 | \$2,677.02 |
| 1½" | Displacement | 3.33 | \$5,338.01 |
| 2" | Compound | 5.33 | \$8,544.02 |
| 3" | Compound | 10.00 | \$16,030.06 |
| 4" | Compound | 20.00 | \$32,060.11 |
| 6" | Compound | 41.67 | \$66,797.24 |
| 8" | Compound | 53.3 | \$85,440.20 |
| 10" | Compound | 96.67 | \$154,962.55 |

City Service Area Non-Standard**City SA Non-Standard Users Impact Fee Formula**

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0060

Southwest Service Area (see map on page 21)

| Meter Size | Meter Type | Equivalency Ratios | Adopted Fee |
|------------|--------------|--------------------|--------------|
| ¾" | Displacement | 1.00 | \$3,004.07 |
| 1" | Displacement | 1.67 | \$5,016.80 |
| 1½" | Displacement | 3.33 | \$10,003.57 |
| 2" | Compound | 5.33 | \$16,011.71 |
| 3" | Compound | 10.00 | \$30,040.74 |
| 4" | Compound | 20.00 | \$60,081.47 |
| 6" | Compound | 41.67 | \$125,179.75 |
| 8" | Compound | 53.30 | \$160,117.13 |
| 10" | Compound | 96.67 | \$290,403.80 |

Southwest Service Area Non-Standard*Southwest SA Non-Standard Users Impact Fee Formula*

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0113

Water Supply Impact Fee (Applicable to both the City Service Area and Southwest Service Area)

| Meter Size | Equivalency Ratios | Adopted Impact Fee |
|------------|--------------------|--------------------|
| ¾" | 1.00 | \$2,804.00 |
| 1" | 1.67 | \$4,682.00 |
| 1½" | 3.33 | \$9,336.00 |
| 2" | 5.33 | \$14,944.00 |
| 3" | 10.00 | \$28,037.00 |
| 4" | 20.00 | \$56,074.00 |
| 6" | 41.67 | \$116,830.00 |
| 8" | 53.30 | \$149,521.00 |
| 10" | 96.67 | \$271,033.00 |

SEWER IMPACT FEES**City Service Area****RESIDENTIAL – CITY SERVICE AREA**

| City Service Area | ERU Demand | Adopted Sewer Impact Fee |
|------------------------------------|------------|--------------------------|
| Single Family Residential per Unit | 1 | \$846.90 |
| Multi-Family Residential per Unit* | 0.88 | \$747.54 |

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis).

| Non-Standard Formula - City Service Area | |
|---|---------|
| Multiply Number of Fixture Units by Impact Fee per Fixture Unit | \$38.50 |

NON-RESIDENTIAL – CITY SERVICE AREA

| Fixture Type | Drainage Fixture Unit Value as Load Factors | Impact Fee per Fixture Type |
|---|---|-----------------------------|
| Automatic Clothes Washers, Commercial (footnote a,g) | 3 | \$115.49 |
| Automatic Clothes Washers, Residential (footnote g) | 2 | \$76.99 |
| Bathroom Group consists of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f) | 6 | \$230.97 |
| Bathtub - With/Without Overhead Shower or Whirlpool Attachments (footnote b) | 2 | \$76.99 |
| Bidet | 1 | \$38.50 |
| Combination Sink and Tray | 2 | \$76.99 |
| Dental Lavatory | 1 | \$38.50 |
| Dental Unit of Cuspidor | 1 | \$38.50 |
| Dishwashing Machine, Domestic (footnote c) | 2 | \$76.99 |
| Drinking Fountain | 0.5 | \$19.25 |
| Emergency Floor Drain | 0 | \$0.00 |
| Standard Floor Drains | 2 | \$76.99 |
| Kitchen Sink, Domestic | 2 | \$76.99 |
| Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher | 2 | \$76.99 |
| Laundry Tray (1 & 2 Compartments) | 2 | \$76.99 |
| Lavatory | 1 | \$38.50 |
| Shower Compartment, Domestic 5.7 gpm or less | 2 | \$76.99 |
| Sink | 2 | \$76.99 |
| Urinal (footnote d) | 4 | \$153.98 |
| Urinal, 1 Gallon per Flush or Less (footnote d, e) | 2 | \$76.99 |
| Wash Sink (Circular or Multiple) Each Set of Faucets | 2 | \$76.99 |
| Water Closet, Flush-o-Meter Tank, Public or Private (footnote e) | 4 | \$153.98 |
| Water Closet, Private Installation 1.6 gpf (footnote e) | 3 | \$115.49 |
| Water Closet, Private Installation greater than 1.6 gpf (footnote e) | 4 | \$153.98 |
| Water Closet, Public Installation 1.6 gpf (footnote e) | 6 | \$230.97 |

gpf = gallon per flushing cycle

Footnotes:

- For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- Trap size shall be consistent with the fixture outlet size.
- For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe

Southwest Service Area

(see map on page 21)

RESIDENTIAL – SOUTHWEST SERVICE AREA

| Southwest Service Area | ERU Demand | Adopted Sewer Impact Fee |
|------------------------------------|------------|--------------------------|
| Single Family Residential per Unit | 1 | \$4,876.90 |
| Multi-Family Residential per Unit* | 0.88 | \$4,304.75 |

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis)

Non-Standard Formula – Southwest Service Area

| | |
|---|----------|
| Multiply Number of Fixture Units by Impact Fee per Fixture Unit | \$221.68 |
|---|----------|

NON-RESIDENTIAL – SOUTHWEST SERVICE AREA

| Fixture Type | Drainage Fixture Unit Value as Load Factors | Impact Fee per Fixture Type |
|---|---|-----------------------------|
| Automatic Clothes Washers, Commercial (footnote a,g) | 3 | \$665.03 |
| Automatic Clothes Washers, Residential (footnote g) | 2 | \$443.35 |
| Bathroom Group Consisting of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f) | 6 | \$1,330.06 |
| Bathtub- With or Without Overhead Shower or Whirlpool Attachments (footnote b) | 2 | \$443.35 |
| Bidet | 1 | \$221.68 |
| Combination Sink and Tray | 2 | \$443.35 |
| Dental Lavatory | 1 | \$221.68 |
| Dental Unit of Cuspidor | 1 | \$221.68 |
| Dishwashing Machine, Domestic (footnote c) | 2 | \$443.35 |
| Drinking Fountain | 0.5 | \$110.84 |
| Emergency Floor Drain | 0 | \$0.00 |
| Standard Floor Drains | 2 | \$443.35 |
| Kitchen Sink, Domestic | 2 | \$443.35 |
| Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher | 2 | \$443.35 |
| Laundry Tray (1 & 2 Compartments) | 2 | \$443.35 |
| Lavatory | 1 | \$221.68 |
| Shower Compartment, Domestic 5.7 gpm or less | 2 | \$443.35 |
| Sink | 2 | \$443.35 |
| Urinal (footnote d) | 4 | \$886.71 |
| Urinal, 1 Gallon per Flush or Less (footnote d, e) | 2 | \$443.35 |
| Wash Sink (Circular or Multiple) Each Set of Faucets | 2 | \$443.35 |
| Water Closet, Flush-o-Meter Tank, Public or Private (footnote e) | 4 | \$886.71 |
| Water Closet, Private Installation 1.6 gpf (footnote e) | 3 | \$665.03 |
| Water Closet, Private Installation greater than 1.6 gpf (footnote e) | 4 | \$886.71 |
| Water Closet, Public Installation 1.6 gpf (footnote e) | 6 | \$1,330.06 |

gpf= gallon per flushing cycle

Footnotes:

- For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- Trap size shall be consistent with the fixture outlet size.
- For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.

STORM WATER IMPACT FEES

Per Acre Fee (charged based on acreage) (Formula: acres x fee per acre shown in table below)

| Year | Maximum Fee After Credits – City Service Area | Maximum Fee After Credits – SW Annex Area |
|---------|---|---|
| FY 2022 | \$1,690.09 | \$10,541.81 |

TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE)

| ITE Code | ITE Land Use | Unit | *Trip Rate | Pass-by Reduction | Adjusted Trip Rate | Impact Fee FY 2022 |
|----------|---|-----------------------------------|------------|-------------------|--------------------|--------------------|
| 130 | Industrial Park 130 | 1000 Sq. Feet Gross Floor Area | 0.85 | | 0.43 | \$375.59 |
| 140 | General Manufacturing | 1000 Sq. Feet Gross Floor Area | 0.73 | | 0.37 | \$322.57 |
| 151 | Mini-Warehouse | 1000 Sq. Feet Gross Floor Area | 0.26 | | 0.13 | \$114.89 |
| 152 | Warehouse / Distribution Center | 1000 Sq. Feet Gross Floor Area | 0.12 | | 0.06 | \$53.03 |
| 210 | Single-Family Detached Housing | Dwelling Unit | 1 | | 0.5 | \$441.88 |
| 220 | Multi-Family / Apartment (Greater than 4 units) | Dwelling Unit | 0.62 | | 0.31 | \$273.96 |
| 230 | Multi-Family / Condo. Townhouse | Dwelling Unit | 0.52 | | 0.26 | \$229.78 |
| 240 | Mobile Home/RV Prk | Occupied Dwelling Unit | 0.59 | | 0.3 | \$260.71 |
| 254 | Assisted Living Center | Bed | 0.22 | | 0.11 | \$97.21 |
| 310 | Hotel | Room | 0.6 | | 0.3 | \$265.13 |
| 444 | Movie Theater < 10 Screens | 1000 Sq. Feet Gross Floor Area | 3.8 | | 1.9 | \$1,679.13 |
| 445 | Movie Theater > 10 Screens | 1000 Sq. Feet Gross Floor Area | 4.91 | | 2.46 | \$2,169.61 |
| 492 | Health/Fitness Club | 1000 Sq. Feet Gross Floor Area | 3.53 | | 1.77 | \$1,559.82 |
| 520 | Elementary School | 1000 Sq. Feet Gross Floor Area | 1.21 | | 0.61 | \$534.67 |
| 522 | Middle School / Junior High School | 1000 Sq. Feet Gross Floor Area | 1.19 | | 0.6 | \$525.83 |
| 530 | High School | 1000 Sq. Feet Gross Floor Area | 0.97 | | 0.49 | \$428.62 |
| 534 | Private School (K-8) | Students | 0.6 | | 0.3 | \$265.13 |
| 560 | Church | 1000 Sq. Feet Gross Floor Area | 0.55 | | 0.28 | \$243.03 |
| 565 | Day Care Center | 1000 Sq. Feet Gross Floor Area | 12.34 | | 6.17 | \$5,452.74 |
| 590 | Library | 1000 Sq. Feet Gross Floor Area | 7.3 | | 3.65 | \$3,225.69 |
| 610 | Hospital | 1000 Sq. Feet Gross Floor Area | 0.93 | | 0.47 | \$410.94 |
| 710 | General Office Building | 1000 Sq. Feet Gross Floor Area | 1.49 | | 0.75 | \$658.39 |
| 720 | Medical-Dental Office Building | 1000 Sq. Feet Gross Floor Area | 3.57 | | 1.79 | \$1,577.49 |
| 770 | Business Park | 1000 Sq. Feet Gross Floor Area | 1.26 | | 0.63 | \$556.76 |
| 812 | Building Material and Lumber Store | 1000 Sq. Feet Gross Floor Area | 4.49 | | 2.25 | \$1,984.02 |
| 817 | Nursery (Garden Center) | 1000 Sq. Feet Gross Floor Area | 6.94 | | 3.47 | \$3,066.61 |
| 820 | Shopping Center / Strip Mall | 1000 Sq. Feet Gross Leasable Area | 3.71 | 34% | 1.22 | \$1,081.98 |
| 826 | Specialty Retail Center | 1000 Sq. Feet Gross Leasable Area | 2.71 | | 1.36 | \$1,197.48 |
| 841 | Automobile Sales | 1000 Sq. Feet Gross Floor Area | 5.98 | | 2.99 | \$2,642.41 |
| 848 | Tire Store | 1000 Sq. Feet Gross Floor Area | 4.15 | 28% | 1.49 | \$1,320.32 |
| 850 | Supermarket | 1000 Sq. Feet Gross Floor Area | 9.48 | 36% | 3.03 | \$2,680.94 |
| 851 | Convenience Market | 1000 Sq. Feet Gross Floor Area | 52.41 | 61% | 10.22 | \$9,031.88 |
| 912 | Drive-in Bank | 1000 Sq. Feet Gross Floor Area | 24.3 | 47% | 6.44 | \$5,690.91 |
| 918 | Hair Salon | 1000 Sq. Feet Gross Floor Area | 1.45 | | 0.73 | \$640.72 |
| 932 | Restaurant, Sit-Down (High Turnover) | 1000 Sq. Feet Gross Floor Area | 9.85 | 0.44 | 2.76 | \$2,437.38 |
| 933 | Fast Food without Drive-Through Window | 1000 Sq. Feet Gross Floor Area | 26.15 | 0.43 | 7.45 | \$6,586.37 |
| 934 | Restaurant with Drive Through Window | 1000 Sq. Feet Gross Floor Area | 32.65 | 0.5 | 8.16 | \$7,213.61 |
| 942 | Auto Care Center | 1000 Sq. Feet Gross Leasable Area | 3.11 | | 1.56 | \$1,374.23 |
| 944 | Gasoline/Service Station | Fueling Position | 13.87 | 42% | 4.02 | \$3,554.71 |
| 945 | Gasoline/Service Station with Convenience Store | 1000 Sq. Feet Gross Leasable Area | 97.47 | 0.56 | 21.44 | \$18,950.60 |
| 947 | Self Service Car Wash | Wash Stall | 5.54 | | 2.77 | \$2,447.99 |
| 948 | Automated Car Wash | 1000 Sq. Feet Gross Floor Area | 14.12 | | 7.06 | \$6,239.28 |

