

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**BUDGET
MESSAGE**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

May 8, 2012

To the City of Orem Mayor, City Council, and Citizens:

I appreciate the opportunity to present this Tentative Budget to you. This document is prepared for your review for the purpose of adopting the budget for the Fiscal Year 2012-2013 in a two-fold process requiring a public hearing on June 12, 2012 at 6:00 p.m. and another public hearing, to comply with Truth in Taxation requirements, on August 14, 2012. Both public hearings will take place in the City of Orem Council Chambers at 56 North State Street, Orem, Utah. The following Budget Message is a brief overview of the highlights in the budget. Additional information is available from Jeff Pedersen, Senior Budget Analyst, who has overseen the preparation of this document.

BUDGET MESSAGE

A year ago, the “good news” was that sales tax collections had been virtually flat in month over month comparisons for the preceding 12-month period following the effects of the Great Recession. This year the “better news” is that the City has experienced a 3.4% average increase in sales tax collections over the past 12 months adding an additional \$520,000 to the General Fund revenues during that period. While this growth is not phenomenal, it’s very meaningful after collections had declined or been flat for the past four years. Despite such indicators causing general optimism, the recovery is slow and key decisions that have been delayed for several years face the City leaders and cost saving measures that have been, and will continue to be utilized, cannot provide the solution to these problems. This and other items will be discussed in the Budget Issues Section.

The City has many internal and external obligations that cause an enormous strain on an organization that relies so heavily on revenues such as sales tax and building permits. These revenue sources are extraordinarily sensitive (elastic) to the ins and outs of the economic tides. In good (or great) times, extreme caution is required in order to treat much of the new revenue as one-time funds in the event that a recession is experienced, as has happened twice in the last decade. In poor times, the City lacks funding for one-time expenditures such as road and building maintenance and vehicle replacement and repair. The problem is magnified when elastic funds are used to pay for on-going costs such as salaries and wages. During the Great Recession the City eliminated in excess of 20 full-time equivalent positions while trying to maintain the minimum standard of service expected by the public we serve. Additionally, the City has outside obligations that compete for the same revenues as on-going costs and capital maintenance. This concern and others will be discussed in the Budget Issues Section below.

BUDGET POLICIES

The City is required by State law to enact a balanced budget and this Tentative Budget is presented with revenue and expenditure levels that are believed to be achievable. The City generally relies on a pay-as-you-go method whenever possible. However, the use of debt may often be the most advantageous method of funding large capital projects, especially when bonds can be issued at low interest rates. Additionally, bonding remains a valid funding tool for capital projects as long-term debt spreads out the payment to the future generations who benefit from the capital infrastructure. The City issued \$1,814,000 Sales Tax Refunding Bonds in April 2012 to reduce payments on certain bonds without extending the life of the bonds and the City also entered into a lease/purchase agreement for approximately \$530,000 to purchase a new fire engine. Although this Tentative Budget does not recommend the issuance of long-term bonds in order to accomplish the goals of this fiscal year, the City maintains AA+ ratings from Fitch Ratings and Standard & Poors on the majority of the City’s bonds and expects similar ratings on any future issuances should the proper circumstances arise.

Other budget policies include the requirement for new or an increased source of established revenues before recommending increases in operational costs and utilizing

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one-time revenues exclusively for one-time expenditures. As a safeguard, all revenue collections and expenditures are monitored throughout the year by management and sophisticated computer programs have been developed that assist in controlling and analyzing expenditures.

This brightening in the economy has reduced the challenges somewhat balancing the Fiscal Year 2012-2013 Budget. However, the City continues with many of the cost savings procedures including:

- ◆ Permanently reducing staff by the equivalent of over 20 full-time employees,
- ◆ Asking the employees to take over custodial duties on a daily basis while reducing the annual custodial contract by approximately \$115,000,
- ◆ Decreasing training expenditures,
- ◆ Continuing the elimination of the funding for the tuition reimbursement program, and
- ◆ Reviewing any full- or part-time employee positions that become open during the Fiscal Year 2012-2013 to determine if staff costs can be reduced in a reasonable manner without substantially reducing service to the citizens of the City.

Over the years, the City has been able to build strong financial fund reserves by establishing and following sound financial policies, such as:

- ◆ Underestimating revenues and overestimating expenditures in the annual budget,
- ◆ Using one-time monies for one-time projects,
- ◆ Utilizing a well thought-out process to request and approve additions to staff,
- ◆ Evaluating the need to replace staff when a position becomes open due to resignation or retirement,
- ◆ Developing leading edge technology to improve customer service while increasing the efficiency of (or even replacing) staff, and
- ◆ Maintaining healthy fund reserves.

Due to the depth of the economic downturn and slow recovery, this budget violates two of the above financial policies. First, revenues and expenditures are estimated at levels that staff believes are achievable though both the revenue and expenditure projections are estimated to be as close as possible to year-end balances. As always, staff will monitor both revenues and expenditures and will promptly address significant variances that threaten the viability of the budget. Second, the General Fund reserve is not at a level that is as "healthy" as it has been in the past years. The need to match revenues and expenditures as closely as possible during normal operations while providing for obligations that originate from outside normal operations has reduced the General Fund reserves to a lower level than experienced recently.

EXPENDITURE HIGHLIGHTS

Personnel

This Tentative Budget includes no requests for new personnel; however, a provision for the equivalent of a market adjustment in salaries and an increase for health insurance costs are included.

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Fiscal Year 2012-2013

Operations

Operation budgets are substantially the equivalent of the previous year's budget although a few accounts were increased when the additional expenditures were unavoidable, e.g., gasoline costs.

Capital

Capital requests for vehicle replacement in the General Fund are discussed in the Budget Issues Section below. The level of funding is still not adequate as some of the police vehicles that require replacement are more than seven years old. The fleet manager estimates that the City requires approximately \$700,000 per year (citywide) to keep the fleet running at an optimum level. Although the City has managed to increase funding this year and the previous fiscal year, this is the fifth fiscal year in a row that fleet replacement has been unfunded or underfunded to a significant degree. Staff hopes to reverse this trend in the next year or two in order to avoid the inevitable decrease in the efficiency of City personnel caused by more frequent breakdowns of vehicles and increasing costs of maintenance on older vehicles. The City has significantly decreased capital expenditures for information technology equipment over the past 4 years. Decreased funding in either of these two areas simply cannot be maintained as a long-term cost-cutting strategy.

REVENUE HIGHLIGHTS

The Schedule of Fees and Charges includes minor adjustments in the areas of Development Services, Library Services and Recreation. No provision for an increase in the Storm Sewer Fee is requested. Other revenues items are discussed in the Budget Issues Section below.

BUDGET ISSUES SECTION

Budget Issue #1 – Water Rate

Should the monthly water base rate be increased to pay for the new allocation of Jordanelle water and to cover increased operation costs? The Tentative Budget includes a \$0.41/month increase from \$12.66 to \$13.07 in the base rate.

Budget Issue #2 – Sewer Rate

Should the sewer usage rate be increased to cover increased operation costs? The Tentative Budget includes a \$0.03/1,000 gallons increase from \$1.39/1,000 gallons to \$1.42/1,000 gallons.

Budget Issue #3 – Street Lighting Fee

Should the City establish a Street Lighting Operations and Maintenance Monthly Fee? The Tentative Budget includes a new fee of \$2.00/month fee in addition to the current \$3.25/month fee that is being used to pay off the long-term debt associated with the construction of the street lighting system.

Budget Issue #4 – Residential Solid Waste Container

Should the primary residential solid waste container fee be reduced since a new contract has been negotiated with the contractor? The Tentative Budget includes a provision that the 1st can fee be reduced by \$0.50/month from \$10.60/month to \$10.10/month.

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Budget Issue #5 – Vehicle Replacement Program

Should General Fund reserve be appropriated for vehicle replacement? The Tentative Budget includes a vehicle replacement level of \$600,000.

Budget Issue #6 – Employee Compensation

Should a market adjustment be provided to City employees? The Tentative Budget includes a 2% adjustment for all employees.

Budget Issue #7 – Computer and Technology Upgrades

Should a provision be made for computer and technology upgrades? The Tentative Budget includes approximately \$160,000 for computer and technology upgrades in the current year.

Budget Issue #8 – General Fund Operational and Capital Improvement Needs

Should the City proceed with Truth in Taxation procedures in order to address the General Fund's operational and capital improvement needs? The Tentative Budget includes a general property tax increase of \$3,000,000 for operations and a judgment levy increase of approximately \$350,000.

CHALLENGES FOR THE FUTURE

The City faces the following challenges that have not been addressed in this budget:

- ◆ The significant possibility that the slow economic conditions will continue to affect at least the next fiscal year causing an increasing strain on the ability of staff to provide services at the current level,
- ◆ The construction and staffing of Fire Station #4 that was put on hold after being approved for construction in Fiscal Year 2008-2009,
- ◆ A continual need of funding for infrastructure maintenance such as water, sewer and storm sewer system repair and replacement,
- ◆ A continued need for funding of road maintenance,
- ◆ The completion of the Citywide sidewalk system,
- ◆ The completion of a system of bike paths within the City to encourage better health and to decrease our reliance on cars and trucks, and
- ◆ The need to fund additional beautification projects in the City including new entrance signs and roadside landscaping.

SUMMARY

Thank you for taking the time to read this Budget Message. Additional information is available in the Fiscal Year 2012-2013 Approved Budget. Please feel free to call me or Jeff Pedersen, Senior Budget Analyst, if you have any questions.

Respectfully submitted,

Bruce Chesnut
City Manager

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

OVERVIEW

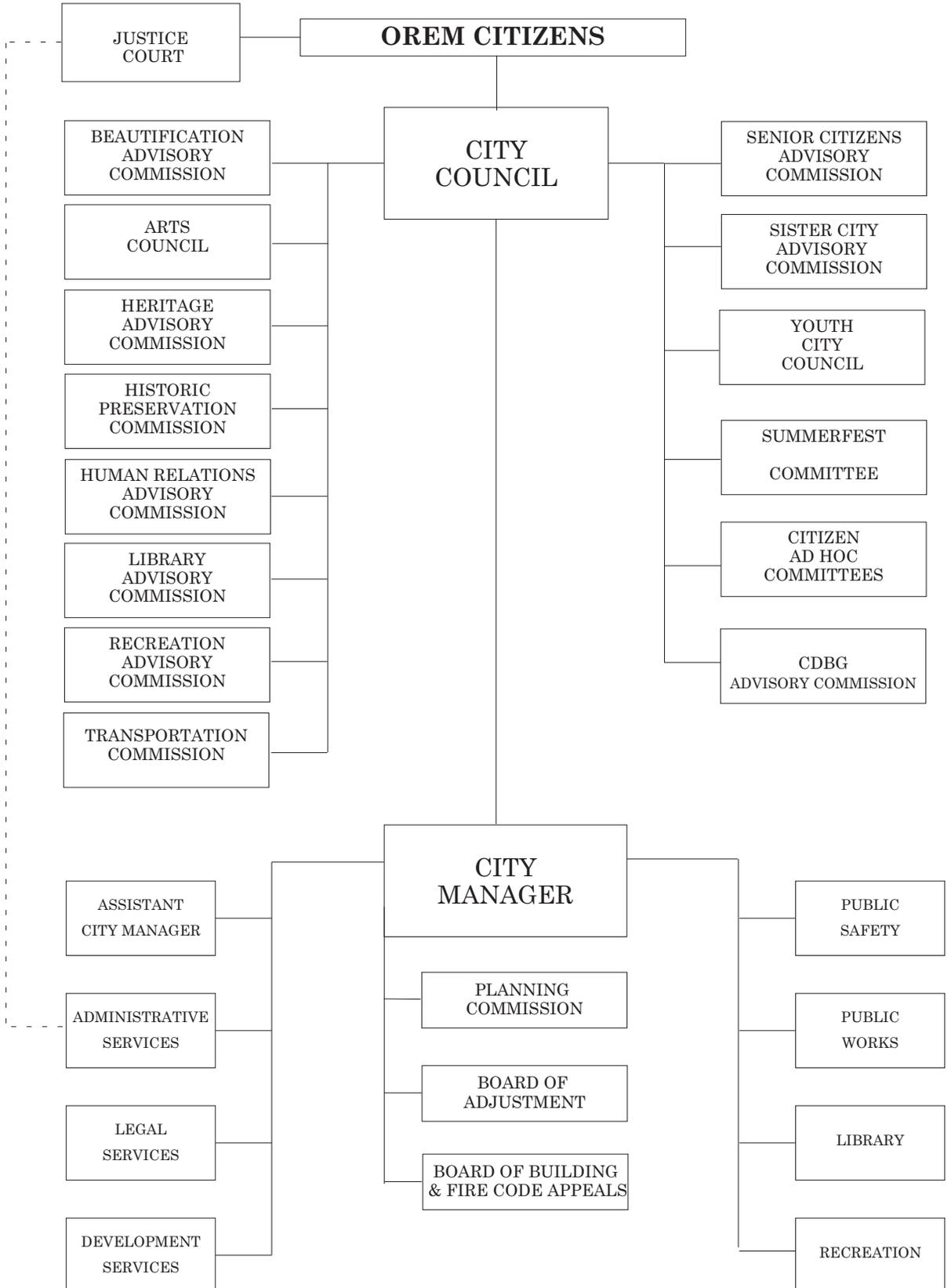
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TENTATIVE BUDGET**

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CITY OF OREM
NEW REVENUES SUMMARY
TENTATIVE BUDGET FY 2012-2013

FUND NAME	TOTAL REVENUE & SURPLUS	INTERFUND TRANSFERS IN	APPROPRIATION OF RESERVES	TOTAL NEW REVENUES
GENERAL FUND	\$48,755,064	\$4,985,825	\$750,000	\$43,019,239
ROAD FUND	2,400,000	-	-	2,400,000
CARE TAX FUND	1,675,000	-	-	1,675,000
DEBT SERVICE FUND	7,428,472	4,807,221	-	2,621,251
CAPITAL IMPROVEMENT PROJECTS FUND	230,000	-	-	230,000
WATER FUND	10,155,017	96,017	-	10,059,000
WATER RECLAMATION FUND	7,094,851	-	-	7,094,851
STORM SEWER FUND	2,705,000	-	-	2,705,000
FITNESS CENTER FUND	1,622,103	-	-	1,622,103
SOLID WASTE FUND	3,127,950	-	-	3,127,950
FLEET MAINTENANCE FUND	695,000	695,000	-	-
PURCHASING / WAREHOUSE FUND	360,000	360,000	-	-
SELF INSURANCE FUND	1,455,000	1,454,940	-	-
FRIENDS OF THE LIBRARY FUND	240,000	-	-	240,000
OREM FOUNDATION TRUST FUND	6,250	-	-	6,250
COMMUNITY DEVELOPMENT FUND	737,356	47,154	-	690,202
SENIOR CITIZENS' FUND	53,000	-	-	53,000
TOTALS	<u>\$88,740,063</u>	<u>\$12,446,157</u>	<u>\$750,000</u>	<u>\$75,543,846</u>

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund. However, certain funds such as the Debt Service Fund, the Fleet Maintenance Fund or the Self-insurance Fund receive all or a majority of their operating revenues through transfers from other funds. In the current year, while city-wide operating revenues total \$88,740,063, only \$75,543,846 represents collections of new revenues.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY OF OREM ESTIMATE OF FUND BALANCES AVAILABLE FOR APPROPRIATION

FUND NAME	ESTIMATED FUND BALANCE JUNE 30, 2012	FISCAL YEAR 2012-2013 APPROPRIATIONS OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE	OPERATIONAL GOAL*	SURPLUS (DEFICIENCY)
GENERAL FUND	\$ 4,650,000	\$ (750,000)	\$ 3,900,000	\$ 8,221,215	\$ (4,321,215)
ROAD FUND	1,400,000	-	1,400,000	-	-
CARE TAX SPECIAL REVENUE	-	-	-	-	-
DEBT SERVICE FUND	-	-	-	-	-
CIP FUND	-	-	-	-	-
WATER FUND	3,400,000	-	3,400,000	2,800,000	-
WATER RECLAMATION FUND	1,200,000	-	1,200,000	2,400,000	(1,200,000)
STORM SEWER FUND	900,000	-	900,000	-	-
FITNESS CENTER FUND	700,000	-	700,000	300,000	400,000
SOLID WASTE FUND	100,000	-	100,000	50,000	50,000
FLEET MAINTENANCE FUND	65,000	-	65,000	-	-
PURCHASING / WAREHOUSE FUND	100,000	-	100,000	20,000	80,000
SELF INSURANCE FUND	600,000	-	600,000	1,000,000	(400,000)
FRIENDS OF THE LIBRARY FUND	-	-	-	-	-
OREM FOUNDATION FUND	-	-	-	-	-
COMMUNITY DEVELOPMENT FUND	-	-	-	-	-
SENIOR CITIZENS' FUND	-	-	-	-	-
TOTALS	\$ 13,115,000	\$ (750,000)	\$ 12,365,000	\$ 14,791,215	\$ (5,391,215)

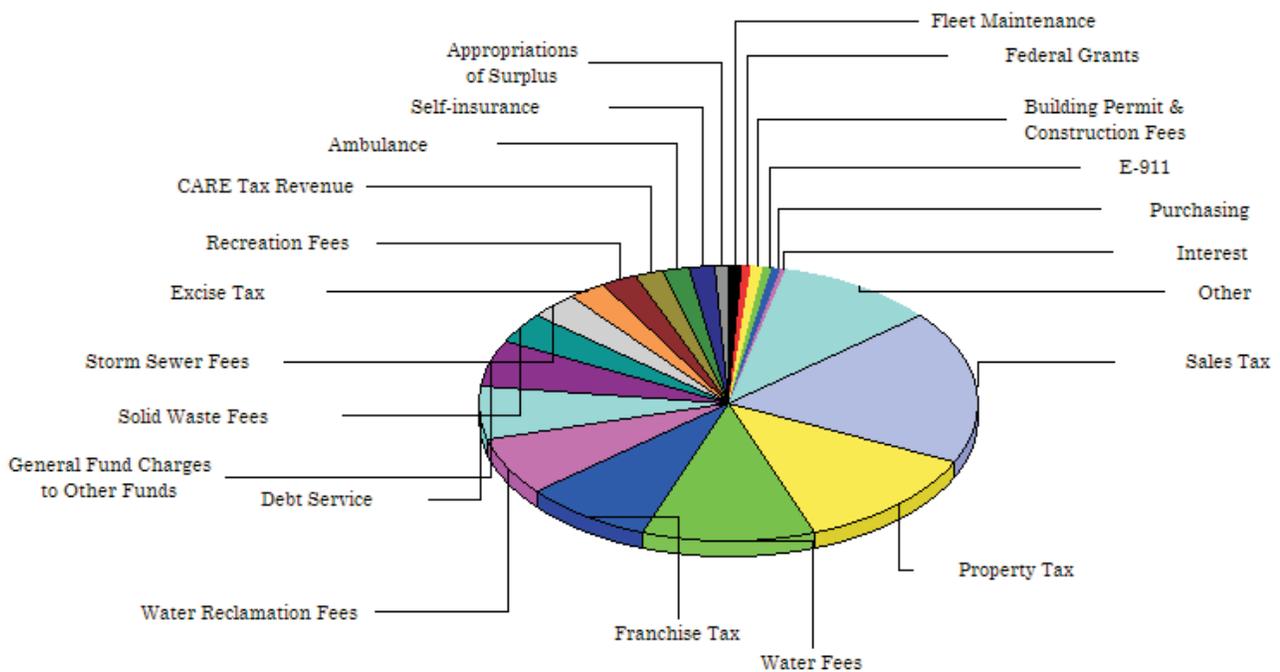
* General Fund restricted amount is based on 18% of net budgeted revenues or the actual balance of the reserve, whichever is lower.
Restricted amounts for all other funds are based on need.

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Fiscal Year 2012-2013

CITY-WIDE MAJOR RESOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Tax	\$16,000,000	18.03%
Property Tax	\$11,199,245	12.62%
Water Fees	\$9,750,000	10.99%
Franchise Tax	\$7,300,000	8.23%
Water Reclamation Fees	\$6,190,000	6.98%
Debt Service	\$5,479,227	6.17%
General Fund Charges to Other Funds	\$4,958,101	5.59%
Solid Waste Fees	\$3,125,450	3.52%
Storm Sewer Fees	\$2,700,000	3.04%
Excise Tax	\$2,400,000	2.70%
Recreation Fees	\$1,931,603	2.18%
CARE Tax Revenue	\$1,650,000	1.86%
Ambulance	\$1,500,000	1.69%
Self-insurance	\$1,455,000	1.64%
Appropriations of Surplus	\$750,000	0.85%
Fleet Maintenance	\$695,000	0.78%
Federal Grants	\$653,702	0.74%
Building Permit & Construction Fees	\$625,000	0.70%
E-911	\$625,000	0.70%
Purchasing	\$360,000	0.41%
Interest	\$263,500	0.30%
Other	\$9,129,235	10.29%
Total	\$88,740,063	100.00%

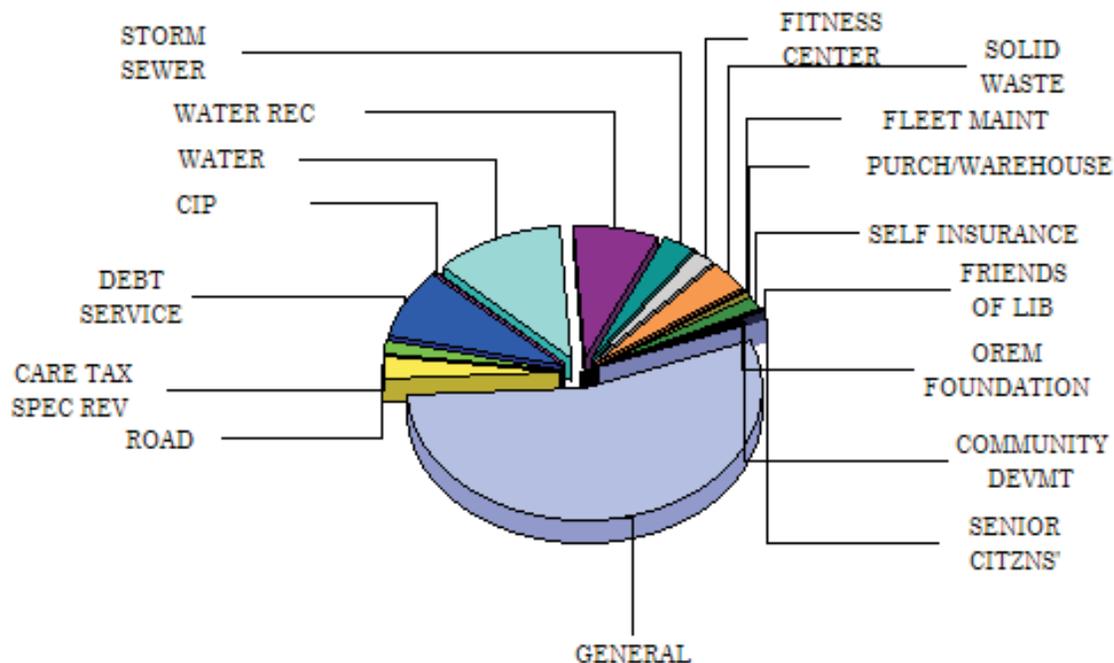


CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
10 GENERAL	\$33,242,857	\$14,463,675	\$1,048,532	\$48,755,064	54.9%
20 ROAD	107,180	846,820	1,446,000	2,400,000	2.7%
21 CARE TAX SPEC REV	0	1,675,000	0	1,675,000	1.9%
30 DEBT SERVICE	0	7,428,472	0	7,428,472	8.4%
45 CIP	0	43,615	186,385	230,000	0.3%
51 WATER	1,895,246	7,686,882	572,889	10,155,017	11.4%
52 WATER REC	2,179,984	4,215,091	699,776	7,094,851	8.0%
55 STORM SEWER	744,135	1,495,524	465,341	2,705,000	3.0%
56 FITNESS CENTER	1,133,025	489,078	0	1,622,103	1.8%
57 SOLID WASTE	0	3,067,950	60,000	3,127,950	3.5%
61 FLEET MAINT	467,848	227,152	0	695,000	0.8%
62 PURCH/WAREHOUSE	239,233	120,767	0	360,000	0.4%
63 SELF INSURANCE	84,288	1,370,712	0	1,455,000	1.6%
72 FRIENDS OF LIB	0	240,000	0	240,000	0.3%
73 OREM FOUNDATION	0	6,250	0	6,250	0.0%
74 COMMUNITY DEVMT	133,178	534,808	69,370	737,356	0.8%
76 SENIOR CITZNS'	0	53,000	0	53,000	0.1%
CITY TOTALS	\$40,226,974	\$43,964,796	\$4,548,293	\$88,740,063	100.0%
CITY PERCENTS	45.3%	49.5%	5.1%	100.0%	

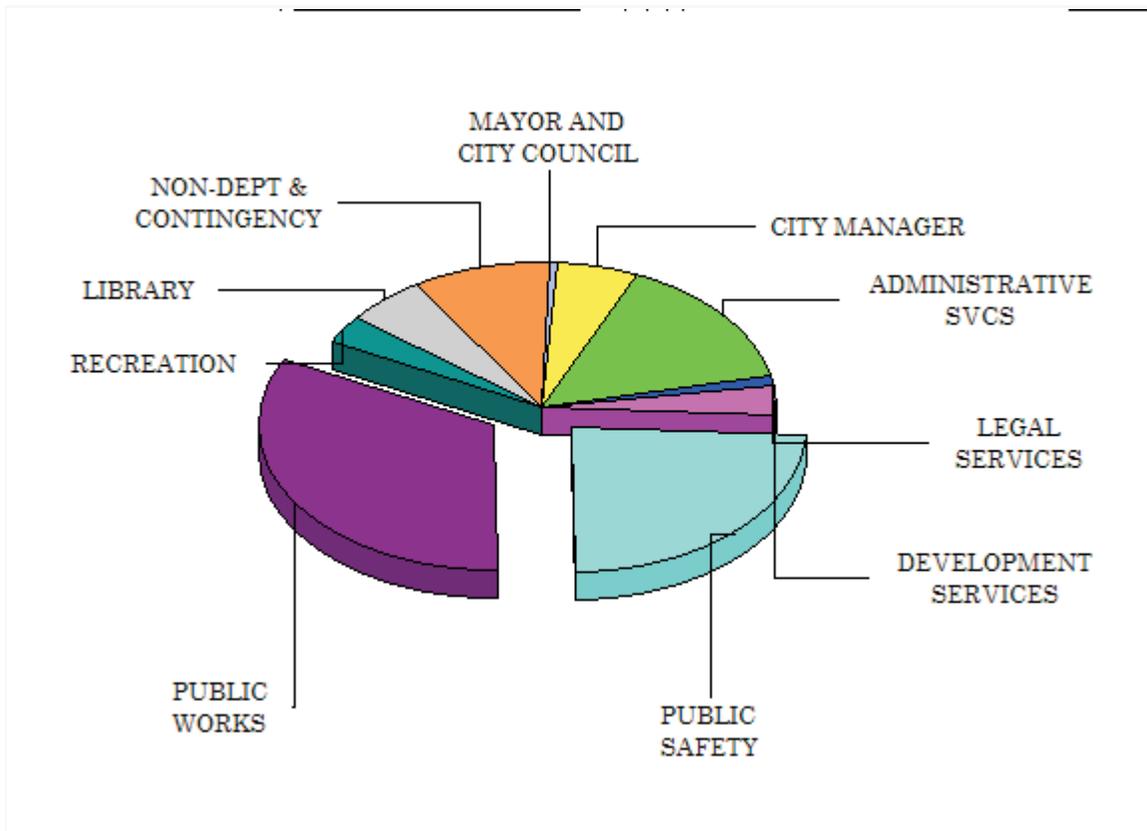


CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY-WIDE EXPENDITURES BY DEPARTMENT

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
MAYOR AND CITY COUNCIL	\$229,205	\$251,506	\$0	\$480,711	0.5%
CITY MANAGER	993,981	3,738,958	129,370	4,862,309	5.5%
ADMINISTRATIVE SVCS	3,065,646	10,182,930	0	13,248,576	14.9%
LEGAL SERVICES	876,525	115,800	0	992,325	1.1%
DEVELOPMENT SERVICES	2,500,416	214,281	186,385	2,901,082	3.3%
PUBLIC SAFETY	18,648,432	2,481,181	110,000	21,239,613	23.9%
PUBLIC WORKS	9,342,517	16,438,238	3,202,206	28,982,961	32.7%
RECREATION	1,816,602	753,069	40,000	2,609,671	2.9%
LIBRARY	2,578,650	2,457,217	0	5,035,867	5.7%
NON-DEPT & CONTINGENCY	175,000	7,331,616	880,332	8,386,948	9.5%
CITY TOTALS	\$40,226,974	\$43,964,796	\$4,548,293	\$88,740,063	100.0%
CITY PERCENTS	45.3%	49.5%	5.1%	100.0%	



CITY OF OREM TENTATIVE BUDGET

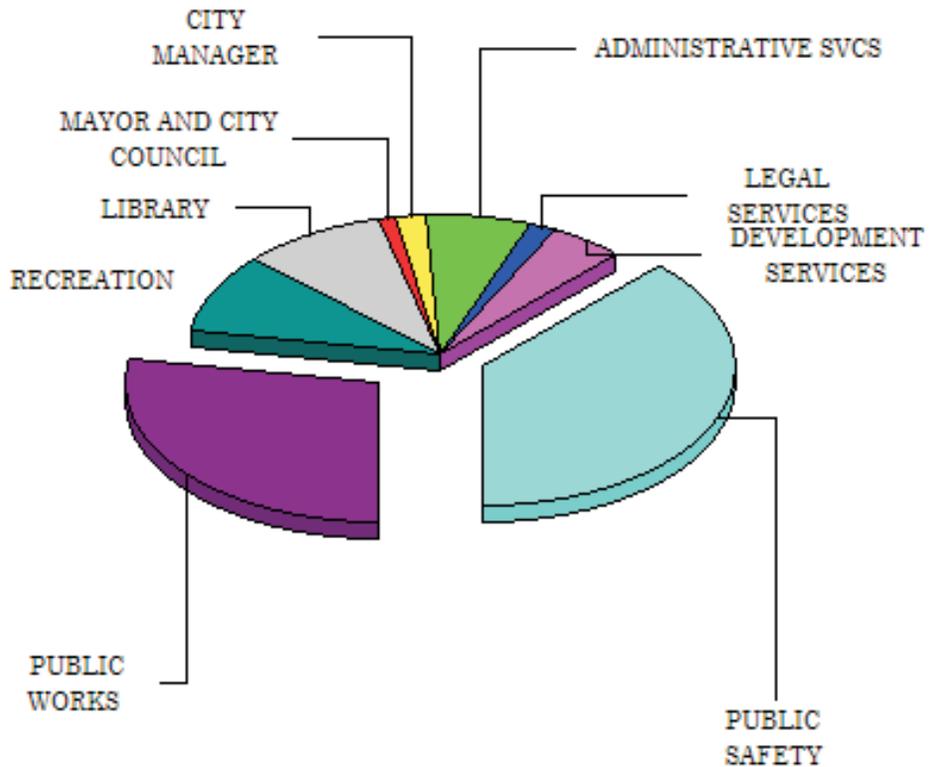
Fiscal Year 2012-2013

CITY-WIDE STAFFING LIST BY DEPARTMENT

FUND	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED (FTE*)	TOTAL	PERCENT
MAYOR AND CITY COUNCIL **		7		7	1.2%
CITY MANAGER	8	1	2	11	1.9%
ADMINISTRATIVE SVCS	35	2	1	38	6.7%
LEGAL SERVICES	7	1	1	9	1.6%
DEVELOPMENT SERVICES	26	1		27	4.7%
PUBLIC SAFETY	192	2	21	215	37.7%
PUBLIC WORKS	106	1	51	158	27.7%
RECREATION	12	1	40	53	9.3%
LIBRARY	22	13	17	52	9.1%
CITY TOTALS	408	29	133	570	100.0%
CITY PERCENTS	71.6%	5.1%	23.3%	100.0%	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council Members are included here as part-time employees for informational purposes only.



