



# Orem City Development Review Committee (DRC) Application Subdivision/Site Plan

Development Services Department, 56 North State Street, Orem, Utah (801) 229-7183 [www.orem.org](http://www.orem.org)

Applicant Information			
Name:		Phone:	
Address:		Email:	
City:		State:	Zip:
Project Information			
Project Name			
Project Address			
Request	Fees	Total	
Site Plan*	\$1,934+\$689 in PD 1, 4, 5,15 ,16, 21 or adjacent residential zone		
Site Plan, Administrative*	\$644		
Preliminary Plat*	\$1388 + \$143 lot/unit		
Final Plat*	\$943+ \$122 lot/unit + recording fees		
Preliminary PRD*	\$1873 + 193 lot/unit		
Final Plat PRD*	\$917 + \$162 lot/unit + recording fees		
Vacation/Amendment	\$856 + \$206 lot/unit + recording fees		
Lot Line Adjustment	\$856 + \$206 lot/unit		
Conversion to Condominium	\$1032 + \$86/unit, \$689 sign fee, \$30/unit inspection		
Neighborhood Notice	TBD at time of submittal, if needed		
Public Notice	\$100 each for PC and CC, if needed		
Resubmittal Fee	\$542 after three reviews		
Long-Term Storm Mgmt. Plan Review	\$230.00 (Over 1 acre & up to four reviews) (Less than 1 acre, fee to be determined)		
Total			
Required Copies			
A PDF and/or Word document of all applicable drawings and plans (paper copies are not required). Files may be emailed to Cheryl Vargas at <a href="mailto:chvargas@orem.org">chvargas@orem.org</a> and/or Jake Harding at <a href="mailto:jrharding@orem.org">jrharding@orem.org</a> . They may also be submitted on disc/flash drive prior to the deadline.			
General Notes, Signature, and Contact Person			
<p><b>Deadline.</b> The deadline for filing a DRC application is at Monday noon for first review the following Thursday. In the case of a Monday holiday, the deadline is Tuesday at noon. Contact information to inquire about the status of an application: 801.229.7183</p> <p><b>Filing Fee Notice.</b> Applications filed after July 1 are subject to fee changes regardless of the fee listed on the application used at the time of submittal.</p> <p><b>*DRC Application.</b> The DRC application must be complete at the time of submittal or it may not be accepted. An application for preliminary plat, final plat and site plan approval shall expire if the application has not been approved or scheduled for review and approval by the approving authority within twelve months after the date it was submitted. The application shall also expire immediately following the passage of six months of no activity with respect to the application. Upon expiration, an application shall be considered null and void and a new application must be submitted, and fees paid. (17-4- 2; 17-5-1; 22-14-20(E)(1))</p> <p><b>Neighborhood Meeting.</b> The applicant shall hold a neighborhood meeting in accordance with City Code for the following requests: General Plan amendments, Zoning Ordinance amendments, commercial developments adjacent to a residential zone, all non-residential uses in a residential zone.</p> <p><b>Planning Commission/City Council Meetings.</b> Once the Development Review Committee determines your application is complete and complies with all applicable City ordinances, it shall be forwarded to the Planning Commission if required, and City Council, if required. The City Council is the final approving authority of conditional use permits, appeals, City Code amendments, General Plan amendments, fence modifications, and site plans in the following zones: PD-1, PD-4, PD-5, PD-15, PD-16, and PD-21.</p>			
<b>Applicant's Signature:</b>			
Contact Person:		Phone:	Email:
Office Use Only			
Date Filed:	Fees Paid:	Received By:	Receipt #: 28 May 2020

**Industrial Waste and Pretreatment Questionnaire**  
**Public Works Department - Industrial Pretreatment**  
**1797 West 1000 South, Orem, UT 84058**  
**801-229-7491**

Are you constructing on a building shell or requesting a subdivision plat at this time?  Yes  No

If you checked the “No” box, please fill out both Sections 1 and 2 below.

If you checked the “Yes” box, please fill out Section 1 only. However, this questionnaire shall be completed entirely in conjunction with the building permit at the time the interior of the shell is finished and prior to occupancy.

<b>Section 1 – Required For All Applications</b>	
<b>Business Information</b>	
Business Name:	Phone:
Business Address:	Mailing Address:
City: <i>Orem</i>	City: _____ State: _____
Phone: _____	
Print signing official(s) name and title:	Print contact official(s) name and title:
1. _____	1. _____
2. _____	2. _____
<b>Section 2 – Required For All Applications Where Final Use is Known</b>	
Standard Industrial Classification Code: _____	MSDS shall be filed before business operations
Briefly describe manufacturing or service activities:	List principal raw materials used:
List types of chemicals used:	List principal products or services of the business:
# of employees: _____ Daycare # of students: _____	If nursing or care facility, # of residents: _____
Type of discharge: <input type="checkbox"/> Batch <input type="checkbox"/> Continuous Batch discharge is a controlled release of discharge. Gallons of discharge per batch? _____ # of batches in 24 hours? _____ Average continuous discharge in gallons/day? _____ <input type="checkbox"/> Known <input type="checkbox"/> Estimated	Is production seasonal? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain if “Yes”:

<p>Rain Water Sources:  Private wells gallons per day: _____  Orem culinary water gallons per day: _____  Lindon culinary water gallons per day: _____  Other gallons per day: _____</p>	<p>Describe pretreatment equipment that will be utilized or installed, this may include interceptors, grease traps, flow meters, pH monitors, etc.:</p>
<p>Water consumed and/or used in the facility:  Broiler feed gallons per day: _____  Sanitary gallons per day: _____  Other gallons per day: _____</p>	<p>Cooling gallons per day: _____  Process gallons per day: _____  In product gallons per day: _____    Total gallons per day: _____</p>
<p>Average volume of water loss to:  Sanitary discharge gallons per day: _____  Waste hauler gallons per day: _____  Other gallons per day: _____</p>	<p>Evaporation gallons per day: _____  Natural outlet gallons per day: _____  In product: _____    Total gallons per day: _____</p>
<p>Is process discharged to the City sewer system?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Is there a spill prevention or slug management plan for this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No  If so, please attach a copy.</p>

I am familiar with the information contained in this questionnaire and swear the information is true, complete, and accurate. If any of the answers to the questions contained in this questionnaire change, the business will immediately notify the City of Orem of the proposed changes. Notification does not constitute approval of the proposed changes.

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Date

If you have any questions, please contact Orem City Industrial Pretreatment at 801-229-7491. This questionnaire may be mailed to or dropped off at:

Business Licensing  
56 North State Street  
Orem, UT 84057

or

Industrial Pretreatment Coordinator  
1797 West 1000 South  
Orem, UT 84058

May 2015