OR, if a cost per trip is used, the maximum cost per trip is shown below (after all bond credits). The cost per trip, by year, is then multiplied by the number of trips per development type and number of units as shown in the following table:

| G.O. Bonds – Roadways | Maximum Fee per PM Peak Hour Trip |
|-----------------------|-----------------------------------|
| FY 2022 | \$872.86 |

| ITE Code | ITE Land Use | Unit | Adjusted Trip Rate |
|----------|---|-----------------------------------|--------------------|
| 130 | Industrial Park 130 | 1000 Sq. Feet Gross Floor Area | 0.43 |
| 140 | General Manufacturing | 1000 Sq. Feet Gross Floor Area | 0.37 |
| 151 | Mini-Warehouse | 1000 Sq. Feet Gross Floor Area | 0.13 |
| 152 | Warehouse / Distribution Center | 1000 Sq. Feet Gross Floor Area | 0.06 |
| 210 | Single-Family Detached Housing | Dwelling Unit | 0.50 |
| 220 | Multi-Family / Apartment (Greater than 4 units) | Dwelling Unit | 0.31 |
| 230 | Multi-Family / Condo. Townhouse | Dwelling Unit | 0.26 |
| 240 | Mobile Home / RV Park | Occupied Dwelling Unit | 0.30 |
| 254 | Assisted Living Center | Bed | 0.11 |
| 310 | Hotel | Room | 0.30 |
| 444 | Movie Theater < 10 Screens | 1000 Sq. Feet Gross Floor Area | 1.90 |
| 445 | Movie Theater > 10 Screens | 1000 Sq. Feet Gross Floor Area | 2.46 |
| 492 | Health/Fitness Club | 1000 Sq. Feet Gross Floor Area | 1.77 |
| 520 | Elementary School | 1000 Sq. Feet Gross Floor Area | 0.61 |
| 522 | Middle School / Junior High School | 1000 Sq. Feet Gross Floor Area | 0.60 |
| 530 | High School | 1000 Sq. Feet Gross Floor Area | 0.49 |
| 534 | Private School (K-8) | Students | 0.30 |
| 560 | Church | 1000 Sq. Feet Gross Floor Area | 0.28 |
| 565 | Day Care Center | 1000 Sq. Feet Gross Floor Area | 6.17 |
| 590 | Library | 1000 Sq. Feet Gross Floor Area | 3.65 |
| 610 | Hospital | 1000 Sq. Feet Gross Floor Area | 0.47 |
| 710 | General Office Building | 1000 Sq. Feet Gross Floor Area | 0.75 |
| 720 | Medical-Dental Office Building | 1000 Sq. Feet Gross Floor Area | 1.79 |
| 770 | Business Park | 1000 Sq. Feet Gross Floor Area | 0.63 |
| 812 | Building Material and Lumber Store | 1000 Sq. Feet Gross Floor Area | 2.25 |
| 817 | Nursery (Garden Center) | 1000 Sq. Feet Gross Floor Area | 3.47 |
| 820 | Shopping Center / Strip Mall | 1000 Sq. Feet Gross Leasable Area | 1.22 |
| 826 | Specialty Retail Center | 1000 Sq. Feet Gross Leasable Area | 1.36 |
| 841 | Automobile Sales | 1000 Sq. Feet Gross Floor Area | 2.99 |
| 848 | Tire Store | 1000 Sq. Feet Gross Floor Area | 1.49 |
| 850 | Supermarket | 1000 Sq. Feet Gross Floor Area | 3.03 |
| 851 | Convenience Market | 1000 Sq. Feet Gross Floor Area | 10.22 |
| 912 | Drive-in Bank | 1000 Sq. Feet Gross Floor Area | 6.44 |
| 918 | Hair Salon | 1000 Sq. Feet Gross Floor Area | 0.73 |
| 932 | Restaurant, Sit-Down (High Turnover) | 1000 Sq. Feet Gross Floor Area | 2.76 |
| 933 | Fast Food without Drive-Through Window | 1000 Sq. Feet Gross Floor Area | 7.45 |
| 934 | Restaurant with Drive Through Window | 1000 Sq. Feet Gross Floor Area | 8.16 |
| 942 | Auto Care Center | 1000 Sq. Feet Gross Leasable Area | 1.56 |
| 944 | Gasoline/Service Station | Fueling Position | 4.02 |
| 945 | Gasoline/Service Station with Convenience Store | 1000 Sq. Feet Gross Leasable Area | 21.44 |
| 947 | Self Service Car Wash | Wash Stall | 2.77 |
| 948 | Automated Car Wash | 1000 Sq. Feet Gross Floor Area | 7.06 |

PARKS IMPACT FEES

Per Residential Unit:

| Year | Maximum Fee per Single-Family Unit | Maximum Impact Fee per Multi-Family Unit |
|---------|------------------------------------|--|
| FY 2022 | \$2,890.76 | \$2,551.62 |

FIRE IMPACT FEES**Standard:**

| Fire/EMS | Cost per Call | Calls per Unit | Impact Fee per Unit |
|--|-------------------------|-----------------------|----------------------------|
| Residential: | | | |
| Single Family Residential Unit | \$1,726.00 | 0.126 | \$217.70 |
| Multi-Family Residential Unit | \$1,726.00 | 0.097 | \$168.24 |
| Non Residential: | | | |
| General Commercial (per KSq Ft) | \$1,726.00 | 0.061 | \$104.69 |
| Office (per KSq Ft) | \$1,726.00 | 0.122 | \$210.88 |
| Institutional (per KSq Ft) | \$1,726.00 | 0.043 | \$74.11 |
| Commercial Apparatus Fee (KSq Ft Floor Space)* | See Apparatus Fee Table | | |

*Apparatus Fee is charged to commercial land uses only

Commercial Apparatus:

| Non-Residential Land Use | Apparatus Cost per Call | Calls per KSq Ft | Impact Fee per KSq Ft |
|---------------------------------|--------------------------------|-------------------------|------------------------------|
| General Commercial | \$458.48 | 0.061 | \$27.81 |

Non-Standard:

| Fire/EMS Cost Per Call | Non-Standard Development | Impact Fee Assessed |
|-------------------------------|---|----------------------------|
| \$1,726.07 | of Annual Calls Projected to be Created | Non-Standard Impact Fee |

POLICE IMPACT FEES**Standard:**

| Police | Cost per Call | Calls per Unit | Impact Fee per Unit |
|---------------------------------|----------------------|-----------------------|----------------------------|
| Residential: | | | |
| Single Family Residential Unit | \$99.82 | 1.209 | \$120.69 |
| Multi-Family Residential Unit | \$99.82 | 1.200 | \$119.79 |
| Non Residential: | | | |
| General Commercial (per KSq Ft) | \$99.82 | 0.835 | \$83.30 |
| Office (per KSq Ft) | \$99.82 | 0.563 | \$56.24 |
| Institutional (per KSq Ft) | \$99.82 | 0.720 | \$71.86 |

Non-Standard:

| Police Cost Per Call | Non-Standard Development | Impact Fee Assessed |
|-----------------------------|---|----------------------------|
| 99.82 | * # of Annual Calls Projected to be Created | = Non-Standard Impact Fee |

CEMETERY FEES

| Description | Adopted Fee |
|---|-------------|
| Burial Lot Fees (Resident): | |
| Single Lot (upper cemetery) | \$1,270.00 |
| Single Lot (lower cemetery) | \$1,590.00 |
| ½ Lot where available (upper cemetery – Cemetery Sexton picks location) | \$635.00 |
| ½ Lot where available (lower cemetery – Cemetery Sexton picks location) | \$795.00 |
| Transfer Fee (within upper or lower cemetery: res. to res., non-res. to non-res., or non-res. to res.) | \$32.00 |
| Transfer Fee (from upper to lower cemetery: res. to res., non-res. to non-res., or non-res. to res.) | \$350.00 |
| Transfer Fee* (from lower to upper cemetery: res. to res., non-res. to non-res., or non-res. to res.) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery. | \$32.00 |
| Burial Lot Fees (Non-Resident): | |
| Single Lot (upper cemetery) | \$1,590.00 |
| Single Lot (lower cemetery) | \$1,985.00 |
| ½ Lot where available (upper cemetery – Cemetery Sexton picks location) | \$795.00 |
| ½ Lot where available (lower cemetery – Cemetery Sexton picks location) | \$990.00 |
| Transfer Fee (within upper cemetery: resident to non-resident) | \$350.00 |
| Transfer Fee (within lower cemetery: resident to non-resident) | \$430.00 |
| Transfer Fee (from upper to lower cemetery: resident to non-resident) | \$745.00 |
| Transfer Fee* (from lower to upper cemetery: resident to non-resident) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery. | \$32.00 |
| Interment (Resident): | |
| Adult or Junior Burial (over 50") | \$635.00 |
| Infant Burial (under 50") | \$425.00 |
| Cremation Burial | \$320.00 |
| Saturday Burial (in addition to regular interment fee) | \$425.00 |
| Interment (Non-Resident): | |
| Adult or Junior Burial (over 50") | \$795.00 |
| Infant Burial (under 50") | \$530.00 |
| Cremation Burial | \$395.00 |
| Saturday Burial (in addition to regular interment fee) | \$530.00 |
| Disinterment (Standard) | \$1,590.00 |
| Disinterment (Cremation) | \$530.00 |
| Burial Right Transactions | \$32.00 |
| Overtime (after 4:00 p.m.) (cost per ½ hour) | \$79.00 |
| Headstone Inspection and Setting Fee | \$80.00 |

CITY MANAGER
CITY CENTER USE*

| Fee Description | Adopted Fee |
|--|---|
| Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m. | No Charge |
| Type of Use: | City of Orem committees, City of Orem sponsored committees, PTA & commissions, governmental agencies, political groups (defined as current legislators for the purpose of town hall meetings and neighborhood meetings), and as required by Development Services for proposed developments. |

*Groups shall be limited to 150 people. The City Center is not available on City observed holidays.

CANDIDATE FOR OFFICE FILING FEES

| Fee Description | Adopted Fee |
|---------------------------|-------------|
| Filing Fee – Mayor | \$150.00 |
| Filing Fee – City Council | \$75.00 |

DEVELOPMENT SERVICES

CREDIT CARD CONVENIENCE FEE

| Fee Description | Adopted Fee |
|--|---------------------------------|
| Convenience Fee for Payment by Credit Card | 2.5% of credit card transaction |

APPEALS

| Fee Description | Adopted Fee |
|--|-------------|
| Board of Adjustment | \$906.00 |
| Board of Appeals | \$750.00 |
| City Council | \$1,229.00 |
| Planning Commission | \$1,126.00 |
| Special Exception for Multi-Family Dwellings | \$1,462.00 |

DEVELOPMENT REVIEW APPLICATIONS

| Fee Description | Adopted Fee |
|--|--|
| Public Noticing | Total cost of noticing paid by applicant |
| Annexation Request | \$3,467.00 |
| City Code Amendment | \$1,295.00 |
| Concrete / Masonry Fence | \$396.00 |
| Conditional Use Permits | \$1,270.00 |
| Condominium Conversion | \$1,083+\$90/unit |
| Fence Modification / Waiver | \$529.00 |
| General Plan Amendment Request | \$1,115.00 |
| Street Vacation | \$1,763.00 |
| Subdivision Plats / Site Plans: | |
| Additional Reviews (2 through 7) | \$570/review after 3 reviews |
| Plat Amendments, Including Lot Line Adjustment (not including recording fees) | \$901+\$216/lot |
| PRD – Preliminary | \$1,975+\$203/lot |
| PRD – Final | \$968+\$170/lot |
| Residential – Preliminary | \$1,466+\$150/lot |
| Residential – Final (not including recording fees) | \$993+\$129/lot |
| Site Plans | \$2,038.00 |
| Site Plan Administrative Approval | \$681.00 |
| Temporary Site Plan | \$469.00 |
| Day Care | \$200.00 |
| Zoning Ordinance Amendment | \$1,220.00 |
| Zoning Ordinance Amendment / New PD Zone | \$3,876.00 |
| Sign Posting Fee (cost per request) – Items below are potentially subject to this fee: | \$732.00 |
| Development Review Requests: | |
| Annexation | |
| Commercial Adjacent to Residential Zones | |
| Conditional Use Permit | |
| Condo Conversions | |
| General Plan Amendments | |
| Non-residential in Residential Zones | |
| Plat Amendments | |
| Preliminary Plats with Deep Lots | |
| Rezoning | |
| Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21 | |
| Text Changes in Creating or Amending PD Zones | |
| Street Vacation | |