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state. The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make an apples to apples comparison. For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a 3/4 inch water meter, uses 28,000 gallons per month of water, and has an average sewer consumption of 13,000 gallons per month. In addition, we calculated tax levies on what a typical City resident would be assessed using an average home in the case of property tax. To estimate sales tax figures we used the Adjusted Gross Income (AGI) from the Utah State Tax Commission. It was assumed that 50 % of the AGI would be subject to sales tax. Franchise tax was calculated assuming a total monthly bill on utilities subject to the franchise tax of \$240.00 per month.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate State of Utah web sites.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

UTILITY FEES AND TAX RATE COMPARISONS - SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

WATER*		SEWER**		STORM SEWER	
OGDEN	\$75.37	AMERICAN FORK	\$53.75	PLEASANT GROVE	\$7.74
SANDY #	\$52.29	PLEASANT GROVE	\$47.94	OGDEN	\$6.91
SPANISH FORK #	\$50.49	LEHI	\$44.00	AMERICAN FORK	\$6.00
WEST VALLEY	\$49.60	LINDON	\$42.31	SANDY	\$5.70
PLEASANT GROVE #	\$44.24	AVERAGE CITY	\$34.25	AVERAGE CITY	\$5.40
AVERAGE CITY	\$42.64	SPRINGVILLE	\$33.47	PAYSON	\$5.26
AMERICAN FORK #	\$41.50	SANDY	\$33.44	SPANISH FORK	\$5.22
LINDON #	\$39.32	PAYSON	\$30.49	LEHI	\$5.00
SPRINGVILLE	\$36.25	OGDEN	\$28.91	SPRINGVILLE	\$4.97
PAYSON #	\$33.34	SPANISH FORK	\$28.90	OREM	\$4.75
LEHI #	\$32.65	OREM	\$27.39	LINDON	\$4.64
OREM	\$28.90	PROVO	\$22.37	PROVO	\$4.63
PROVO	\$27.72	WEST VALLEY	\$18.00	WEST VALLEY	\$4.00

TAX RATES

GARBAGE		PROPERTY TAX		FRANCHISE TAX***	
OGDEN	\$17.79	WEST VALLEY	0.004510	AMERICAN FORK	6.00%
LEHI	\$14.00	OGDEN	0.003330	LINDON	6.00%
SANDY	\$12.50	PROVO	0.002843	LEHI	6.00%
SPRINGVILLE	\$11.75	AMERICAN FORK	0.002794	OGDEN	6.00%
AVERAGE CITY	\$11.18	LEHI	0.002519	OREM	6.00%
PROVO	\$11.00	AVERAGE CITY	0.002359	PAYSON	6.00%
PLEASANT GROVE	\$10.61	PLEASANT GROVE	0.002256	PROVO	6.00%
OREM	\$10.60	SPRINGVILLE	0.002103	SANDY	6.00%
PAYSON	\$10.52	LINDON	0.002080	SPANISH FORK	6.00%
AMERICAN FORK	\$10.00	OREM	0.001879	SPRINGVILLE	6.00%
LINDON	\$9.58	SANDY	0.001481	WEST VALLEY	6.00%
SPANISH FORK	\$9.36	PAYSON	0.001323	AVERAGE CITY	5.93%
WEST VALLEY	\$6.45	SPANISH FORK	0.001186	PLEASANT GROVE	5.10%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. If a city has pressurized irrigation, a mix of 11,500 gallons of culinary water to 16,500 gallons of pressurized irrigation (secondary) water was utilized.

** Based on the City of Orem average residential use of 13,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunication License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

This city has pressurized irrigation (secondary) watering for all or a majority of its residents.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME
Fiscal Year 2011-2012

CITY	AVERAGE GARBAGE	STREET LIGHT*	AVERAGE WATER	AVERAGE		TOTAL UTILITIES	AVG HOME FRANCHISE TAX PER MONTH**	AVG HOME PROPERTY TAX PER MONTH***	AVG HOME SALES TAX PER MONTH****	TOTAL TAXES	TOTAL TAX AND FEE PER MONTH
				STORM SEWER	SEWER						
OGDEN	\$17.79	\$0.00	\$75.37	\$6.91	\$28.91	\$128.98	\$14.40	\$48.86	\$32.36	\$95.62	\$224.60
SANDY	\$12.50	\$5.00	\$52.29	\$5.70	\$33.44	\$108.93	\$14.40	\$31.91	\$48.94	\$95.25	\$204.17
AMERICAN FORK##	\$10.00	\$0.00	\$41.50	\$6.00	\$53.75	\$111.25	\$14.40	\$43.95	\$30.33	\$88.68	\$199.93
PLEASANT GROVE ##	\$10.61	\$0.00	\$44.24	\$7.74	\$47.94	\$110.53	\$12.24	\$39.01	\$32.38	\$83.63	\$194.16
LINDON #	\$9.58	\$0.00	\$39.32	\$4.64	\$42.31	\$95.85	\$14.40	\$37.40	\$37.98	\$89.78	\$185.63
LEHI	\$14.00	\$0.00	\$32.65	\$5.00	\$44.00	\$95.65	\$14.40	\$41.42	\$31.87	\$87.70	\$183.35
AVERAGE CITY											\$179.88
WEST VALLEY	\$6.45	\$0.00	\$49.60	\$4.00	\$18.00	\$78.05	\$14.40	\$59.68	\$24.37	\$98.44	\$176.49
SPRINGVILLE	\$11.75	\$0.00	\$36.25	\$4.97	\$33.47	\$86.44	\$14.40	\$37.61	\$28.28	\$80.29	\$166.73
SPANISH FORK ##	\$9.36	\$0.00	\$50.49	\$5.22	\$28.90	\$93.97	\$14.40	\$29.21	\$27.49	\$71.09	\$165.06
OREM #	\$10.60	\$3.25	\$28.90	\$4.75	\$27.39	\$74.89	\$14.40	\$35.56	\$30.90	\$80.86	\$155.75
PROVO	\$11.00	\$0.00	\$27.72	\$4.63	\$22.37	\$65.72	\$14.40	\$44.39	\$28.04	\$86.84	\$152.56
PAYSON	\$10.52	\$0.00	\$33.34	\$5.26	\$30.49	\$79.61	\$14.40	\$30.46	\$25.69	\$70.55	\$150.16

* Some Cities charge street lights as part of their property taxes.

** Assumes a combined \$240 per month for all utilities. For convenience sake, it does not break out telecommunication or cable television costs that are taxed at lower rates. Note that not all cities charge franchise tax on all utilities.

Also includes Utah State Uniform Age Based Vehicle Fee with 2 cars/family.

*** Assumes \$200,000 home taxed at 55.0% of market value.

**** Sales Tax uses the 2006 (latest available) Utah State Tax Commission Adjusted Gross Income (AGI) for each city. 50% of the AGI is assumed to be disposable income. This comparison uses total number of tax exemptions for each City.

Orem includes 2 free transfer station passes.

American Fork, Lindon, Pleasant Grove and Spanish Fork have a separate outside watering system for some residents.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY OF OREM STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	Interest Rates	Fiscal Year of Completion	Total Amount Issued	Principal Balance June 30, 2012	Fiscal Year 2012-13 Payments	Purpose
GENERAL OBLIGATION BONDS:						
General Obligation Refunding Bonds, Series 2004	3.0% to 4.0%	2016-17	3,975,000	2,140,000	476,450	Refunded 1997 general obligation road construction bonds.
General Obligation Road Bonds, Series 2005	3.5% to 5.0%	2024-25	8,985,000	6,705,000	692,441	Road and sidewalk construction & reconstruction.
General Obligation Road Bonds, Series 2006	3.625% to 5.0%	2024-25	5,515,000	4,250,000	427,116	Road and sidewalk construction & reconstruction.
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-19	2,865,000	2,115,000	348,738	Refunded 1998 general obligation road construction bonds.
REVENUE BONDS:						
Water Quality Revenue Bond, Series 1993	3.50%	2014-15	3,500,000	689,757	246,150	Treatment plant expansion.
Canyon River Special Improvement District, Series 2001	5.00%	2015-16	3,680,000	790,000	224,500	Infrastructure construction in a special improvement district.
Water and Storm Sewer Revenue Bonds, Series 2005A	3.5% to 5.25	2025-26	17,390,000	13,710,000	1,359,850	Water tank construction and water & storm sewer line projects.
Water Revenue Bonds, Series 2005B	1.48%	2025-26	3,000,000	2,190,000	174,412	Water line projects.
Sales Tax Revenue Refunding Bonds, Series 2007	3.8% to 5.0%	2022-23	5,720,000	5,620,000	266,274	Partial refund of the Sales Tax Revenue Bonds, Series 2002.
Water and Storm Sewer Revenue Bonds, Series 2008	3.25% to 5.25	2028-29	5,590,000	5,400,000	323,250	Water & storm sewer line projects.
Midtown Village Special Assessment Bonds, Series 2009	Variable	2012-13	3,943,000	3,513,000	296,816	Infrastructure construction in a special improvement district.
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-18	4,375,000	3,375,000	677,626	Refunded Municipal Building Authority bonds used for the library addition and cemetery & Nielsen's Grove land purchases.
Sewer Revenue (Taxable) Bonds, Series 2010	0%	2031-32	11,889,000	11,889,000	594,000	Treatment plant expansion.
Northgate Special Improvement District Bonds, Series 2011	7.75%	2025-26	1,915,000	1,845,000	222,988	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2012	1.50%	2014-15	1,814,000	1,814,000	747,908	Partial refund of the Sales Tax Revenue Bonds, Series 2002.
LEASE/PURCHASE OBLIGATIONS:						
Fire Engine Acquisition Lease/Purchase (2012)	2.225%	2018-19	525,147	525,147	77,191	Purchase of fire engine.
OTHER:						
Section 108 Housing and Urban Development Loan (2006)	Variable	2025-26	1,320,000	1,039,930	104,600	Economic development.
Park and Open Space Land Purchase Note (2000)	6.00%	2020-21	391,000	230,033	33,615	Recreation property purchase.
GRAND TOTAL - ALL INDEBTEDNESS			<u>\$86,392,147</u>	<u>\$67,840,867</u>	<u>\$7,293,925</u>	

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

COMMUNITY PROFILE

CITY IN GENERAL

The City of Orem was incorporated in 1919.

The high point in the City is 5,232 feet above sea level (upper water tank). The low point is 4,494 feet above sea level (Spring Water Park). The elevation at State Street and Center Street is 4,771.7 feet above sea level.

At Center and State Streets, West Longitude is 111 degrees 41 37", North Latitude is 40 degrees 17 50". The City is 18.24 square miles, or 11,677 acres.

Based on the February 2012 estimate, the population was 89,021, an increase of 693 residents over the 2010 census count of 88,328.

Based on the 2010 census, the population was 88,328 representing a 4.7% growth over the 2000 census count of 84,324.

Based on the 2010 census, 27,337 people, or 30.9% of city residents were under age 18.

The taxable value of all property in the City of Orem for the tax year 2011 was \$4,490,211,229.

In 2010 the mean per household Adjusted Gross Income (AGI) was \$51,221, with a mean exemption of 2.5 members per household and a mean per capita AGI of \$20,488 (<http://tax.utah.gov/esu>).

The average per house cost of city services for 2010 was \$166.82 per month.

There are 23 public schools in City:

- 4 High Schools
- 3 Junior High Schools
- 16 Elementary Schools

There is one university, Utah Valley University (UVU), which has an enrollment of nearly 33,000 students and is now one of the largest institutes of higher learning in Utah.

In the CQ Press *City Crime Rankings 2011 - 2012*, the City of Orem was recognized as the 20th safest city overall of the 405 US cities listed in the survey and the safest Utah city.

STREETS

There are 270 centerline miles of streets in the City. The State of Utah owns 19 miles, 14 miles are privately owned and the City owns and maintains the remaining 237 miles.

In 2011, City crews laid over 5,900 tons of asphalt, repairing potholes, patching trenches and gutter lines, leveling lows, and replacing failed areas.

Over 4 miles of streets were reconstructed or overlaid, 22 miles were crack sealed and 18 miles were slurry sealed. Some of the larger projects were:

- 400 East, Center Street to 1200 North.
- 800 South, State Street to 800 West.
- 1200 North, State Street to 1200 West.
- Columbia Lane, State Street to 2000 South.

The City maintains approximately 500 miles of sidewalk and gutter, including over 4,300 Americans with Disabilities Act (ADA) ramps.

City crews installed and replaced over 10,000 lineal feet of sidewalk and gutter, including 120 ADA ramps.

TRAFFIC

State Street is the busiest street in Orem. Over 62,000 average daily trips (ADT) are made by the traveling public. Other busy streets and associated ADTs are shown below:

- University Parkway (56,000).
- 800 North (35,500).
- Center Street (34,500).
- 800 East (21,500).
- 1600 North (21,500).
- 800 South (18,500).
- Geneva Road (17,000).
- 1200 West (14,000).
- 400 North (13,000).
- Orem Blvd (12,000).
- 400 South (11,000).
- 400 West (8,500).
- 1200 South (8,000).

The City maintains over 235,500 feet of fiber optic interconnect cable that connects all of the signals for coordination and for communication to city buildings and facilities.

Each year, the City uses 7,300 gallons of paint to the stripe the streets.

The City maintains 22.8 miles of bike lanes.

There are 5,157 lights located on public streets and 204 lights located at City parks and facilities.

There are 73 signalized intersections in Orem. The City maintains 34 (two of which are the new HAWK signals) and UDOT maintains 39 intersections.

There are 7,616 street address signs maintained by the City.

The City maintains 3,170 traffic signs, which includes 1,224 stop and yield signs, 357 speed limit signs, 625 school crossing signs, and 174 no parking signs.

PARKS

There are 22 city parks, 29 parkways and boulevards and other miscellaneous grounds

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

COMMUNITY PROFILE

incorporating a total of 304 acres. Within the city parks there are:

- 55 pavilions,
- 27 tennis courts
- 26 restrooms
- 24 soccer fields
- 18 playgrounds
- 16 ball fields
- 5 miles of walking track
- 5 basketball courts

Twenty-five percent (25%) of the park & parkway grounds are watered utilizing a computerized turf irrigation system.

There are two undeveloped parks, Canyon Cove and Southwest Park, totaling 11 acres.

The Park Section also maintains the grounds around four city buildings (City Center, Senior Friendship Center, Fitness Center and Public Work). There is a total of 16.4 acres with 7 acres of turf and 9 acres of non-turf area.

The Park Section also maintains Orem's portion, 5 miles, of the Bonneville Shoreline trail and its Orem trail head.

The City owns 175 acres of property that is operated by a private entity (Sleepy Ridge) as an 18-hole municipal golf course.

The City also owns 54 acres of property that is a portion of an 18-hole golf course operated by a private entity (Cascade Golf Course).

It takes over 65,000 man hours to maintain the total acreage. During an average year, park crews will mow equivalent to 15,000 acres of turf, apply 52 tons of fertilizers, clean 10,000 restrooms, pick up 113,000 garbage cans including 6,000 tons of litter, plant over 27,000 bulbs and 15,000 flowers, and prepare for approximately 1,000 pavilion reservations. During the winter, park crews clear nearly 30 miles of sidewalks and walking tracks after each snow storm.

In 2011, there were 286 volunteer projects in which volunteers contributed over 6,860 hours of labor.

URBAN FORESTRY

The City owns and cares for 5,885 trees with a value of over \$10.9 million. The City maintains around 255 different varieties of trees at 61 different locations throughout the City.

The City received the Tree City USA award for the 19th consecutive year in 2011.

CEMETERY

The cemetery has 39 acres of developed land. 22 acres are currently being used for cemetery

operations while 17 acres of land are currently being used as a multi-purpose recreational field until such time it is needed for cemetery operations.

The potential burial capacity of the 39 acres in the cemetery is 33,458 graves; 22,458 in the upper area and 11,000 in the lower area. There are 4,480 burial lots that are unusable in the upper area because of trees, roadways, sprinklers, the veterans' memorial, etc. leaving a potential capacity of 17,978 burial lots.

As of December 31, 2011, 13,898 burial lots have been sold, leaving a balance of just over 3,700 lots available in the upper cemetery (includes two areas not yet blocked out).

As of December 31, 2011, there are 7,683 people interred in the cemetery.

In 2011, 293 people were interred in the cemetery.

In 2011, there were 358 burial lots sold.

WATER

In 2011, residents of the City used an average of 239 gallons of water per person per day. The highest per capita usage was observed in the month of July at 494 gallons per person per day and the lowest was in the month of December at 110 gallons per person per day.

The highest water usage day in 2011 was July 22nd with 51.51 million gallons and the lowest usage day was November 7th with 7.27 million gallons.

In 2011, Orem produced 8.45 billion gallons of culinary drinking water.

The highest usage year in the history of the City was in 2001 at 9.8 billion gallons of water.

The City currently maintains over 475 miles of water main and service lines and there are approximately 21,800 connections to the water system.

The City's supplies water from wells (24%); springs (18%); and surface water (58%), which includes Deer Creek Reservoir, Jordanelle Reservoir and the Provo River.

WATER RECLAMATION

In 2011, the Orem Water Reclamation Facility treated an average of 8.19 million gallons of sewage per day.

The Wastewater Pretreatment Program issued 340 pretreatment permits in 2011.

The City currently maintains more than 284 miles of sewer lines.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

COMMUNITY PROFILE

The Wastewater Collections Group cleaned over 187 miles of sewer mains and video inspected more than 23 miles of sewer mains in 2011.

STORM WATER

The storm sewer system consists of:

- 2,532 Catch Basins.
- 1,729 Sumps.
- 1,321 Manholes.
- 73 Miles of Ditches and Pipes
- 34 Detention Basins.
- 28 Diversion Structures.

There are 86 miles of irrigation ditches in the City. City street sweeping crews swept nearly 8,188 miles of streets picking up over 3,400 cubic yards of debris in 2011.

FLEET

Fleet services maintains 324 licensed vehicles and 589 large, medium and small pieces of off-road equipment ranging from weed trimmers, lawn mowers, tractors and backhoes to front-end loaders, generators and compressors.

In a typical year, Fleet Services will perform over 500 vehicle safety inspections (most vehicles are inspected every 6 months).

The City's fleet of vehicles traveled over 1,250,000 miles in 2011. In an average year, the fleet consumes over 240,000 gallons of fuel (gasoline and diesel). Total cost for fuel for 2011 was \$763,224. August was the highest month using over 25,000 gallons of fuel.

LIBRARY

The Library is open 69 hours each week and serves the community with an excellent collection of books and non-print media, reference and advisory services, cultural programs, and exhibits.

The Library maintains and exhibits the City's permanent art collection, supports the activities of the Orem Arts Council, and manages the performance season at the Stage at City Center Park.

The Library collection has 313,295 items, including 100,513 children's books, 134,377 fiction and nonfiction books, 37,270 CDs, 33,283 videos and 1,928 maps.

The Library has 69,538 registered patrons.

Annual circulation is at 1.2 million items, or a per capita circulation of 13.5 items. The Library is among the top 10% nationwide for circulation per capita.

508,231 patrons entered the Library in Fiscal Year 2010-2011.

51,729 patrons attended cultural programs.

41,999 people attended the annual Timpanogos Storytelling Festival and midwinter events in 2011.

Library services and programs received the benefit of 11,411 hours of volunteer service in the Library and at Timpanogos Storytelling Festival events.

Friends and supporters donated 5,791 books and non-print items that were added to the collection.

Staff and volunteers repaired 14,474 books and other non-print media items.

The in-house internet stations were used by 48,921 patrons during the year.

RECREATION

The Fitness Center had an estimated 385, user visits in 2011. The Fitness Center serves approximately 12,400 active members.

The ninth season of the City of Orem Scera Park Pools saw 246,758 patrons from Memorial Day to Labor Day.

In 2011, there were 50 private group parties at the Scera Park Pools.

Approximately 900 youth were involved in Tiny Tots T-ball, Coach Pitch, Machine Pitch and Girls Softball.

In 2011, there were 1,200 youth participating in Youth Basketball, Youth Super Hoopsters and Little Hoopsters.

Over 3,900 adults participated in softball at Lakeside Sports Park during 2011.

The aquatics program instructors taught 3,511 "Learn to Swim" participants during 2011.

Land & water aerobics had 78,286 patrons in 2011.

In 2011, 1,016 park pavilion reservations were taken.

There were 131 weddings scheduled and held in Orem parks during the summer season of 2011.

There are 1,540 current memberships on file at the Orem Senior Friendship Center.

There were approximately 21,500 hot luncheon meals served to City senior citizens at the Orem Senior Friendship Center.

There were 11,594 volunteer hours served by senior citizens to various programs at the Orem Senior Friendship Center in 2011.

The Orem Senior Friendship Center offered a variety of classes, including: fitness and exercise, line dancing, Tai Chi, water color, ceramics, home

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

COMMUNITY PROFILE

health care, AARP Defensive Driving, and wood shop.

Fifty-nine trips for 1,391 seniors were hosted in 2011.

There were 155 income tax returns prepared for seniors by AARP volunteers.

units (including condominiums), for a total of 27,177 dwelling units in the City.

There were 4,736 building inspections during 2011.

There were 888 building permits issued in 2011 with a value of \$74,795,200.

PUBLIC SAFETY

Public Safety responded to more than 68,000 calls for service in 2011. Police Officers made nearly 22,000 traffic stops and issued approximately 15,000 citations. 3,227 auto accidents were investigated, including 345 injury accidents. There were two fatalities. The department made 5,654 arrests, including 873 juvenile arrests. There were 2,083 theft crimes reported. There were no homicides in 2011.

Additionally, Fire & Medical Services personnel responded to 1,045 fire calls and 7,628 EMS calls. More than 6,000 people attended the annual fire prevention open house. Fire Inspectors conducted approximately 1,500 business and construction inspections.

LEGAL SERVICES

Among the thousands of cases the Legal Services Department prosecuted during 2011 were 181 DUI's, 307 domestic violence assaults, 86 "other" category assaults, 61 domestic violence criminal mischiefs, 53 "other" category criminal mischiefs, 65 violation of protective order and stalking injunctions, 376 retail thefts, 100 disorderly conducts, 313 alcohol related crimes, 519 drug related crimes, 39 assault on police officer and interference with police officers, 38 auto burglaries and 81 animal problems. The most common charges filed were traffic violations which included 1,497 cases of driving without insurance or proof of insurance.

DEVELOPMENT

There were 4,146 businesses licensed in the City in 2011. Of those businesses 2,314 were commercial and 1,592 were home occupation. Included in the total are 48 contractor, 64 non-profit and 13 temporary business licenses, with the remainder consisting of miscellaneous licenses.

As of December 2011, there were 16,252 occupied single family homes and 9,757 occupied multiple

FACILITIES

The Facilities Section maintains eight buildings encompassing approximately 200,000 square feet of floor space.

Employees are still assuming most of the day-to-day chores, e.g., vacuuming, mopping, dusting and carrying out the trash, resulting in an annual savings of approximately \$115,000.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**GENERAL
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**GENERAL FUND REVENUES
FUND 10**

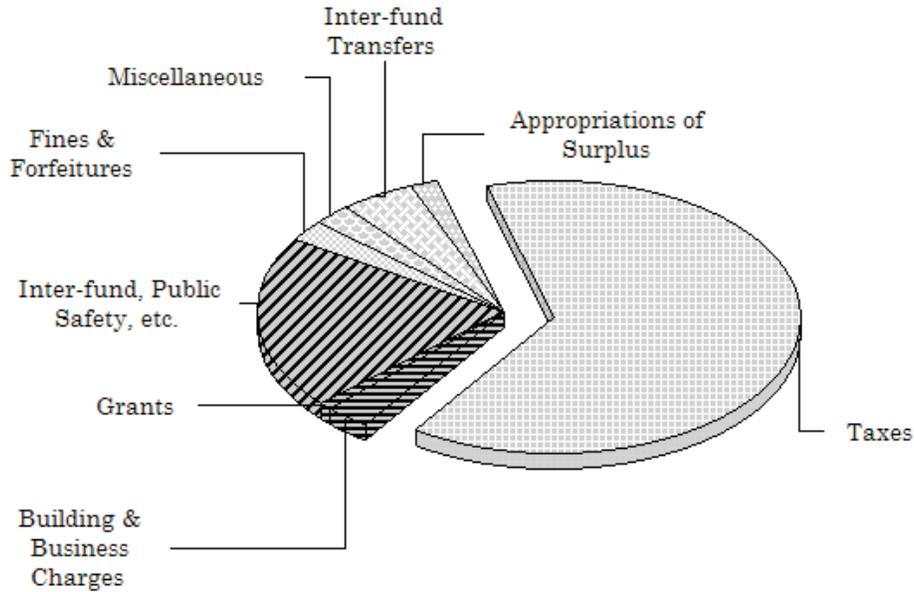
The General Funds is the major operating fund of the City. Its activities are primarily tax supported, although the General Fund does include many charges for services such as building permits and inspections, business licenses, and ambulance services. The General Fund Revenues are divided into 8 operating types:

Primary Description	Account Range	Amount	Percent of Total Revenues
Taxes	3100's	\$32,625,000	66.92%
Charges for Building and Business Services	3200's	1,183,000	2.42%
Federal and State Grants	3300's	427,635	0.88%
Charges for Inter-fund (Administrative) Services, Public Safety, Recreation and Cemetery Services	3400's	9,148,338	18.76%
Fines and Forfeitures	3500's	1,208,000	2.48%
Miscellaneous (Interest, Library Charges, etc.)	3600's	1,081,446	2.22%
Inter-fund Transfers	3995's	2,331,645	4.78%
Appropriations of Surplus	3997's	750,000	1.54%
Total		<u>\$48,755,064</u>	<u>100.00%</u>

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

General Fund Revenues



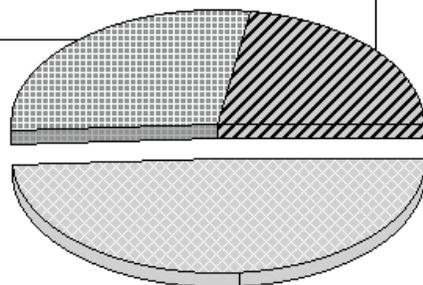
General Fund Taxes

PROPERTY TAX

28.35%

FRANCHISE TAX

22.38%



SALES TAX

49.27%

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND:	GENERAL FUND				
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
10-3110-000-000	Property Tax - Current	4,387,158	4,478,047	4,639,108	8,050,000
10-3120-000-000	Property Tax - Delinquent	426,959	569,778	425,000	425,000
10-3121-000-000	Property Tax - Vehicle Fee	739,974	674,082	725,000	650,000
10-3125-000-000	Property Tax - City Utility Fee In Lieu	195,000	200,000	175,000	125,000
10-3130-000-000	Sales Taxes	15,277,497	15,538,985	15,400,000	16,000,000
10-3140-000-000	Franchise Taxes	7,685,241	7,301,383	7,500,000	7,300,000
10-3160-000-000	Transient Room Taxes	67,087	87,881	75,000	75,000
10-3210-000-000	Business Licenses & Permits	573,553	586,371	575,000	575,000
10-3221-000-000	Building Permits	507,194	627,622	500,000	400,000
10-3221-001-000	Plan Check Fees	274,750	334,636	275,000	200,000
10-3221-002-000	Building Reinspection Fees	3,415	10,835	5,000	5,000
10-3221-003-000	Building Permits - Fast Track	1,500	1,750	0	0
10-3221-004-000	Building Permits - SWPPP	6,767	7,900	6,000	3,000
10-3229-000-000	Engineering/Development Fees	30	47,551	0	0
10-3312-002-000	Grant - CERT Program	1,500	3,300	0	0
10-3312-003-000	Grant - EMPG	5,000	10,000	0	0
10-3312-004-000	Grant - EMPG Competitive	0	15,442	21,338	0
10-3316-000-000	Grant - Library Development - CLEF	23,686	23,700	8,000	8,000
10-3316-001-000	Grant - Utah Arts Council - Onstage Utah Grant	15,000	2,000	1,750	0
10-3316-002-000	Grant - Western States Arts Federation	0	4,500	1,750	0
10-3316-003-000	Grant - Various - Misc Grantors	1,900	2,600	0	0
10-3316-004-000	Grant - Utah Arts Council - Local Arts Agency	0	3,500	4,000	0
10-3316-005-000	Grant - The Big Read - NEA/Arts Midwest	12,000	0	0	0
10-3316-006-000	Grant - Book Festival Partner - UHC	5,000	5,000	5,000	0
10-3316-008-000	Grant - Center For Story - U.S. Dept. Of Education	0	0	0	0
10-3316-009-000	Grant - LSTA	9,750	0	0	0
10-3316-010-000	Grant - Alcott - Natl Endwmnt For Humanities (NEH)	0	2,500	0	0
10-3316-012-000	Grant - We All Have Stories - NEA	0	0	0	0
10-3317-000-000	Grant - Historic Preservation (CLG)	0	0	0	0
10-3318-001-000	Grant - LEPC	42,894	52,114	0	0
10-3318-002-000	Grant - Target - PS Equipment	750	500	0	0
10-3318-004-000	Grant - EMS - Dispatch	0	1,378	910	0
10-3318-005-001	Grant - MCTF - JAG/STFG	213,036	237,156	655,570	214,235
10-3318-005-002	Grant - MCTF - HIDTA July-Dec	77,005	91,826	18,000	0
10-3318-005-003	Grant - MCTF - HIDTA Jan-June	45,028	67,967	0	0
10-3318-014-000	Grant - Bullet Proof Vests	0	12,920	13,610	0
10-3318-016-000	Grant - Cell Phone Evidence Extraction (SAFG)	0	7,500	0	0
10-3318-017-000	Grant - 2011 Annual JAG Grant	17,393	13,790	12,314	0
10-3318-020-000	Grant - PS Vehicle Video Equipment	163,677	0	0	0
10-3318-021-000	Grant - Utah Dept. Of PS - YADETF	0	11,000	15,000	0
10-3318-022-000	Grant - UHHA/HERF	0	24,000	0	0
10-3318-023-000	Grant - FY 2012 SAFG - K-9	0	0	10,000	0
10-3318-024-000	Grant - Internet Crimes Against Children (ICAC)	0	0	9,000	0
10-3319-000-000	Grant - Victims Of Crime Act (VOCA)	53,791	52,779	40,000	40,000
10-3319-004-000	Grant - Crime Victim Reparations (OCVR)	26,294	20,874	0	0
10-3319-005-000	Grant - Violence Against Women Act (VAWA)	17,243	26,108	0	0
10-3319-006-000	Grant - MCTF - SAFG	120,000	101,522	0	0
10-3341-000-000	Grant - EMS	0	19,016	10,263	16,000
10-3341-001-000	Grant - Recreation Grants - Various	500	0	0	0
10-3341-002-000	Grant - Municipal Recreation Grant	99,715	61,866	62,532	40,000
10-3341-003-000	Grant - E911 Reimbursement Grant	0	359,567	0	0
10-3345-000-000	Mountain Lands Payment	13,091	11,639	13,000	13,000
10-3345-001-000	Senior Citizen Meal Money	42	38	0	0
10-3358-000-000	Liquor Allotment	98,592	96,632	100,000	96,400
10-3411-000-000	Administration Charge	3,108,619	3,110,926	3,331,570	3,359,138
10-3412-000-000	Fees - Impact Fee Administration	49,394	49,642	35,000	35,000
10-3415-000-000	Fees - Planning	34,483	35,162	35,000	25,000
10-3416-000-000	Fees - Passport Acceptance	31,550	38,435	35,000	35,000
10-3416-001-000	Fees - Passport Photos	6,465	6,735	5,000	5,000
10-3416-002-000	Fees - Passport Overnight Mail	0	615	700	700
10-3417-000-000	Fees - Utility Billing	590,000	590,000	600,000	600,000
10-3421-000-000	Fees - Police Reports	42,967	44,723	40,000	40,000
10-3421-001-000	Fees - PS Accident Diagrams	0	0	0	0
10-3422-000-000	Fees - Traffic School	100,300	151,031	150,000	115,000
10-3423-000-000	Fees - E 911 Surcharge	648,904	628,956	640,000	625,000
10-3424-000-000	MCTF - City Participation Funds	149,999	149,999	150,000	150,000

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND:	GENERAL FUND				
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
10-3424-004-000	MCTF - Forfeiture Revenues - State	50,765	39,986	3,500	0
10-3424-004-001	MCTF - Forfeiture Revenues - Fed	4,000	11,370	0	0
10-3424-005-000	MCTF - Restitution Revenues	11,250	13,700	1,401	0
10-3426-000-000	Fees - Vineyard Fire Services	88,983	88,983	82,000	82,000
10-3426-001-000	Fees - Lindon Fire/Dispatch Services	1,370,903	1,371,706	1,400,000	1,417,000
10-3427-000-000	Fees - Ambulance Services	1,507,184	1,473,254	1,550,000	1,500,000
10-3427-001-000	Fees - Ambulance Services - Other	1,870	2,699	0	0
10-3428-000-000	Fees - Alpine School District Police Services	174,835	180,078	170,000	170,000
10-3429-000-000	Fees - Police Services	0	2,146	2,030	0
10-3430-000-000	Fines - False Alarms	7,562	13,217	10,000	10,000
10-3432-000-000	Fees - Fire Inspection	28,020	19,765	25,000	25,000
10-3450-000-000	Fees - Justice Court - Small Claims	0	79,687	95,400	100,000
10-3450-001-000	Fees - Justice Court - Security Surcharge	0	40,698	51,588	52,000
10-3450-002-000	Fees - Justice Court - Other	0	239	500	500
10-3476-000-000	Sales - Concessions - Lakeside	16,695	11,860	12,500	12,500
10-3477-000-000	Self-determining Groups Participation Fee	0	0	15,000	15,000
10-3480-001-000	Fees - Softball - Adult Summer	63,100	63,784	68,000	68,000
10-3480-003-000	Fees - Softball - Tournaments	17,925	7,955	12,000	12,000
10-3480-004-000	Fees - Softball - Fastpitch	35,998	33,391	38,000	38,000
10-3480-006-000	Fees - Youth Volleyball	0	0	800	0
10-3480-007-000	Fees - T-ball - Adapted	1,169	706	800	800
10-3480-008-000	Fees - Tennis - Tournaments	0	0	600	600
10-3480-009-000	Fees - Tennis - CUTA Youth	2,354	1,435	3,000	3,000
10-3480-010-000	Fees - Tennis - Classes	10,521	8,142	10,000	10,000
10-3480-011-000	Fees - Summer Youth Park	18,830	12,493	14,000	14,000
10-3480-012-000	Fees - T-ball - Coach Pitch	15,465	20,115	20,000	20,000
10-3480-013-000	Fees - Track - Youth	4,322	4,675	4,000	4,000
10-3480-015-000	Fees - Flag Football - Youth	10,015	10,416	9,000	9,000
10-3480-017-000	Fees - Softball - Adult Fall	52,648	49,186	52,000	52,000
10-3480-018-000	Fees - Volleyball - Adult	9,175	10,680	8,000	8,000
10-3480-019-000	Fees - Lacrosse - Youth	1,460	2,533	5,550	1,000
10-3480-023-000	Fees - Basketball - Youth	45,638	45,965	50,000	50,000
10-3480-024-000	Fees - Sports Camps - Youth	8,732	8,100	12,000	12,000
10-3480-026-000	Fees - Basketball - Adult	12,600	11,800	13,000	13,000
10-3480-029-000	Fees - Kickball - Adult	0	1,575	0	0
10-3480-032-000	Fees - Cheerleading	925	335	800	800
10-3480-045-000	Fees - Fishing - Youth Program	480	772	800	800
10-3480-046-000	Donations - Easter Egg Hunt	1,000	200	2,500	2,500
10-3481-000-000	Fees - Cemetery - Lot Sales	269,413	298,570	250,000	250,000
10-3483-000-000	Fees - Cemetery - Burial/Interment	155,291	134,805	135,000	150,000
10-3490-000-000	Fees - Utility Activation	56,723	53,778	55,000	55,000
10-3510-000-000	Fines - Alcohol	0	0	0	0
10-3511-000-000	Fines - District Court	461,541	289,122	240,000	55,000
10-3513-000-000	Fines - Nuisance Abatement	0	600	0	0
10-3514-000-000	Fines - Parking Tickets	22,035	29,374	30,000	40,000
10-3515-000-000	Fines - Library	69,399	70,615	70,000	70,000
10-3550-000-000	Fines - Justice Court	0	500,478	660,000	865,000
10-3550-001-000	Fines - Justice Court - Plea In Abeyance	0	116,134	138,000	170,000
10-3550-002-000	Fines - Justice Court - Interest/Finance Charge	0	2,142	2,500	8,000
10-3610-000-000	Interest Earnings	160,324	149,045	227,615	100,000
10-3611-000-000	Investments - Amortization/Accretion	1,366	60,187	0	0
10-3611-001-000	Investments - Management Fees	14,088	14,155	0	0
10-3611-002-000	Investments - Realized Gains / Losses	5,286	20,425	0	0
10-3620-000-000	Rental And Lease Revenues	33,560	20,888	10,000	10,000
10-3620-001-000	Lease Revenues - UTOPIA Conduit	12,202	12,202	0	0
10-3620-002-000	Rental Revenues - Senior Center Building	1,491	1,720	1,500	1,500
10-3620-003-000	Lease Revenues - Street Lights - Fund 58	534,551	680,278	665,876	679,626
10-3620-004-000	Rental Revenues - Athletic Fields	5,597	7,260	5,000	5,000
10-3620-005-000	Lease Revenues - Street Lights Refunding	173,777	0	0	0
10-3620-006-000	Rental Revenues - City Park Stage	0	0	0	2,320
10-3640-000-000	Sale Of Fixed Assets	14,319	6,041	15,000	15,000
10-3651-000-000	Library - Lost/Damaged Items Fees	29,296	31,986	20,000	20,000
10-3651-001-000	Library - General Book Sales	109	108	0	0
10-3651-002-000	Library - Child Book Sales	524	376	0	0
10-3651-003-000	Library - Media Sales	661	301	0	0
10-3651-004-000	Library - Visiting Artists Merchandise Sales	0	962	0	0

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND:	GENERAL FUND				
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
10-3652-000-000	Library - Video Check-outs	141,815	135,546	140,000	140,000
10-3690-000-000	Miscellaneous Revenues	5,178	2,736	20,000	20,000
10-3690-001-000	Misc Rev - Sub For Santa	0	0	0	0
10-3690-002-000	Misc Rev - City Maps	218	127	0	0
10-3690-003-000	Misc Rev - PS Donations/Contributions	2,856	0	0	0
10-3690-004-000	Misc Rev - Pop Machines	2,821	3,725	0	0
10-3690-005-000	Misc Rev - PS Vending Machines	0	0	0	0
10-3690-006-000	Misc Rev - Orem Merchandise	0	200	0	0
10-3690-007-000	Misc Rev - PS Auction Sales	9,849	1,542	0	0
10-3690-009-000	Misc Rev - Recreation	0	385	0	0
10-3690-012-000	Misc Rev - Fiber Optics	0	132,230	0	0
10-3690-013-000	Misc Rev - NUVAS Inter-local Agreement	0	750	0	0
10-3690-015-000	Misc. Rev - Personal Cell Phone Usage	15,137	15,185	15,000	15,000
10-3691-000-000	Cash Over/Short - Treasury	455	13	0	0
10-3691-001-000	Cash Over/Short - Library	498	145	0	0
10-3691-002-000	Cash Over/Short - Development Services	0	0	0	0
10-3691-003-000	Cash Over/Short - Public Safety	60	31	0	0
10-3691-005-000	Cash Over/Short - Fitness Center	60	21	0	0
10-3691-009-000	Cash Over/Short - Petty Cash	39	6	0	0
10-3692-000-000	Library - Printers - Print Fees	6,369	6,475	5,000	5,000
10-3692-001-000	Library - Internet - Session Fees	1,478	1,288	1,500	1,500
10-3692-002-000	Library - Copiers - Copy Fees	1,336	1,191	1,500	1,500
10-3693-000-000	Library - Nonresident Cards	56,402	52,606	55,000	55,000
10-3693-001-000	Library - Smart Cards	1	0	0	0
10-3695-000-000	Library - Opaque Projector Fees	6	5	0	0
10-3696-000-000	Library - Workshop Fees	0	0	0	0
10-3697-000-000	Library - Late Fees	10,588	9,854	9,750	10,000
10-3697-001-000	Library - Inter-Library Loan Fees	991	845	0	0
10-3698-000-000	Library - Donations	19,932	31,151	5,935	0
10-3960-000-000	Capital Lease Revenues	0	73,078	0	0
10-3995-001-000	Cont From - Fund 74 - Public Safety Officer	120,000	120,000	120,000	120,000
10-3995-002-000	Cont From - Fund 51, 52 & 61 - Pl & Sec	257,970	200,913	182,630	185,910
10-3995-003-000	Cont From - Fund 51 & 52 - PW Director Salary	110,426	110,446	100,858	98,850
10-3995-004-000	Cont From - Fund 51 & 52 - Engineering	390,710	337,507	364,169	302,850
10-3995-005-000	Cont From - Employee Recognition	6,263	0	0	0
10-3995-008-000	Cont From - Fund 57 - ACM Salary	31,124	33,388	33,534	38,958
10-3995-010-000	Cont From - Fund 63 - Patrol Car	4,213	0	0	0
10-3995-011-000	Cont From - Fund 55 - Maint DM Salary	65,272	71,401	47,568	48,525
10-3995-013-000	Cont From - Fund 73 - Orem Foundation	500	250	15,250	0
10-3995-014-000	Cont From - Fund 55 - St Div Mgr Sal	60,000	0	0	61,594
10-3995-015-000	Cont Fund 58 - Employees	0	0	0	97,276
10-3995-016-000	Cont From - Fund 74 - Econ Development	0	0	0	25,000
10-3995-021-000	Cont From - Fund 51 - Meter Inspection	15,000	15,000	15,000	15,000
10-3995-022-000	Cont From - Fund 52 - SS Debris Fee	5,000	5,000	5,000	5,000
10-3995-026-000	Cont From - Fund 53 - Rec Bonds	1,043,457	1,075,907	1,080,657	1,017,682
10-3995-027-000	Cont From - Fund 53 - Overhead	315,000	315,000	315,000	315,000
10-3995-029-000	Cont From - Fund 52 - Lindon	0	357,302	0	0
10-3995-030-000	Cont From - Fund 45 - U.S. Synthetic Agreement	0	68,000	0	0
10-3997-000-000	App Surp - V & E Replacement	0	0	590,000	600,000
10-3997-001-000	App Surp - C/O Historic Preservation Commission	0	0	600	0
10-3997-002-000	App Surp - City Manager Contingency	0	0	100,000	125,000
10-3997-003-000	App Surp - City Council Contingency	0	0	50,000	25,000
10-3997-005-000	App Surp - Accrued Sick & Vacation	0	0	0	0
10-3997-006-000	App Surp - C/O Misc Accounts	0	0	310,141	0
10-3997-007-000	App Surp - City Center Remodel	0	0	0	0
10-3997-010-000	App Surp - UTOPIA	0	0	0	0
10-3997-011-000	App Surp - C/O Capital Projects	0	0	77,219	0
10-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	176,957	0
10-3997-016-000	App Surp - Library Videos	0	0	76,277	0
10-3997-017-000	App Surp - IT Equipment	0	0	0	0
10-3997-019-000	App Surp - SCERA Contribution	0	0	0	0
FUND TOTALS		44,228,328	45,782,130	46,508,220	48,755,064

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

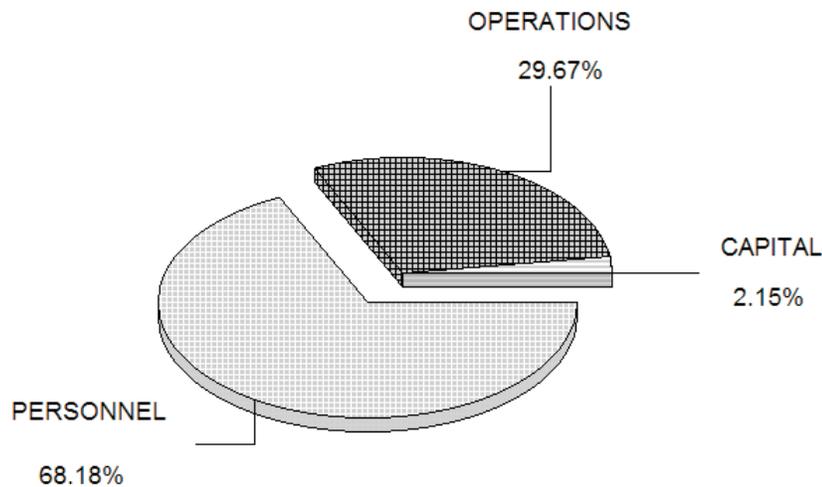
**GENERAL FUND EXPENDITURES
FUND 10**

Fund Description: The General Fund is the major operating fund of the City encompassing approximately 55% of all City expenditures. Of this total, approximately 73% of the operating costs of the General Fund are applied to salaries, wages and benefits. The General fund includes the activities of the following operating departments:

- ◆ Mayor and City Council
- ◆ City Manager
- ◆ Administrative Services
- ◆ Legal Services
- ◆ Development Services
- ◆ Public Safety
- ◆ Public Works
- ◆ Recreation
- ◆ Library
- ◆ Non-departmental

The following section includes information on all of the above departments' activities.

**General Fund
Expenditures by Object**

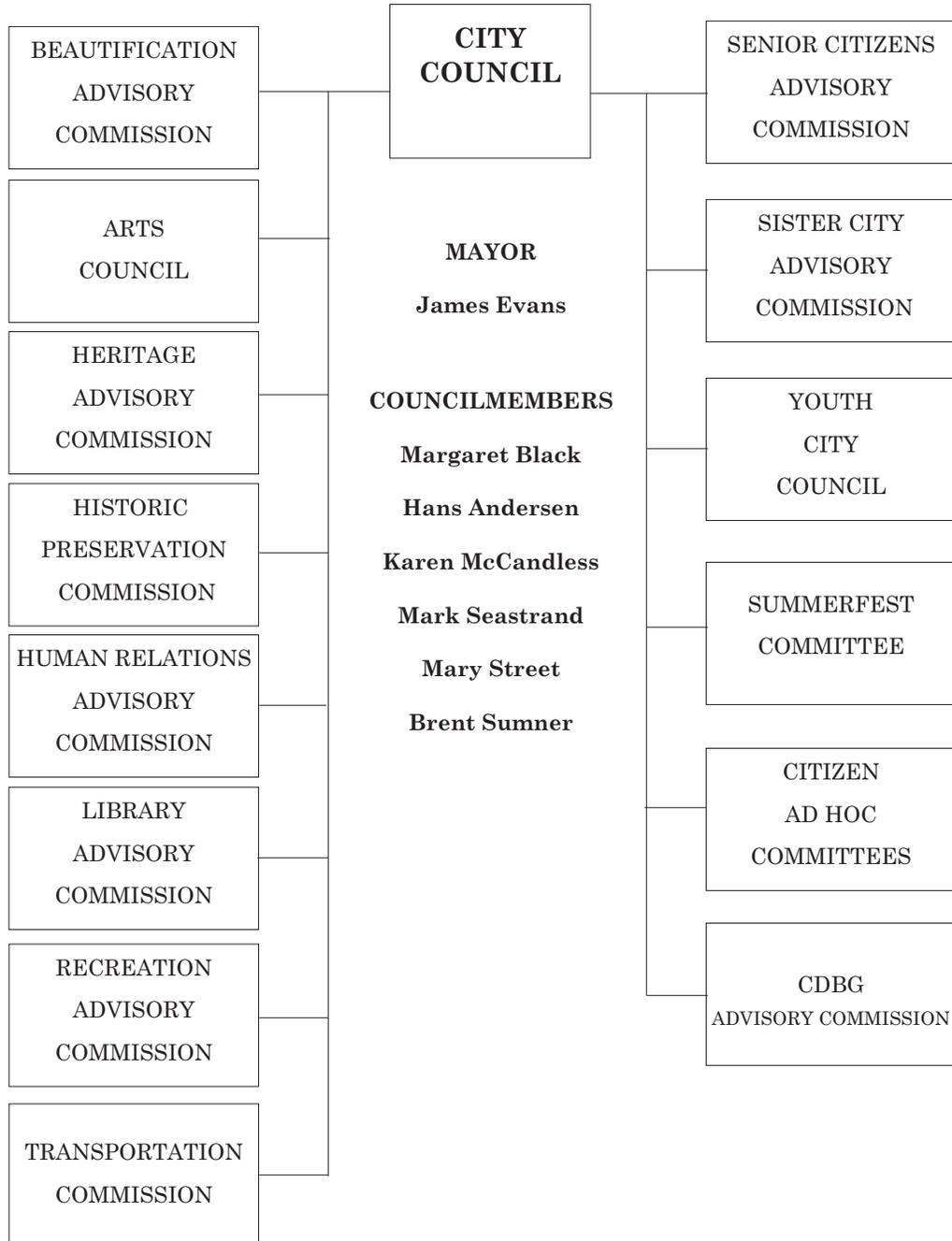


TOTAL BUDGET =\$48,755,064

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

MAYOR AND CITY COUNCIL



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

MAYOR & CITY COUNCIL

Description: The Mayor and City Council are elected to set policy for the City and to provide direction and leadership. This department includes the following divisions:

- ◆ Mayor and City Council
- ◆ Community Promotion
- ◆ Advisory Boards and Commissions

Major Accomplishments:

- ◆ Worked closely with Mountainland Association of Governments (MAG), Utah Department of Transportation (UDOT), and the Utah Transit Authority (UTA) on major transportation projects in Orem including the reconstruction of I-15 from American Fork to Payson, widening of Geneva Road through Orem, a Bus Rapid Transit (BRT) system to serve Orem and Provo and the future development of the Lakeview Parkway .
- ◆ Completed fifth round of grants using Cultural Arts and Recreation Enhancement (CARE) Tax.
- ◆ Presented a very successful SummerFest Celebration.
- ◆ Sponsored a number of activities for the Orem Youth City Council.
- ◆ Balanced the City's budget in an extremely difficult economic environment.
- ◆ Continued expansion of the water reclamation plant, using money from a 0% interest rate loan.
- ◆ Developed and adopted a Trails Master Plan to link gathering places throughout the community.
- ◆ Developed and adopted a Trails Master Plan to link gathering places throughout the community.

Challenges addressed in this budget:

- ◆ A balanced budget is provided during the worst economic downturn since the Great Depression.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Funding for the SummerFest is in line with funding in previous years.
- ◆ Funding for the Youth City Council, the Arts Council, Transportation Commission and Historic Preservation Commission is maintained.
- ◆ Funding for the Annual Volunteer Appreciation activity is maintained.
- ◆ Construction of Fire Station #4 slated for Fiscal Year 2008-2009 continues to be delayed indefinitely.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Providing adequate funding for increasing service demands during a period of economic decline.
- ◆ Providing adequate funding to maintain excellent infrastructure and services.
- ◆ Funding to construct and staff Fire Station #4.
- ◆ Funding to acquire additional open space and recreational space.
- ◆ Maintaining an economically vibrant community.
- ◆ Maintaining the quality of our neighborhoods.
- ◆ Maintaining our UTOPIA commitments.

**CITY OF OREM
TENTATIVE BUDGET**

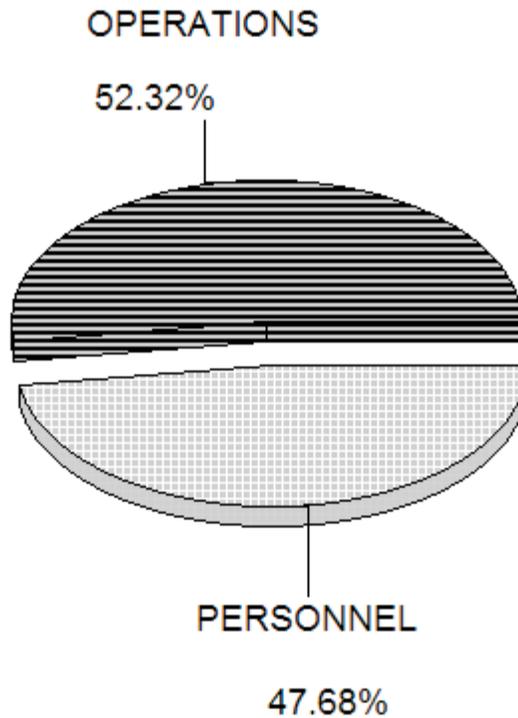
Fiscal Year 2012-2013

MAYOR AND CITY COUNCIL

BUDGET SUMMARY

MAYOR AND CITY COUNCIL	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-4010 MAYOR AND CITY COUNCIL	229,205	75,000	0	304,205
10-4012 COMMUNITY PROMOTION	0	159,256	0	159,256
10-4020 ADVISORY BOARDS & COMMISSIONS	0	17,250	0	17,250
DEPARTMENT TOTALS	229,205	251,506	0	480,711

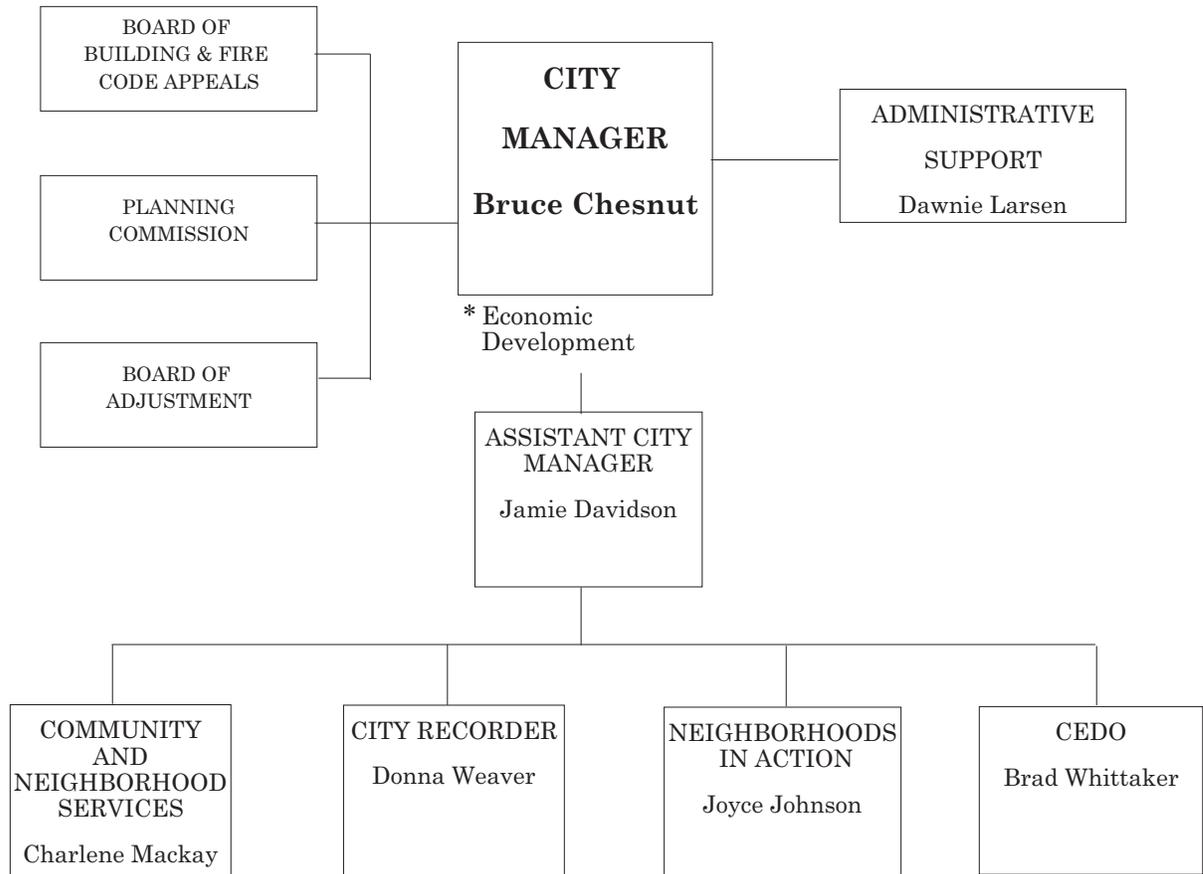
Mayor & City Council Department
Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY MANAGER



* Economic Development

- * Community Development and Block Grant Administration (CDBG)
- * Cultural Arts and Recreation Enhancement (C.A.R.E) Funds
- * Home Funds
- * Risk Management

- * City Code
- * Elections
- * Legal Notices
- * Records Retention & Management

- * Coordinate with Neighborhoods in Action Chairs
- * Training

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

CITY MANAGER

Description: The City Managers Department provides oversight to the operating departments and ensures that the policies of the City Council are implemented. The City Managers Department includes the following divisions:

- ◆ City Manager's Office
- ◆ Neighborhoods in Action (NIA)
- ◆ Economic Development
- ◆ City Recorder
- ◆ Solid Waste Contract Management (*Solid Waste Fund*)
- ◆ Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

Major Accomplishments:

- ◆ Oversaw changes to the budget to reduce expenditures to not exceed estimated reduced revenues in the General Fund.
- ◆ Oversaw the integration of the Commission for Economic Development (CEDO) from a separate non-profit entity to a division of the City Manager's Office.
- ◆ Heritage Commission sponsored Memorial Day and Veterans Day observances.
- ◆ Continued to keep the NIA program fully staffed with volunteers and to train NIA leaders.
- ◆ Administered the Community Development Block Grant (CDBG) Program working with numerous private non-profit organizations.
- ◆ Administered the Cultural Arts and Recreation Enhancement (CARE) Tax program.

Challenges addressed in this budget:

- ◆ Presented a balanced budget to the City Council during the worst economic downturn since the Great Depression.
- ◆ Funding of the city's health reimbursement account has been maintained.
- ◆ A cost of living increase for employees is provided to maintain market competitiveness.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Attendance at National conferences is greatly reduced. Training is only provided for employees needing to attend training to maintain certifications.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Maintaining reliable services with reduced funding.
- ◆ Funding to construct and staff Fire Station #4.
- ◆ Providing sufficient funding to maintain the City's infrastructure including roads, water, sewer and storm water systems as well as facilities.
- ◆ Providing funding to build sidewalks where they do not currently exist.
- ◆ Providing funding to develop an outstanding trail system throughout the community.
- ◆ Funding to acquire additional open space and recreational space.
- ◆ Maintaining our UTOPIA commitments.

CITY OF OREM TENTATIVE BUDGET

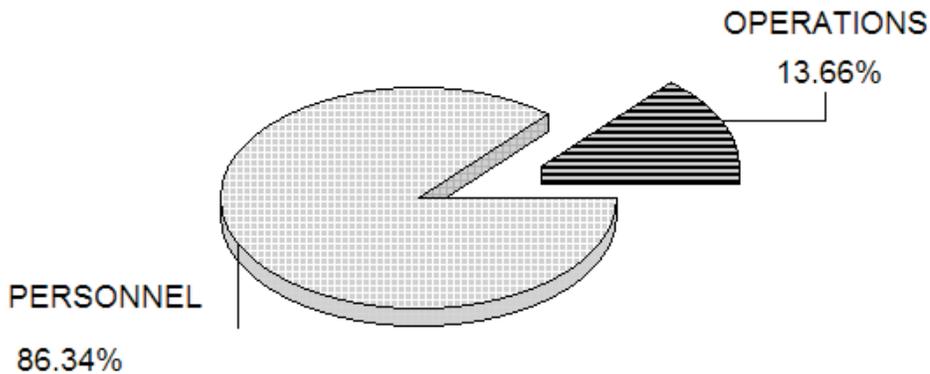
Fiscal Year 2012-2013

CITY MANAGER

BUDGET SUMMARY

CITY MANAGER	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-4110 CITY MANAGER	460,194	60,900	0	521,094
10-4113 NEIGHBORHOODS IN ACTION	29,000	32,400	0	61,400
10-4140 ECONOMIC DEVELOPMENT	175,667	17,000	0	192,667
10-4150 CITY RECORDER	195,942	25,900	0	221,842
DEPARTMENT TOTALS	860,803	136,200	0	997,003

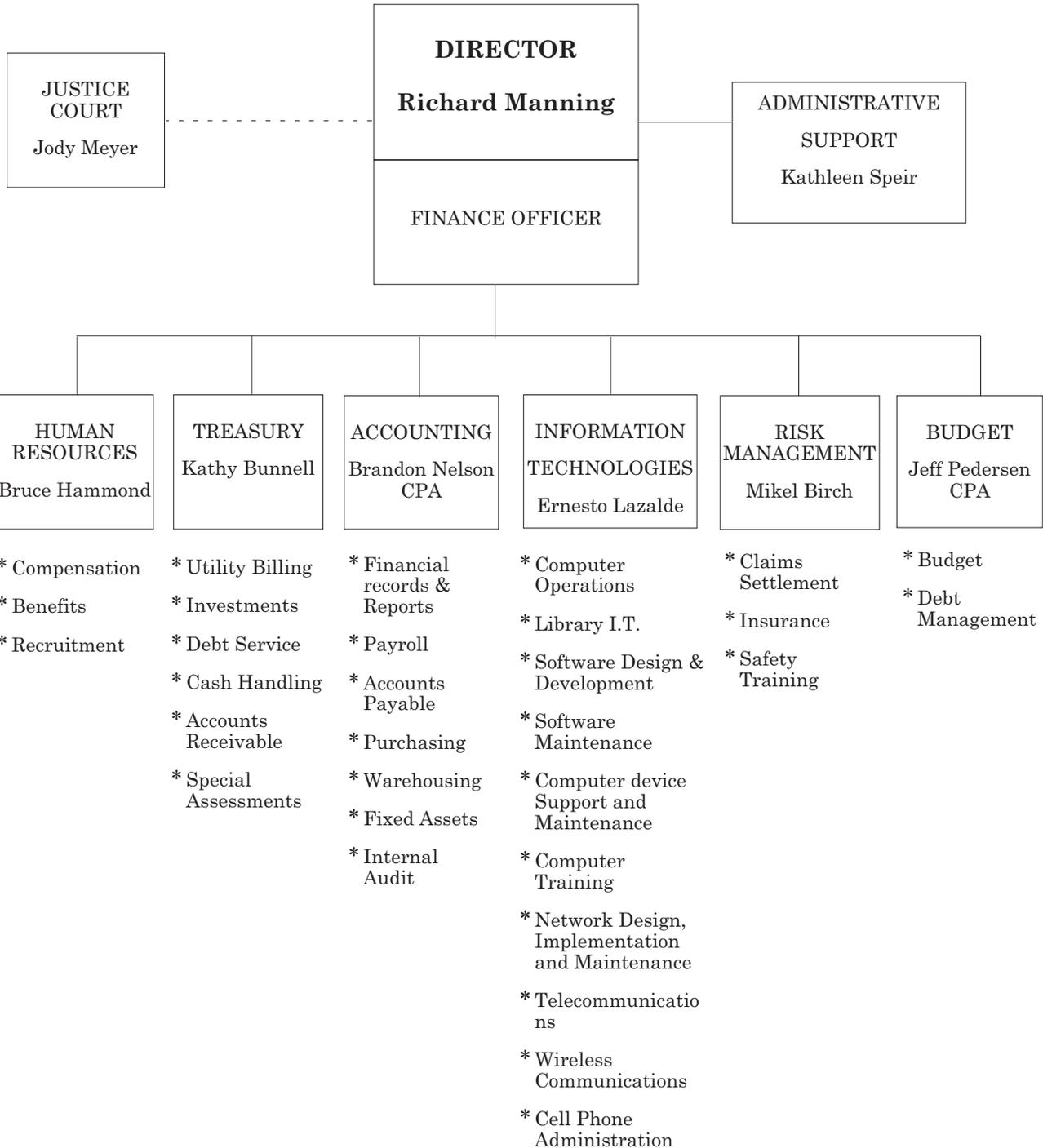
City Manager
Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

ADMINISTRATIVE SERVICES



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

ADMINISTRATIVE SERVICES

Description: The Administrative Services Department provides treasury, accounting, information technology, human resources and risk management services to all departments of the City along with the administration of the Justice Court. The Administrative Services Department includes the following divisions:

- ◆ Administrative Services Administration
- ◆ City Treasurer
- ◆ Debt Service (*Debt Service Fund*)
- ◆ Utility Billing
- ◆ Accounting
- ◆ Purchasing (*Purchasing & Warehousing Fund*)
- ◆ Information Technology
- ◆ Human Resources
- ◆ Risk Management (*Self-insurance Fund*)
- ◆ Budget
- ◆ Liaison to the Justice Court

Major Accomplishments:

- ◆ Justice Court completed its first year of operation.
- ◆ Produced first edition of Annual Citizens Budget.
- ◆ Completed first year with new health insurance resulting in no premium increase for 2012.
- ◆ Divided the utility billing responsibilities with Public Works, i.e., Administrative Services prepares the bills while Public Works reads meters.
- ◆ Tightened up late payment procedures to speed up collection of late utility payments.
- ◆ Created program for billing fiber optic to the home connections.
- ◆ Expanded online payment options for cemetery and business license payments.
- ◆ Improved the internal City data base to better share geographic information with all users.
- ◆ Received the Comprehensive Annual Financial Report (CAFR) Award of Excellence in Financial Reporting for the 23rd consecutive year.
- ◆ Continued to refine the web site with additional features.
- ◆ Continued the Annual Employee Awards Program on a reduced scale.

Challenges addressed in this budget:

- ◆ Continues to add additional customer service features to the City's website.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Reduced ability to pay costs for extra mailing items in utility bills.
- ◆ Reduced training opportunities for all department employees.
- ◆ Delayed communication equipment and server upgrade program; communication equipment and server life cycles are extended beyond normal replacement recommendations and may lead to greater potential for computer network down-times.
- ◆ Eliminated City-wide employee recognition program.
- ◆ Eliminated City-wide employee tuition assistance program.
- ◆ Continued reduction of number of full-time employees by 1.