IMPROVEMENT BOND – COMMERCIAL & RESIDENTIAL CONTRACT CONSTRUCTION

| Fee Description | Adopted Fee |
|--|---|
| All Improvement Bonds – Commercial & Multi-Family | 110% of estimated cost as determined by City Engineer |
| New Single Family : | |
| Undeveloped Lot | 110% of estimated cost as determined by City Engineer |
| Developed Lot | \$1,000.00 |
| Single Family Additions greater than 500 square feet | \$200.00 |

BUILDING SAFETY PERMITS

| Permit/Fee Description | Adopted Fee |
|--|--|
| Building Permits – Total of: | |
| Valuation calculated using current Building Valuation Tables (BVT) as published by International Code Council (ICC) – Building Fee, Electrical (as applicable), Plumbing (as applicable), & Mechanical (as applicable) | Table 3A, 1997 Uniform Administrative Code(UAC)+ 5% + Table 3B, 1997 UAC + 5% + Table 3C, 1997 UAC + 5% + Table 3D, 1997 UAC + 5% |
| Electrical Only Permit | \$30 Base Fee + as applicable from Table 3B, 1997 UAC + 5% |
| Mechanical Only Permit | \$30 Base Fee + as applicable from Table 3C, 1997 UAC + 5% |
| Plumbing Only Permit | \$30 Base Fee + as applicable from Table 3D, 1997 UAC + 5% |
| Basement Finishes (existing homes) | \$30 Base Fee + 1% of valuation from BVT + Table 3B-3D, 1997 UAC + 5% |
| Building Demolition Permit | \$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5% |
| Sign Permits – Valuation as Provided by Applicant | \$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5% |
| Temporary Certificate of Occupancy: | |
| Commercial | \$375.00 (non-refundable) |
| Residential | \$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied) |
| Apartment/Condominium: | |
| When entire building complete & approved - On-site improvements not complete | \$375.00 |
| When only some units completed | \$375.00/building (+\$30.00/unit to be occupied) |

BUILDING SAFETY PLAN REVIEW

| Fee Description | Adopted Fee |
|---|--|
| Commercial & Residential | The lesser of 65% of the permit fee or the actual cost |
| Fast Track: | |
| Commercial and/or Deferred Submittals: | |
| Single building project – value less than \$5 million | \$700.00 minimum + \$75/hour if over 4 hours |
| Single building project – value \$5 million to \$15 million | \$900.00 minimum + \$75/hour if over 6 hours |
| Single building project – value greater than \$15 million | \$1100.00 minimum + \$75/hour if over 8 hours |
| Multi building project | \$700.00 per building minimum + \$75/hour if over 4 hours each |
| Residential | \$250.00 minimum + \$75.00/hour if over 2 hours |
| Plan Review Required by Changes | \$100.00 minimum + \$60.00/hour if over ½ hour |
| Buildings over Four Stories | Third party structural review required – cost |

BUILDING SAFETY MISCELLANEOUS FEES

| Fee Description | Adopted Fee |
|--|--|
| Building without a Permit | Double building permit fee including plumbing, electrical and mechanical |
| Investigation Fee | 100% UAC Rate |
| Refunds: | |
| When Permits Not Issued | 100% of permit fee only (City retains plan review fee) |
| When Permit Issued But No Work Performed | 80% of permit fee only (City retains plan review fee) |
| Clear Certificate of Non-compliance | \$100.00 |
| Construction Water | |
| 1-3 Units | \$30.00 |
| 4-8 Units | \$60.00 |
| 9-19 Units | \$90.00 |
| 20-39 Units | \$120.00 |
| 40 + units | \$150.00 |
| Rescind Accessory Apartment Approvals | \$50.00 |

BUILDING SAFETY SPECIAL INSPECTIONS

| Fee Description | Adopted Fee |
|---|---|
| Inspections Outside of Normal Working Hours | \$100.00 + \$75.00/hour if over 2 hours |
| Other Inspections | \$60.00 + \$60.00/hour if over 1 hour |
| Accessory Apartment Consultations | \$100.00/\$50.00 to be applied to building permit if application received within 6 months |
| Pre-move Inspections | \$100.00 + IRS mileage if out of City |
| Required Inspection Call-back for a Re-inspection | \$110.00 |

ENGINEERING FEES

| Fee Description | Adopted Fee |
|--|--|
| Permit Fee | \$80.00 |
| After-hours fee | \$100.00/Minimum+ \$75.00/hour if over two hours |
| Working without a permit | Double calculated permit and road cut fees |
| Road Cut Fee**: | |
| Age of Roadway: | |
| 0-2* years | \$5,000 + \$50.00/linear foot |
| 2-5 years | \$250 + \$25.00/linear foot |
| 5 + years | \$150 + \$10.00/linear foot |
| Road Bore Fees**: | |
| Age of Roadway: | |
| 0-2* years | \$5,000.00 |
| 2-5 years | \$250.00 |
| 5 + years | \$150.00 |
| Length of Bore: | |
| 0 – 50 feet | \$50+ROW Pothole Fee \$15 ea. |
| 50 – 300 feet | \$150+ROW Pothole Fee \$15 ea. |
| 300 feet + | \$300+ROW Pothole Fee \$15 ea. |
| Sub Local/Local Street Lane Closure (lane/day/block) | \$100.00 |
| Urban Collector ■ Lane Closure (lane/day/block) | \$250.00 |
| Minor Arterial ■ Lane Closure (lane/day/block) | \$500.00 |
| Principal Arterial ■ Lane Closure (lane/day/block) | \$1,000.00 |
| Sidewalk or Bike Lane (day/block) | \$50.00 |

■ Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

PERFORMANCE CASH BOND

| Fee Description | Adopted Fee |
|--|-------------|
| Held for one year from date last permit pulled | \$1,000.00 |

SUBDIVISIONS/SITE PLANS

| Fee Description | Adopted Fee |
|---|--|
| Engineering Construction Inspections: | |
| Asphalt Permit | \$80.00/first 20,000 sq. ft. + \$14.00 each addtl 10,000 sq. ft. |
| Curb, Gutter & Sidewalk Permit | \$80.00/first 30 ft. + \$14.00 each additional 100 ft. |
| Sewer Lateral Permit | \$80.00 |
| Water Lateral Permit | \$80.00 |
| Sewer Main w/Test | \$200.00/first 400 ft. + \$40.00 each additional 100 ft. |
| Sewer Main w/3rd party test | \$100/first 400 ft. + \$40.00 each additional 100 ft. |
| Sewer Main retest | \$80.00 |
| Water Main w/Test | \$200.00/first 400 ft. + \$40.00 each additional 100 ft. |
| Water Main retest | \$80.00 |
| Storm Drain Main w/Test | \$200.00/first 400 ft. + \$40.00 each additional 100 ft. |
| Storm Drain Main w/3rd party test | \$100.00/first 400 ft. + \$40.00 each additional 100 ft. |
| Sump | \$80.00 |
| Grading Permit | \$80.00 |
| Miscellaneous Other Permits | \$80.00 |
| Processing Check to County Recorder: | |
| Original Lien | As Charged by County |
| Per Lot | As Charged by County |
| Copies | As Charged by County |
| Long-Term Storm Water Management Plan Recording | As Charged by County |
| Miscellaneous: | |
| Approved Drawings PDF Diskette | \$40.00 |
| Color Maps 8 ½ X 11 (cost for each) | \$1.00 |
| Color Maps 11 X 17 (cost for each) | \$5.00 |
| Color Maps 24 X 36 (cost for each) | \$15.00 |
| Color Maps 36 X 48 (cost for each) | \$20.00 |
| Construction Specs (cost per book) | \$20.00 |
| Copies of Documents (cost per page) | \$0.50 |
| Engineering Copies 36 X 48 (b&w) (cost per page) | \$5.00 |
| Street Signs (Per Panel or Sign): | |
| Extra Panel | \$138.00 |
| 30" Stop or Traffic Sign, etc. | \$233.00 |
| Street Address Sign | \$335.00 |
| 36" Stop or Traffic Sign, etc. | \$244.00 |
| Street Lights (Per Light): | |
| Residential Street Lights | \$4,703.00 |
| Corridor Street Lights | \$6,755.00 |
| Commercial Street Lights | \$4,465.00 |
| Subdivision Improvement Bond (estimated cost per City Engineer) : | |
| Change of Address | \$50.00 |
| Re-processing Plat | \$50.00 |
| Revisions Prior to Recording | \$50.00 |
| Survey: | |
| Lien Processing and Filing Per Development | \$50.00 |

STORM WATER FEES

| Fee Description | Adopted Fee |
|--|-------------------------|
| Storm Water Construction Site Citation Infraction*: | |
| First Infraction (cost per day per violation) | \$50.00 |
| Second Infraction (cost per day per violation) | \$100.00 |
| Third Infraction* (cost per day per violation) | \$200.00 |
| Storm Water Plan Review: | |
| Long-Term Management Plan Review (Up to four reviews) | \$235.00 |
| Additional Long-Term Management Plan Review (for each additional review) | \$52.00 |
| SWPPP Plan Review | \$79.00 |
| Annual Long-Term Management Plan Reporting Late Fee | \$26.00 |
| Storm Water Construction Site Inspections Fee**: | |
| Single Family Inspection Fees**: | |
| ≤ 1 acre and no UPDES NOI required | \$200.00 |
| ≤ 5 acres | \$1,495.00 |
| > 5 acres | \$1,995.00 |
| High-priority sites | Double the one-time fee |
| Residential Subdivision Inspection Fees**: | |
| ≤ 5 acres | \$1,995.00 |
| > 5 acres and ≤ 10 acres | \$4,715.00 |
| > 10 acres and ≤ 30 acres | \$6,710.00 |
| > 30 acres | \$10,880.00 |
| High-priority sites | Double the one-time fee |
| Commercial Sites, Mixed Use and Multi-Residential Inspection Fees**: | |
| ≤ 1 acre and no UPDES NOI required | \$200.00 |
| ≤ 5 acres | \$1,495.00 |
| > 5 acres and ≤ 10 acres | \$3,990.00 |
| > 10 acres and ≤ 30 acres | \$5,985.00 |
| > 30 acres | \$9,975.00 |
| High-priority sites | Double the one-time fee |
| IDDE Violation Citation***: | |
| Negligent discharge of non-hazardous waste (per occurrence) | \$75.00 |
| Negligent discharge of hazardous waste/sewage (per occurrence) | \$250.00 |
| Intentional discharge of non-hazardous waste (per occurrence) | \$150.00 |
| Intentional discharge of hazardous waste/sewage (per occurrence) | \$500.00 |
| Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet | \$80.00 |

* With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City.

**Recommended charges reflect 60% of the actual cost to conduct inspections and are based on the average number of inspections conducted per size and type of development/project.

***IDDE Violation Citation costs do not include cleanup costs. The violator is responsible for cleanup costs.

FINANCE

LANDLORD LICENSE FEES

| Fee Description | Adopted Fee |
|---------------------------|-------------|
| Landlord License Fee | \$50.00 |
| Landlord License Late Fee | \$15.00 |
| LLC Review | \$20.00 |

BONDS

| Fee Description | Adopted Fee |
|---------------------------------|------------------------|
| Christmas Tree Lots | \$50.00 |
| Fireworks Stands | \$300.00 |
| Pawn Broker | \$3,000.00 Surety |
| Private Investigator | \$3,000.00 Surety/Cash |
| Temporary Business | \$3,000.00 Surety/Cash |
| Tow-truck / Parking Enforcement | \$1,000.00 Surety |

BUSINESS LICENSE FEES

| Fee Description | Adopted Fee |
|--|-----------------------------|
| Business License List – Complete List | \$35.00 or free on internet |
| Business License List – Monthly New Business List | \$35.00 or free on internet |
| Change of Business Location – Non-renewal | \$50.00 |
| Change of Business Name | \$35.00 |
| Change of Ownership | \$35.00 |
| Commercial Business License – Base Fee – New Businesses | \$210.00 |
| Commercial Business License – Renewal Fee | \$85.00 |
| Commercial Inspection | \$105.00 |
| Home Occupation Inspection (if required) | \$105.00 |
| Home Occupation License – Base Fee (includes setup fee) – Fee is generally waived except in certain circumstances. | \$110.00 |
| Home Occupation License – Renewal Fee - Fee is generally waived except in certain circumstances. | \$59.00 |
| Reprint of Lost License | \$15.50 |
| Solicitor Badge Fee | \$10.00 |
| Solicitor License | \$58.00 |
| Late Fees (in addition to fees shown above): | |
| Home Occupations: | |
| 31-60 days delinquent | \$44.00 |
| 61+ days delinquent | \$44.00 |
| Commercial Businesses: | |
| 31-60 days delinquent | \$44.00 |
| 61+ days delinquent | \$44.00 + 10% per month |

| Business Category | Disproportionate Service Fee |
|---|------------------------------|
| Automotive Service | \$110.00 |
| Banking and Consumer Finance | \$315.00 |
| Convenience Stores | \$1,000.00 |
| Electronics and Appliances | \$80.00 |
| Entertainment | \$480.00 |
| Equipment Supply and Rental | \$90.00 |
| Fast Food and Take-out Food Products | \$350.00 |
| Fitness and Recreation | \$45.00 |
| Grocery and Food Supply | \$225.00 |
| Group and Treatment Homes | \$485.00 |
| Hospital | \$7,500.00 |
| Industrial-Manufacturing, Distribution, Skilled Labor | \$29.00 |
| Medical | \$210.00 |
| Personal Services | \$80.00 |
| Restaurants | \$425.00 |
| Retail Sales 1-10,000 sf | \$110.00 |
| Retail Sales 10,001-25,000 | \$190.00 |
| Retail Sales 25,001-50,000 | \$330.00 |
| Retail Sales 50,000+ | \$3,500.00 |
| Business, Professional, and Contracted Services | \$36.00 |

| Per Unit/Room | Disproportionate Service Fee |
|------------------------|------------------------------|
| Assisted Living, Small | \$17.00 |
| Assisted Living, Large | \$23.00 |
| Lodging | \$5.00 |
| Storage Units | \$0.50 |