Challenges remaining:

- ◆ Assist in a transformation from a manual meter reading system for utility billing to a fiber optic or radio read system.
- ◆ Continue in the process to provide access to City services over the internet.
- ◆ Provide employees with necessary training to retain skills.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

ADMINISTRATIVE SERVICES DEPARTMENT

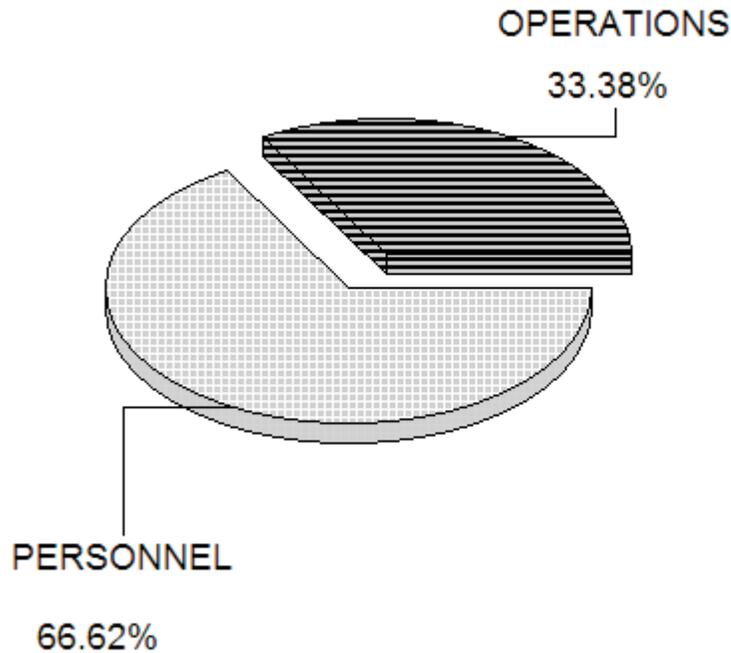
BUDGET SUMMARY

ADMINISTRATIVE SERVICES

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-4510 ADMIN SERVICES ADMINISTRATION	237,464	90,520	0	327,984
10-4520 CITY TREASURER	96,424	118,900	0	215,324
10-4522 UTILITY BILLING	197,756	95,300	0	293,056
10-4524 BUSINESS LICENSE	0	1,100	0	1,100
10-4530 ACCOUNTING	224,811	10,800	0	235,611
10-4540 INFORMATION TECHNOLOGY	1,052,594	647,448	0	1,700,042
10-4550 CITY RECORDER	264,519	86,600	0	351,119
10-4570 JUSTICE COURT	551,719	323,575	0	875,294
10-4580 BUDGET	116,838	0	0	116,838
DEPARTMENT TOTALS	2,742,125	1,374,243	0	4,116,368

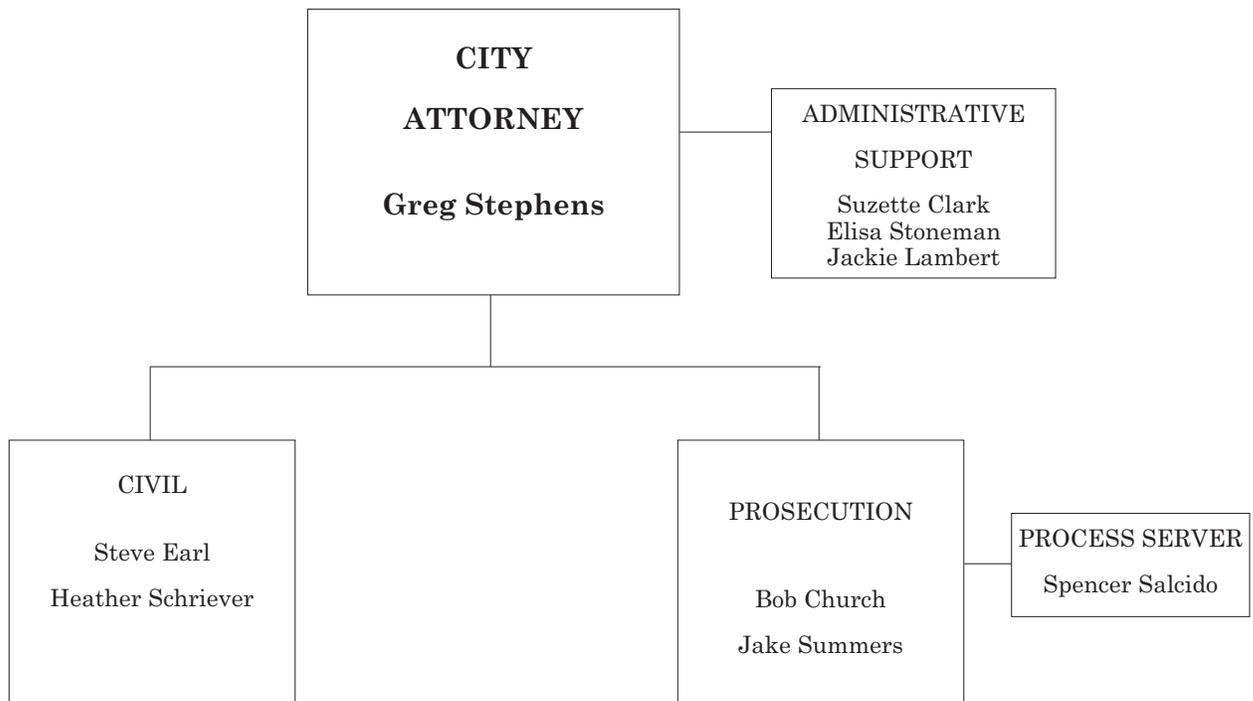
Administrative Services Department Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

LEGAL SERVICES



- * Advise City Council
- * Advise Departments
- * Draft legal documents
- * Represent Boards and Commissions
- * Litigation

- * Prosecute violations of City Ordinances
- * Advise Department of Public Safety on both Civil and Criminal Issues
- * Criminal Appeals

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

LEGAL SERVICES

Description: The Legal Services Department provides legal counsel and support to the City Council and all the departments of the City. It also prosecutes misdemeanor crimes committed in Orem. The Department consists of the following divisions:

- ◆ Administration
- ◆ Prosecution
- ◆ Civil

Major Accomplishments:

- ◆ Legal work related to Lindon Hollow Creek property acquisition and property development.
- ◆ Vineyard water interlocal agreement.
- ◆ Continued legal work associated with the expansion of the sewer treatment plant.
- ◆ Advised departments and did legal work on numerous personnel issues, and researched several HR issues.
- ◆ Worked on several major lawsuits and claims, with considerable time expended on the Northgate litigation.
- ◆ Worked on legal issues dealing with special improvement districts, i.e. Canyon River, Midtown Village and Northgate.
- ◆ Prepared legal memo to UDOT that was instrumental in getting a sound wall built adjacent to I-15 for the benefit of property owners in southwest Orem.
- ◆ Worked on several ordinances, including the Ham Radio ordinance, elderly rental ordinance, cemetery ordinance, PD-21 sign ordinance, sober living ordinance, and climate controlled storage ordinance.
- ◆ Provided legal counsel on numerous records requests under GRAMA.
- ◆ Negotiated and drafted numerous agreements, easements and boundary adjustments.
- ◆ Prosecuted misdemeanor cases in both the Justice Court and the 4th District Court in Spanish Fork.
- ◆ Handled appeals for criminal cases appealed to the Utah Court of Appeals.
- ◆ Advised the City on numerous First Amendment issues.
- ◆ Provided training to city employees, including police liability, harassment and ethics.
- ◆ Did legal work on the acquisition of property and easements for sewer projects.
- ◆ Drafted various policies, including the social media policy.
- ◆ Did all the legal work related to the Timpanogos Storytelling Festival.
- ◆ Did the CARE Tax legal work.
- ◆ Worked on many group home and Fair Housing Act issues.

Impacts on City programs and operations due to reduced budget revenues:

- ◆ Continued working with one less full-time attorney than Fiscal Year 2008-2009 due to a hiring freeze.
- ◆ Unable to hire a law clerk to assist in legal research.

Challenges remaining:

- ◆ Find the funding to get back up to previous staffing levels.

**CITY OF OREM
TENTATIVE BUDGET**

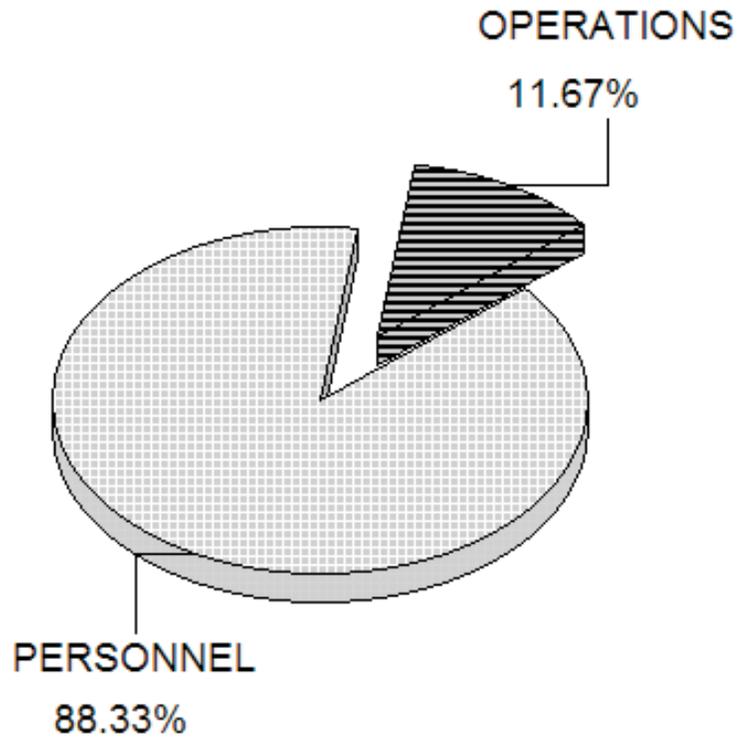
Fiscal Year 2012-2013

LEGAL SERVICES DEPARTMENT

BUDGET SUMMARY

LEGAL SERVICES	FY 2012 - 2013			TOTAL
	PERSONNEL	OPERATIONS	CAPITAL	
10-5010 LEGAL SERVICES ADMINISTRATION	293,034	11,550	0	304,584
10-5020 PROSECUTION	270,381	88,500	0	358,881
10-5030 CIVIL	313,110	15,750	0	328,860
DEPARTMENT TOTALS	876,525	115,800	0	992,325

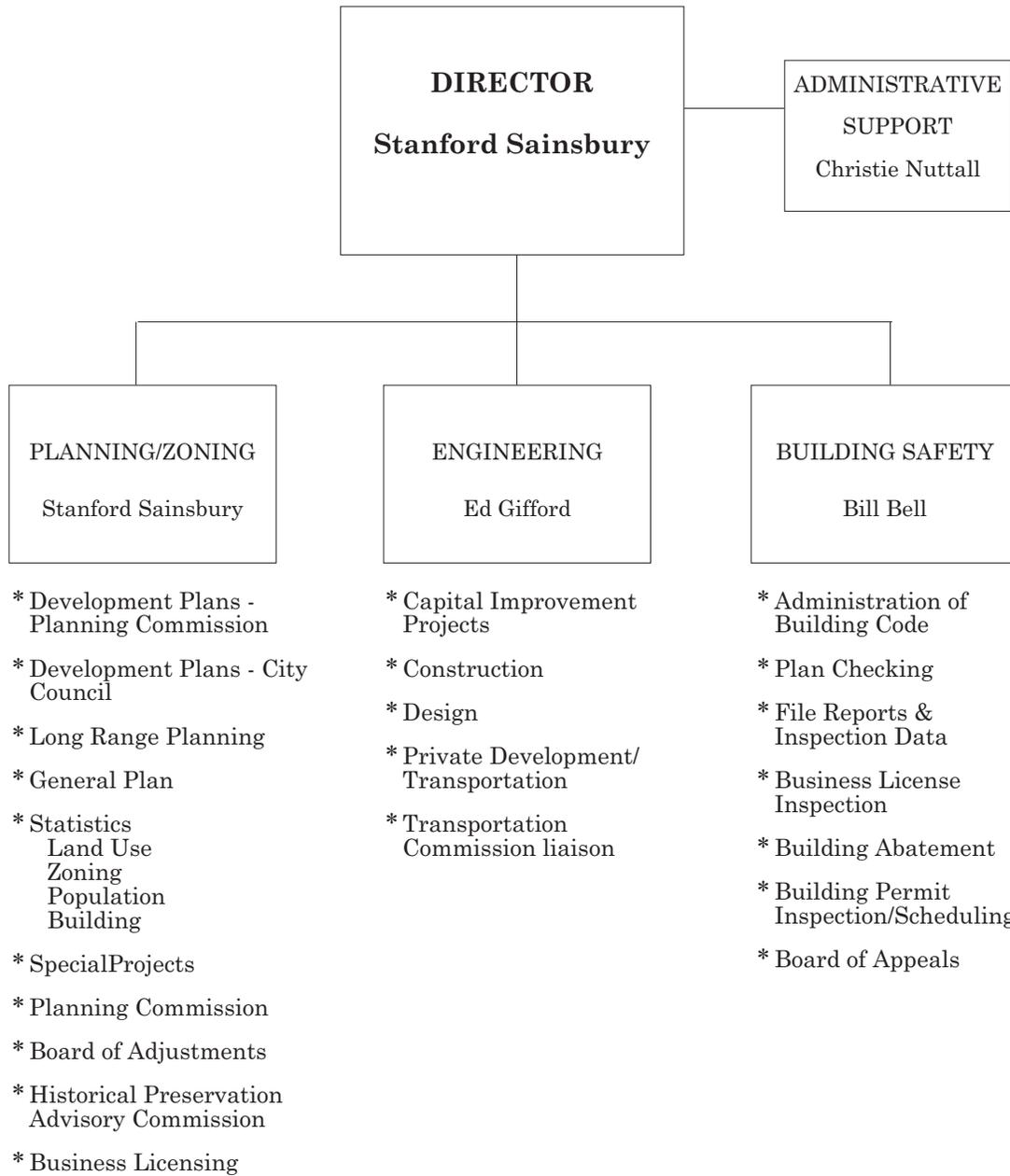
Legal Services Department
Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

DEVELOPMENT SERVICES



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

DEVELOPMENT SERVICES

Description: The Development Services Department guides Orem's growth in a planned and coordinated manner. The Development Services Department includes the following divisions:

- ◆ Development Services Administration
- ◆ Planning and Zoning
- ◆ Business Licensing
- ◆ Engineering
- ◆ Capital Projects (*Capital Improvement Project Fund*)
- ◆ Building Safety

Major Accomplishments:

- ◆ Authored and amended numerous ordinances dealing with growth.
- ◆ Provided services to Northgate /Tuscan Villas PUD/Milano Village development as residential and commercial expansion continued.
- ◆ Conducted 4,736 building safety inspections with 598 of those completed the same day of request, 4,141 completed within 24 hours of request, and 17 completed within 48 hours of request.
- ◆ Issued 888 building permits.
- ◆ Conducted building safety inspections of major construction projects, including:
 - Two new buildings for US Synthetics at 1312 and 1378 South 1600 West.
 - A large addition to St. Francis of Assisi Church on 65 East 500 North.
 - The Runner's Corner, a new retail establishment at 835 South 700 East.
 - A large addition for the Newborn Intensive Care Unit at Timpanogos Regional Hospital.
 - A major remodeling project at Provo Canyon Behavioral Hospital at 1350 East 750 North.
 - The Security Metrics building and interior at 1275 West 1600 North.
 - Energy upgrades to the City Center and the children's portion of the Orem City Library.
 - The Geneva Road lift station which is shared with Lindon City.
 - Eighty-one units of the Sienna Villas Apartments building at the 1850 South Columbia Lane area.
 - A large warehouse/office building at 1420 West 130 South.
 - A large addition to the K-tec/Blend-tec building at 1206 South 1380 West.
 - An interior remodeling project for Ancestry.com at 1727 East 800 North.
 - A remodeling project underway for the former Homebase building at 1340 South Sandhill Road for three new tenants.
 - Several multi-family homes completed in the 1100 West 700 North area.
 - Several multi-family homes completed in the Sleepy Ridge area (with additional phases started).
 - Several single family homes underway in the 300 West 1900 North area.
- ◆ Continued working on a study of utility and transportation needs, resources and issues for possible annexation of approximately 500 acres in the southwest Orem area.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- ◆ The following are completed or under construction capital improvement projects (CIP):
 - Slurry seals (the City has budgeted approximately \$450,000 each year for the past several years).
 - Crack sealing (the City has budgeted approximately \$450,000 each year for the past several years).
 - Sewer line rehabilitation in various areas.
 - Box culvert piping the North Union Canal at 200 North 400 East.
 - Roadway projects on 1200 North, 400 East and Orem Blvd.
 - 800 West storm drain from 800 North to 850 North.
 - 800 North improvements with UDOT from 400 West to 980 West for curb and gutter completion, three lanes in each direction, new storm drain, and intersection and signal light upgrades at 980 West.
 - 1200 North 800 East signal light.
 - 1200 West waterline upgrade from Center Street to 800 South (completed in two budget years).
 - Well #9 with its new well, pump house and plumbing connections.
 - HAWK (**H**igh-Intensity **A**ctivated cross**W**alk **K** beacon) pedestrian signals on 1200 West 800 South by UVU which was a coordinated effort between the City and the University to increase pedestrian safety.
 - Palisade, 1400 East sewer line; project requires lowering existing sewer line approximately 1,500 feet to get under the piping of the Provo Reservoir Canal.
 - 1600 South, 500 West to Sandhill Road storm drain project; ground water drain and storm drain improvements to reduce ground water problems in this area.
 - I-15 sewer line rehabilitation; inserting a 33" lining in the sewer trunk line under the freeway.
 - Columbia Lane from State Street to I-15 street reconstruction project including street widening, sidewalk installation, landscaping and the addition of water line upgrades.
 - The Cultural Arts Outdoor Stage at City Center Park located west of the Senior Friendship Center.
 - Orem/Lindon Cooperative Agreement to upgrade the 900 North Geneva Road sewer lift station, sewer force main in Geneva Road and 800 North from the lift station to 1200 West and a new sewer trunk line in Geneva Road and 1600 North from the lift station to the west side of I-15 at 1600 North.
 - 1000 East from 800 North to 950 North; a coordinated project between CUP's 42" water line and the City's drain and water line upgrades. To be complete in August 2012 along with street reconstruction.
 - Geneva Road from University Parkway to 1600 North; the City has been coordinating with UDOT for roadway widening and Orem utility improvements. This project includes new waterlines, new sewer line relocations, storm drainage piping systems, fiber optic lines for signal light coordination and street lighting.
 - I-15 reconstruction by I-CORE; the City has been coordinating with I-CORE for various utility upgrades under the freeway, new storm drains from Center Street, street lighting and landscaping at the interchanges.
 - Piping of the Murdock Canal by Ames Construction. The City had approximately 13 different locations affecting streets and utilities to coordinate with Ames Construction.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- The City has been coordinating with UTOPIA for the backbone installation of major fiber optic lines and hut locations city-wide since October 2011.
- ◆ Current CIP projects in design phase:
 - Canyon Springs Waterline Phase II.
 - Lindon Hollow Storm Drain Project; coordinated regional project with Lindon, Pleasant Grove and Orem.
 - Utility Modeling.
 - Industrial Park Drive; study to resolve flooding problems.
 - RC Willey site expansion.
 - Williams Farm Detention Basin; in the process of reaching agreement to acquire property and easements for regional detention basin as part of the Orem Storm Water Master Plan.
 - Center for Story site utility plans.
 - Beverly Subdivision (450 North 900 West area) sewer replacement plans.
 - Transportation studies, designs and other related work:
 - Paul Goodrich, Engineering Section Manager, served as Mountainlands Association of Governments (MAG) Technical Committee Chairman.
 - MAG provided funding for the following projects:
 - The Intermodal Center Road east of Geneva Road along 1000 South.
 - The Lakeshore Trail Study to evaluate trail alignment options and receive and environmental clearance.
 - The I-15 Pedestrian Overpass Study to connect the Intermodal Center with the UVU Campus.
 - The 800 North Trail Project, from 1000 East to the mouth of Provo Canyon.
 - The installation of HAWK pedestrian on the north side of the UVU Campus at strategic locations on 1200 West and 800 South. There was a very successful media event that let the community know how we worked with UVU to solve pedestrian safety concerns.
 - Worked with UTA to finalize the Intermodal Center plans.
 - Worked with UDOT, UTA, MAG and UVU on getting an environmental clearance for a future I-15 interchange on 800 South. This interchange will primarily feed the UVU Campus and Intermodal Center. It will be a High Occupancy and Toll (HOT) type interchange similar to the 400 South interchange in Salt Lake City.
 - Coordinated with UDOT to finalize plans for the widening of University Parkway between State Street and 800 East.
 - Met with I-CORE to have sound walls built for the Sandhill Road neighborhood along I-15 near 2000 South.
- ◆ Worked with the Staff Transportation Committee (STC) and Transportation Advisory Commission (TAC) on several issues including:
 - The 1200 South closure/re-alignment on the UVU Campus just east of the roundabout.
 - The Sandhill Road and University Parkway Continuous Flow Intersection (CFI) design.
 - The UVU underpass of University Parkway and the second underpass under Campus Road.
 - The 800 North widening project including the neighborhood connection at 980 West.
 - 400 East bike lanes; a road diet from 3 lanes to 2 lanes.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- 1200 North bike lanes.
- Columbia Lane bike lanes.
- The May 18th *Bike to Work Day* event (pancakes in the park and a family bike ride).
- The Provo Northwest Connector planning discussions.

Challenges addressed in this budget:

- ◆ Master plan for Intermodal Center west of Utah Valley University (UVU) campus.
- ◆ Complete engineering for remaining water and street bond projects.
- ◆ Complete coordination for I-15 and Geneva Road Reconstruction project with UDOT and Provo River Constructors.
- ◆ Provide dedicated engineering staff for ongoing Private Development, CIP and miscellaneous projects.
- ◆ System allowing architects to submit projects online.
- ◆ Update the Orem General Plan.
- ◆ Complete coordination for Front Runner Commuter Rail and Train Station site with UTA.
- ◆ Continue to install sidewalks in residential areas of the City.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Reductions in supplies, maintenance and overtimes budgets.

Challenges remaining:

- ◆ Integrate I-15 corridor construction.
- ◆ Continue to make customer service a number one priority.
- ◆ Continue to improve transportation in the City through street improvements, trails, bike paths, mixed uses and mass transit.
- ◆ Implement Southwest Area Transportation Study (SWATS) recommendations.
- ◆ Provide funding for Traffic Management Program (TMP).
- ◆ Address Sleepy Ridge Municipal Golf Course residential development.
- ◆ Install street lights throughout the City in the remaining special lighting districts.
- ◆ Complete all missing sidewalks within the City.
- ◆ Coordinate I-15 Reconstruction design with UDOT.
- ◆ Coordinate with Vineyard as development occurs.
- ◆ Address future mixed uses along State Street.
- ◆ Create plan for redevelopment of South State Street.
- ◆ Create master plan Geneva Road and surrounding areas.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

DEVELOPMENT SERVICES DEPARTMENT

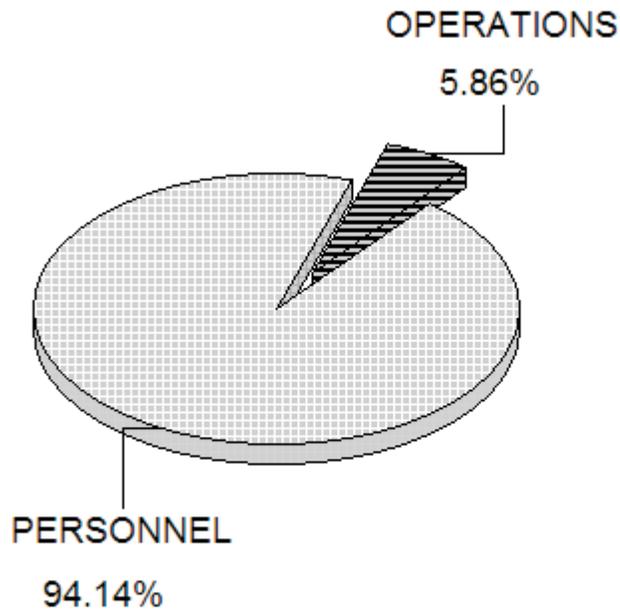
BUDGET SUMMARY

DEVELOPMENT SERVICES

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-6010 DEVELOPMENT SERVICES ADMIN	243,750	22,450	0	266,200
10-6020 PLANNING	363,054	17,000	0	380,054
10-6021 BUSINESS LICENSING	77,080	0	0	77,080
10-6030 ENGINEERING	200,664	31,965	0	232,629
10-6031 CONSTRUCTION	276,918	11,150	0	288,068
10-6032 DESIGN	383,622	19,750	0	403,372
10-6033 TRANSPORTATION/PD DEV	318,466	9,350	0	327,816
10-6040 BUILDING SAFETY	636,862	44,001	0	680,863
DEPARTMENT TOTALS	2,500,416	155,666	0	2,656,082

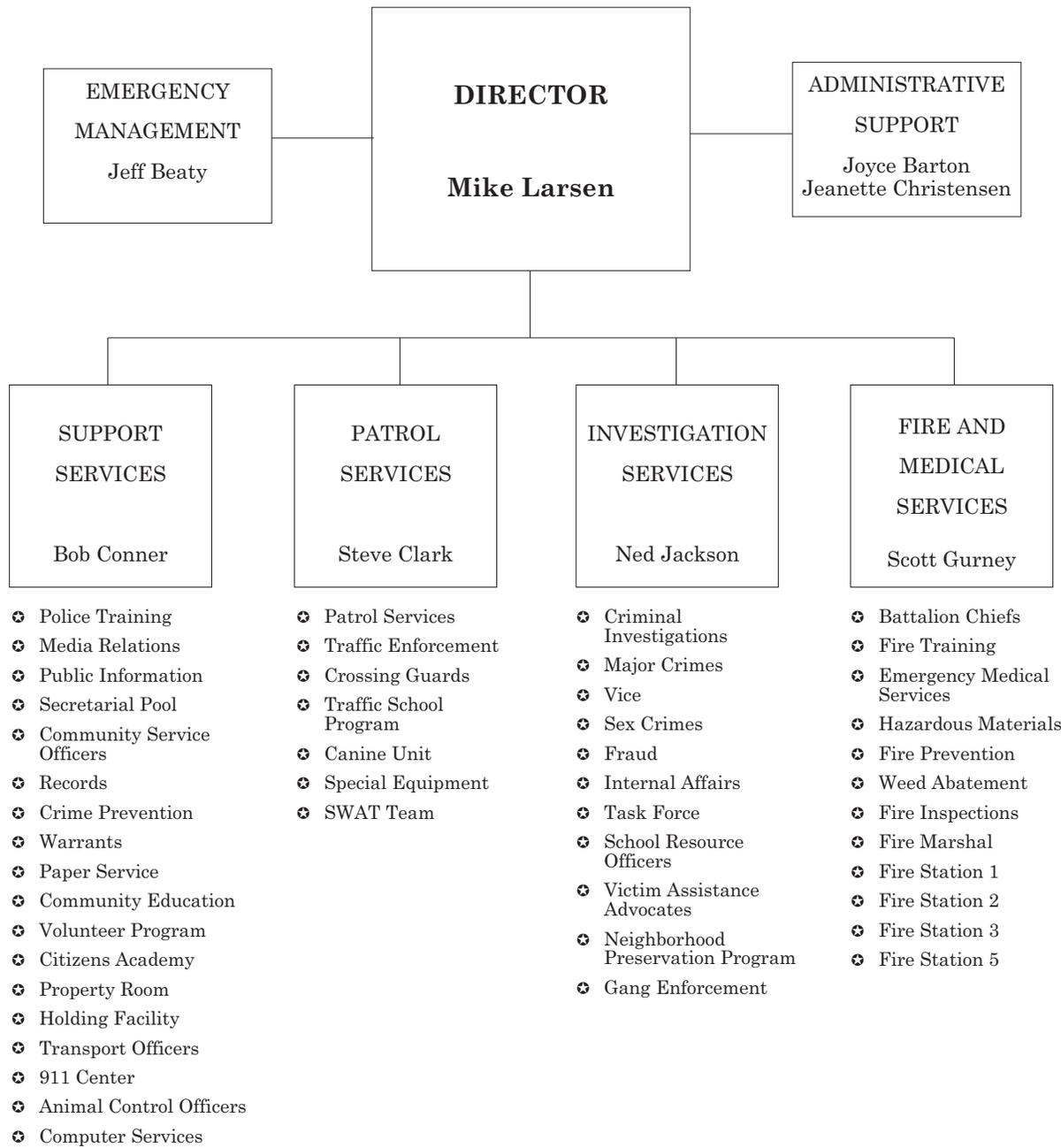
Development Services Department
Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

PUBLIC SAFETY



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

PUBLIC SAFETY

Description: The Department of Public Safety provides police, fire, emergency medical, and emergency management services. The Department includes the following divisions:

- ◆ Public Safety Administration
- ◆ Emergency Management
- ◆ Patrol Services
- ◆ Alcohol Enforcement
- ◆ Traffic Enforcement
- ◆ Investigation Services
- ◆ Major Crimes Task Force
- ◆ Victims and Children Assistance
- ◆ Neighborhood Preservation
- ◆ Fire and Medical Services
- ◆ Fire Prevention
- ◆ Fire Station Facilities
- ◆ Support Services
- ◆ Communications
- ◆ Animal Control
- ◆ Community Education

Major Accomplishments:

- ◆ Reorganized the dispatch center and shift schedule to manage increased service demands without increasing personnel or costs.
- ◆ Restructured the fire division shift schedule to improve efficiency and productivity without increasing personnel or costs.
- ◆ Took delivery on a new fire engine, replacing a 21 year old engine.
- ◆ Used federal and state grant funding to upgrade emergency management equipment and capabilities.
- ◆ Restored minimal funding to replace aging police cars.
- ◆ Partial replacement of firefighter protective equipment.
- ◆ Maintained adequate service levels in current economic conditions.

Challenges addressed in this budget:

- ◆ Partial replacement of firefighter protective equipment.
- ◆ Partial replacement of traffic enforcement equipment.
- ◆ Continued replacement of aging police cars.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ The construction of Fire Station #4 budgeted in Fiscal Year 2008-2009 continues to be delayed.
- ◆ The elimination of two police officer, two dispatcher and one fire inspector positions.
- ◆ A reduction in the number of citizen academy sessions.
- ◆ The delay in replacing an aging fleet.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Reinststate funding for construction and staffing of Fire Station #4.
- ◆ Restore police officer and fire inspector positions to meet increasing service demands.
- ◆ Maintain operations to meet the community service demands.