DOCUMENTS

| Fee Description | Adopted Fee |
|--|---|
| Budget Copies (Online) | Free |
| Budget Copies (CD) | \$10.00 |
| Business License – Home Occupation Print Fee | \$10.00 |
| Copy Machine Copies per Page/Side for Public | \$0.10 |
| General Plan (Hard copy, black & white) | \$50.00 |
| General Plan (CD) | \$10.00 |
| General Plan (Internet) | Free |
| Special Information Searches | Actual cost (including employee salary) |

FINGERPRINTING

| Fee Description | Adopted Fee |
|--------------------------|-------------|
| Resident: | |
| Cost for Two Cards | \$12.00 |
| Cost per Additional Card | \$5.00 |
| Non-Resident: | |
| Cost for Two Cards | \$30.00 |
| Cost per Additional Card | \$5.00 |

PASSPORTS

| Fee Description | ADOPTED FEE |
|---|---|
| Application Fee (Payable to "Department of State"): | |
| Passport Book – Age 16 & Older | Fee set by the U.S. Department of State |
| Passport Book – Under Age 16 | |
| Passport Card – Age 16 & Older | |
| Passport Card – Under Age 16 | |
| Execution Fee (added to each application – payable to "The City of Orem") | |
| Passport Photos (may be purchased from the City or supplied from other sources) | \$16.00 |
| Second Set | \$8.00 |
| Shipping Label for Renewals | \$10.00 |

SERVICE BILLING & MISCELLANEOUS

| Fee Description | Adopted Fee |
|---|-------------|
| Bicycle License | Free |
| Late Payment (after 30 days from billing) | \$16.00 |
| Service Charge (returned checks, returned or disputed payments) | \$26.00 |

**FIRE
AMBULANCE FEES**

| Fee Description | Adopted Fee |
|-----------------|--|
| Transport Fees | Limits established by the State Bureau of Emergency Medical Services |

ANNUAL COMMERCIAL INSPECTION FEES

| Fee Description | Adopted Fee |
|--|----------------------------------|
| Assembly (permanent dance clubs): | \$150.00 to \$320.00 (see below) |
| 0 to 3,000 sq. ft. | \$150.00 |
| 3,001 to 6,000 sq. ft. | \$190.00 |
| 6,001 to 9,000 sq. ft. | \$230.00 |
| 9,001 to 12,000 sq. ft. | \$270.00 |
| 12,001 sq. ft. and above | \$320.00 |
| Fireworks Displays Inside Permanent Retail Outlets | \$135.00 |
| Hazardous Materials Dispensing / Use | \$500.00 |
| Hazardous Materials Production / Processing | \$500.00 |
| Hazardous Materials Storage Sites | \$500.00 |
| High Rise Inspections | \$450.00 |
| Home Day Care | \$130.00 |
| Hospitals | \$350.00 |
| Hotel and Large Apartment Complexes (over 16 units): | |
| 16-32 units | \$150.00 |
| 33-48 units | \$190.00 |
| 49-64 units | \$240.00 |
| 65-80 units | \$290.00 |
| 81 units and above | \$340.00 |
| Pre-school / Day Care | \$130.00 |
| Repair Garages / Fuel Dispensing Stations | \$135.00 |
| Restaurants (fire suppression systems) | \$135.00 |
| State Licensed Health Care Facilities | \$130.00 |

FALSE ALARM FEES (per calendar year)

| Fee Description | Adopted Fee |
|---------------------------------------|-------------|
| First three false alarms | Warning |
| Fourth false alarm | \$100.00 |
| Fifth false alarm | \$150.00 |
| Sixth through ninth false alarm | \$200.00 |
| Tenth and all subsequent false alarms | \$300.00 |

FIRE ALARM SYSTEM INSPECTIONS

Includes office plan review, 24-hour test, and final inspection.

| Fee Description | Adopted Fee |
|--|----------------------------|
| Additions, Remodels or New Construction: | |
| 0 to 3,000 sq. ft. | \$200.00 |
| 3,001 to 8,000 sq. ft. | \$320.00 |
| 8,001 sq. ft. and above | \$320.00 + \$0.005/sq. ft. |

MISCELLANEOUS

| Fee Description | Adopted Fee |
|--|-------------|
| Community Emergency Response Team (CERT) Class | \$45.00 |

OTHER INSPECTIONS AND RE-INSPECTIONS

| Fee Description | Adopted Fee |
|---|-------------|
| Miscellaneous Fire Inspection: | |
| 0 to 7,000 sq. ft. | \$140.00 |
| 7,001 to 15,000 sq. ft. | \$190.00 |
| 15,001 to 30,000 sq. ft. | \$230.00 |
| 30,001 to 50,000 sq. ft. | \$270.00 |
| 50,001 sq. ft. and above | \$310.00 |
| Re-inspection Fee (charged for 3rd and subsequent re-inspections) | \$140.00 |
| Spray Booth, Spray Room or Limited Spray Area | \$140.00 |
| Wet Chemical / Hood System | \$140.00 |

REPORTS

| Fee Description | Adopted Fee |
|-----------------|-------------|
| EMS Reports | \$17.00 |

SERVICE FEES

| Fee Description | Adopted Fee |
|--|-------------|
| Arson Investigations | Actual cost |
| Hazmat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract: | |
| Equipment: | |
| Aerial Truck (cost per hour) | \$325.00 |
| Ambulance (cost per hour) | \$250.00 |
| Brush Truck (cost per hour) | \$150.00 |
| Pumper (engine) (cost per hour) | \$225.00 |
| Equipment (cost per hour) | \$250.00 |
| Personnel Cost, Including Fringe Benefits and Overtime | Actual Cost |
| Supplies Used on Scene | Actual Cost |
| Inspections Mandated by State Law or Requested by Insurance Company | Actual Cost |

SPECIAL EVENTS

| Fee Description | Adopted Fee |
|--|-------------|
| Ambulance & 2 Medics (total cost per hour) | \$250.00 |

SPRINKLER SYSTEM INSPECTIONS*

| Fee Description | Adopted Fee |
|--|---------------------------|
| Additions, Remodels or New Construction: | |
| Under 3,000 sq. ft. | \$250.00 |
| 3,001 to 8,000 sq. ft. | \$370.00 |
| 8,001 sq. ft. and above | \$370.00 + \$0.01/sq. ft. |

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

TEMPORARY AND CONSTRUCTION PERMIT FEES

| Fee Description | Adopted Fee |
|--|-------------|
| Above Ground Storage Tank: | |
| 0 to 500 Gallons (cost per tank) | \$200.00 |
| 501 Gallons and Greater (cost per tank) | \$300.00 |
| Fireworks Shows (inside and outside) | \$300.00 |
| LPG Tank Installation per Tank (125 gallons and above) | \$130.00 |
| Open Flames and Candles (cost per structure) | \$130.00 |
| Tents or Temporary Membrane Structures | \$130.00 |
| Underground Storage Tank Installation (cost per tank) | \$400.00 |
| Underground Storage Tank Removal (cost per tank) | \$400.00 |

LIBRARY

LIBRARY FEES AND CHARGES

| Fee Description | Adopted Fee |
|--|------------------|
| Checkout Fees-Feature Films: | |
| DVD 1-3 discs, per week | \$1.00 |
| DVD in Designated Series 4+ discs, per two weeks | \$2.00 |
| Copies (includes sales tax): | |
| Color Printing (8 ½ X 11 only) (cost per copy) | \$0.25 |
| Letter (8 ½ X 11) (cost per copy) | \$0.10 |
| Miscellaneous: | |
| Annotated Booklet | \$8.00 |
| Bar-code Replacement | \$2.00 |
| Canvas Book Bag | \$10.00 |
| CD Card with RFID | \$5.00 |
| CD Card without RFID | \$3.00 |
| Children's Kit Box Repair | \$5.00 |
| CD for First Reader Carrier Box Repair | \$2.50 |
| Booklet – Language Kit | \$8.00 |
| Multi-Part Item Box Repair | \$5.00 |
| Repair of Artwork for Media Carrier | \$5.00 |
| Damaged/Missing Security or RFID Tag | \$4.00 |
| Interlibrary Loan (shipping & handling) | Costs as charged |
| Non-resident Card: | |
| Cost per Year | \$120.00 |
| Cost per Six Months | \$70.00 |
| Polishing or CD/DVD Repair – Double Sided | \$7.50 |
| Polishing or CD/DVD Repair – Single Sided | \$5.00 |
| Replacement of User Card | \$5.00 |
| Replacement of Study-Room Fob | \$5.00 |
| Overdue Fines: | |

LIBRARY FEES AND CHARGES (continued)

| Fee Description | Adopted Fee |
|--|-------------|
| 30th Day Overdue (cost per account) | \$5.00 |
| Debt Collection Fee: | |
| Small Balance (\$10.00 to \$24.99) (cost per account) | \$5.00 |
| Large Balance (\$25.00 and greater) (cost per account) | \$10.00 |
| Items Not Listed Below (cost per day) | \$0.10 |
| Interlibrary Loan Materials (cost per day) | \$1.00 |
| Reference Book (cost per hour) | \$1.00 |
| Video and DVD (cost per day) | \$0.50 |
| Repairable Book Damage: | |
| Cleanable Markings (cost per page) | \$2.00 |
| Clear Protective Cover (torn or missing) | \$3.00 |
| Vistafoil Covering | \$6.00 |
| Dust Jacket | \$6.00 |
| End Page Replacement | \$5.00 |
| Fly Page Replacement | \$3.50 |
| Rebinding Oversize Book | \$20.00 |
| Rebinding Standard Size Book | \$15.00 |
| Repairable Water Damage | \$5.00 |
| Spine Repair | \$5.00 |
| Torn Page (cost per page) | \$3.00 |
| Replacement Fee for Lost or Permanently Damaged Items – When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee): | |
| Board Book | \$5.00 |
| Book on CD | \$39.00 |
| Boy Scout Merit Badge Book | \$5.00 |
| CD Pouch | \$6.00 |
| CD-ROM | \$35.00 |
| Children's Kit | \$60.00 |
| Compact Disc | \$15.00 |
| DVD | \$25.00 |
| DVD Security Case | \$4.00 |
| DVD Security Case (3-7 discs) | \$5.50 |
| DVD Security Case (8-10 discs) | \$7.00 |
| DVD Security Hub | \$2.00 |
| Entertainment Video | \$30.00 |
| Hardback Book | \$23.00 |
| Informational Video | \$50.00 |
| Junior Hardback Book | \$15.00 |
| Junior Paperback Book | \$9.00 |
| Laminated Price Card for Kit | \$2.00 |
| Magazine | \$4.00 |
| Map | \$10.00 |
| Media Kit | \$50.00 |
| Media Kit Box | \$10.00 |
| Pamphlet File Carrier | \$1.00 |
| Pamphlet File Material | \$2.00 |
| Paperback Book | \$9.00 |
| Processing Fee (board books, magazines, merit badge books) | \$3.00 |
| Processing Fee (other items) | \$5.00 |
| Read Along Book | \$35.00 |
| Reference Book | \$80.00 |
| Reference Magazine | \$5.00 |
| Reproduction of Graphics for Media Carriers | \$5.00 |
| Sheet Music | \$20.00 |
| Children's Kit Box | \$15.00 |

LIBRARY FEES AND CHARGES (continued)

| Fee Description | Adopted Fee |
|--|--------------------------|
| CD for First Reader Carrier Box | \$5.00 |
| Multi-Part Item Box | \$10.00 |
| Spoken Word CD Carrier (1 disc) | \$2.50 |
| Spoken Word CD Carrier (2 – 8 discs) | \$7.00 |
| Spoken Word CD Carrier (9 + discs) | \$15.00 |
| Trade Paperback Book | \$15.00 |
| Tyvek Envelope | \$1.50 |
| VHS Plastic Box | \$1.50 |
| Stage at City Center Park: | |
| Reservation Fee (cost per 4 hour block) | \$250.00 |
| Hourly Rate | \$75.00 |
| Makerspace: | |
| Laminate (cost per sheet) | \$0.10 |
| 3D Printing | |
| | \$0.10/gram - Minimum of |
| Print fee (cost per gram) | \$1.00 |
| Staff/machine use for patrons providing own filament (cost per hour) | \$0.50 |

LIBRARY HALL FEES*

| Fee Description | Class I | Class II | Class III | Class IV | Class V | Class VI |
|--|-------------------|---|-----------|----------|----------|----------|
| Auditorium** (500 person occupancy – cost per hour + staffing) | Per city policies | \$50.00 | \$100.00 | \$200.00 | \$250.00 | N/A |
| Classroom (50 person occupancy – cost per hour + staffing) | Per city policies | \$30.00 | \$60.00 | \$75.00 | \$100.00 | N/A |
| Lobby (500 person occupancy – cost per hour + staffing) | Per city policies | \$40.00 | \$80.00 | \$100.00 | \$150.00 | \$225.00 |
| Library Staff (cost per hour) | Per city policies | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Custodial Staff (cost per hour) | Per city policies | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$30.00 |
| Sound Tech (cost per hour) | Per city policies | \$50.00 | \$50.00 | \$50.00 | \$50.00 | N/A |
| Piano Use Fee | Per city policies | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| Cleaning Deposit (per event) | Per city policies | \$200 Auditorium / \$25 Classroom / \$100 Lobby | | | | |
| Cleaning/Damage Fee (applied if facility is left dirty or damaged) | Per city policies | Cost of labor/materials as determined by Facilities staff | | | | |
| Food Fee | Per city policies | No food in Auditorium / \$25 Classroom / \$50 Lobby | | | | |
| Use of Kitchen | Per city policies | \$50 | | | | |
| Table / Chair Rental | Per city policies | \$2 per chair / \$10 per table | | | | |
| Set Up / Take Down | Per city policies | \$30 each | | | | |
| Late Cancellation (without three-day notice) | Per city policies | 10% of rental fee | | | | |
| Rental Application Late Fee | Per city policies | 10% of rental fee | | | | |

Class I: City of Orem use

Class II: Government-sponsored facility use

Class III: Non-sponsored community use

Class IV: Charitable entity use

Class V: Fair market, for-profit, commercial / non-profits business facility use

Class VI: Weddings, receptions, and private social events (lobby only)

*Use of the Library Hall Auditorium requires event insurance in addition to a rental fee. Use of the Classroom or Lobby may require event insurance as determined by the City of Orem Risk Manager.

**Auditorium rentals have a 2-hour minimum; use of the classroom is included in Auditorium rental fee.

POLICE**ALCOHOL LICENSE FEES (all fees annual except application fee)**

| Fee Description | Adopted Fee |
|--|-------------|
| Application Fee | \$225.00 |
| Class A, Off Premise Beer Retailer | \$600.00 |
| Class B, Restaurant On Premise Beer Retailer | \$600.00 |
| Class C, Other On Premise Beer Retailer | \$670.00 |
| Class D, Single Event Permit | \$575.00 |
| Class E, Liquor License | \$725.00 |
| License Denial Appeal Fee | \$75.00 |

ANIMAL CONTROL FEES

| Fee Description | Adopted Fee |
|---|---------------------------|
| Dog License Fees as Set by the North Utah County Animal Services District | Contact at (801) 785-3442 |

FALSE ALARM FEES (per calendar year)

| Fee Description | Adopted Fee |
|---------------------------------------|-------------|
| First Three False Alarms | Warning |
| Fourth False Alarm | \$100.00 |
| Fifth False Alarm | \$150.00 |
| Sixth Through Ninth False Alarm | \$200.00 |
| Tenth and All Subsequent False Alarms | \$300.00 |

MISCELLANEOUS

| Fee Description | Adopted Fee |
|--|-------------|
| Criminal History Check | \$26.00 |
| Rape Aggression Defense | \$20.00 |
| VISA Letters (letters of good conduct) | \$16.00 |
| Administrative Citation Fee | \$52.00 |
| Traffic School | \$70.00 |

REPORTS

| Fee Description | Adopted Fee |
|--|-------------|
| Computerized Accident Reconstruction Diagrams* | \$475.00 |
| Photographic Disc (or e-mail – same charge as disc)*: | |
| 1 to 30 Photographs | \$45.00 |
| More than 30 Photographs | \$45.00 |
| Digital Media Processing Fee (cost per hour, one hour minimum) | \$45.00 |
| Police Reports* | \$23.00 |

*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

STREET RACE EVENTS (bikes, running, etc.)

| Fee Description | Adopted Fee |
|--|--|
| Application Fee | \$50.00 |
| On-site Orem Personnel (if needed) in addition to application fee: | |
| Public Works (cost per employee per hour) | \$50.00 |
| Police (cost per employee per hour) | \$85.00 |
| Fire/Ambulance (cost per employee per hour) | (prev. cost per employee per hour)\$250.00 |
| Cleaning Deposit | \$200.00 |

SPECIAL POLICE ASSIGNMENT

| Fee Description | Adopted Fee |
|---|-------------|
| Special Events (cost per employee per hour) | \$85.00 |

PUBLIC WORKS

MISCELLANEOUS CHARGES

| Description | Adopted Fee |
|--|-------------|
| RV Dump Charges | Free |
| Sewer Lateral Cleanout Survey (cost per cleanout) | \$100.00 |
| Backhoe (cost per hour) | \$50.00 |
| Continuous Rodder (cost per hour) | \$50.00 |
| Dump Truck (cost per hour) | \$50.00 |
| Excavator (cost per hour) | \$75.00 |
| Jet Vacuum Truck (cost per hour) | \$225.00 |
| Mini-excavator (cost per hour) | \$50.00 |
| Service Truck (cost per hour) | \$25.00 |
| Street Sweeper (cost per hour) | \$300.00 |
| TV Van (cost per hour) | \$225.00 |
| Bucket/Lift Truck (cost per hour) | \$65.00 |
| Utility Truck w/Generator and Welder (cost per hour) | \$45.00 |
| Pickup Truck (cost per hour) | \$20.00 |
| Striper, truck-mounted (cost per hour) | \$85.00 |
| Striper, walk behind (cost per hour) | \$5.00 |
| Trailer, covered utility trailer (cost per hour) | \$16.00 |
| Variable Message Sign (cost per hour) | \$12.00 |
| Personnel Cost, Including Fringe Benefits and Overtime | Actual Cost |

Equipment listed above is not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis and billed in accordance with these rates. Any equipment not specifically listed above will be billed according to the current FEMA equipment schedule.

SEWER PRETREATMENT FEES

| Description | Adopted Fee |
|--|---|
| Sewer Pretreatment Fees: | |
| Annual Sampling Fee (automotive) | \$200.00 |
| Categorical Annual Sampling Fee | \$800.00 |
| Non-categorical Annual Sampling Fee | \$100.00 |
| Re-Inspection Fee | \$40.00 |
| Surcharge Unit Fees: | |
| Biochemical Oxygen Demand (BOD)* (cost per lb. of BOD) | \$0.15 |
| Chemical Oxygen Demand (COD)* (cost per lb. of COD) | \$0.10 |
| Flow (cost per 1,000 gallons) | \$0.90 |
| Oil and Grease (cost per lb. of oil and grease) | \$0.25 |
| Total Suspended Solids (TSS) (cost per lb. of TSS) | \$0.11 |
| Violation | \$1,000/day/violation + test costs + all other associated costs |

**Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.*

FIRE HYDRANT METER RENTAL FEES

| Description | Adopted Fee |
|---|--|
| Application Fee | \$25.00 |
| Daily Fee (per day) | \$7.00 |
| Monthly Fee (per month with a four-month max) | \$140.00 |
| Usage Fee | 3" meter tier pricing (minimum \$10.00) |
| Refundable Meter and Damage Deposit | \$1,400.00 |
| Monthly Delinquent (per month) * | \$50.00 |
| Pool Fill | \$100.00 |

**If the fire hydrant meter is not returned each month for reading, a \$50/month charge will be assessed. If the fire hydrant meter is not returned at the end of the four-month period, the deposit shall be completely forfeited.*

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a \$5.00 non-refundable fee for all classes and programs.

(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

RECREATION CENTER DAILY RATES

| Fee Description | Adopted Fee |
|---|-------------|
| General Admissions: | |
| Entire Facility | |
| Adult (14 and older) | \$5.25 |
| Child (under 4 years old) | No charge |
| Senior Citizen (55 and older) | \$4.25 |
| Youth (4 to 13) | \$4.25 |
| Pool and Satellite Location (During Construction) | |
| Adult (14 and older) | \$2.50 |
| Youth (4 to 13) | \$2.00 |
| Child (under 4 years old) | No charge |

RECREATION CENTER GROUP DISCOUNT RATES – REGULAR HOURS

| Fee Description (includes sales tax) | Adopted Fee |
|---|-------------|
| Adult (14 and older): | |
| 1 to 24 (cost per person) | \$5.25 |
| 25 to 74 (discount rate – 10%) (cost per person) | \$4.73 |
| 75 to 124 (discount rate – 15%) (cost per person) | \$4.46 |
| Over 124 (discount rate – 20%) (cost per person) | \$4.20 |
| Child (under 4 years old) | No charge |
| Youth (4 to 13): | |
| 1 to 24 | \$4.25 |
| 25 to 74 (discount rate – 10%) (cost per person) | \$3.83 |
| 75 to 124 (discount rate – 15%) (cost per person) | \$3.61 |
| Over 124 (discount rate – 20%) (cost per person) | \$3.40 |

RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES

| Fee Description | Adopted Fee |
|----------------------|-------------|
| Resident: | |
| Individual: | |
| Monthly EFT Pass | \$27.00 |
| Annual Pass | \$285.00 |
| Family: | |
| Monthly EFT Pass | \$46.00 |
| Annual Pass | \$493.00 |
| Couple: | |
| Monthly EFT Pass | \$46.00 |
| Annual Pass | \$493.00 |
| Senior Citizen | |
| Monthly EFT Pass | \$17.50 |
| Annual Pass | \$157.00 |
| Student: | |
| Monthly EFT Pass | \$22.00 |
| Annual Pass | \$220.00 |
| Non-Resident: | |
| Individual: | |

RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES (continued)

| Fee Description | Adopted Fee |
|--|----------------------------|
| Monthly EFT Pass | \$37.00 |
| Annual Pass | \$350.00 |
| Family: | |
| Monthly EFT Pass | \$56.00 |
| Annual Pass | \$615.00 |
| Senior Citizen: | |
| Monthly EFT Pass | \$27.00 |
| Annual Pass | \$195.00 |
| Student: | |
| Monthly EFT Pass | \$31.00 |
| Annual Pass | \$275.00 |
| EFT Initiation Fee (cost for set up) | \$45.00 |
| Sales: | |
| One-day per year sale (TBA) | 20% off |
| Annual Renewals within 30 days of Expiration | 10% off |
| Volunteer/Military Discount – Annual Passes | 10% off |
| EFT Initiation Fee | Waived during one-day sale |

RECREATION CENTER BUSINESS PASSES*

| Fee Description | Adopted Fee |
|--|-------------|
| Non-resident (total number of eligible business members listed): | |
| 5 to 250 (cost per person) | \$110.00 |
| 251 to 500 (cost per person) | \$115.00 |
| 501 to 750 (cost per person) | \$100.00 |
| 751 to 1,000 (cost per person) | \$95.00 |
| 1,001 and Greater (cost per person) | \$90.00 |
| Resident (total number of eligible business members listed): | |
| 5 to 250 (cost per person) | \$80.00 |
| 251 to 500 (cost per person) | \$75.00 |
| 501 to 750 (cost per person) | \$70.00 |
| 751 to 1,000 (cost per person) | \$65.00 |
| 1,001 and Greater (cost per person) | \$60.00 |

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

RECREATION CENTER RENTALS & MISCELLANEOUS FEES

| Fee Description | Adopted Fee |
|---|-------------|
| Rentals & Miscellaneous Fees: | |
| Basketball Court – Full Gymnasium (cost per hour) | \$100.00 |
| Basketball Court – Half Gymnasium (cost per hour) | \$50.00 |
| Swimming Pool Lanes: | |
| Short Course (cost per hour per lane) | \$15.50 |
| Long Course (cost per hour per lane) | \$30.75 |
| Racquetball Court (cost per hour per court) | \$26.00 |
| Racquetball Racket (aluminum) | \$2.50 |
| Racquetball Rental | \$1.00 |
| Towel | \$1.00 |
| Multipurpose Room - West Side (cost per hour) | \$40.00 |
| Multipurpose Room - East Side w Kitchen (cost per hour) | \$50.00 |

RECREATION CENTER GROUP DISCOUNT RATES – AFTER HOURS

| Fee Description | Adopted Fee |
|---|-------------|
| Building minus Pool (cost per hour) | \$500.00 |
| Swimming Pool-Lap Pool* (cost per hour) | \$150.00 |
| Swimming Pool-Leisure Pool* (cost per hour) | \$150.00 |
| Staffing (per hour, per employee)** | \$18.00 |

*Locker rooms shower and sauna included.