**CITY OF OREM
TENTATIVE BUDGET**

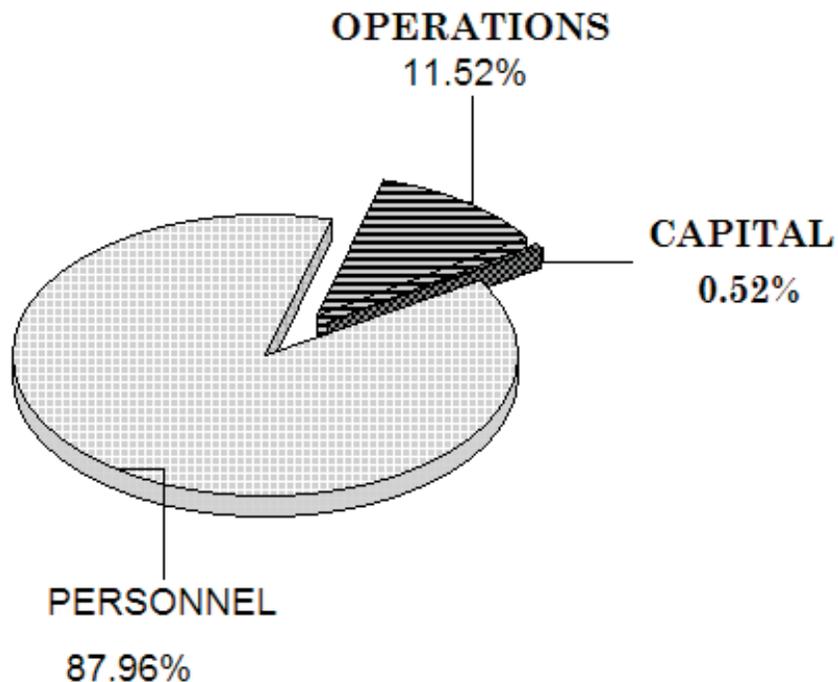
Fiscal Year 2012-2013

PUBLIC SAFETY DEPARTMENT

BUDGET SUMMARY

PUBLIC SAFETY	FY 2012 - 2013			TOTAL
	PERSONNEL	OPERATIONS	CAPITAL	
10-6510 PUBLIC SAFETY ADMINISTRATION	335,192	222,717	0	557,909
10-6512 EMERGENCY MANAGEMENT	85,313	10,400	0	95,713
10-6520 PATROL SERVICES	5,338,569	421,443	10,000	5,770,012
10-6523 ALCOHOL ENFORCEMENT	96,557	10,930	0	107,487
10-6530 INVESTIGATION SERVICES	2,497,179	129,527	0	2,626,706
10-6531 TASK FORCE	173,957	190,278	0	364,235
10-6532 VICTIMS/CHILDREN'S ASSISTANCE	139,168	7,800	0	146,968
10-6540 FIRE & MEDICAL SERVICES	5,746,537	628,024	100,000	6,474,561
10-6541 FIRE PREVENTION	209,905	14,309	0	224,214
10-6542 FIRE STATION FACILITIES	0	64,000	0	64,000
10-6543 EMS STATE GRANT	0	16,000	0	16,000
10-6549 FIRE SERVICES - LINDON	995,377	133,316	0	1,128,693
10-6550 SUPPORT SERVICES	1,411,780	119,944	0	1,531,724
10-6551 COMMUNICATIONS	1,136,935	321,500	0	1,458,435
10-6552 ANIMAL CONTROL	135,836	117,477	0	253,313
10-6554 COMMUNITY EDUCATION	239,957	22,766	0	262,723
10-6559 DISPATCH SERVICES - LINDON	106,170	12,750	0	118,920
DEPARTMENT TOTALS	18,648,432	2,443,181	110,000	21,201,613

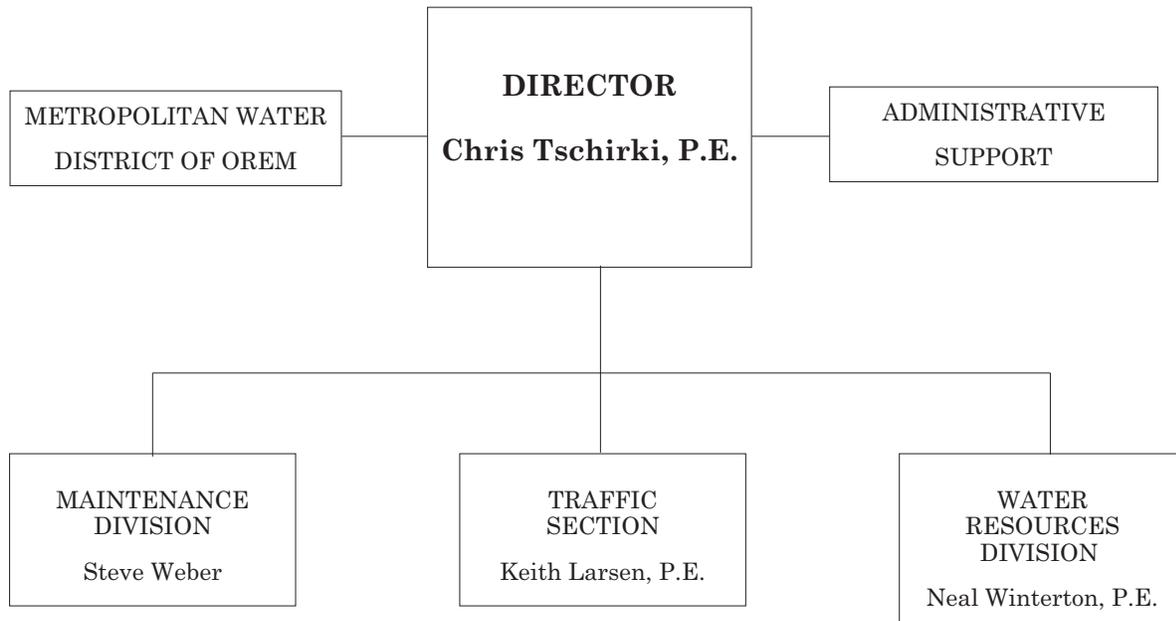
Public Safety Department
Expenditures by Object



CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

PUBLIC WORKS



- * Storm Water
- * Streets
- * Sidewalks
- * Parks
- * Urban Forestry
- * Cemetery
- * Fleet
- * Facilities
- * Volunteer Coordination

- * Intelligent Transportation Systems
- * Fiber Optics
- * Traffic Signals
- * Traffic Signs
- * Traffic Striping and Marking
- * Street Lightings

- * Water Supply
- * Water Distribution
- * Meter Reading
- * Wastewater Collection
- * Water Reclamation
- * Blue Stakes

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

PUBLIC WORKS

Description: The Public Works Department is responsible for the maintenance of streets, sidewalks, parks, cemetery, city facilities, street signs, fleet services and the operation of water, storm water, waste water and street lighting utilities. The Public Works Department includes the following divisions (although not all are operated out of the General Fund):

- ◆ Public Works Administration
- ◆ Facilities Management
- ◆ Street Lighting (*Street Lighting Special Service District*)
- ◆ Traffic and Street Signs
- ◆ Traffic Signals
- ◆ Traffic Operations and Intelligent Transportation Systems (ITS)
- ◆ Street, Park, Fleet and Facilities Maintenance Administration
- ◆ Fleet Maintenance Services (*Fleet Maintenance Fund*)
- ◆ Streets
- ◆ State Road Fund (*Excise Tax or B and C Road Fund*)
- ◆ Parks
- ◆ Cemetery
- ◆ Urban Forestry & Horticulture
- ◆ Volunteer Program
- ◆ Storm Sewer (*Storm Sewer Fund*)
- ◆ Water Supply (*Water Fund*)
- ◆ Water Distribution (*Water Fund*)
- ◆ Meter Reading (*General Fund & Water Fund*)
- ◆ Waste Water Collection (*Water Reclamation Fund*)
- ◆ Waste Water Reclamation Plant (*Water Reclamation Fund*)

Major Accomplishments:

- ◆ Maintained 351 miles of water main from 4" to 48" in diameter and 124 miles of service lines ¾" or 1" in diameter.
- ◆ Produced over 8.45 billion gallons of water.
- ◆ Collected 1,259 water quality samples.
- ◆ Repaired 58 (31 after hours) water main line breaks.
- ◆ Repaired 33 (14 after hours) service line leaks.
- ◆ Installed a new 6" PVC drain line at Canyon Springs.
- ◆ Installed a new 8" water line on Columbia Lane from 1800 South to 2000 South.
- ◆ Demolished the old 2 MG upper tank and chlorinator building.
- ◆ Rehabilitated the interior and exterior of the 3 MG and 5 MG steel storage reservoirs.
- ◆ Completed building and test pumping of Well 9. Full production is expected in 2012.
- ◆ Installed a new 16" waterline and 15" drain line for Well 9.
- ◆ The expansion of the Water Reclamation Facility ran the duration of 2011. The project will be fully completed in the spring of 2012.
- ◆ The Water Reclamation Facility reclaimed over 2.88 billion gallons of water and returned them to the waters of the state in 2011.
- ◆ Distributed 109 dry metric tons (dmt) of biosolids for beneficial use through land application and disposed of 1,017 dmt in the landfill.
- ◆ Water reclamation collection crews maintained 284 miles of sewer lines by cleaning 187 miles of pipe, video inspecting 23 miles of pipe, repairing 132 manholes and/or sewer line points, raising or lowering 17 manholes to street grade, and responding to 104 collection line problem calls.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- ◆ The industrial pretreatment program monitored 340 sewer discharge permits, collected and analyzed 4,519 discharge samples, and provided 1,326 industrial sewer user consultations.
- ◆ Responded to two major sewer emergencies at 1200 North and 1200 South.
- ◆ In conjunction with the Provo Reservoir Canal Enclosure Project, replaced the 850 North sewer main and the Palisade Drive sewer main.
- ◆ The Geneva Road Sewer Lift Station was completed.
- ◆ Asphalt crews laid over 5,900 tons of asphalt.
- ◆ Rehabilitated over 4 miles of City roads with either full reconstruction or overlay.
- ◆ Concrete crews installed over 10,000 linear feet of new sidewalk and 120 ADA ramps.
- ◆ Crack sealed over 22 miles of streets and slurry sealed 18 miles of streets.
- ◆ Swept nearly 8,500 street miles and collected 3,400 cubic yards of debris.
- ◆ In 2011, the City interred 293 people in the cemetery and sold 358 burial plots.
- ◆ The City's Volunteer Coordinator worked with volunteers completing 286 different projects. More than 6,860 volunteer hours were contributed to complete the projects. These projects involved boy scouts, youth groups, church groups, school groups, and court hour workers, the Utah County Sheriff's work crew, and "Weed Out Warrior" volunteers.
- ◆ In 2011, the Parks Section spent approximately 1,100 man hours in the planning, setup, takedown, and cleanup of the Orem Summerfest, the Elis Island Celebration at Scera Park over the 4th of July weekend and the Timpanogos Storytelling Festival.
- ◆ Park staff hung banners and flags at the City Center and along east Center Street and 800 North for various City festivals and holidays.
- ◆ The Parks Section cleaned and prepared the pavilions and restrooms for more than 1,100 park reservations during the 2011 season from May until October.
- ◆ From March through October of 2011, 20 softball or baseball fields were prepped on a daily basis allowing more than 7,200 ball players to play ball games on the fields each season. The Parks Section also maintains and prepares 25 soccer fields from early March to November with a total of 4,000 soccer players using the fields annually.
- ◆ Fall football starts in September and runs through October, with the crews laying out, marking and maintaining six football fields for about 1,300 kids.
- ◆ Over the 2011 summer, Parks staff mowed over 12,000 acres of turf, spread 2,500 bags of fertilizer (125,000 pounds), and planted and removed over 15,000 annual flowers at various parks and buildings. At Mt. Timpanogos Park, 125 one-gallon perennials were also planted.
- ◆ The Parks Section hauled and spread 34 tons of Turface on the ball fields at Windsor Park and Lakeside Park in 2011.
- ◆ For each snow storm, the Parks staff cleared all of the sidewalks at the City Center, Senior Center, Fitness Center, and Public Works Facility prior to 7:00 a.m. Section personnel also cleared 30 miles of sidewalk perimeter and tracks in all of the parks, parkways, cemetery, and detention basin areas.
- ◆ Under the direction of the Urban Forester, the City planted 50 trees and removed 71 trees that were either dying or damaged. The section pruned approximately 1,000 trees throughout the City in 2011.
- ◆ The City applied for and received the Tree City USA award from the National Arbor Day Foundation for the 19th consecutive year.
- ◆ Hosted the annual Memorial Day and Veterans' Day ceremonies at the City Veterans Memorial.
- ◆ Performed 498 vehicle safety inspections and 259 emissions tests.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- ◆ The Traffic Operations Section continued to coordinated special event and incident management signal timing plans. These plans were for Stadium of Fire, UVU High School Graduation, BYU football and basketball games, and maintenance of traffic (MOT) plans for I-15 construction.
- ◆ Installed two HAWK (High-intensity Activated Crosswalk) signals near UVU at 975 West 800 South and 710 South 1200 West.
- ◆ Installed two RRFB (Rectangular Rapid Flashing Beacons) for pedestrian crossings near UVU at 1100 West 800 South and 975 West Campus Drive.
- ◆ Traffic Operations updated timing plans for the i2 network with special event and incident management coordinated signal timing plans. These plans were for Stadium of Fire, UVU High School Graduation, BYU football and basketball games, and maintenance of traffic (MOT) plans for I-15 construction.
- ◆ Installed fiber optic cable for SCADA communication to three new buildings at the Orem Water Reclamation Facility.
- ◆ Replaced 1,370 bulbs and performed 857 miscellaneous repairs while maintaining the 5,157 street lights.
- ◆ Repaired street lights for 11 knock downs (accidents), 18 dig-ins (damaged by contractors, backhoes, etc.), and 6 vandalisms.
- ◆ Trimmed 386 trees for view obstructions of street lights and signs
- ◆ Painted over 1.43 million feet of center and shoulder lines, crosswalks, and stop bars using more than 7,300 gallons of paint.
- ◆ Completed 927 work orders from the use of Iworq software for work-order and asset management.
- ◆ Completed the FHWA mandated testing of traffic signs for reflectivity and replaced the regulatory and warning signs which have failed without requesting a budget increase.
- ◆ Repaired, replaced, and installed 1,018 traffic and street signs.
- ◆ Completed 63 traffic studies that included volume, turn count, speed, school crossing, and travel time studies.
- ◆ Completed the change out of the FHWA-mandated testing of LED signal heads for brightness that do not meet the new minimum standard without requesting a budget increase.
- ◆ Designed and installed over 9½ miles of bike lanes for a total of 22.75 miles of bike lanes

Challenges addressed in this budget:

- ◆ Increased water rates to cover the increasing cost of the Jordanelle water assessment, water treatment costs at the Utah Valley Water Treatment Plant and to comply with the bond debt covenants.
- ◆ Identified funding to provide adequate backup power for generation at deep well and booster pump locations.
- ◆ Continue the process to create a City fiber optic network.
- ◆ Provides funding for Public Works operations.
- ◆ Provides limited funding for fleet replacement.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Reduced budget for contracted janitorial services for buildings. Areas most frequented by customers will receive the same amount of care and the remaining work will be performed by staff.
- ◆ Reduction in road and sidewalk materials causing delays in road repairs and sidewalk construction.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- ◆ Reductions in budgets for part-time, non-benefitted employees and operating supplies causing delays and/or postponements of projects.
- ◆ Reduction in training and employee recognition.
- ◆ Reduction in sewer collections rehabilitation projects.
- ◆ Reduction in maintenance and inspection of sewer mains throughout City.
- ◆ Reduction in water line maintenance throughout City.
- ◆ Reduction in full-time workforce.
- ◆ Increases in the areas of maintenance without increases in the operation or personnel budgets.
- ◆ Restrooms in the "B" Parks will open one month later than normal, May 1st.
- ◆ Finishing touches in the parks will be let go, weeds in the flower/shrub beds may go unattended, annual flowers will not be planted, fence line will not be trimmed, parking lots will not be cleaned, restrooms will be cleaned once per weekend rather than each day, ball fields will be prepped only once per day, mowing will be cut to once a week to save on fuel, etc.

Challenges remaining:

- ◆ Replacing aging infrastructure in a timely manner.
- ◆ Maintaining an effective fleet replacement program.
- ◆ Reviewing and updating the Water, Sewer and Storm Sewer Master Plans.
- ◆ Continuing to improve transportation and signal coordination in the City.
- ◆ Maintain Orem's ITS (intelligent transportation system) equipment and operations with limited funds.
- ◆ Installing/adding bike lanes to congested streets with in existing right-of-way.
- ◆ Completing Orem's Street Light System in the expired lighting districts.
- ◆ Completing FHWA mandated changes to traffic sign, signals and street address signs with limited funds.
- ◆ Enclosing the Murdock
- ◆ Enclosing the Murdock Canal and improving a trail system on the canal right-of-way.
- ◆ Keeping pace with increased demands for services and facilities.
- ◆ Maintaining our streets at a Pavement Management System rating of 80 or above.
- ◆ Funding for future water and water reclamation CIP projects and capital purchases.
- ◆ Providing reuse water for Sleepy Ridge Golf Course and Lakeside Park.
- ◆ Providing alternate delivery system for water transportation to the Utah Valley Water Treatment Plant.
- ◆ Competing with the private industry for part-time, non-benefitted positions.
- ◆ Debris management.
- ◆ Convert all meters to radio read.
- ◆ Water Reclamation Plant Improvements and Expansion.
- ◆ Southwest Orem Sewer and Water Improvements.
- ◆ Parks Section budgets and manpower must keep up with all of the additional areas being taken on by the Section.
- ◆ Identify funding to enable the City to replace water lines and other infrastructure identified in the Orem Water Master Plan.
- ◆ Identify funding to replace aging vehicles, well equipment, and other capital assets before they fail.
- ◆ Further implement Orem's Water Conservation Plan.
- ◆ Provide for adequate water storage at key locations.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

PUBLIC WORKS DEPARTMENT

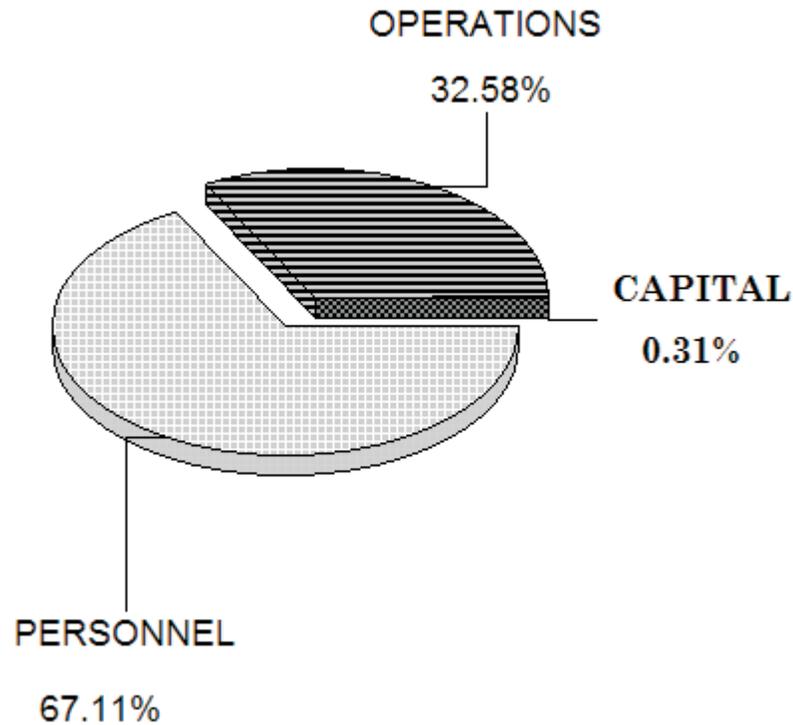
BUDGET SUMMARY

PUBLIC WORKS

FY 2012 - 2013

	PERSONNEL OPERATIONS		CAPITAL	TOTAL
10-7510 PUBLIC WORKS ADMINISTRATION	305,067	16,634	0	321,701
10-7512 FACILITIES	153,908	713,056	0	866,964
10-7532 TRAFFIC & SIGNS	397,516	172,917	0	570,433
10-7541 MAINTENANCE ADMINISTRATION	147,046	6,000	0	153,046
10-7545 STREETS	1,031,100	323,215	18,200	1,372,515
10-7547 PARKS	1,332,055	584,928	0	1,916,983
10-7548 CEMETERY	256,334	53,044	0	309,378
10-7549 URBAN FORESTRY & HORTICULTURE	101,765	22,511	0	124,276
10-7578 WATER METER READING	223,333	24,200	0	247,533
DEPARTMENT TOTALS	3,948,124	1,916,505	18,200	5,882,829

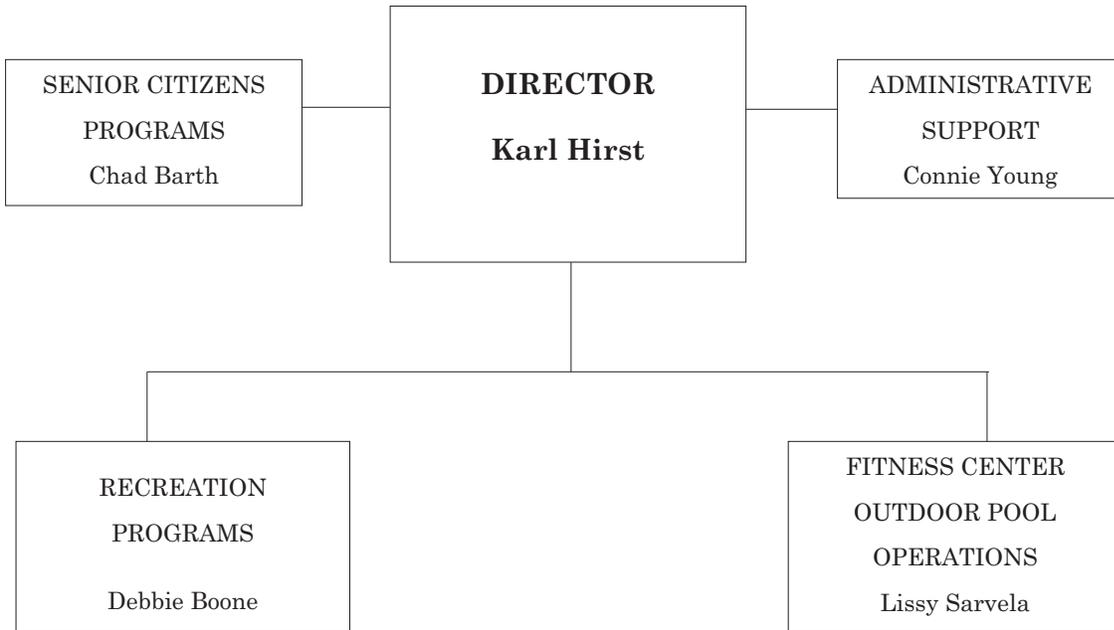
Public Works Department
Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

RECREATION



- * Adult Programs
- * Special Events
- * Specialist Classes
- * Wellness Programs
- * Youth Programs

- * Customer Service Public Relations
- * Staff Training and Scheduling
- * Group Use
- * Lifeguard Training and Scheduling
- * Building and Systems Maintenance
- * Specialist Classes

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

RECREATION

Description: The Recreation Department operates out of both the General Fund and the Fitness Center Fund. The General Fund is responsible for the overall administration of the Department and provides funding for the Senior Citizens and Outdoor Program Divisions. The Senior Citizens Division plans, administers and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center. The Program Division plans, administers and supervises comprehensive youth and adult sports programs, special events and park youth activities. The Fitness Center Fund is responsible for the Facilities Division which includes all Fitness Center operations and the Scera Park Pools. The Fitness Center plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools. The Recreation Department includes the following divisions:

- ◆ Recreation Administration
- ◆ Senior Citizens Activities and Programs
- ◆ Program Division
- ◆ Fitness Center Administration (*Fitness Center Fund*)
- ◆ Fitness Center Operations (*Fitness Center Fund*)
- ◆ Fitness Center Facilities (*Fitness Center Fund*)
- ◆ Scera Park Pools (*Fitness Center Fund*)

Major Accomplishments:

Programs:

- ◆ Operating with one less full-time position.
- ◆ More than 3,500 kids participated in Special Events sponsored by the Recreation Department in 2011. These events included: Annual Easter Egg Hunt; NFL Punt, Pass & Kick; Orem City Basketball Skills Competition and Hershey track and field meet.
- ◆ More than 3,500 kids participated in Special Events sponsored by the Recreation Department in 2011. These events included: Annual Easter Egg Hunt; NFL Punt, Pass & Kick; Orem City Basketball Skills Competition and Hershey track and field meet.
- ◆ With money from the Utah County grant, an addition was completed at Lakeside Sports Park. This addition provided much needed storage. The addition was 12' x 20' in size and included a heater/AC unit and a private changing room which also allowed it to be used as an umpire room (blue room) at tournaments.
- ◆ The Recreation Department Program Division again held an annual outdoor volleyball tournament, the Orem Deep Dish Classic, with approximately 100 participants. It was held at Windsor Park in conjunction with the Utah Outdoor Volleyball Association.
- ◆ Fifty youth from Orem participated in the Utah County Youth Lacrosse League along with teams from Orem, Lehi, Cedar Hills, American Fork, Pleasant Grove, Provo, Spanish Fork, Springville, Mapleton, and Wasatch County. The League was offered for youth in 3rd & 4th, 5th & 6th, and 7th & 8th grades.
- ◆ Over 900 youth were involved in Tiny Tots T-ball, Coach Pitch, Machine Pitch, and Girls Softball.
- ◆ Adult Softball Leagues continued to improve and expand in both the summer and fall. The summer league has grown from 54 teams in 2002 to

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

159 teams in 2011 representing approximately 2,226 participants. Fall softball has grown from 35 teams in 2002 to 122 teams in 2011 with approximately 1,708 participants. Men's, women's and co-ed's leagues are offered during both seasons. Over 3,934 adults participated in softball at Lakeside Park during 2011.

- ◆ The Recreation Department scheduled two May Madness softball tournaments at Lakeside Sports Park in 2011; however the second tournament was rained out. Twenty-four girls accelerated softball teams participated in the tournament.
- ◆ The Recreation Department's Easter Egg Hunt continues to be the largest in Utah County and one of the largest in Utah. It is attended by approximately 3,000 youth ages zero through eleven as well as more than one thousand parents and grandparents. All of the prizes are donated by the generous businesses in Orem.
- ◆ City Wellness activities for this year included City Stars, 157 participants; Spring into Fitness, 157 participants and Biggest Loser, 70 participants.
- ◆ The Recreation Department staffed and stocked the snack bar at the Lakeside Sports Park again this year. It continues to be profitable as the snack bar netted \$3,398 in 2011.
- ◆ All class and league registration is available through the on-line registration system. All league schedules are also posted on the department web site.
- ◆ All registration forms for adult programs continue to be sent out by e-mail producing a cost savings of postage to each program.

Orem Senior Friendship Center:

- ◆ There were 21,473 hot lunch meals were served to senior citizens at the Orem Senior Friendship Center during the year. Meals were prepared by the Utah County Security Center.
- ◆ Thanksgiving and Christmas Lunches were served by Senior Center volunteers and staff in 2011. Thanksgiving lunch was enjoyed by 220 seniors and Christmas lunch again by 220 seniors.
- ◆ The Senior Center was the recipient of a \$5,000 grant from the Eldred Sunset Manor Foundation, Inc. This grant was used for the UTA Monday transportation of seniors to the Senior Center.
- ◆ The Senior Center hosted the 2011 Mountainland Association of Governments R.S.V.P. Recognition Luncheon and Award Ceremony.
- ◆ Pizza Hut donated 3,297 pounds of pizza, breadsticks, pasta, wings and pazines to the seniors.
- ◆ Winco and Costco continued to donate thousands of pounds of bread, pastries and assorted items to the Senior Center during 2011.
- ◆ Two volunteer delivery routes for Meals-on-Wheels continue to be delivered from the Orem Senior Center to Orem seniors each weekday, excluding holidays.
- ◆ There were 8,398 participants in the Sr. Center's bingo program in 2011.

Challenges addressed in this budget:

- ◆ Operating without financial support from the City's general funds.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Keep pace with increased demands for services and facilities.
- ◆ Replace aging equipment and upgrade to new, advanced equipment.
- ◆ Be competitive in the local job market and retain current employees.
- ◆ Increase salaries for part-time, non-benefitted employees to attract and retain good employees.
- ◆ Continue to expand the Program Division to include a youth volleyball program.
- ◆ Expanding the Program Division to include an adult co-ed kickball program.
- ◆ Acquiring additional property for recreational programs.
- ◆ Covering costs of increased maintenance and repair of the Senior Center.
- ◆ Dealing with an inadequate HVAC system at the Orem Senior Friendship Center.
- ◆ Dealing with an increased demand for daytime meeting spaces at the Senior Center by various senior organization and programs. The Senior Center office and staff working areas are insufficient to accommodate interns, volunteers, legal aid and tax assistance programs without the use of the two offices being used by the Family Literacy Program.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

RECREATION DEPARTMENT

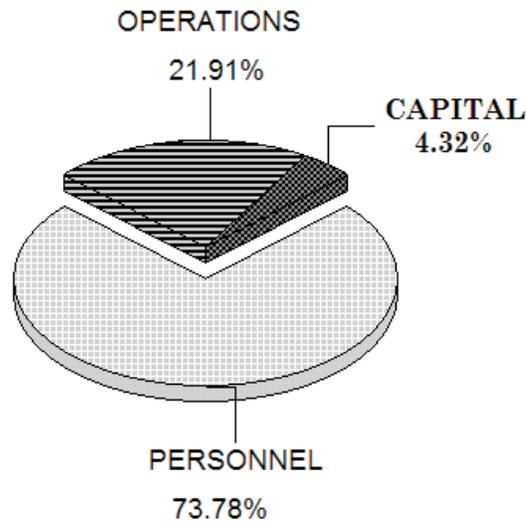
BUDGET SUMMARY

RECREATION

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-8010 RECREATION ADMINISTRATION	233,647	51,771	40,000	325,418
10-8013 SENIOR CITIZENS'	91,338	8,375	0	99,713
10-8100 OUTDOOR PROGRAMS ADMIN.	298,918	14,415	0	313,333
10-8101 ADULT SOFTBALL	10,718	28,210	0	38,928
10-8103 SOFTBALL TOURNAMENTS	0	7,140	0	7,140
10-8104 GIRLS SOFTBALL	10,718	15,011	0	25,729
10-8106 YOUTH VOLLEYBALL CLINIC	0	0	0	0
10-8107 ADAPTED T-BALL	80	459	0	539
10-8108 TENNIS TOURNAMENTS	0	344	0	344
10-8109 YOUTH TENNIS LEAGUE	857	1,357	0	2,214
10-8110 TENNIS CLASSES	2,680	1,348	0	4,028
10-8111 SUMMER YOUTH PARKS	7,503	1,173	0	8,676
10-8112 TB/CP/MP	536	7,833	0	8,369
10-8113 TRACK	1,072	2,154	0	3,226
10-8115 YOUTH FLAG FOOTBALL	1,179	4,506	0	5,685
10-8117 ADULT FALL SOFTBALL	8,789	19,755	0	28,544
10-8118 ADULT VOLLEYBALL	1,072	3,453	0	4,525
10-8119 HALLOWEEN FAMILY NIGHT	0	0	0	0
10-8123 YOUTH BASKETBALL	12,862	20,995	0	33,857
10-8124 SPORTS CAMPS	1,608	2,058	0	3,666
10-8126 ADULT BASKETBALL	0	8,459	0	8,459
10-8129 ADULT SOCCER	0	0	0	0
10-8132 CHEERLEADING	0	872	0	872
10-8145 YOUTH FISHING	0	803	0	803
10-8146 EASTER EGG HUNT	0	2,500	0	2,500
DEPARTMENT TOTALS	683,577	202,991	40,000	926,568

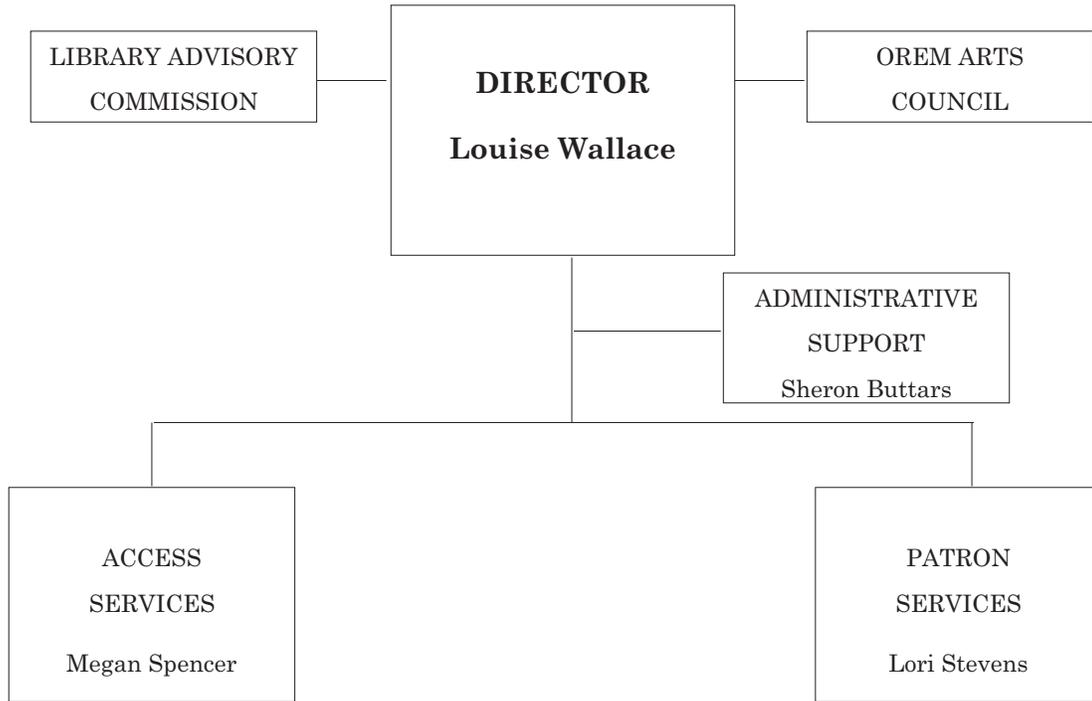
Recreation Department Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

LIBRARY



- * Collection Development for Print, Non-print and Digital Collections
- * Acquisitions and Cataloging
- * Processing and Collection Maintenance
- * Marketing and Publicity
- * Library Cultural Programming
- * Liaison to the Timpanogos Storytelling Festival
- * Liaison to City I.T. Services

- * Reference Services, including Children's, Teen, Media, and General Reference
- * Outreach Programs
- * Circulation Services
- * Library Volunteer Program
- * Liaison to UVU Humanities Social Sciences Advisory Board

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

LIBRARY

Description: The Orem Public Library supports the entire community in lifelong learning by providing a collection of over 313,000 print and non-print media items, reference and advisory service, cultural programs for patrons of all ages, and fine art and touring exhibits. The Library Department includes the following divisions:

- ◆ Library Administration
- ◆ Access Services
- ◆ Patron Services

Major Accomplishments:

- ◆ Checked out 1.2 million books and non-print media.
- ◆ 508,231 patrons came to the Library to use its resources.
- ◆ Staff answered 219,492 reference questions.
- ◆ 51,729 patrons attended library cultural programs.
- ◆ Conducted Orem's fifth annual Orem Reads with 5,296 participants and 440 free books distributed. Presented the fifth Research Revolution with cutting-edge researchers from around the State presenting in-house and to area schools.
- ◆ 41,999 people attended the Timpanogos Storytelling Festival and midwinter events.
- ◆ 11,411 volunteer hours were contributed to the Library and to Timpanogos Storytelling events.
- ◆ Assisted the Orem Arts Council in presenting monthly Orem Arts Council Presents programs, two days of entertainment at Summerfest and an expanded Arts in the Park event.
- ◆ Scheduled and managed the first season of outdoor performances at the new Stage at City Center Park.
- ◆ Seven new pieces were added to the City's permanent art collection.
- ◆ Wrote and received 10 grants in support of library programming.
- ◆ Worked with an architectural firm to design the Center for Story and began a capital fund raising campaign.

Challenges addressed in this budget:

- ◆ Contributes to a balanced budget.

Impacts on City Programs and Operations due to Reduced Budget Revenues:

- ◆ Library staff has been reduced by 7 permanent positions (4.25 FTE) since the hiring freeze in FY08/09, reducing the number of hours available for personalized help at service desks.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Budget for migration to a new automated integrated library software. SirsiDynix Horizon software, currently used in the Library, is no longer maintained by SirsiDynix.
- ◆ Re-carpet all three floors of the Library north wing, now 17 years old.
- ◆ Restore the employee training budget for the Library's staff of 100 employees. This budget was cut in FY09/10 from \$10,500 annually to \$2,000, virtually eliminating significant training opportunities for most employees.
- ◆ Restore the budget for maintenance and repair of the City's permanent art collection, cut in its entirety in FY09/10.
- ◆ Expand open hours on Saturday evenings, until 9:00 pm.
- ◆ Install a backup generator for the Children's Wing.