** (Staffing (per hour, per employee))

INDOOR CLASSES

| Fee Description | Adopted Fee |
|---|-------------|
| Child Care: | |
| Fee per Class (1 hour class) | \$2.50 |
| Punch Card (1/2 hour increments for 10 total hours) | \$22.00 |
| Safety Classes: | |
| CPR (cost per 9 hours) | \$80.00 |
| CPR Recertification | \$60.00 |
| Lifeguard Training (cost per class) | \$165.00 |
| Swim Instructor Training (cost per class) | \$165.00 |
| Dance (cost per class) | |
| Group Lessons (cost per 1 hour class) | \$6.50 |
| Private Lesson (cost per 1 hour lesson) | \$25.00 |
| Racquetball: | |
| League: | |
| Non-member | \$62.00 |
| Member | \$24.00 |
| Private (cost for 1 hour class) | \$25.00 |
| Regular (cost for 4 classes, each class last 1 hour) | \$31.00 |
| Tournament: | |
| Adult | |
| 1st event | \$29.00 |
| 2nd event | \$10.50 |
| Youth | |
| 1st event | \$19.00 |
| 2nd event | \$5.25 |
| Scout Pow Wow: | |
| Swimming (cost per individual) | \$21.00 |
| Archery (cost per individual) | \$24.00 |
| Lifesaving (cost per individual) | \$21.00 |
| First Aid (cost per individual) | \$21.00 |
| Weight Training: | |
| Regular (cost for 12 classes, 1 hour each) | \$7.00 |
| Personal Trainer (cost per session, one 1 hour each) | \$55.00 |
| Swimming Classes: | |
| Group Swim Lessons (cost for 9 classes, 30 minutes each) | \$41.00 |
| Private Classes (cost for 4 classes, ½ hour each) | \$71.00 |
| Semi-private Classes (cost for 4 classes, 1/2 hour each) | \$46.00 |
| Summer Recreation Swim Team (cost per season – 1 hour duration) | \$113.00 |
| Pre-Competition (cost per month) | \$60.00 |
| Triathlon Swim Training (cost per 1 hour class) | \$25.00 |
| Subscription Group Swimming Lessons | |
| 1/wk- 1 month | \$28.00 |
| 1/wk- 3 month | \$72.00 |
| 1/wk- 6 month | \$120.00 |
| 2/wk- 1 month | \$56.00 |
| 2/wk- 3 month | \$144.00 |
| 2/wk- 6 month | \$240.00 |
| 3/wk- 1 month | \$84.00 |

INDOOR CLASSES (continued)

| Fee Description | Proposed Fee |
|--|--------------|
| 3/wk- 3 month | \$216.00 |
| 3/wk- 6 month | \$360.00 |
| Pickle Ball: | |
| Leagues: | |
| Adult (cost for one night per week for 4 weeks – 1.5 hour duration each night) | \$40.00 |
| Tournaments: | |
| Entry Fee per Team | \$30.00 |
| Gymnastics: | |
| Regular Lesson (cost per 1 hour class) | \$7.00 |
| Private Lesson (cost per session, 1 hour each) | \$25.00 |
| Tumbling Lesson (cost per 1 hour class) | \$6.00 |
| Private Tumbling Lesson (cost per session, 1 hour each) | \$26.00 |
| Floorball: | |
| Regular (cost per 1.5 hour class) | \$6.25 |
| Tournament (cost per team) | \$335.00 |
| Martial Arts | |
| Group Lessons-Youth (cost per 1 hour class) | \$6.50 |
| Group Lessons-Adult (cost per 1 hour class) | \$6.50 |
| Private Lesson (cost per session, 1 hour each) | \$26.00 |
| Community Enrichment Classes | |
| Various Classes (cost per 1 hour class) | \$7.00 |
| Concealed Firearm Permit Class (1 night) | \$35.00 |
| Bouldering (cost per 1 hour class) | \$6.50 |

CITY OF OREM SCERA PARK POOL FEES

| Fee Description | Proposed Fee |
|--|--------------|
| General Admission*: | |
| Adults (14 and older) | \$6.00 |
| Youth (4 to 13) | \$5.00 |
| Toddler (1 to 3) | \$1.50 |
| Senior Citizens (55 and older) | \$5.00 |
| Family (Monday, 5:00 pm to 7:00 pm) | \$26.00 |
| Water Aerobics and Lap Swim (7:00 am to 9:00 am) | \$3.50 |

*Orem Fitness Center Passholders receive 50% off the general admission prices listed.

| Pool Reservations | Time Block |
|--------------------|---------------------|
| Monday – Thursday | |
| Only Block | 7:30 pm to 9:00 pm |
| Friday | |
| Block ¹ | 6:30 pm to 8:00 pm |
| Block ² | 8:30 pm to 10:00 pm |
| Saturday | |
| Block ¹ | 10:30 am to noon |
| Block ² | 6:30 pm to 8:00 pm |
| Block ³ | 8:30 pm to 10:00 pm |

| Pool Reservation Fees | Proposed Fee |
|----------------------------------|-------------------------|
| Deposit for Reservation | \$225.00 |
| Reservation Fee (per time block) | \$205.00 + Staffing fee |
| Staffing Fee (2 hours): | |
| 0 to 50 People | \$225.00 |
| 51 to 100 People | \$295.00 |
| 101 to 200 People | \$370.00 |
| 201 to 400 People | \$420.00 |
| Over 400 People Base Charge | \$420.00 |
| Cost per 100 people over 400 | \$105.00 |

| Punch Passes | Proposed Fee |
|---|--------------|
| General Admission: | |
| 25 Passes: | |
| Regular Price | \$117.00 |
| April Pre-sales (20% off) | \$94.00 |
| OFC Member | \$70.19 |
| 50 Passes: | |
| Regular Price | \$229.00 |
| April Pre-sales (20% off) | \$183.00 |
| OFC Member | \$140.38 |
| Water Aerobics/Lap Swim (7:00 am to 9:00 am): | |
| 20 Passes: | |
| Regular Price | \$61.00 |
| April Pre-sales (20% off) | \$49.00 |
| OFC Member | \$32.76 |
| 40 Passes: | |
| Regular Price | \$114.00 |
| April Pre-sales (20% off) | \$91.00 |
| OFC Member | \$65.52 |

PARK PAVILION RESERVATION FEES (includes sales tax)

| Time Period for Reserving Pavilions (5 hours each) | Time Block |
|--|-----------------------|
| Block A | 9:30 a.m. – 2:00 p.m. |
| Block B | 4:00 p.m. – 9:00 p.m. |

| Fee Description | Adopted Fee |
|---|-------------|
| All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks: | |
| Large Pavilions: | |
| Weekdays (cost per block) | \$95.00 |
| Weekends (cost per block) | \$125.00 |
| SCERA Park Small Pavilions: | |
| Weekdays (cost per block) | \$30.00 |
| Weekends (cost per block) | \$45.00 |
| Small Pavilions Except SCERA Park | No charge |
| Mt. Timpanogos Park: | |
| Bowery: | |
| Weekdays (cost per block) | \$95.00 |
| Weekends (cost per block) | \$125.00 |
| Hosting Center (available for full-day reservation only): | |
| Reservation Fee/Friday-Saturday (cost per day) | \$700.00 |
| Reservation Fee/Monday-Thursday: | \$500.00 |
| Security Deposit (refundable) | \$200.00 |
| Overnight Key Charge | \$100.00 |
| Small Pavilion Site: | |
| Weekdays (cost per block) | \$65.00 |
| Weekends (cost per block) | \$95.00 |
| Nielsen's Grove Park: | |
| Bowery: | |
| Weekdays (cost per block) | \$75.00 |
| Weekends (cost per block) | \$125.00 |

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

OREM SENIOR FRIENDSHIP CENTER ACTIVITIES

| Fee Description | Adopted Fee |
|--|----------------------------|
| Classes – Computer, Computer Lab & Wood Shop (cost per person per visit) | \$1.75 |
| Activity Punch Pass (cost for 10 visits) | \$15.00 |
| Orem Senior Friendship Center Annual Fee (cost per person) | \$17.00 |
| Daily Rate (cost per day) | \$3.00 |
| Gold Membership 80+ | Free |
| Saturday Night Dance Admission (cost per person) | \$15.00 |
| Trips and Tours | Fees vary by trip expenses |

OREM SENIOR FRIENDSHIP CENTER FACILITY RENTAL FEES (available Mon – Fri)

| Fee Description | Adopted Fee |
|---|--|
| Multipurpose Room (2 hr min): | |
| First Hour | \$80.00 + staffing |
| Each Additional Hour | \$50.00 + staffing |
| Kitchen (up to 4 hr block & includes use of steam table) (flat fee) | \$125.00 |
| Flat Fee for Food Prep and Ice Machine | \$50.00 |
| Meeting Rooms (cost per hour per room) | \$40.00 + staffing |
| Deposit on Multipurpose Room and Kitchen | \$200.00 |
| Set Up/Take Down Charge (cost per each) | \$50.00 |
| Orem Residents & Non-profit organizations | 10% discount on any rental fees listed above |

(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

| Fee Description | Proposed Fee |
|---|----------------------------|
| Adult Programs (cost per team): | |
| Basketball: | |
| Men | \$625.00 + \$50.00 ASD fee |
| Women | \$500.00 + \$50.00 ASD fee |
| Men's Spring League | \$460.00 + \$50.00 ASD fee |
| Kickball | \$229.00 |
| Flag Football (Men) | \$475.00 |
| Softball: | |
| Coed – Fall & Summer | \$382.00 |
| Coed – Fall-Double Header | \$612.00 |
| Coed – Double Header-Summer | \$688.00 |
| Men – Double Header – Fall | \$612.00 |
| Men – Double Header – Summer | \$688.00 |
| Men – Single Games – Fall & Summer | \$382.00 |
| Women – Fall & Summer | \$382.00 |
| Ultimate Frisbee | \$200.00 |
| Volleyball: | |
| Coed | \$280.00 |
| Men | \$280.00 |
| Women | \$280.00 |
| Tennis (Specialist) Classes: | |
| Group Tennis Lessons (cost per class) | \$5.00 |
| Private Lessons (cost per hour) | \$41.00 |
| Semi-private Lessons (cost per hour) (2-4 students divide cost) | \$61.00 |
| Youth League/Teams (cost per individual) | \$100.00 |
| Tournaments: | |
| Softball: | |
| Girls' May Madness Tournament (cost per team) | \$415.00 |
| Adult (cost per team) | \$300.00 |
| Tennis: | |

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00) (continued)

| Fee Description | Proposed Fee |
|--|--------------|
| Doubles | \$36.00 |
| Singles (cost per individual) | \$26.00 |
| Lacrosse Tournament (cost per team) | \$510.00 |
| Youth Programs: | |
| Adapted Programs: | |
| Bowling | \$35.00 |
| T-ball (cost per player) | \$32.00 |
| Basketball: | |
| Grades 3 – 6 (cost per individual) | \$51.00 |
| ASD Fee | \$12.00 |
| Grades 7 – 8 (cost per individual) | \$56.00 |
| ASD Fee | \$12.00 |
| High School (cost for team of 8 players- additional players \$35.00) | \$550.00 |
| Little Hoopsters/Super Hoopsters (cost per individual) | \$38.00 |
| Coach Pitch (cost per individual) | \$35.00 |
| Cross Country (cost per individual) | \$45.00 |
| Fishing (cost per individual) | \$25.00 |
| Flag Football (cost per individual) | \$40.00 |
| Lacrosse: | |
| Lacrosse – 3rd and 4th Grade (cost per individual) | \$56.00 |
| Lacrosse – 5th and 6th Grade (cost per individual) | \$66.00 |
| Lacrosse – 7th and 8th Grade (cost per individual) | \$76.00 |
| Machine Pitch (cost per individual) | \$40.00 |
| Softball: | |
| Girls' Accelerated Softball (cost per team) | \$600.00 |
| Girls' Softball (cost per individual) | \$52.00 |
| Summer Youth Parks: | |
| Junior (4 – 6) (cost per each) | \$70.00 |
| Youth (5 – 11) (cost per each) | \$135.00 |
| T-ball (cost per player) | \$35.00 |
| Tiny Tots (cost per player): | |
| Basketball | \$33.00 |
| Soccer | \$33.00 |
| Sports Skills | \$33.00 |
| T-ball | \$33.00 |
| Track - Club (cost per individual) | \$61.00 |
| Track - Hershey | No charge |
| Volleyball (Boys): | |
| High School Boys League (cost per individual) | \$53.00 |
| Youth League (cost per individual) | \$53.00 |
| Wrestling (cost per individual) | \$53.00 |

CO-SPONSORED GROUPS

| Fee Description | Adopted Fee |
|---|----------------|
| Swimming: | |
| Group 1 | Not Applicable |
| Group 2 | Not Applicable |
| Group 3 | |
| Short Course – 18 Yard (cost per lane per hour) | \$2.50 |
| Short Course – 25 Yard (cost per lane per hour) | \$3.00 |
| Long Course (cost per lane per hour) | \$5.85 |
| Meet Splash Fee (fee per non-Orem resident) | \$2.75 |
| Group 4 | |
| Short Course (cost per lane per hour) | \$8.50 |
| Long Course (cost per lane per hour) | \$12.50 |

CO-SPONSORED GROUPS (continued)

| Fee Description | Adopted Fee |
|--|--|
| Group 5 | |
| Short Course (cost per lane per hour) | \$12.50 |
| Long Course (cost per lane per hour) | \$31.00 |
| Football: | |
| Group 1 | See Outdoors Program Section |
| Group 2 | Not Applicable |
| Group 3 | |
| Participation Fee (cost per participant) | \$5.00 |
| OR Per Field Per Season (two games per reservation period) | \$575.00 |
| Group 4 | |
| Per Game Fee | \$70.00 |
| OR Per Field Per Season (two games per reservation period) | \$900.00 |
| Group 5 | |
| Per Game Fee | \$75.00 (Plus marking if necessary) |
| Baseball: | |
| Group 1 | See Outdoors Program Section |
| Group 2 | |
| Participation Fee (cost per participant) | \$4.00 |
| Field Participation Fee (cost per participant) | \$7.00 |
| Group 3 | |
| Field Rental (first game) | \$30.50 |
| Field Rental - same day (cost for all subsequent games) | \$18.00 |
| Group 4 | |
| Field Rental (first game) | \$60.75 |
| Field Rental - same day (cost for all subsequent games) | \$33.00 |
| Group 5 | See Softball/Baseball Field Rental Rates Section |
| Soccer: | |
| Group 1 | Not Applicable |
| Group 2 | |
| Participant cost per year (includes two seasons) | \$8.75 |
| Group 3 | |
| Participant cost per year (includes two seasons) | \$8.75 |
| Group 4 | |
| Per Game Fee | \$50.00 |
| Yearly Rental – Five Weeknights and Saturday | \$4,500.00 |
| Group 5 | See Soccer/Lacrosse Field Rental Rates Section |
| Lacrosse: | |
| Group 1 | See Outdoor Programs Section |
| Group 2 | Not Applicable |
| Group 3 | |
| Cost per Game (must provide own field prep) | See Outdoor Programs Section |
| Group 4 | |
| Cost per Game (must provide own field prep) | \$45.00 |
| Group 5 | See Soccer/Lacrosse Field Rental Rates Section |

SOCCER/LACROSSE FIELD RENTAL RATES

| Fee Description | Adopted Fee |
|--|-------------------|
| Monday through Thursday (Weeknights, 4:00 p.m. – 9:00 p.m.): | |
| Security Deposit (cost per field) | \$200.00 |
| Rental (cost per field per four hour block) | \$125.00 |
| Weekends (Friday and Saturday): | |
| Security Deposit (cost per field) | \$200.00 |
| Rental (cost per field per four hour block) | \$125.00 \$145.00 |
| Holidays | Additional 10% |

SOFTBALL/BASEBALL FIELD RENTAL RATES

| Available Facilities/Parks | |
|-----------------------------------|----------|
| City Center Little League Complex | 6 Fields |
| Community Park | 1 Field |
| Lakeside Sports Park (LSP) | 5 Fields |
| Orem Elementary Complex | 4 Fields |
| Windsor Park | 2 Fields |

| Fee Description | Adopted Fee |
|--|---|
| Infield Preparation- includes chalk, machinery, supplies & staff (cost per field) | \$100.00 |
| Lights (cost per hour per field) | \$45.00 |
| Outfield Preparation (cost to mow outfield grass prior to tournament in addition to regular mowing schedule) | \$100.00 |
| Rental | \$45.00/hour/field or \$240.00/field/day+staffing |
| Security Deposit (per facility) | \$300.00 |

TENNIS COURT RENTAL RATES

| Fee Description | Adopted Fee |
|-----------------|-------------|
| Two Courts: | |
| Two Hours | \$40.00 |
| Four Hours | \$80.00 |
| Eight Hours | \$160.00 |
| Three Courts: | |
| Two Hours | \$114.00 |
| Four Hours | \$228.00 |
| Eight Hours | \$456.00 |
| Four Courts: | |
| Two Hours | \$144.00 |
| Four Hours | \$288.00 |
| Eight Hours | \$576.00 |
| Five Courts: | |
| Two Hours | \$170.00 |
| Four Hours | \$340.00 |
| Eight Hours | \$680.00 |
| Six Courts: | |
| Two Hours | \$192.00 |
| Four Hours | \$384.00 |
| Eight Hours | \$768.00 |
| Nine Courts: | |
| Two Hours | \$270.00 |
| Four Hours | \$540.00 |
| Eight Hours | \$1,080.00 |

ALPINE SCHOOL DISTRICT RATES

| Fee Description | Adopted Fee |
|---|-------------|
| Swim Team – Pool Lane Rental Fee | |
| Short Course (cost per lane per hour) | \$8.00 |
| Long Course (cost per lane per hour) | \$12.00 |
| Meet Fee - Including Equipment (cost per meet) | \$450.00 |
| PE Classes at Fitness Center | |
| Daily Admission (cost per student per visit) | \$2.00 |
| Specialty Instruction - spinning class, etc. (cost per hour per instructor) | \$20.00 |



EXHIBIT “C”

ADOPTED BUDGET / CITY OF OREM

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COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

This Fiscal Year 2021-2022 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City.

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SALARY POLICY - EMPLOYEES

(Not Applicable for Step Program Eligible Public Safety Personnel)

Salary ranges are subject to change at any time. The following pay grades and ranges associated with full-time positions are effective July 1, 2021, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

City of Orem Salary Grades and Ranges EFFECTIVE JULY 1, 2021

Hourly Pay Rates

| Pay Grade | Pay Range | |
|-----------|-----------|---------|
| | Minimum | Maximum |
| CM | \$65.43 | \$98.14 |
| 20 | \$55.66 | \$83.49 |
| 19 | \$50.04 | \$75.06 |
| 18 | \$45.76 | \$68.64 |
| 17 | \$41.85 | \$62.77 |
| 16 | \$38.27 | \$57.40 |
| 15 | \$35.00 | \$52.50 |
| 14 | \$32.00 | \$48.01 |
| 13 | \$29.22 | \$43.90 |
| 12 | \$26.77 | \$40.15 |
| 11 | \$24.48 | \$36.72 |
| 10 | \$22.38 | \$33.58 |
| 9 | \$20.47 | \$30.71 |
| 8 | \$18.72 | \$28.08 |
| 7 | \$17.12 | \$25.68 |
| 6 | \$15.66 | \$23.48 |
| 5 | \$14.32 | \$21.48 |
| 4 | \$13.09 | \$19.64 |

Monthly Pay Rates

| Pay Grade | Pay Range | |
|-----------|-----------|----------|
| | Minimum | Maximum |
| CM | \$11,341 | \$17,011 |
| 20 | \$9,648 | \$14,472 |
| 19 | \$8,673 | \$13,010 |
| 18 | \$7,932 | \$11,898 |
| 17 | \$7,254 | \$10,880 |
| 16 | \$6,633 | \$9,950 |
| 15 | \$6,066 | \$9,099 |
| 14 | \$5,548 | \$8,321 |
| 13 | \$5,066 | \$7,610 |
| 12 | \$4,639 | \$6,959 |
| 11 | \$4,243 | \$6,364 |
| 10 | \$3,880 | \$5,820 |
| 9 | \$3,548 | \$5,322 |
| 8 | \$3,245 | \$4,867 |
| 7 | \$2,967 | \$4,451 |
| 6 | \$2,714 | \$4,071 |
| 5 | \$2,482 | \$3,723 |
| 4 | \$2,270 | \$3,404 |

Annual Pay Rates

| Pay Grade | Pay Range | |
|-----------|-----------|-----------|
| | Minimum | Maximum |
| CM | \$136,086 | \$204,129 |
| 20 | \$115,775 | \$173,662 |
| 19 | \$104,078 | \$156,119 |
| 18 | \$95,180 | \$142,770 |
| 17 | \$87,042 | \$130,563 |
| 16 | \$79,600 | \$119,399 |
| 15 | \$72,794 | \$109,191 |
| 14 | \$66,570 | \$99,855 |
| 13 | \$60,787 | \$91,317 |
| 12 | \$55,673 | \$83,510 |
| 11 | \$50,913 | \$76,369 |
| 10 | \$46,560 | \$69,839 |
| 9 | \$42,579 | \$63,868 |
| 8 | \$38,939 | \$58,407 |
| 7 | \$35,609 | \$53,414 |
| 6 | \$32,564 | \$48,847 |
| 5 | \$29,780 | \$44,670 |
| 4 | \$27,234 | \$40,850 |

SALARY POLICY - PUBLIC SAFETY STEP PROGRAM EMPLOYEES

The Public Safety Hybrid Step Program went into effect in October 2020. Salary ranges are subject to change at any time. The following step program ranges associated with full-time positions are effective July 1, 2021, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

City of Orem Police Department Step Program Salary Ranges**EFFECTIVE JULY 1, 2021****Hourly Pay Rates**

| Position | Pay Range | |
|------------|-----------|---------|
| | Minimum | Maximum |
| Captain | \$51.22 | \$55.97 |
| Lieutenant | \$43.30 | \$50.21 |
| Sergeant | \$36.26 | \$42.87 |
| Officer | \$22.38 | \$35.90 |

Monthly Pay Rates

| Position | Pay Range | |
|------------|-----------|---------|
| | Minimum | Maximum |
| Captain | \$8,877 | \$9,701 |
| Lieutenant | \$7,505 | \$8,703 |
| Sergeant | \$6,284 | \$7,431 |
| Officer | \$3,880 | \$6,222 |

Annual Pay Rates

| Position | Pay Range | |
|------------|-----------|-----------|
| | Minimum | Maximum |
| Captain | \$106,530 | \$116,408 |
| Lieutenant | \$90,066 | \$104,441 |
| Sergeant | \$75,414 | \$89,174 |
| Officer | \$46,560 | \$74,667 |

City of Orem Fire Department Step Program Salary Ranges**EFFECTIVE JULY 1, 2021****Hourly Pay Rates**

| Position | Pay Range | |
|-------------|-----------|---------|
| | Minimum | Maximum |
| Asst. Chief | \$37.71 | \$38.85 |
| Batt. Chief | \$32.21 | \$37.34 |
| Captain | \$27.05 | \$31.27 |
| Engineer | \$24.27 | \$26.26 |
| Firefighter | \$16.78 | \$26.26 |
| Paramedic | \$16.78 | \$26.26 |
| Inspector | \$20.47 | \$30.50 |
| EMT | \$13.34 | \$15.47 |

Monthly Pay Rates

| Position | Pay Range | |
|-------------|-----------|---------|
| | Minimum | Maximum |
| Asst. Chief | \$9,177 | \$9,453 |
| Batt. Chief | \$7,838 | \$9,086 |
| Captain | \$6,581 | \$7,610 |
| Engineer | \$5,905 | \$6,390 |
| Firefighter | \$4,082 | \$6,390 |
| Paramedic | \$4,082 | \$6,390 |
| Inspector | \$3,548 | \$5,287 |
| EMT | \$3,245 | \$3,764 |

Annual Pay Rates

| Position | Pay Range | |
|-------------|-----------|-----------|
| | Minimum | Maximum |
| Asst. Chief | \$110,128 | \$113,431 |
| Batt. Chief | \$94,057 | \$109,037 |
| Captain | \$78,975 | \$91,317 |
| Engineer | \$70,857 | \$76,675 |
| Firefighter | \$48,984 | \$76,675 |
| Paramedic | \$48,984 | \$76,675 |
| Inspector | \$42,579 | \$63,439 |
| EMT | \$38,939 | \$45,172 |

COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

| EXECUTIVE POSITIONS | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|-------------------------------|--------|-----------------|------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| City Manager | Exempt | CM | CM | 1 | 1 | 1 |
| Assistant City Manager | Exempt | 20 | CM | 1 | 1 | 1 |
| Chief of Police | Exempt | 19 | PD | 1 | 1 | 1 |
| City Attorney | Exempt | 19 | LS | 1 | 1 | 1 |
| Development Services Director | Exempt | 19 | DS | 1 | 1 | 1 |
| Finance Director | Exempt | 19 | FIN | 1 | 1 | 1 |
| Fire Chief | Exempt | 19 | FD | 1 | 1 | 1 |
| Public Works Director | Exempt | 19 | PW | 1 | 1 | 1 |
| Deputy City Manager | Exempt | 18 | CM | 1 | 1 | 1 |
| Library Director | Exempt | 18 | LIB | 1 | 1 | 1 |
| Recreation Director | Exempt | 18 | REC | 1 | 1 | 1 |