**CITY OF OREM
TENTATIVE BUDGET**

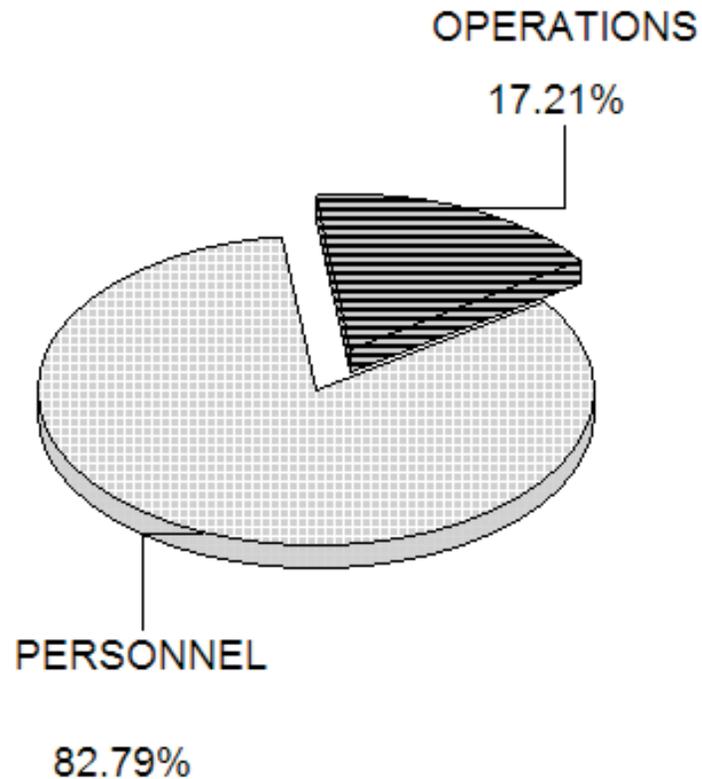
Fiscal Year 2012-2013

LIBRARY DEPARTMENT

BUDGET SUMMARY

LIBRARY	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-8510 LIBRARY ADMINISTRATION	271,394	69,680	0	341,074
10-8520 ACCESS SERVICES	1,167,349	300,587	0	1,467,936
10-8530 REFERENCE & COLLECTION SERVICE	1,139,907	25,700	0	1,165,607
10-8531 VIDEO SERVICES	0	140,000	0	140,000
DEPARTMENT TOTALS	2,578,650	535,967	0	3,114,617

Library Department
Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

NON-DEPARTMENTAL

Description: This area of the General Fund accounts for expenses that are not easily assigned to any one operating department, e.g., retiree benefits and the General Fund's inter-fund charges for insurance and purchasing/warehousing services. It also accounts for any inter-fund transfers and the City Council's and City Manager's contingency funds.

CITY OF OREM TENTATIVE BUDGET

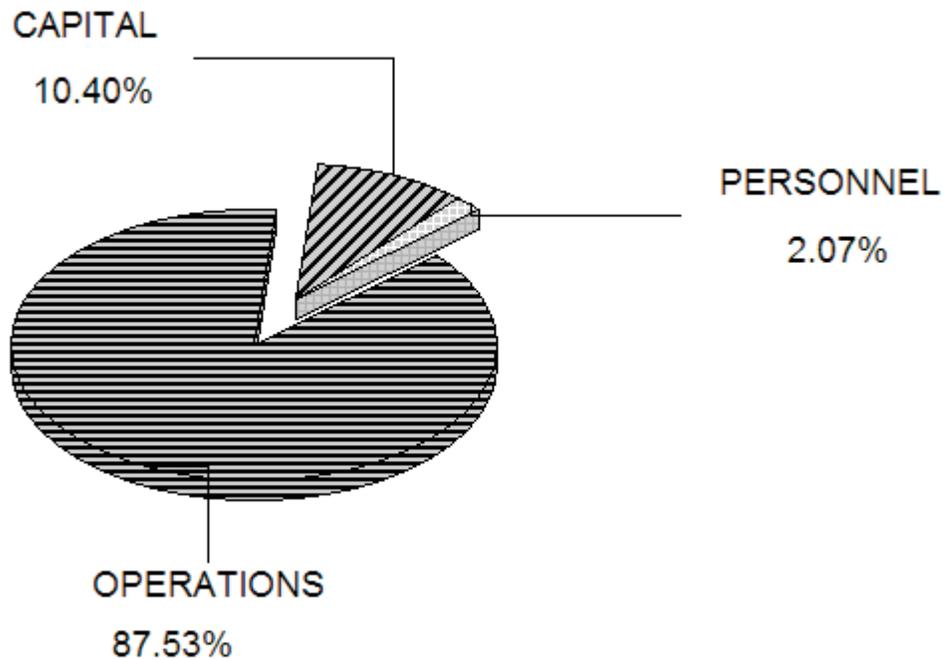
Fiscal Year 2012-2013

NON-DEPARTMENTAL

BUDGET SUMMARY

NON-DEPARTMENT & CONTINGENCIES	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
10-9910 NON-DEPARTMENTAL	175,000	7,331,616	880,332	8,386,948
DEPARTMENT TOTALS	175,000	7,331,616	880,332	8,386,948

Non-Departmental Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**ROAD
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**EXCISE TAX (ROAD) FUND REVENUES
FUND 20**

The Excise Tax (Road) Fund is used to account for the revenues and expenditures of the City's portion of the gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are received from the Utah Department of Transportation (UDOT) and can be used only on street and highway related expenditures as provided in Utah State Code. The City's share of these taxes is calculated based on a percentage formula of population, area, and weighted lane miles. UDOT distributes these funds every two months or six times a year. The annual revenues collected are based on a fiscal year of July 1 thru June 30.

In 2004, the City Council established a guideline that State Road Funds should be spent for the purpose of maintaining city streets and appurtenances and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds for the purpose of maintaining City streets in a good condition. Crack sealing, slurry sealing and street overlays are the mainstay methods of maintaining City streets. One tool employed by the City for determining which streets need what type of maintenance is a Pavement Management System (PMS). The Maintenance Division currently uses a Carte Graph program to inventory the PMS program. The City's goal is to spend 70% of the funds received from UDOT for these maintenance programs.

Challenges:

In recent years, with the recession and reduction of sales tax revenues, the City has used the State Road Fund to help offset the General Fund liabilities for ongoing street maintenance work. Should this trend continue, major street maintenance work such as street overlays, reconstruction work, slurry seals, and crack sealing would be delayed. The result will be an overall lower street rating condition and, ultimately, higher costs for more streets needing major repair work in the future.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
20-3355-000-000	Revenues - B&C Road Funds	2,397,605	2,507,717	2,250,000	2,400,000
20-3610-000-000	Interest Earnings	12,695	13,413	0	0
20-3640-000-000	Sale Of Fixed Assets	207,500	0	0	0
20-3690-015-000	Misc. Rev - Personal Cell Phone Usage	0	0	0	0
20-3997-000-000	App Surp - C/O Misc Accounts	0	0	0	0
20-3997-003-000	App Surp - Traffic Projects	0	0	0	0
20-3997-008-000	App Surp - Road Projects	0	0	0	0
20-3997-011-000	App Surp - C/O Capital Projects	0	0	202,875	0
20-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	1,025,358	0
FUND TOTALS		2,617,800	2,521,130	3,478,233	2,400,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2012-2013 Fund 20 Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	\$400,000
Slurry Seals	385,000
Crack Sealing	250,000
Street Striping	99,740
Total	\$1,134,740

Fiscal Year 2013-2014 Fund 20 Projects Capital Budget

Project Description	Budget
Slurry Seals	\$400,000
Crack Sealing	225,000
Overlays and Reconstruction Projects	220,240
Vehicle Replacement	200,000
Street Striping	100,000
Total	\$1,145,240

Fiscal Year 2014-2015 Fund 20 Projects Capital Budget

Project Description	Budget
Slurry Seals	\$400,000
Overlays and Reconstruction Projects	385,240
Crack Sealing	225,000
Street Striping	100,000
Total	\$1,110,240

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2015-2016 Fund 20 Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	\$400,000
Slurry Seals	400,000
Crack Sealing	250,000
Street Striping	100,000
Vehicle Replacement	100,000
Total	<u>\$1,250,000</u>

Fiscal Year 2016-2017 Fund 20 Projects Capital Budget

Project Description	Budget
Overlays and Reconstruction Projects	\$500,000
Slurry Seals	400,000
Crack Sealing	250,000
Street Striping	100,000
Total	<u>\$1,250,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

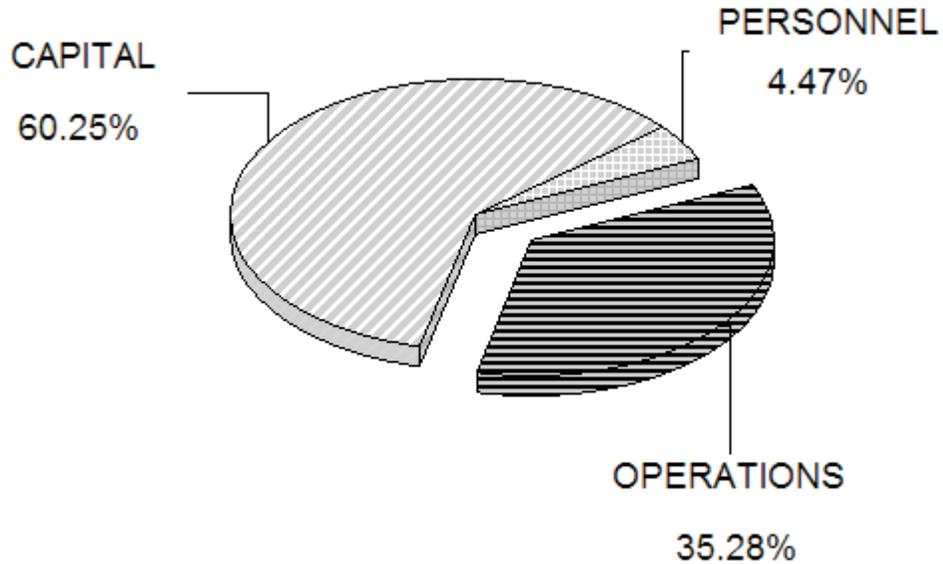
ROAD FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
20-7546 STATE ROAD FUND	107,180	846,820	1,446,000	2,400,000
DEPARTMENT TOTALS	107,180	846,820	1,446,000	2,400,000

Excise Tax (Road) Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CARE TAX SPECIAL
REVENUE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CARE TAX SPECIAL REVENUE FUND
FUND 21**

The CARE (Cultural Arts and Recreation Enrichment) Tax Special Revenue Fund was created to account for the 1/10 of 1% (\$.10 for every \$100 spent) sales tax collected within the boundaries of the City, the proceeds of which can be used to fund publicly owned or operated recreational and cultural facilities, and operations of private nonprofit cultural organizations in Orem. The CARE Tax was authorized by citizen vote in the general election of November 2005 and first collected in the 4th quarter of Fiscal Year 2005-2006. The CARE Tax will be levied for 8 years, ending in the 3rd quarter of Fiscal Year 2013-2014, after which it will automatically expire. The sales tax option may be reauthorized by citizen vote in a general election for succeeding 8-year periods.

In 2006, the City's Recreation Advisory Commission assisted in creating a list of priorities for recreational facilities; the City completed a feasibility study assessing the community's cultural arts facility needs; and, the City Council officially adopted a Cultural Arts Master Plan and established the Orem Arts Council. The CARE Program was established in January of 2007, and the first granting round opened February 1, with grants being awarded in May 2007. Grants through the competitive CARE Program will provide funding to enhance both recreation and cultural arts for the City's residents.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

FUND: CARE TAX SPECIAL REVENUE FUND					
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
21-3130-000-000	Sales Taxes - CARE Tax	1,501,679	1,557,238	1,500,000	1,650,000
21-3610-000-000	Interest Earnings	0	0	0	0
21-3610-001-000	Interest Earnings - PTIF	25,022	22,192	20,000	25,000
21-3997-000-000	App Surp - C/O Misc Accounts	0	0	0	0
21-3997-001-000	App Surp - CIP	0	0	1,350,437	0
21-3997-011-000	App Surp - C/O Capital Projects	0	0	2,650,219	0
21-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	0	0
FUND TOTALS		1,526,701	1,579,430	5,520,656	1,675,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CARE TAX SPECIAL REVENUE FUND
FUND 21**

Description: The CARE (Cultural Arts and Recreation Enrichment) Tax Special Revenue Fund was created in Fiscal Year 2005-2006 to account for the 1/10 of 1% (\$.10 for every \$100 spent) sales tax collected within the boundaries of the City, the proceeds of which can be used to fund publicly owned or operated recreational and cultural facilities and operations of private nonprofit cultural organizations in Orem. The CARE Tax is allocated to two general categories:

- ◆ Cultural Arts Administration
- ◆ Recreation Administration

Major Accomplishments:

- ◆ The fourth round of CARE grants was opened in January 2009 and grants were awarded to several organizations and projects.

Challenges addressed in this budget:

- ◆ State law allows the use of up to 1.5% of CARE Tax revenue to administer the CARE Program. This budget includes funds for supplies and equipment needed to carry out the granting program.
- ◆ A downturn in the economy and the removal of the charge of this tax on food beginning January 2008 has reduced the anticipated revenues from the tax. This has affected the ability of the City Council and the citizen councils to accomplish their original goals.

Challenges remaining:

- ◆ Award CARE grants, utilizing the CARE Tax in the most responsible and efficient manner possible.
- ◆ Work with the community regarding the possible renewal of the tax in November 2013.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

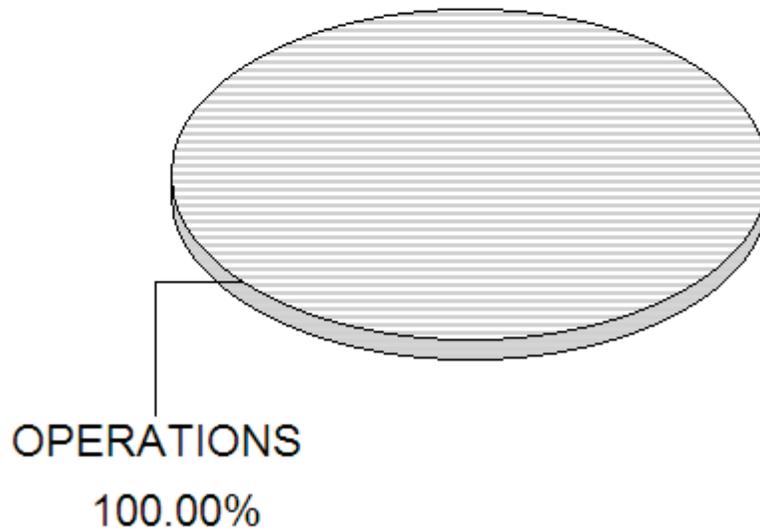
CARE TAX	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
21-8014 RECREATION CARE TAX	0	0	0	0
DEPARTMENT TOTALS	0	0	0	0

CARE TAX	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
21-8514 CULTURAL ARTS CARE TAX	0	1,675,000	0	1,675,000
DEPARTMENT TOTALS	0	1,675,000	0	1,675,000

The separation of expenditures between recreation and cultural arts uses is not based on a percentage allocation approved by the City Council. These budgets are presented only to show that funding will be included in both areas based on future decisions by the City Council.

CARE Tax Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**DEBT SERVICE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**DEBT SERVICE FUND REVENUES
FUND 30**

The Debt Service Fund accounts for all of the payments on general obligations debt of the City, (property tax supported debt) and most of the remaining debt of the City. Property tax dedicated to the payment of general obligation debt is recorded directly in the Debt Service Fund while all other debt service revenues are recorded as transfers from other funds.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: DEBT SERVICE FUND					
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
30-3000-000-000	Proceeds - 2010 Northgate SID Bonds	4,809,811	1,915,000	0	0
30-3110-002-000	Property Tax - 2009 G.O. Road Bond - '98	344,350	347,000	348,650	349,738
30-3110-004-000	Property Tax - 2004 G.O. Road Bond - '97	466,081	469,234	467,513	477,950
30-3110-005-000	Property Tax - 2005 G.O. Road Bond	695,171	692,077	694,022	693,441
30-3110-006-000	Property Tax - 2006 G.O. Road Bond	426,316	427,116	428,116	428,116
30-3610-000-000	Interest Earnings - G.O. Road Bonds	0	0	0	0
30-3610-001-000	Interest Earnings - 2002 Rev Bonds	1,642	1,785	0	0
30-3610-002-000	Interest Earnings - 2007 Rev Bonds - Refunding 301		346	0	0
30-3610-004-000	Interest Earnings - Midtown Village SID Bonds	499	298	0	0
30-3610-005-000	Interest Earnings - Canyon River SID Bonds	0	0	0	0
30-3610-006-000	Interest Earnings - UTOPIA DSR	0	22,543	0	0
30-3610-007-000	Interest Earnings - Northgate SID	0	480	0	0
30-3690-000-000	Misc Revenues - Northgate SID	822,000	24,797	0	0
30-3690-001-000	Misc Revenues - Canyon River SID	0	307,698	506,005	224,500
30-3690-002-000	Misc Revenues - Midtown Village SID	470,979	413,614	297,819	297,816
30-3690-003-000	Misc Revenues - Northgate SID	0	0	219,001	223,988
30-3995-008-000	Cont From - Fund 45 - Holdaway	0	0	0	0
30-3995-009-000	Cont From - Fund 45 - Miner	33,615	33,615	33,615	33,615
30-3995-010-000	Cont From - Fund 10 - Rec Bonds	1,043,306	1,075,756	1,080,657	1,017,682
30-3995-011-000	Cont From - Fund 45 - Rec Bonds	0	0	0	0
30-3995-012-000	Cont From - Fund 56 - Rec Bonds	0	0	0	0
30-3995-013-000	Cont From - Fund 10 - Canyon River SID	1,600	1,600	2,000	2,000
30-3995-014-000	Cont From - Fund 10 - Franchise Tax Bonds	0	680,278	665,876	679,626
30-3995-018-000	Cont From - Fund 10 - UTOPIA	0	0	0	3,000,000
30-3997-001-000	App Surp - I-15 Project	0	0	0	0
30-3997-002-000	App Surp - Canyon River SID	0	0	0	0
30-3997-003-000	App Surp - Midtown Village SID	0	0	0	0
30-3997-006-000	App Surp - C/O Misc Accounts	0	0	1,398	0
30-3997-010-000	App Surp - UIA Interlocal Coop Agrmnt	0	0	0	0
30-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	0	0
FUND TOTALS		9,115,671	6,413,237	4,744,672	7,428,472

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

DEBT SERVICE FUND EXPENDITURES FUND 30

Fund Description: The Debt Service Fund is administered by the Administrative Service Department and provides for the payments of the following obligations of the City:

- ◆ \$3,975,000 General Obligation Refunding Bonds were issued in December 2004 to partially refund a 1997 series of general obligation road bonds (now completely retired). These bonds were issued with coupon interest rates ranging from 3.0% to 4.0%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2016-17. The debt service on these bonds is paid by an increase in the property taxes rate.
- ◆ \$8,985,000 Road and Sidewalk Construction and Reconstruction General Obligation Bonds were issued in March 2005 with coupon interest rates ranging from 3.50% to 5.0%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2023-24. The debt service on these bonds is paid by an increase in the property taxes rate.
- ◆ \$5,515,000 Road and Sidewalk Construction and Reconstruction General Obligation Bonds were issued in February 2006 with coupon interest rates ranging from 3.625% to 5.0%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2024-25. The debt service on these bonds is paid by an increase in the property taxes rate.
- ◆ \$2,865,000 General Obligation Refunding Bonds were issued in March 2009 to refund a 1998 series of general obligation road bonds. These bonds were issued with coupon interest rates ranging from 2.75% to 5.0%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2018-19. The debt service on these bonds is paid by an increase in the property taxes rate.
- ◆ \$12,175,000 Sales Tax Revenue Bonds were issued in 2002 with interest rates varying from 3% to 5.5%. They mature serially with annual principal varying. They were partially refunded by Sales Tax Refunding Bonds issued in 2007 and will be completely retired in Fiscal Year 2014-15. The debt service on the bonds is provided by General Fund sales tax revenues.
- ◆ \$5,720,000 Sales Tax Revenue Refunding Bonds were issued in 2007 to partially refund the 2002 Sales Tax Bonds. The remainder of the 2002 Sales Tax Bonds was refunded in 2012 as described below. These bonds were issued with interest rates varying from 3.8% to 5.0%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2022-23. The debt service on the bonds is provided by General Fund sales tax revenues.
- ◆ \$4,375,000 Franchise Tax Revenue Refunding Bonds were issued in 2010 to refund the Municipal Building Authority of the City of Orem (MBA) \$3,826,000 Lease Revenue Refunding Bonds, Series 2007 that had partially refunded the MBA \$7,985,000 Lease Revenue Bonds, Series 2000 and complete the refunding of the MBA \$7,985,000 Lease Revenue Bonds, Series 2000. These bonds were issued with interest rates varying from 2.125% to 5.125%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2017-18. The debt service on these bonds is provided by General Fund franchise tax revenues (the General Fund recoups this cost through charges to the Street Lighting Special Service District of the City of Orem or "SSLD").
- ◆ \$3,680,000 Canyon River Special Improvement District Bonds were issued in 2001 with an interest rate of 5%. They mature serially with the annual principal

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

varying. They will be completely retired in Fiscal Year 2015-16. The debt service on these bonds is paid by an annual assessment to the Canyon River office complex owners and is secured by a lien on the underlying property.

- ◆ \$3,943,000 Midtown Village Special Assessment Bonds were issued in 2009 with an initial coupon rate of 4.35% to be reset annually based upon the purchaser's cost of funds plus 320 basis points limited to a maximum rate of 12%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2028-29. The debt service on these bonds is paid by an annual assessment to the Midtown Village complex owners and is secured by a lien on the underlying property.
- ◆ \$1,915,000 Northgate Special Assessment Bonds were issued in 2010 with an interest rate of 7.75%. They mature serially with the annual principal varying. They will be completely retired in Fiscal Year 2025-26. The debt service on these bonds is paid by an annual assessment to the Northgate Project owners and is secured by a lien on the underlying property.
- ◆ A \$391,000 property purchase note was signed in 2000 with an interest rate of 6% and level annual payments until fiscal year 2020-21. The property is being used for open space and recreational purposes. The debt service on the note is provided by general revenues of the City.
- ◆ A \$525,147 Lease/Purchase agreement was issued in 2012 to purchase a new fire engine. The agreement was signed with an interest rate of 2.225%. Payments (including principal of either \$41,000 or \$42,000) are required twice a year. The payments end in Fiscal Year 2018-2019 with ownership of the fire engine remaining with the City.
- ◆ \$1,814,000 Sales Tax Revenue Refunding Bonds were issued in 2012 to refund the remainder of the 2002 Sales Tax Bonds. These bonds were issued with an interest rate 1.50%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2014-15. The debt service on the bonds is provided by General Fund sales tax revenues.

The following debt issues are paid by other funds and described here for informational purposes only:

- ◆ \$3,500,000 Water Quality Revenue Bonds were issued in 1993 with an interest rate of 3.5%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2013-14. The debt service on these bonds is provided by Sewer fees.
- ◆ \$17,390,000 Water and Storm Sewer Revenue Bonds were issued in 2005 with interest rates varying from 3.5% to 5.25%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2025-26. The debt service on these bonds is provided by Water and Storm Sewer fees.
- ◆ \$3,000,000 Water Bonds were issued in 2005 with an interest rate of 1.48%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2025-26. The debt service on these bonds is provided by Water fees.
- ◆ \$5,590,000 Water and Storm Sewer Revenue Bonds were issued in 2008 with interest rates varying from 3.25% to 5.25%. They mature serially with annual principal varying. They will be completely retired in Fiscal Year 2028-29. The debt service on these bonds is provided by Water and Storm Sewer fees.
- ◆ \$11,889,000 Sewer Revenue (taxable) Bonds were issued in 2010 with a zero interest rate. They mature serially with approximately equal annual principal payments beginning in February 2013 and ending in February 2032. The debt service on these bonds is provided by Sewer fees.

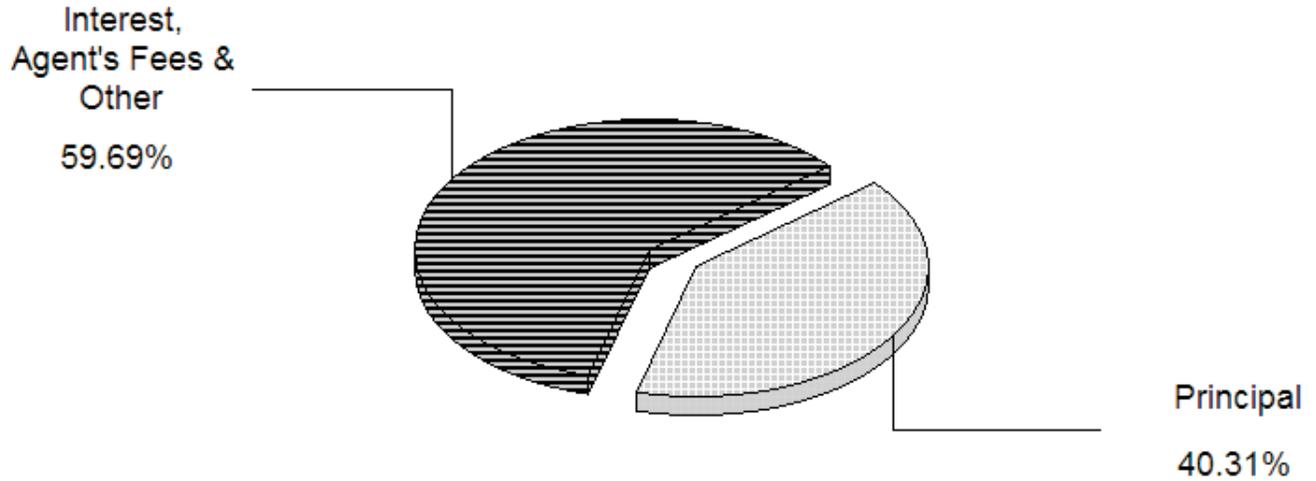
**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

DEPT SERVICE	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
30-4521 DEBT SERVICE	0	7,428,472	0	7,428,472
DEPARTMENT TOTALS	0	7,428,472	0	7,428,472

Debt Service Fund

Expenditures by Type



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CAPITAL
IMPROVEMENT
PROJECT
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CAPITAL IMPROVEMENTS PROJECTS (CIP) FUND
FUND 45**

The revenues for the Capital Improvements Project Fund (CIP Fund) typically are transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: CAPITAL IMPROVEMENT PROJECTS FUND					
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
45-3000-004-000	Proceeds - Debt - Northgate SID	0	0	0	0
45-3314-000-000	Grant - Federal Energy Savings	60,295	830,504	0	0
45-3640-000-000	Sale Of Fixed Assets	0	25,000	0	0
45-3690-000-000	Misc Revenues	0	0	0	0
45-3690-001-000	Lease Revenues - Cell Towers	204,082	234,451	200,000	230,000
45-3690-002-000	Lease Revenues - UTOPIA Conduit	0	0	0	0
45-3690-003-000	Misc Rev - Rocky Mtn Power Incentive	0	0	0	0
45-3995-001-000	Cont From - Fund 10 - CIP	0	6,000	72,000	0
45-3995-002-000	Cont From - Fund 30 - I-15 Project	71,960	0	0	0
45-3997-001-000	App Surp - C/O Misc Accounts	0	0	3,619	0
45-3997-003-000	App Surp - Fiber Optics Projects	0	0	0	0
45-3997-011-000	App Surp - C/O Capital Projects	0	0	183,591	0
45-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	154,313	0
FUND TOTALS		336,337	1,095,955	613,523	230,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CAPITAL IMPROVEMENTS PROJECTS FUND
FUND 45**

Fund Description: Capital Improvements Projects Fund is used to account for the revenues and expenditures dedicated for general capital improvements.

Major accomplishments last five years:

- ◆ Completion of the Bikes and Trails Master Plan.
- ◆ PRD subsidy to assist in street maintenance of private streets.
- ◆ Remodel and energy upgrade of the City Center building.
- ◆ New Cemetery Building, construction completed March 2008.
- ◆ Coordinated with Northgate Development to construct a 5 acre/foot landscaped park/storm water detention basin within the Northgate development area.
- ◆ City aerial maps were updated in November 2007, replacing the November 2004 flyover.
- ◆ Signalized intersections at 800 North at 980 West, 400 North at 400 West, 400 South at 1200 West, 800 South at 400 West, 800 South at Main Street, University Parkway at Geneva Road and 1000 South at 800 East.
- ◆ Traffic calming improvements made on 500 East Street from 800 South - 1100 South, using striping, bulb-outs, and signing; completed March 2008.
- ◆ Sandhill Road, final phase, completed Spring of 2008. This project was in the planning/construction process for approximately fourteen years.
- ◆ Began installation of street lights in City parks and replacing expired neighborhood lighting districts.
- ◆ Slurry seals (the City has budgeted approximately \$450,000 each year for the past several years).
- ◆ Box culvert piping the North Union Canal at 200 North 400 East.
- ◆ Roadway projects on 1200 North, 400 East and Orem Blvd.
- ◆ 800 North improvements with UDOT from 400 West to 980 West for curb and gutter completion, three lanes in each direction, new storm drain, and intersection and signal light upgrades at 980 West.
- ◆ 1200 North 800 East signal light.
- ◆ HAWK (**H**igh-Intensity **A**ctivated cross**W**alk **K** beacon) pedestrian signals on 1200 West 800 South by UVU which was a coordinated effort between the City and the University to increase pedestrian safety.
- ◆ Columbia Lane from State Street to I-15 street reconstruction project including street widening, sidewalk installation, landscaping and the addition of water line upgrades.
- ◆ The Cultural Arts Outdoor Stage at City Center Park located west of the Senior Friendship Center.
- ◆ Geneva Road from University Parkway to 1600 North; the City has been coordinating with UDOT for roadway widening and Orem utility

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

improvements. This project includes new waterlines, new sewer line relocations, storm drainage piping systems, fiber optic lines for signal light coordination and street lighting.

- ◆ I-15 reconstruction by I-CORE; the City has been coordinating with I-CORE for various utility upgrades under the freeway, new storm drains from Center Street, street lighting and landscaping at the interchanges.
- ◆ The City has been coordinating with UTOPIA for the backbone installation of major fiber optic lines and hut locations city-wide since October 2011.

Challenges remaining:

- ◆ On-going source of funding for capital improvement projects.
- ◆ Construction of Fire Station #4.
- ◆ 800 N Park strip maintenance building.
- ◆ Create trail system that connects natural gathering places such as parks, shopping and major work destinations. Continue beautifying roadway entrances and streetscapes.
- ◆ Participate in and provide helpful guidance to the completion of major transportation studies in Utah County, namely, I-15 Corridor, Geneva Road, Vineyard Connector and Bus Rapid Transit (BRT).