| EXEMPT POSITIONS | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|---------------------------------------|--------|-----------------|------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| Assistant Police Chief | Exempt | 17 | PD | 0 | 0 | 1 |
| Deputy Fire Chief | Exempt | 17 | FD | 1 | 1 | 1 |
| Accounting Division Manager | Exempt | 16 | FIN | 1 | 0 | 0 |
| City Engineer | Exempt | 16 | DS | 1 | 1 | 1 |
| Deputy City Attorney | Exempt | 16 | LS | 1 | 2 | 2 |
| Human Resource Division Manager | Exempt | 16 | CM | 1 | 1 | 1 |
| I.T. Division Manager | Exempt | 16 | CM | 1 | 1 | 1 |
| Maintenance Division Manager | Exempt | 16 | PW | 1 | 1 | 1 |
| Water Resource Division Manager | Exempt | 16 | PW | 1 | 1 | 1 |
| Assistant I.T. Division Manager | Exempt | 15 | CM | 1 | 1 | 1 |
| Assistant City Attorney | Exempt | 15 | LS | 2 | 1 | 1 |
| Prosecutor | Exempt | 15 | LS | 2 | 2 | 2 |
| Budget Officer | Exempt | 14 | FIN | 0 | 1 | 1 |
| Building Maintenance Division Manager | Exempt | 14 | DS | 1 | 1 | 1 |
| Chief Building Official | Exempt | 14 | DS | 1 | 1 | 1 |
| Community Services Manager | Exempt | 14 | CM | 1 | 1 | 1 |
| Economic Development Manager | Exempt | 14 | CM | 1 | 1 | 1 |
| Engineering Section Manager - Traffic | Exempt | 14 | PW | 1 | 1 | 1 |
| Engineering Section Manager | Exempt | 14 | DS | 2 | 2 | 2 |
| Fire Marshal | Exempt | 14 | FD | 0 | 1 | 1 |
| I.T. Section Manager | Exempt | 14 | CM | 1 | 1 | 1 |
| Justice Court Administrator | Exempt | 14 | FIN | 1 | 1 | 1 |
| Library Division Manager | Exempt | 14 | LIB | 2 | 2 | 2 |
| Planning Division Manager | Exempt | 14 | DS | 1 | 1 | 1 |
| Recreation Manager - Facilities | Exempt | 14 | REC | 1 | 1 | 1 |
| Risk Manager / Trainer | Exempt | 14 | CM | 1 | 1 | 1 |
| Streets Section Manager | Exempt | 14 | PW | 1 | 1 | 1 |
| Treasury Division Manager | Exempt | 14 | FIN | 1 | 1 | 1 |
| Water Reclamation Section Manager | Exempt | 14 | PW | 1 | 1 | 1 |
| Water Section Manager | Exempt | 14 | PW | 1 | 1 | 1 |
| Information Systems Engineer | Exempt | 13 | CM | 1 | 1 | 1 |
| Communications & Innovation Officer | Exempt | 13 | CM | 1 | 1 | 0 |
| Parks Section Manager | Exempt | 13 | PW | 1 | 1 | 1 |
| Recreation Manager - Programs | Exempt | 13 | REC | 1 | 1 | 1 |
| Senior Programmer / Analyst | Exempt | 13 | CM | 4 | 3 | 3 |
| City Recorder | Exempt | 12 | CM | 1 | 1 | 1 |
| City Surveyor | Exempt | 12 | DS | 1 | 1 | 1 |
| Communications Specialist / Webmaster | Exempt | 12 | CM | 0 | 0 | 1 |

COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

| EXEMPT POSITIONS | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|-------------------------------------|--------|-----------------|------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| Economic Dev. Analyst / Project Mgr | Exempt | 12 | CM | 1 | 1 | 1 |
| Emergency Manager | Exempt | 12 | FD | 1 | 1 | 1 |
| I.T. Help Desk Supervisor | Exempt | 12 | CM | 1 | 1 | 1 |
| Librarian | Exempt | 12 | LIB | 6 | 6 | 6 |
| Management Analyst | Exempt | 12 | CM | 1 | 1 | 1 |
| Planner / Long Range Planner | Exempt | 12 | DS | 2 | 4 | 4 |
| Programmer / Analyst | Exempt | 12 | CM | 0 | 1 | 1 |
| Staff Engineer | Exempt | 12 | DS | 3 | 0 | 0 |

| EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|--|--------|-----------------|------|------------|--------|--------|
| | | | | FY '28 | FY '26 | FY '27 |
| Police Captain | Exempt | STEP | PD | 3 | 2 | 2 |
| Assistant Fire Chief | Exempt | STEP | FD | 2 | 0 | 0 |
| Fire Battalion Chief | Exempt | STEP | FD | 4 | 4 | 4 |
| Police Lieutenant | Exempt | STEP | PD | 7 | 7 | 7 |

| NON-EXEMPT POSITIONS | FLSA | GRADE FY '20 | DEPT | AUTHORIZED | | |
|--------------------------------------|------------|-----------------|------|------------|--------|-------|
| | | | | FY '20 | FY '22 | FY '0 |
| Building Maintenance Section Manager | Non-Exempt | 12 | DS | 0 | 0 | 1 |
| Construction Engineer | Non-Exempt | 12 | DS | 3 | 3 | 2 |
| ITS Engineer | Non-Exempt | 12 | PW | 1 | 1 | 1 |
| Fleet Manager | Non-Exempt | 11 | PW | 1 | 1 | 1 |
| Human Resource Officer | Non-Exempt | 11 | CM | 2 | 0 | 0 |
| Plans Examiner | Non-Exempt | 11 | DS | 2 | 2 | 1 |
| Public Works Field Supervisor | Non-Exempt | 11 | PW | 7 | 7 | 7 |
| Senior Building Inspector | Non-Exempt | 11 | DS | 1 | 1 | 1 |
| Associate Engineer | Non-Exempt | 10 | DS | 3 | 4 | 3 |
| Building Inspector | Non-Exempt | 10 | DS | 3.5 | 3.5 | 3.5 |
| Building Maintenance Supervisor | Non-Exempt | 10 | DS | 2 | 2 | 0 |
| Engineering Specialist | Non-Exempt | 10 | PW | 4 | 4 | 4 |
| Horticulturist / Urban Forester | Non-Exempt | 10 | PW | 1 | 1 | 1 |
| Instrumentation / Control Specialist | Non-Exempt | 10 | PW | 1 | 1 | 1 |
| Pre-Treatment Coordinator | Non-Exempt | 10 | PW | 1 | 1 | 1 |
| Purchasing Agent | Non-Exempt | 10 | FIN | 1 | 1 | 1 |
| Recreation Facilities Supervisor | Non-Exempt | 10 | REC | 2 | 0 | 0 |
| Storm Water Project Manager | Non-Exempt | 10 | PW | 2 | 2 | 2 |
| Street Lights / Signal Specialist | Non-Exempt | 10 | PW | 1 | 1 | 1 |
| Accountant | Non-Exempt | 9 | FIN | 2 | 2 | 1.5 |
| Associate Librarian | Non-Exempt | 9 | LIB | 9.5 | 9.5 | 9.5 |
| Associate Planner | Non-Exempt | 9 | DS | 2 | 2 | 0 |
| Cemetery Sexton | Non-Exempt | 9 | PW | 1 | 1 | 1 |
| Communications Supervisor | Non-Exempt | 9 | PD | 1 | 1 | 1 |
| Executive / NIA Assistant | Non-Exempt | 9 | CM | 1 | 1 | 1 |
| Human Resource Generalist | Non-Exempt | 9 | CM | 0 | 2 | 2 |
| Instrumentation / Control Technician | Non-Exempt | 9 | PW | 2 | 2 | 2 |
| Lead Mechanic | Non-Exempt | 9 | PW | 1 | 1 | 1 |
| Public Works Crew Leader | Non-Exempt | 9 | PW | 14 | 14 | 14 |
| Public Works Program Specialist | Non-Exempt | 9 | PW | 4 | 4 | 4 |
| Recreation Program Coordinator | Non-Exempt | 9 | REC | 6 | 6 | 5 |
| Senior Plant Operator | Non-Exempt | 9 | PW | 3 | 3 | 3 |
| Technical Support Specialist | Non-Exempt | 9 | CM | 3 | 3 | 3 |
| Victim Assistance Coordinator | Non-Exempt | 9 | PD | 2 | 2 | 2 |
| Construction Technician | Non-Exempt | 8 | PW | 3 | 3 | 3 |

COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

| NON-EXEMPT POSITIONS | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|--|------------|-----------------|------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| Crime Analyst / Body Camera Specialist | Non-Exempt | 8 | PD | 1 | 1 | 1 |
| Deputy City Recorder | Non-Exempt | 8 | CM | 1 | 1 | 1 |
| Evidence Custodian / Technician | Non-Exempt | 8 | PD | 1 | 1 | 1 |
| Facility Maintenance Technician | Non-Exempt | 8 | DS | 2 | 2 | 1 |
| Fleet Mechanic | Non-Exempt | 8 | PW | 4 | 4 | 4 |
| Justice Court Lead Clerk | Non-Exempt | 8 | FIN | 2 | 2 | 2 |
| 311 Help Center Supervisor | Non-Exempt | 8 | FIN | 2 | 2 | 0 |
| 311 Lead Communication Agent | Non-Exempt | 8 | FIN | 0 | 0 | 1 |

| NON-EXEMPT POSITIONS | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|--|------------|-----------------|---------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| Lead Dispatcher | Non-Exempt | 8 | PD | 5 | 5 | 5 |
| Office Administrator | Non-Exempt | 8 | Various | 8 | 8 | 8 |
| Plant Operator | Non-Exempt | 8 | PW | 9 | 9 | 9 |
| Pre-Treatment Inspector | Non-Exempt | 8 | PW | 1 | 1 | 1 |
| Residential Plans Examiner | Non-Exempt | 8 | DS | 1 | 1 | 1 |
| Traffic Sign Specialist | Non-Exempt | 8 | PW | 1 | 1 | 1 |
| Water Resources Utility Specialist | Non-Exempt | 8 | PW | 1 | 1 | 1 |
| Account Clerk / Communications Agent | Non-Exempt | 7 | FIN | 8 | 8 | 8 |
| Animal Control Officer | Non-Exempt | 7 | PD | 2 | 2 | 2 |
| Assistant Librarian | Non-Exempt | 7 | LIB | 9.5 | 9 | 9 |
| Civilian Ordinance Enforcement Officer | Non-Exempt | 7 | CM | 3 | 0 | 0 |
| Development Services Technician | Non-Exempt | 7 | DS | 0 | 0 | 1 |
| Dispatcher | Non-Exempt | 7 | PD | 14.5 | 15.5 | 16.5 |
| Justice Court Clerk | Non-Exempt | 7 | FIN | 3 | 3 | 3 |
| Public Works Technician | Non-Exempt | 7 | PW | 38 | 38 | 38 |
| Public Works Utility Technician | Non-Exempt | 7 | PW | 3 | 3 | 3 |
| Records Office Supervisor | Non-Exempt | 7 | PD | 1 | 1 | 1 |
| Water Resources Utility Technician | Non-Exempt | 7 | PW | 0 | 1 | 1 |
| Account Clerk | Non-Exempt | 6 | FIN | 0 | 0 | 1 |
| Administrative Assistant | Non-Exempt | 6 | Various | 3 | 3 | 3 |
| Community Service Specialist | Non-Exempt | 6 | PD | 4 | 4 | 4 |
| Maintenance Worker (Helper) | Non-Exempt | 6 | REC | 0 | 1 | 1 |
| Victim Advocate | Non-Exempt | 6 | PD | 1 | 1 | 0 |
| Custodial Supervisor | Non-Exempt | 5 | DS | 3 | 2 | 2 |
| Storekeeper | Non-Exempt | 5 | FIN | 2 | 2 | 2 |
| Custodian | Non-Exempt | 4 | REC | 1 | 1 | 1 |

| NON-EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM | FLSA | GRADE FY '22 | DEPT | AUTHORIZED | | |
|--|------------|-----------------|------|------------|--------|--------|
| | | | | FY '22 | FY '21 | FY '20 |
| Fire Captain | Non-Exempt | STEP | FD | 12 | 12 | 12 |
| Police Sergeant | Non-Exempt | STEP | PD | 15 | 15 | 15 |
| Fire Engineer | Non-Exempt | STEP | FD | 12 | 12 | 12 |
| Fire Inspector | Non-Exempt | STEP | FD | 2 | 0 | 0 |
| Firefighter / Paramedic I, II, Senior & Master | Non-Exempt | STEP | FD | 33 | 33 | 33 |
| Police Officer I, II, Senior & Master | Non-Exempt | STEP | PD | 73 | 73 | 70 |
| Fire Prevention Specialist | Non-Exempt | STEP | FD | 0 | 2 | 2 |
| Firefighter / Advanced EMT | Non-Exempt | STEP | FD | 3 | 3 | 3 |

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

ELECTED OFFICIALS COMPENSATION

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances, policies, and practices adopted by the City. Council Members' salary is \$14,277 annually. The Mayor's salary is \$42,831 annually.

BENEFIT SUMMARY

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:

Retirement

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information (www.urs.org). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan to its employees. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

Health & Dental Insurance

The City provides each employee the option of participating in their choice of one of the two high-deductible health plans (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

Health Savings & Flexible Spending Reimbursement Accounts

The City contributes money quarterly into a Health Savings Account (HSA) for each benefitted employee and also offers an employee contribution match program.

The City makes both types of accounts available to employees to help them save taxes on medical expenses, dental expenses, and/or dependent care expenses.

Employee Assistance Program (EAP)

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

Life Insurance

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$250,000, with a minimum coverage amount of \$50,000.

Vacation

Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10, and 168 hours of vacation annually for 11 or more years of service. Part-time employees receive a prorated number of vacation hours. Accrued vacation hours are capped at two years.

Holidays

Employees receive 12 paid holidays consisting of one day of personal leave.

Sick Leave

Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. Part-time employees receive a prorated number of sick leave hours. There is no maximum number of accrued sick leave hours.

Long-Term Disability Insurance

Coverage is available to full and part-time benefited employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$10,000.

Wellness Program

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

For a more detailed list or description of the City of Orem Employee Benefit Package, please contact the Human Resources Office at 801-229-7164.



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