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2012-2013 Fund 45 Projects Capital Budget

Project Description	<u>Budget</u>
Future Projects	\$66,385
Fiber Optics Projects	20,000
Miscellaneous Construction	<u>100,000</u>
Total	<u>\$186,385</u>

Fiscal Year 2013-2014 Fund 45 Projects Capital Budget

Project Description	<u>Budget</u>
City Street Lights in Expired Lighting Districts	\$400,000
Sidewalk Replacement	250,000
Traffic Signal 400 North 800 East	200,000
Replace Restroom at City Park	200,000
800 North Parkway Maintenance Building	150,000
Repair City Center Roof	150,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs/replacement, dumpster enclosures)	150,000
Tennis Court Renovation (per court)	125,000
Miscellaneous Construction	<u>50,000</u>
Total	<u>\$1,675,000</u>

Fiscal Year 2014-2015 Fund 45 Projects Capital Budget

Project Description	<u>Budget</u>
Sidewalk Replacement	\$250,000
Add Right Turn Lanes 400 North Orem Blvd	175,000
Clean & Seal City Center Exterior Brick	150,000
Replace Storage Building at City Park	150,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs/replacement, dumpster enclosures)	150,000
Tennis Court Renovation (per court)	125,000
Sprinkler System Upgrades & Renovations	60,000
Miscellaneous Construction	<u>50,000</u>
Total	<u>\$1,110,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2015-2016 Fund 45 Projects Capital Budget

Project Description	<u>Budget</u>
Sidewalk Replacement	\$250,000
Replace Carpet at City Center & Libraries	200,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs/replacement, dumpster enclosures)	150,000
Tennis Court Renovation (per court)	125,000
Mt. Timpanogos Park Playground	75,000
Nielsen Grove Fountain & Reflection Pool Resurfacing	75,000
Sprinkler System Upgrades & Renovations	60,000
Miscellaneous Construction	<u>50,000</u>
Total	<u>\$985,000</u>

Fiscal Year 2016-2017 Fund 45 Projects Capital Budget

Project Description	<u>Budget</u>
Sidewalk Replacement	\$250,000
Landscape Road Entryways	250,000
Traffic Signal Center St. Palisade Dr.	200,000
Park Maintenance Upgrades (restroom repairs, paving parking lots, fence repairs/replacement, dumpster enclosures)	150,000
Tennis Court Renovation (per court)	125,000
Park Maintenance Building City Center Park	85,000
Sprinkler System Upgrades & Renovations	75,000
Replace Sport Field Bleachers	15,000
Miscellaneous Construction	<u>50,000</u>
Total	<u>\$1,200,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

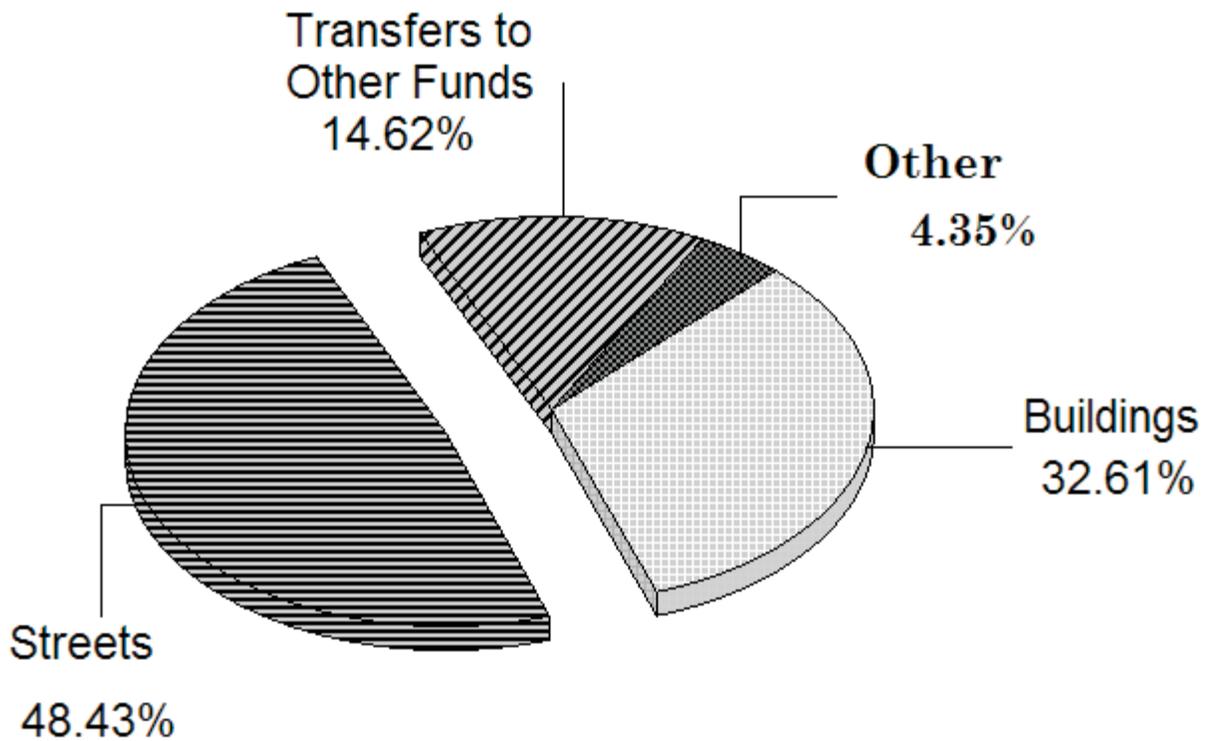
CAPITAL IMPROVEMENT PROJECTS FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
45-6034 C. I. P.	0	43,615	186,385	230,000
DEPARTMENT TOTALS	0	43,615	186,385	230,000

Capital Improvement Projects Fund

Expenditures by Type



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**WATER
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**WATER FUND REVENUES
FUND 51**

The revenues generated by the Water Fund are primarily water sales to consumers in the City of Orem and the Town of Vineyard. The Water Fund also receives revenues for water system connection fees, interest, and other miscellaneous sources.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: WATER FUND		ACTUAL	ACTUAL	BUDGET	TENTATIVE
ACCOUNT NUMBER	DESCRIPTION	09 - 10	10 - 11	11 - 12	12 - 13
51-3000-001-000	Water Bond Proceeds	0	0	0	0
51-3610-000-000	Interest Earnings	32,109	25,137	20,000	20,000
51-3610-001-000	Interest Earnings - 2005A&B Bonds	3,938	3,385	0	0
51-3610-003-000	Interest Earnings - 2008 Bonds	17,973	8,217	1,976	0
51-3611-000-000	Amortization - 2005A Bonds Premium	25,181	25,181	13,540	0
51-3611-001-000	Amortization - 2008 Bonds Premium	3,930	3,930	0	0
51-3640-000-000	Sale of Fixed Assets	9,000	0	0	0
51-3690-000-000	Misc. Revenue - Water	6,199	8,624	0	0
51-3690-015-000	Misc. Rev - Personal Cell Phone Usage	1,535	1,120	0	0
51-3697-000-000	Water - Late Fees	0	81,773	0	0
51-3711-000-000	Water Sales	8,778,926	8,944,021	9,750,000	9,750,000
51-3711-001-000	Water Sales - Vineyard	133,152	134,917	135,000	210,000
51-3713-000-000	Water Inspection Fees	11,340	12,700	7,500	9,000
51-3715-000-000	Water Fees - Reconnect	0	0	0	0
51-3715-001-000	Water Fees - Field Service	0	0	0	0
51-3715-002-000	Water Fees - After Hours	0	0	0	0
51-3715-003-000	Water Fees - Broken Lock	0	0	0	0
51-3718-000-000	Contributed Lines / Assets	235,141	30,000	0	0
51-3720-000-000	Water Connection Fees	43,410	49,734	36,000	30,000
51-3720-001-000	Water Connection Fees - Meters	59,953	58,287	40,000	40,000
51-3995-000-000	Cont From - Fund 52 - Sewer WDM Salary	65,990	66,004	66,370	57,017
51-3995-004-000	Cont From - Fund 52 & 55 - Blue Stakes	39,000	39,000	39,000	39,000
51-3997-006-000	App Surp - C/O Misc Accounts	0	0	93,880	0
51-3997-010-000	App Surp - CIP Water Improvements	0	0	0	0
51-3997-011-000	App Surp - C/O Capital Projects	0	0	1,176,324	0
51-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	716,685	0
FUND TOTALS		9,466,777	9,492,030	12,096,275	10,155,017

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

WATER FUND FUND 51

Fund Description: The Water Fund is used to account for the revenues and expenditures of the City's water utility. The Water Fund has two main operating components: the water distribution system and the water supply system. The water distribution system consists of 477 miles of water mains and service lines. The water supply system consists of three general sources of water including surface water (58%), deep wells (24%), and springs (18%).

Major accomplishments last five years:

- ◆ Replaced and repaired hundreds of leaking service lines.
- ◆ Maintained 352 miles of main line from 4" to 48" in diameter and 125 miles of service lines 3/4" to 2" in diameter, totaling 477 miles of pipe.
- ◆ Maintained all water sources and storage facilities through the water system.
- ◆ Rehabilitated the interior and exterior of the 3 MG & 5 MG storage reservoir.
- ◆ Removed the old 2 MG steel storage reservoir and concrete valve building at the upper tank location.
- ◆ Replaced four spring boxes, collection lines, and 1,100 feet of 12" water line in the Canyon Springs area.
- ◆ Installed 2,000 feet of 6" water line in the Canyon Springs area, connecting Maple Springs Box to Big Pipe Springs Box.
- ◆ Completed the rehabilitation of collection boxes at Alta Springs.
- ◆ Rehabilitated Well 2, Well 3, Well 4, and Well 5.
- ◆ Completed the drilling process for Well 9 and erected the new building and installed new appurtenances.
- ◆ Installed a new 12" and 8" water line in 1600 South from Main Street to 800 East.
- ◆ Installed a new 16" and 12" water line in 800 North from 490 West to 1430 West.
- ◆ Installed a new 16" water line in 1200 North from 1030 West to Industrial Park Drive, including a 24" casing and 20" HDPE water line under I-15.
- ◆ Installed approximately 7,000 feet of new 8" water line at various locations throughout the City.
- ◆ Installed approximately 1,500 feet of new 8" water in Columbia Lane from 1800 South to 2000 South.
- ◆ Replaced approximately 500 feet of 8" water line and relocated the water meter on the north side of Utah Valley University.

Challenges addressed in this budget:

- ◆ Provided the funds necessary to maintain the water collection and distribution systems.
- ◆ Obtained an annual water rate increase to address the annual \$80,000 increase in the Jordanelle water allotment, water treatment costs, comply with the bond debt covenants.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Challenges remaining:

- ◆ Identify funding to enable the City to replace water lines and other infrastructure identified in the Orem Water Master Plan.
- ◆ Identify funding to replace aging vehicles, well equipment, and other capital assets before they fail.
- ◆ Identify funding for additional employees to maintain an aging and expanding infrastructure as the City continues to grow.
- ◆ Incorporate additional connections to the City's culinary system to provide water to the Town of Vineyard.
- ◆ Implementing Orem's Water Conservation Plan.
- ◆ Provide for adequate water storage at key locations.
- ◆ Implement automatic meter reading technology citywide.
- ◆ Identify further funding to provide adequate backup power for generation at deep well and booster locations.

Fiscal Year 2012-2013 Fund 51 Projects Capital Budget

Project Description	Budget
Replace Alta Springs Waterline, Phase 1	\$700,000
Equipment Replacement	109,642
Miscellaneous Construction	50,000
Total	<u>\$859,642</u>

Fiscal Year 2013-2014 Fund 51 Projects Capital Budget

Project Description	Budget
Emergency Backup Generator & Transformer for Wells	\$300,000
Canyon Springs Wet Well Rehabilitation (Sinking Fund)	300,000
Equipment Replacement	250,000
Miscellaneous Construction	50,000
Total	<u>\$900,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2014-2015 Fund 51 Projects Capital Budget

Project Description	Budget
4" Waterline Replacement Project (Sinking Fund)	\$350,000
Canyon Springs Wet Well Rehabilitation (Construct)	200,000
Replace Alta Springs Waterline, Phase 2 (Sinking Fund)	200,000
Equipment Replacement	100,000
Miscellaneous Construction	50,000
Total	\$900,000

Fiscal Year 2015-2016 Fund 51 Projects Capital Budget

Project Description	Budget
4" Waterline Replacement Project (Construct)	\$450,000
Replace Alta Springs Waterline, Phase 2 (Sinking Fund)	300,000
Equipment Replacement	100,000
Miscellaneous Construction	50,000
Total	\$900,000

Fiscal Year 2016-2017 Fund 51 Projects Capital Budget

Project Description	Budget
Replace Alta Springs Waterline, Phase 2 (Construct)	\$400,000
4" Waterline Replacement Project (Construct)	350,000
Equipment Replacement	100,000
Miscellaneous Construction	50,000
Total	\$900,000

**CITY OF OREM
TENTATIVE BUDGET**

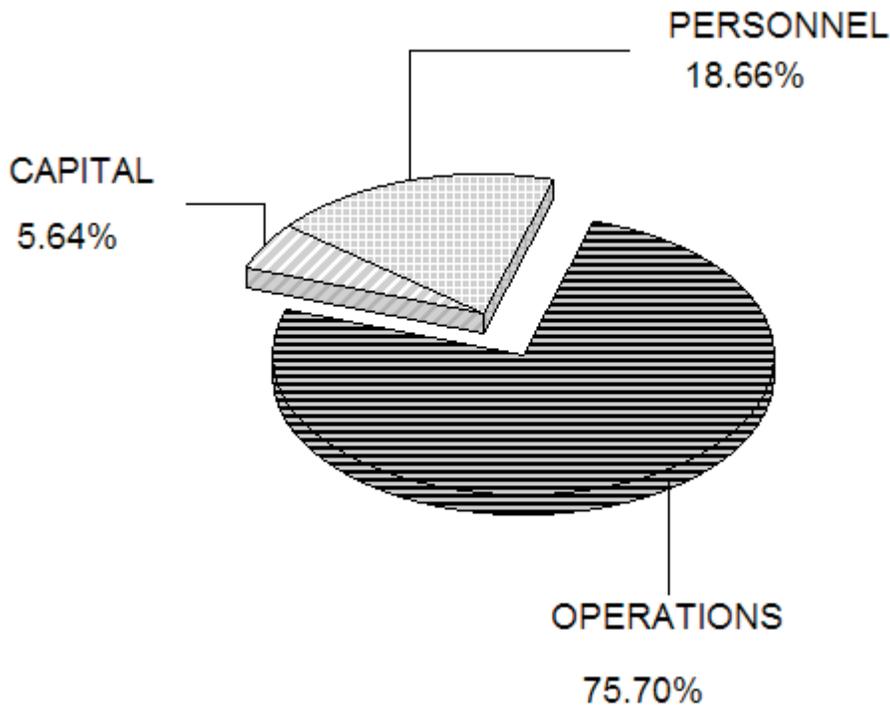
Fiscal Year 2012-2013

WATER FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
51-7570 Water Administration	232,113	3,632,859	0	3,864,972
51-7571 Water Supply and Pumping	642,711	3,499,445	70,000	4,212,156
51-7572 Water Distribution	1,020,422	554,578	28,000	1,603,000
51-7573 Water Capital Projects	0	0	474,889	474,889
51-7574 Water Bond Projects	0	0	0	0
51-7575 Loan Proceeds - Water Reclamation Expansion	0	0	0	0
DEPARTMENT TOTALS	1,895,246	7,686,882	572,889	10,155,017

Water Fund
Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**WATER
RECLAMATION
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**WATER RECLAMATION FUND REVENUES
FUND 52**

The revenues generated by the Water Reclamation Fund are primarily fees for collecting and treating wastewater within the City of Orem, Lindon City and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues through sewer system connection fees, pretreatment fees, interest, and other miscellaneous sources.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: WATER RECLAMATION FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
52-3000-001-000	Loan Proceeds - Water Rec. Expansion	0	0	0	0
52-3610-000-000	Interest Earnings	14,405	13,495	5,000	5,000
52-3610-001-000	Interest Earnings - Expansion Escrows	3,996	8,519	0	0
52-3640-000-000	Sale Of Fixed Assets	13,998	26,295	0	0
52-3690-000-000	Misc. Revenue - Water Reclamation	189,787	4,376	0	0
52-3690-001-000	Misc. Rev - Water Rclmntn Exp. - Lindon	48,387	0	0	0
52-3690-002-000	Misc. Rev - Water Rclmntn Exp. - Vineyard	23,350	0	0	0
52-3690-003-000	Misc. Rev - Water Rclmntn Fee - Vineyard	5,893	16,208	15,000	0
52-3690-015-000	Misc. Rev - Personal Cell Phone Usage	2,147	1,297	0	0
52-3718-000-000	Contributed Lines / Assets	78,480	83,083	0	0
52-3721-000-000	Sewer Service Charge	6,060,408	5,902,578	6,100,000	6,190,000
52-3721-001-000	Sewer Service Charge - Vineyard	203	2,094	2,500	2,500
52-3721-002-000	Sewer Service Charge - Lindon	0	321,273	400,000	400,000
52-3721-003-000	Supplemental Funds Payment - Vineyard	0	16,460	16,460	77,277
52-3721-004-000	Supplemental Funds Payment - Lindon	0	34,096	34,097	160,074
52-3722-000-000	Permit Violation Fee	197,509	156,530	180,000	180,000
52-3723-000-000	Inspection Permit Fee	40,826	41,349	45,000	40,000
52-3730-000-000	Sewer Connection Fee	82,500	125,433	50,000	40,000
52-3997-006-000	App Surp - C/O Misc Accounts	0	0	75,384	0
52-3997-007-000	App Surp - Water Rclmntn Facility Expansion	0	0	0	0
52-3997-011-000	App Surp - C/O Capital Projects	0	0	1,566,634	0
52-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	3,139,474	0
FUND TOTALS		6,761,889	6,700,496	11,629,549	7,094,851

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**WATER RECLAMATION FUND
FUND 52**

Fund Description: The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility, which is an enterprise fund that operates much like a private business in that its very existence is supported by the revenues generated from providing sewer services. The Water Reclamation Fund has two main operating components: the wastewater collections system and treatment plant. This plant is a regional water reclamation facility that processes wastewater generated in the City of Orem, Lindon City and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rated basis.

Major accomplishments last five years:

- ◆ Upgraded the Water Reclamation Facility by doubling the biological loading capacity, increasing the hydraulic capacity by 1.2 million gallons per day, and improving the biosolids treatment process to produce a Class A (high quality) product.
- ◆ Constructed a new Geneva sewer lift station with flows split to Geneva Road and to 1200 West.
- ◆ In conjunction with Lindon City, the City of Orem installed a new 24" sewer main from 1000 North Geneva Road to 1450 West 1600 North.
- ◆ Installed a new pressure main from 1000 North Geneva Road to 1500 West 800 North.
- ◆ Rehabilitated several city sewer lines utilizing both standard open-cut and trenchless technologies.
- ◆ Purchased and expanded the point repair system for ongoing collection line maintenance.
- ◆ Upgraded the collections mapping and data management system.
- ◆ Finished installation of new standby generators in all six sewer lift stations.
- ◆ Enhanced the SCADA system for better plant control and monitoring.
- ◆ Procured a new sewer cleaning truck.
- ◆ Procured a new CCTV inspection system with a lateral launcher system and service line restoration system.
- ◆ Eliminated three septic systems in the City.
- ◆ Continued beautifying landscaping at the plant.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

Challenges addressed in this budget:

- ◆ Maintaining a quality sewer line collection system with fewer personnel.
- ◆ Maintaining a quality industrial pretreatment program with fewer personnel.
- ◆ Enhancing the aesthetic value of the Water Reclamation Facility.
- ◆ Treating industry discharges.
- ◆ Developing and operating dependable lift stations.

Challenges remaining:

- ◆ Determining and understanding the actual needs of the new equipment and processes at the water reclamation facility (e.g. personnel, training, power consumption, fuel consumption, etc.).
- ◆ Performing and adopting a new Local Limits Study as required by the State Department of Water Quality.
- ◆ Producing Class A biosolids and developing a business plan to dispose of the biosolids most cost effectively.
- ◆ Operating the Pretreatment Program and sewer collection system with fewer personnel.
- ◆ Replacing the chlorine disinfection process with ultraviolet (UV).
- ◆ Monitoring and regulating industrial discharges to the collection system.
- ◆ Increasing sewer collection system capacities.
- ◆ Eliminating approximately 100 more septic systems in the City.
- ◆ Reducing routine cleaning locations.

Fiscal Year 2012-2013 Fund 52 Projects Capital Budget

Project Description	Budget
Pipe Liner Projects	\$100,000
Routine Maintenance Elimination	75,000
Install Flow Meters for new Plant Processes	25,000
Odor Control Upgrade	25,000
Backup Turbine Pump (DAF)	25,000
Plant Mezzanine Storage and Misc Upgrades	25,000
Screw Pump Gear Box	15,000
Septic Tank Elimination (Maintain Revolving Fund at \$50,000)	12,000
DR5000 Spectrophotometer	10,000
Miscellaneous Construction	75,000
Total	\$387,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2013-2014 Fund 52 Projects Capital Budget

Project Description	Budget
Routine Maintenance Elimination	\$125,000
Pipe Liner Projects	100,000
UV Disinfection Sinking Fund/Grant Match	75,000
Septic Tank Elimination (Maintain Revolving Fund at \$50,000)	10,000
Miscellaneous Construction	75,000
Total	\$385,000

Fiscal Year 2014-2015 Fund 52 Projects Capital Budget

Project Description	Budget
Routine Maintenance Elimination	\$125,000
Pipe Liner Projects	100,000
UV Disinfection Sinking Fund/Grant Match	100,000
Septic Tank Elimination (Maintain Revolving Fund at \$50,000)	10,000
Miscellaneous Construction	75,000
Total	\$410,000

Fiscal Year 2015-2016 Fund 52 Projects Capital Budget

Project Description	Budget
UV Disinfection Sinking Fund/Grant Match	\$175,000
Routine Maintenance Elimination	125,000
Pipe Liner Projects	100,000
Septic Tank Elimination (Maintain Revolving Fund at \$50,000)	10,000
Miscellaneous Construction	75,000
Total	\$485,000

Fiscal Year 2016-2017 Fund 52 Projects Capital Budget

Project Description	Budget
UV Disinfection Sinking Fund/Grant Match	\$200,000
Routine Maintenance Elimination	125,000
Pipe Liner Projects	100,000
Septic Tank Elimination (Maintain Revolving Fund at \$50,000)	10,000
Miscellaneous Construction	75,000
Total	\$510,000

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

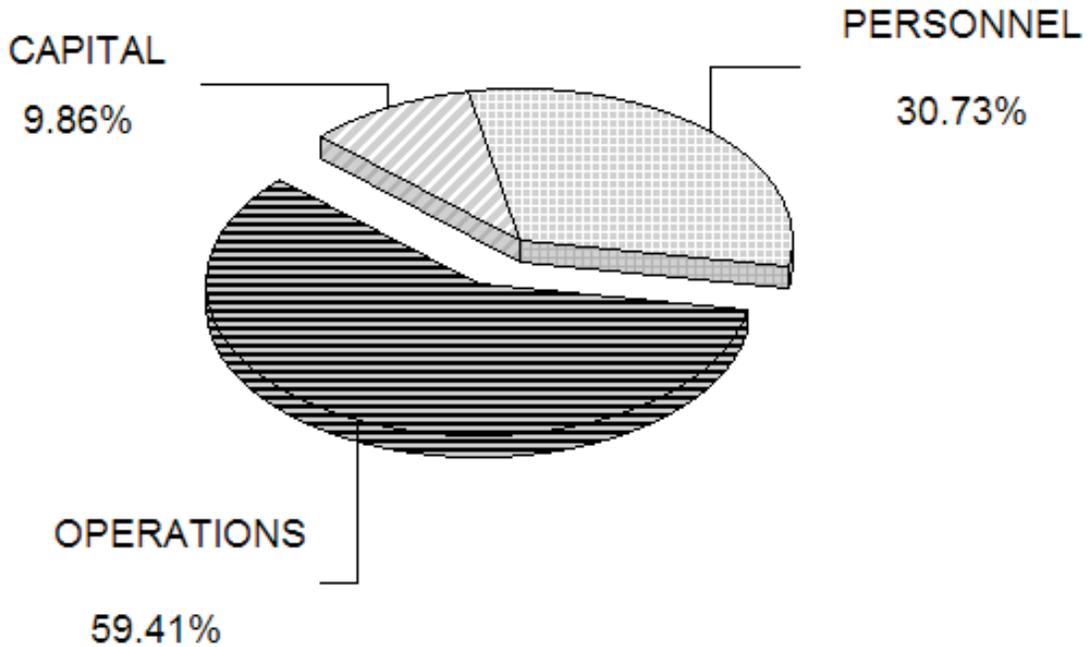
WATER RECLAMATION FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
52-7580 Water Reclamation Admin	117,776	2,539,170	0	2,656,946
52-7581 Water Reclamation Collection	641,874	215,841	175,000	1,032,715
52-7582 Water Reclamation Treatment	1,420,334	1,460,080	30,000	2,910,414
52-7583 Water Reclamation Capital Projects	0	0	494,776	494,776
52-7584 Tax Increment 85-01	0	0	0	0
DEPARTMENT TOTALS	2,179,984	4,215,091	699,776	7,094,851

Water Reclamation Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**STORM
SEWER
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**STORM SEWER FUND REVENUES
FUND 55**

The revenues from the Storm Sewer Fund are primarily fees assessed to property owners based on the amount of impervious surface area on a property within the City's boundary to protect the quality of the City's underground drinking water supply and to provide and maintain a storm sewer collection system. The Storm Sewer Fund also has interest revenue.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: STORM SEWER FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
55-3000-001-000	Storm Sewer Bond Proceeds	0	0	0	0
55-3341-000-000	Grant - Lindon Hollow Ditch Grant	90,000	0	0	0
55-3519-000-000	Fines - SWPPP	1,600	600	0	0
55-3610-000-000	Interest Earnings	9,672	11,610	5,000	5,000
55-3611-000-000	Amortization - 2005A Bonds Premium	12,696	12,696	0	0
55-3640-000-000	Sale Of Fixed Assets	12,841	0	0	0
55-3690-000-000	Misc. Revenue - Storm Sewer	0	123,032	0	0
55-3690-015-000	Misc. Rev - Personal Cell Phone Usage	502	360	0	0
55-3713-000-000	Storm Water Inspection Fees	0	0	0	0
55-3718-000-000	Contributed Lines / Assets	0	0	0	0
55-3751-000-000	Storm Sewer Fees	2,827,845	2,768,166	2,700,000	2,700,000
55-3995-001-000	Cont From - Fund 10 - SWPPP Tech	12,211	0	0	0
55-3997-000-000	App Surp - C/O Misc Accounts	0	0	0	0
55-3997-007-000	App Surp - Williams Farm Property	0	0	100,000	0
55-3997-011-000	App Surp - C/O Capital Projects	0	0	1,381,251	0
55-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	13,819	0
FUND TOTALS		2,941,685	2,670,400	4,200,070	2,705,000

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

STORM SEWER FUND FUND 55

Fund Description: The Storm Sewer Fund is used to account for the revenues and expenditures of the City's Storm Sewer Utility. The Storm Sewer Utility operates like a private business as it is supported by the revenues it earns from providing storm water drainage for the residents of the City.

This fund was established in June 1996. The operating revenues for this utility fund come from fees assessed to each parcel of property (residential, commercial, industrial, etc.) throughout the City according to the property's number of equivalent service units (ESUs). Currently, there are 52,376 total ESUs throughout the City of Orem. Of the total ESUs, approximately 18,662 are single family residential (36%), 4,600 are school related (9%), 2,611 are related to religious affiliations (5%), and the remaining 26,503 are commercial, industrial, or manufacturing properties (51%). The City provides non-residential properties the opportunity to receive storm water quality credits that can reduce the assessment on those properties. Currently, these credits amount to a total of approximately 3,100 ESUs (6%).

As of January 2011, the City's storm water system consists of several thousand additional injection wells located on public and private property and approximately 383,353 feet (72.6 miles) of storm drain pipe. Pipe sizes range from six inches to fifty-four inches in diameter. The vast majority of such pipe is 24 inches or less. The storm water system also includes thirty-four detention areas for storm water. Twenty-four of those detention areas are multi-use facilities with turf grass areas that are open to the public. The other twelve basins consist of unimproved areas, some of which contain wetland areas.

Major accomplishments last five years:

- ◆ In cooperation with UDOT, the City is in the process of constructing storm drain lines in 800 North from 400 West to Geneva Road, Center Street from 1000 West to Geneva Road, along Geneva Road from 1200 North to University Parkway, as well as the construction of multiple detention basins.
- ◆ Maintained State UPDES Phase II Permit for Storm Water Discharge and renewed it in 2010.
- ◆ Swept an average of 8,800 miles of city streets each year. This is the equivalent to sweeping every street in the City 14 times.
- ◆ Hosted seminars for contractors, developers, and engineers pertaining to construction site storm water runoff quality control measures.
- ◆ Installed and rehabilitated 80 sumps at various locations.
- ◆ Constructed a storm drain line in 800 South from 650 West to 1200 West.
- ◆ Constructed a storm drain line in 680 South from 1200 West to 1030 West.
- ◆ Hired two additional employees during 2007. One additional Public Works Technician and one Storm Water Project Manager. The Public Works Technician is currently vacant.
- ◆ Completed construction of the Salt Storage Building at the Public Work Facilities Complex.
- ◆ Installed storm drainage piping from Bonneville Park detention basin to the I-15 corridor.
- ◆ Installed a storm drain in the 500 West, 1600 to 1640 South neighborhood.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

- ◆ Developed an interlocal storm water agreement between the City of Orem, the Town of Vineyard, Lindon City, and Pleasant Grove City pertaining to the Lindon Hollow Creek.

Challenges addressed in this budget:

- ◆ Provided for the construction of the Northgate Detention Basin costs to improve and relocate City storm water infrastructure required by the piping of the Murdock Canal.
- ◆ Provided for maintenance of Lindon Hollow Creek and wetlands.
- ◆ Provided funding for miscellaneous projects.
- ◆ 800 North drainage system is being constructed as well as drainage systems in west Center Street.

Challenges remaining:

- ◆ Address the challenges presented from increased workload due to a growing City.
- ◆ Acquire adequate land to build future storm water detention facilities, especially Williams Farm property.
- ◆ Secure continued right to drain storm water to Utah Lake.
- ◆ Meeting the objectives for compliance with the Phase II regulations governing storm water. These regulations pertain to preventing storm water pollution through good housekeeping practices by builders, contractors, homeowners, and business owners.
- ◆ Improve the Lindon Hollow Creek drainage west of Geneva Road.
- ◆ Developing the Williams Farm detention basin as the property is under new ownership.
- ◆ Constructing main drainage systems (e.g., 400 North, Scera Park, etc.).
- ◆ Securing sufficient funding to accomplish the work outlined.
- ◆ Hiring personnel to accomplish the workload as regulated by the State and USEPA.

Fiscal Year 2012-2013 Fund 55 Projects Capital Budget

Project Description	Budget
Williams Farm Detention Basin Land Purchase	\$850,000
Lindon Hollow Creek Improvement Project	500,000
Future Projects	60,000
Miscellaneous Construction Projects	25,000
Total	<u>\$1,435,000</u>

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Fiscal Year 2013-2014 Fund 55 Projects Capital Budget

Project Description	Budget
400 North, Main to 400 East	\$500,000
Lakeridge Detention Basin	500,000
Equipment Purchases	500,000
Miscellaneous Construction	25,000
Total	\$1,525,000

Fiscal Year 2014-2015 Fund 55 Projects Capital Budget

Project Description	Budget
Lakeridge DB Associated Piping	\$750,000
400 North, 400 East to 800 East	500,000
Equipment Replacement	200,000
Miscellaneous Construction	25,000
Total	\$1,475,000

Fiscal Year 2015-2016 Fund 55 Projects Capital Budget

Project Description	Budget
1200 North, 400 East to State Street	\$1,000,000
Scera Park drain line	500,000
400 North, 800 East to 1000 East	300,000
400 West, 300 North to 400 North	150,000
Equipment Replacement	100,000
Miscellaneous Construction	25,000
Total	\$2,075,000

Fiscal Year 2016-2017 Fund 55 Projects Capital Budget

Project Description	Budget
Pipe 1330 West from Center Street to 150 North	\$250,000
Pipe Industrial Park Drive from 800 North to 1000 North	250,000
Pipe 1200 North from State Street to 1200 West	1,000,000
Pipe 600 North from 200 East to 800 East	600,000
Williams Farm Detention Basin, Construction	500,000
Lakeside Park Drain Line through Vineyard	500,000
Total	\$2,075,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

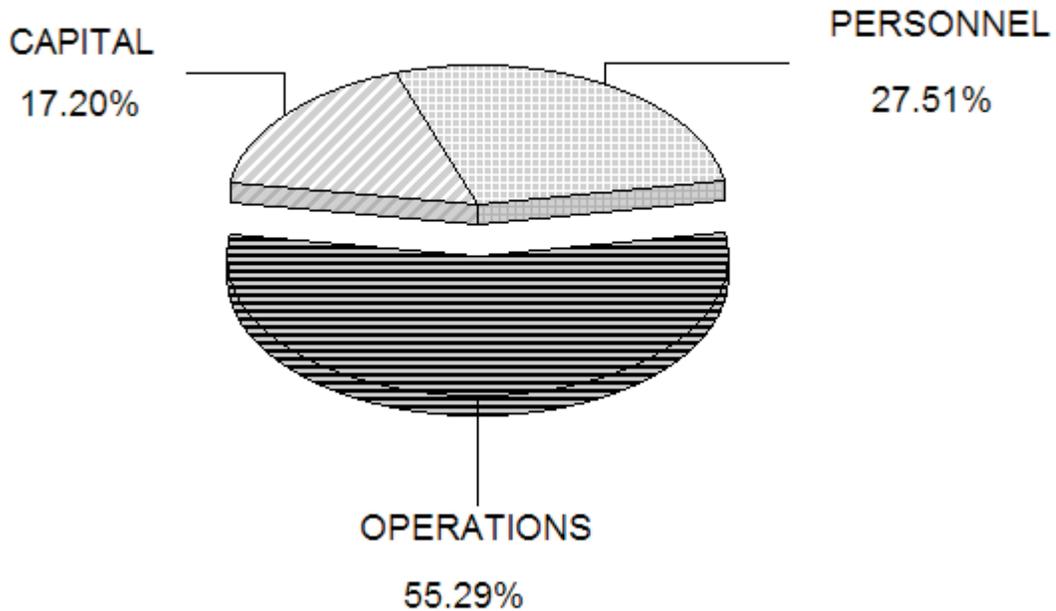
STORM SEWER FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
55-7560 STORM SEWER	744,135	1,490,235	0	2,234,370
55-7561 STORM SEWER CAPITAL PROJECTS	0	0	465,341	465,341
55-7562 STORM SEWER 2005 BOND PROJECTS	0	5,289	0	5,289
DEPARTMENT TOTALS	744,135	1,495,524	465,341	2,705,000

Storm Sewer Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FITNESS CENTER
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FITNESS CENTER FUND REVENUES
FUND 56**

The Fitness Center Fund operates the Fitness Center and the Scera Park Pools and oversees use of recreation programs and City parks. The revenues in this fund include annual, monthly and daily admission charges to the Fitness Center (including individual, family or business passes) and daily admission and punch passes to the Outdoor Pool. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro shop sales and other minor fees.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: FITNESS CENTER FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
56-3471-000-000	Daily Admissions - Fitness Center	248,144	258,194	245,000	255,000
56-3471-005-000	Daily Admissions - Scera Pool	165,909	154,673	170,000	155,000
56-3472-000-000	Passes - Fitness Center	662,076	743,926	625,000	700,000
56-3472-002-000	Photo Id	0	0	0	0
56-3472-005-000	Punch Passes - Scera Pool	70,111	65,274	65,000	65,000
56-3473-001-000	Group Use - Fitness Center	62,614	75,284	60,000	70,000
56-3473-002-000	Group Use - Alpine School District	16,835	8,970	15,000	8,000
56-3473-002-001	Group Use - ASD Swim Team	0	0	0	4,500
56-3473-003-000	Group Use - Mt. Timpanogos Park	0	0	0	0
56-3473-005-000	Group Use - Scera Pool	37,844	31,805	35,000	30,000
56-3474-000-000	Internet Cafe Fees - Fitness Center	229	202	0	0
56-3475-002-000	Indoor Classes	134,117	140,248	140,000	145,000
56-3475-003-000	Fitness Testing	40	15	0	0
56-3475-005-000	Classes - Scera Pool	52,790	49,059	55,000	50,000
56-3475-006-000	Swim Team - Scera Pool	23,629	25,522	23,000	25,000
56-3475-011-000	Child Care	12,921	13,043	13,270	13,000
56-3475-012-000	Firearms Safety	0	0	0	0
56-3476-000-000	Sales - Fitness Center	15,094	14,548	15,000	15,000
56-3476-001-000	Concession Commissions	4,346	1,970	4,000	2,500
56-3476-002-000	Concessions - Scera Pool	47,069	42,927	45,000	40,000
56-3476-005-000	Sales - Scera Pool	11,141	11,323	12,000	12,000
56-3478-000-000	Locker Rental - Fitness Center	13,642	12,165	12,000	15,000
56-3478-005-000	Locker Rental - Scera Pool	236	408	0	0
56-3479-000-000	Equipment Rental - Fitness Center	205	938	5,000	1,103
56-3480-038-001	Racquetball Tournaments	11,215	5,270	10,000	6,000
56-3610-000-000	Interest Earnings	10,460	8,574	5,000	10,000
56-3640-000-000	Sale Of Fixed Assets	0	0	0	0
56-3690-000-000	Miscellaneous Revenues	0	94	0	0
56-3690-015-000	Misc. Rev - Personal Cell Phone Usage	240	240	0	0
56-3691-000-000	Cash Over/Short	112	166	0	0
56-3718-000-000	Contributed Assets	8,000	0	0	0
56-3995-003-000	Cont From - Fund 10 - Overhead	0	0	0	0
56-3997-000-000	App Surp - C/O Misc Projects	0	0	0	0
56-3997-003-000	App Surp - Fitness Center	0	0	62,776	0
56-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
56-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	12,999	0
FUND TOTALS		1,609,019	1,664,650	1,630,045	1,622,103

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FITNESS CENTER FUND
FUND 56**

Description: The Fitness Center Fund operates the Facilities Division which includes all Fitness Center operations and the Scera Park Pools. The Fitness Center plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

- ◆ Fitness Center / Scera Park Pools Division

Major Accomplishments:

Orem Fitness Center:

- ◆ Hosted monthly free activity for families.
- ◆ Hosted Halloween Costume Contest.
- ◆ Hosted Telos Turkey Triathlon.
- ◆ Hosted the Annual Turkey Day Run.
- ◆ Hosted the Santa Claus Day at the Orem Fitness Center.
- ◆ Added Pickleball as an activity available at the Orem Fitness Center.
- ◆ Implemented public water polo activities on Friday nights.
- ◆ Developed and held "Healthy Heart Day" free health fair.
- ◆ Developed and held "Ladies Night Out" free after hour activity.
- ◆ The Fitness Center had 384,895 visits.
- ◆ 10,802 members signed up in 2011 including 1,641 senior members.
- ◆ 98 Companies have corporate memberships for their employees.
- ◆ Had over 77,000 participants in aerobics classes.
- ◆ Child care had 8,580 participants.
- ◆ Learn to Swim" swimming class had 2,230 participants.
- ◆ Community safety classes (lifeguard training, WSI, lifesaving, first aid, rifle and shot gun, archery) had 136 participants.
- ◆ Firearm safety classes (Hunter Ed, concealed carry, etc.) had 246 participants.
- ◆ Karate/Little Dragons/Self Defense classes had 156 participants.
- ◆ Dance classes had 251 participants.
- ◆ Weight lifting classes had 155 participants.
- ◆ Racquetball classes had 75 participants.
- ◆ Racquetball tournaments had 94 participants.
- ◆ Park pavilions were rented 1,016 times.
- ◆ 131 Weddings were scheduled in City parks.

Scera Park Pools:

- ◆ Had ZERO preventable accidents and no serious accidents or incidents.
- ◆ Hosted A Share-A-Smile Triathlon.
- ◆ Hosted 3rd annual Utah County Lifeguard Games.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

- ◆ Offered FREE family swim night.
- ◆ Offered FREE “School’s Out Summer Swim Party” for Orem school-aged children and families.
- ◆ Had 246,758 visits in 2011.
- ◆ “Learn to Swim” had 1,381 swimming participants.
- ◆ Held 50 group parties bringing in over \$27,437 in revenues.
- ◆ Ran concessions in-house with over \$28,570 net profit.
- ◆ Water aerobics had 1,020 participants.
- ◆ Expanded the Summer Recreation Swim Team to 280 participants.

Challenges addressed in this budget:

- ◆ Trying to run the Fitness Center Facilities Division without a subsidy from the General Fund.

Challenges remaining:

- ◆ Maintaining high customer service with significantly cut expenditure budgets.
- ◆ Being competitive in the local job market and retain current employees.
- ◆ Inability to give raises to employees taking on greater responsibilities and trying to retain experienced employees who are paid the same as entry level employees.
- ◆ Trying to maintain the Orem Fitness Center, a thirty-two year-old facility, in top quality condition.
- ◆ Needing to replace some of the outdated cardio and strength equipment with new pieces.
- ◆ Keeping pace with increased demands for services and facilities.
- ◆ Coming up on the 10 year mark for the outdoor pool and the financial challenges that come with routine maintenance at this point in a pool facility (slide refinishing, plaster re-surfacing, etc).

**CITY OF OREM
TENTATIVE BUDGET**

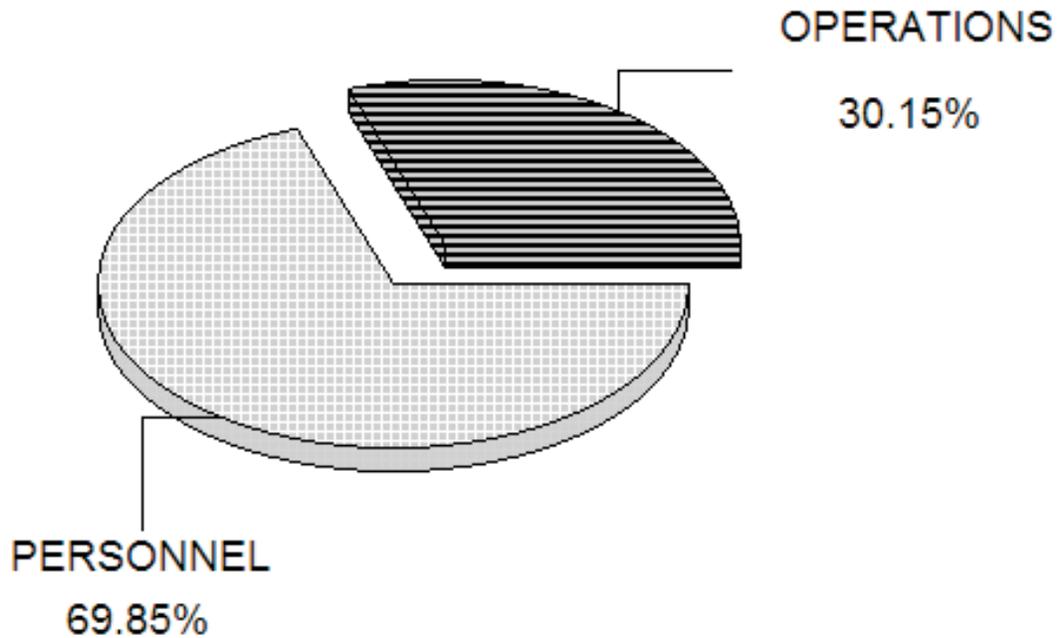
Fiscal Year 2012-2013

FITNESS CENTER FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
56-8020 FITNESS CENTER ADMINISTRATION	117,885	20,208	0	138,093
56-8021 FITNESS CENTER OPERATIONS	645,623	29,500	0	675,123
56-8022 FITNESS CENTER FACILITIES	172,288	256,420	0	428,708
56-8023 OUTDOOR POOL	197,229	182,950	0	380,179
56-8134 RACQUETBALL PROGRAM	0	0	0	0
56-8138 RACQUETBALL TOURNAMENTS	0	0	0	0
56-8145 YOUTH FISHING	0	0	0	0
DEPARTMENT TOTALS	1,133,025	489,078	0	1,622,103

Fitness Center Fund
Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SOLID
WASTE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SOLID WASTE FUND REVENUES
FUND 57**

The Solid Waste Fund revenues are primarily residential garbage collection fees on regular refuse and recyclable and green waste items.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: SOLID WASTE FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
57-3610-000-000	Interest Earnings	0	0	2,500	2,500
57-3690-000-000	Miscellaneous Income	0	0	0	0
57-3690-001-000	Recycling Rebate	0	0	0	0
57-3731-000-000	Refuse - Residential	2,351,208	2,305,849	2,391,360	2,260,380
57-3731-002-000	Refuse - Residential - 2nd Can Fee	406,324	377,880	370,500	250,800
57-3731-003-000	Recycling Can Fee	260,759	263,365	272,640	436,248
57-3731-004-000	Green Waste Fee	166,457	168,292	179,820	178,022
57-3995-001-000	Cont From - Fund 52 - Green Waste	0	0	0	0
57-3997-001-000	App Surp - C/O Misc Projects	0	0	0	0
57-3997-004-000	App Surp - Operations	0	0	0	0
57-3997-011-000	App Surp - C/O Capital Projects	0	0	6,844	0
57-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	0	0
FUND TOTALS		3,184,748	3,115,386	3,223,664	3,127,950

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SOLID WASTE FUND
FUND 57**

Fund Description: The Solid Waste Fund is used to account for the revenues and expenses of the residential solid waste operations of the City. The fund also is used to manage contracts for collection and disposal of residential solid waste and recycling.

Major accomplishments:

- ◆ Awarded a new residential curbside service agreement for solid waste, recycling and green waste services with Waste Management of Utah. Renegotiated service costs based on a request for proposal (RFP) process.
- ◆ Diverted over 8,559 tons of recyclables from landfill saving the City over \$248,211 in disposal costs. City-wide total diversion rate is 25.33%.
- ◆ Increased recycling subscriptions from 6,403 to 6,516. There are more than 3,200 recycling cans than second garbage cans.
- ◆ City recycling accounts average 57 pounds of recycling material each month compared to the national average of 36 pounds.
- ◆ Continued a curbside green waste collection subscription service operating March through November of each year. Currently there are nearly 3,564 subscribers. Collected 2,251 tons of green waste.
- ◆ Provided each residential customer coupons for two free loads to the North Pointe Transfer Station. 9,913 coupons were redeemed last year.
- ◆ Provided free Christmas tree disposal for residents.

Challenges addressed in this budget:

- ◆ Recommend a fee decrease for first solid waste can from \$10.60 to \$10.10 per month.
- ◆ Second can fee to remain the same at \$9.50 per month.
- ◆ Recycling can fee to decrease to \$3.55 from \$3.05 per month.
- ◆ Curb-side green waste can to maintain current fee of \$5.55 per month.
- ◆ Continue the implementation of a recycle rewards program in cooperation with Waste Management of Utah.
- ◆ Continue to expand the residential curbside recycling as an “opt out” program.
- ◆ Continue to expand the residential curbside green waste as an “opt in” program.

Challenges remaining:

- ◆ Continue to seek ways to minimize solid waste disposal costs.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

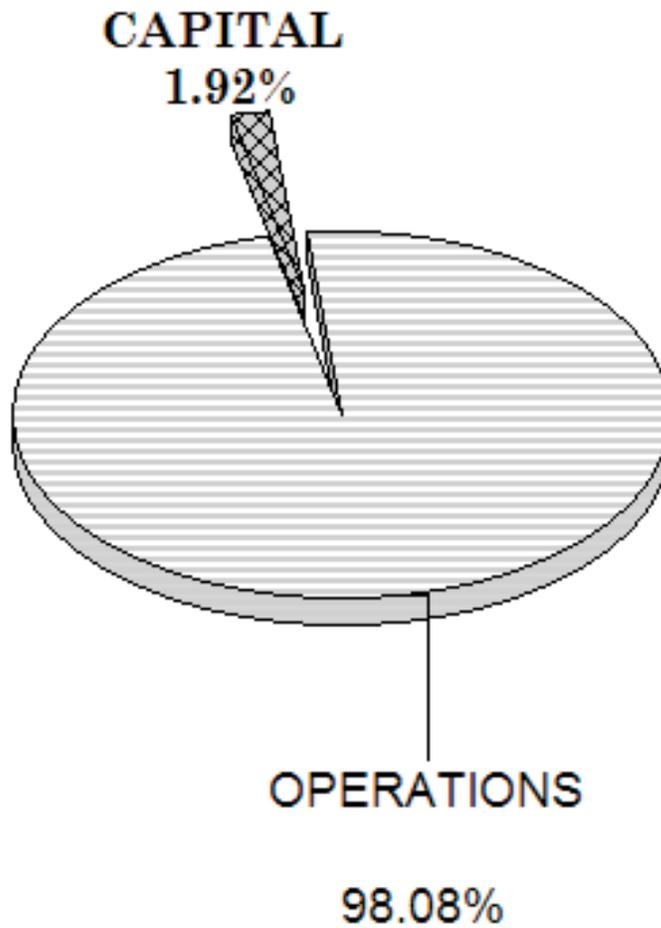
SOLID WASTE FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
57-4170 SOLID WASTE ADMINISTRATION	0	3,067,950	60,000	3,127,950
DEPARTMENT TOTALS	0	3,067,950	60,000	3,127,950

Solid Waste Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FLEET
MAINTENANCE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FLEET MAINTENANCE FUND REVENUES
FUND 61**

The Fleet Maintenance Fund is an internal service fund that receives all of its operating revenues through transfers from other funds.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: FLEET MAINTENANCE FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TENTATIVE
		09 - 10	10 - 11	11 - 12	12 - 13
61-3690-015-000	Misc. Rev - Personal Cell Phone Usage	277	150	0	0
61-3841-000-000	Charges To Departments	661,892	663,979	688,329	695,000
61-3997-004-000	App Surp - Equipment / Vehicles	0	0	0	0
61-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
61-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	138	0
FUND TOTALS		662,169	664,129	688,467	695,000

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FLEET MAINTENANCE FUND FUND 61

Fund Description: Fleet Services is an internal service fund that provides for the maintenance of all City vehicles and equipment. The fleet consists of: 134 sedans, SUV's and passenger vans, 93 pickup trucks & cargo vans, 50 1-ton and 2-ton trucks, 29 heavy trucks, 7 ambulances, 4 motorcycles, 5 fire trucks, 49 riding mowers, and 541 other various pieces of equipment ranging from trimmers, lawn mowers, tractors, backhoes, front loaders, sanders, welders, sweepers, generators, air compressors, etc. The revenues for this Section are derived from all the various City Funds (Departments, Divisions and Sections) that utilize the Fleet Services Section. The assessment for each cost center is based on the previous year's usage.

Fleet Services is responsible for the City's vehicle replacement recommendation. Normally, \$600,000 is budgeted for vehicle replacement. Fleet Maintenance's goal is to have vehicle replacement funding closer to \$700,000 per year. Due to the economic conditions of the last 3 fiscal years, vehicle replacement funding has fallen below the \$600,000 annual recommendation and only \$345,000 was allocated for vehicle replacement in the 2010-2011.

The City purchased 6 black and white patrol cars, 1 ambulance, 5 mid size sedans, 2 Kabota UTV's and 1 pickup. A way needs to be found to catch up to Fleet Maintenance's recommendation in the near future.

Major Accomplishments:

- ◆ During Fiscal Year 2010-2011, the major maintenance fund paid for 3 major transmission rebuilds, and major repairs on a bucket truck and one fire engine.
- ◆ With a small staff and a fleet that grows larger and older every year, Fleet Services has continued to maintain the fleet of vehicles and equipment in a state of safe and reliable readiness. This was accomplished with a strong preventive maintenance program and by contracting out services and repairs that can be performed more cost effectively by private vendors.
- ◆ Contracted preventive maintenance services for 426 sedans, pickups and 1-ton trucks.
- ◆ Performed approximately 500 vehicle safety inspection and 260 emissions tests on an annual basis.

Challenges addressed in this budget:

- ◆ Provides for the continuation of established programs that keep our fleet safe and reliable.

Challenges remaining:

- ◆ Provides for the continuation of established programs that keep our fleet safe and reliable.
- ◆ Increase funding for the Major Maintenance Fund. As the fleet continues to grow older and larger, major component failure and appearance degradation will increase.
- ◆ Provide a permanent fleet replacement program. Ideally, the City would like to replace approximately \$700,000 worth of vehicles and heavy equipment each year. A newer fleet would have fewer periods of down time and helps our City staff perform their functions more efficiently.
- ◆ Fill a vacant Fleet Mechanic position to provide better service to our customers.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

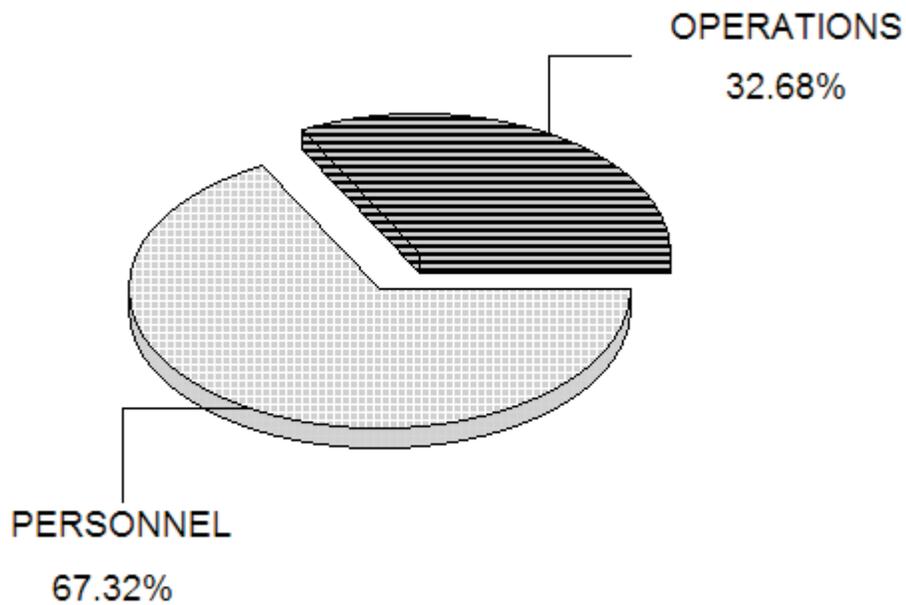
FLEET MAINTENANCE FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
61-7542 FLEET SERVICES	467,848	227,152	0	695,000
DEPARTMENT TOTALS	467,848	227,152	0	695,000

Fleet Maintenance Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**PURCHASING &
WAREHOUSING
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**PURCHASING/WAREHOUSING FUND REVENUES
FUND 62**

The Purchasing/Warehousing Fund is an internal service fund that receives all of its operating revenues through transfers from other funds.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

FUND: PURCHASING & WAREHOUSING FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
62-3690-000-000	Miscellaneous Revenues	0	0	0	0
62-3690-015-000	Misc. Rev - Personal Cell Phone Usage	180	180	0	0
62-3851-000-000	Charges To Departments	234,498	336,238	342,686	360,000
62-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
62-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	432	0
FUND TOTALS		234,678	336,418	343,118	360,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**PURCHASING/WAREHOUSING FUND
FUND 62**

Fund Description: The Purchasing/Warehousing Fund provides purchasing and materials storage and disbursement services to all City departments. These services are vital to various City departments/functions so that ongoing operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies. These services are provided under the direction of the Administrative Services Department. The Fund also includes the job functions of the Purchasing Agent and the Accounts Payable Clerk.

Major Accomplishments:

- ◆ Continuing to maximize the City's purchasing capability.

Challenges addressed in this budget:

- ◆ Maintain excellent service level for all internal customers.

Challenges remaining:

- ◆ Ascertaining the appropriate amount of capital to invest in supplies.
- ◆ Analyze the correct balance between appropriate financial safeguards and the ease and speed of purchasing City supplies over the internet.

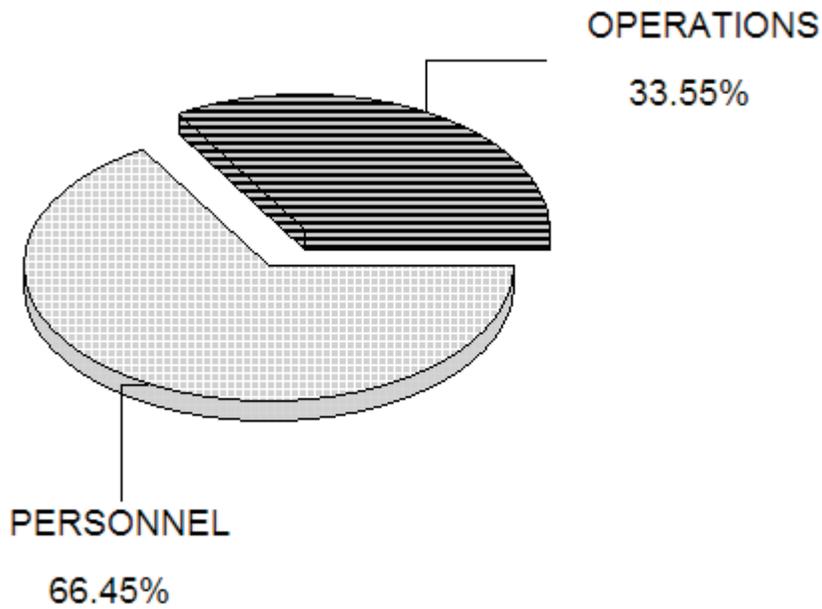
**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

PURCHASING/WAREHOUSING FUND	FY 2012 - 2013			
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
62-4531 PURCHASING AND WAREHOUSING	239,233	120,767	0	360,000
DEPARTMENT TOTALS	239,233	120,767	0	360,000

Purchasing and Warehousing Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SELF-INSURANCE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SELF-INSURANCE FUND REVENUES
FUND 63**

The Self-insurance Fund is an internal service fund that receives all of its operating revenues through transfers from other funds. This fund covers all of the cost of premiums for liability insurance and administers a self-funded worker compensations program.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

FUND: SELF INSURANCE FUND					
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
63-3690-000-000	Miscellaneous Revenues	0	0	0	0
63-3690-015-000	Misc. Rev - Personal Cell Phone Usage	0	0	0	0
63-3861-001-000	Premiums - Unemployment	169,623	176,336	125,000	125,000
63-3861-002-000	Premiums - Workers Compensation	355,152	369,220	260,000	260,000
63-3991-000-000	Transfers From Others	1,036,937	1,036,849	1,038,972	1,070,000
63-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
63-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	0	0
FUND TOTALS		1,561,712	1,582,405	1,423,972	1,455,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SELF-INSURANCE FUND
FUND 63**

Fund Description: The Self-insurance Fund is used to account for all of the non-medical insurance and liability activities of the City. The Self-insurance Fund includes the following divisions:

- ◆ Risk Management Administration
- ◆ Automobile Liability
- ◆ Mayor and City Council Liability
- ◆ Administrative Service Liability
- ◆ Legal Services Liability
- ◆ Development Services Liability
- ◆ Public Safety Liability
- ◆ Public Works Liability
- ◆ Recreation Liability
- ◆ Library Liability
- ◆ Workers Compensation Administration, Liability and Excess Insurance
- ◆ Liability and Property Insurance Premiums, Bonds and Deductibles

Major Accomplishment:

- ◆ Provided workers compensation coverage for injured workers focusing on returning the employee to work as soon as possible.
- ◆ Purchased full range of property, liability and other insurance to protect the City. Continued limited earthquake coverage as part of the City's insurance profile.
- ◆ Provide training for departments designed to reduce City liability.
- ◆ Resolved most liability claims without litigation.
- ◆ Purchased Risk Management software.

Challenges addressed in this budget:

- ◆ Focuses on employee training.

Challenges remaining:

- ◆ Building reserves.
- ◆ Achieving an appropriate funding level to meet future needs and rising costs.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

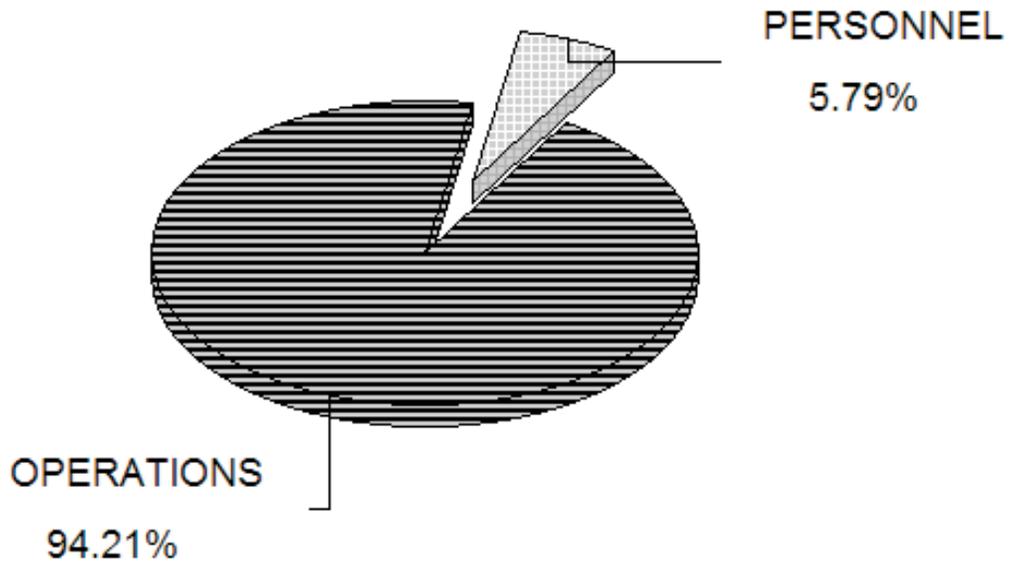
SELF INSURANCE FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
63-4011 INSURANCE CLAIMS	0	0	0	0
63-4111 INSURANCE CLAIMS	0	0	0	0
63-4511 INSURANCE CLAIMS	0	10,000	0	10,000
63-4560 RISK MANAGEMENT	84,288	1,249,448	0	1,333,736
63-5011 INSURANCE CLAIMS	0	0	0	0
63-6011 INSURANCE CLAIMS	0	15,000	0	15,000
63-6511 INSURANCE CLAIMS	0	38,000	0	38,000
63-7511 INSURANCE CLAIMS	0	50,264	0	50,264
63-8011 INSURANCE CLAIMS	0	8,000	0	8,000
63-8511 INSURANCE CLAIMS	0	0	0	0
DEPARTMENT TOTALS	84,288	1,370,712	0	1,455,000

Self-insurance Fund

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FRIENDS
OF THE LIBRARY
SPECIAL REVENUE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FRIENDS OF THE LIBRARY
FUND 72**

The Friends of the Library Fund was created to receive donations raised through the activities of the Friends of the Orem Public Library in support of the annual Timpanogos Storytelling Festival, other year round storytelling programs also presented in partnership with the Library, and the Library's storytelling resource collection.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND:		NEW FRIENDS OF THE LIBRARY FUND			
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
72-3610-000-000	Interest Earnings	0	95	0	0
72-3610-001-000	Interest Earnings - Pool Account	5,561	4,188	0	0
72-3906-001-000	Memberships	0	0	0	0
72-3906-002-000	Ticket Sales	221,365	179,356	234,000	240,000
72-3906-003-000	Donations	55,330	109,000	0	0
72-3906-004-000	Other Revenues	0	0	0	0
72-3995-001-000	Cont From - Fund 73 - Orem Foundation	6,500	3,000	6,000	0
72-3997-004-000	App Surp - Operations	0	0	0	0
72-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
72-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	4,570	0
FUND TOTALS		288,756	295,639	244,570	240,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**FRIENDS OF THE LIBRARY
FUND 72**

Description: The Friends of the Library Fund was created to receive donations raised through the activities of the Friends of the Orem Public Library in support of the annual Timpanogos Storytelling Festival, other year round storytelling programs also presented in partnership with the Library, and the Library's storytelling resource collection.

Major Accomplishments:

- ◆ Now in its 22nd year, the Timpanogos Storytelling Festival continues as an annual event presented at Mt. Timpanogos Park, the SCERA Shell, and at area schools. The Festival is now the 2nd largest such festival in the nation, second only to the National Storytelling Festival in Tennessee.
- ◆ The 5th Annual Midwinter Conference was held, as well as year-round school outreach programs and weeklong artist in residency programs.
- ◆ 41,999 attended the Annual Timpanogos Storytelling Festival in August/September and the Midwinter Conference in February.
- ◆ Orem was named by the National Storytelling Network as the new home of the National Youth Storyteller Showcase. Youth tellers from around the nation came here for workshops with the best national tellers and a showcase performance.
- ◆ A new alliance was formed with NASA in their nationwide initiative to improve science education in the schools through the use of story. NASA's lead engineer from the Jet Propulsion Laboratory came to Orem to present a series of programs and workshops in the Library and at area schools.
- ◆ The Friends of the Library Fund continues to support the growth of the Library's storytelling resource and folktale collections, now the largest such public library collection in the nation.

Challenges addressed in this budget:

- ◆ Present the annual fall storytelling festival, a midwinter conference, school outreach programs, and weeklong artist in residencies.
- ◆ Continue to support the growth of the Library's storytelling resource and folktale collections.

Challenges remaining:

- ◆ Support the Timpanogos Storytelling Festival as it grows to a year-round program.
- ◆ Continue to increase the Timpanogos Storytelling Festival reserves to provide for the continued growth of the traditional art of storytelling in our community.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

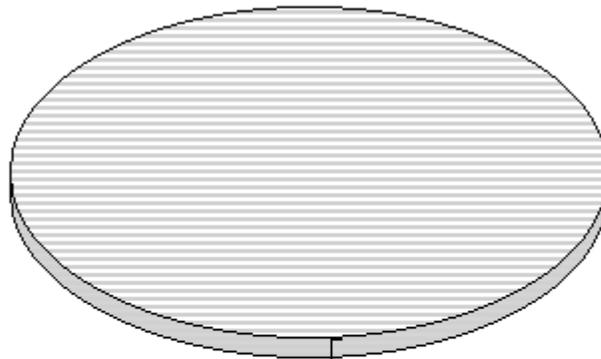
FRIENDS OF THE LIBRARY FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
72-8598 NEW FRIENDS OF LIB TRUST FUND	0	240,000	0	240,000
DEPARTMENT TOTALS	0	240,000	0	240,000

Friends of the Library Fund

Expenditures by Object

**OPERATIONS****100.00%**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**OREM FOUNDATION TRUST
SPECIAL REVENUE
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**OREM FOUNDATION TRUST
FUND 73**

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem, and to lessen the burdens of local government.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: OREM FOUNDATION FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
73-3610-000-000	Interest Earnings	0	0	0	0
73-3910-001-000	Donations - Timp Storytelling Festival	6,500	3,000	6,000	6,000
73-3910-002-000	Donations - Neighborhood	0	0	0	0
73-3910-003-000	Donations - Orem Library	0	250	15,250	250
73-3910-004-000	Donations - Orem City	500	0	0	0
73-3910-005-000	Donations - Center For Story	0	0	0	0
FUND TOTALS		7,000	3,250	21,250	6,250

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**OREM FOUNDATION TRUST
FUND 73**

Description: The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem, and to lessen the burdens of local government.

The City of Orem Foundation solicits and encourages donations for City services and programs which provide for the safety, health, prosperity, education, well-being and order of Orem's residents, including:

- ◆ Library services.
- ◆ Literary and cultural arts programs, including programs associated with the Timpanogos Storytelling Festival, the Library and the Orem Arts Council.
- ◆ Fire, police and emergency medical services.
- ◆ Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- ◆ Emergency management programs.
- ◆ Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- ◆ Planning for community growth and development.
- ◆ Programs to enhance human relations within the community and in the wider world community.
- ◆ Procurement, maintenance and enhancement of parks within the City.
- ◆ Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- ◆ Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Major Accomplishments:

- ◆ Significant donations received in the last year supported several Library programs, including \$30,000 for a series of art exhibits and artist presentations; \$30,000 to professionally produce and market the DVD "Make It, Write It, Tell It," a series filmed with national storyteller Donald Davis presenting storycrafting and storytelling workshops in area schools; and \$5,000 towards the annual Timpanogos Storytelling Festival.

Challenges addressed in this budget:

- ◆ Continue to manage donations to the City of Orem Foundation in support of City programs and services.

Challenges remaining:

- ◆ Increase donations to the City of Orem Foundation to lessen the burdens of government of the City of Orem.

**CITY OF OREM
TENTATIVE BUDGET**

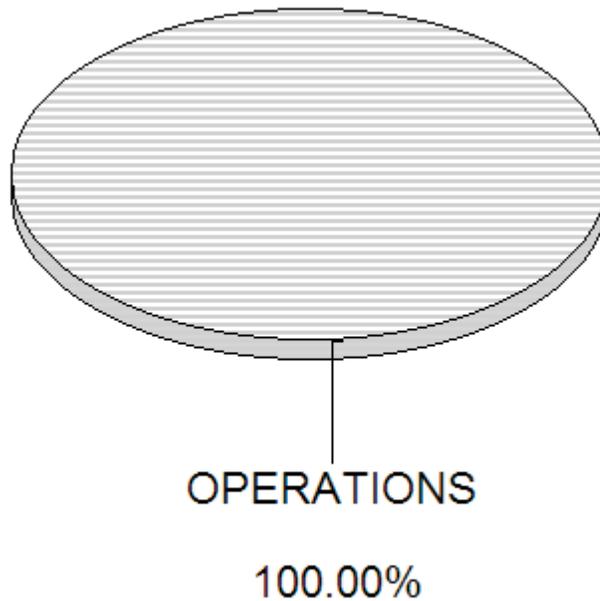
Fiscal Year 2012-2013

OREM FOUNDATION TRUST FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
73-8591 OREM FOUNDATION TRUST FUND	0	6,250	0	6,250
DEPARTMENT TOTALS	0	6,250	0	6,250

**Orem Foundation Trust Fund
Expenditures by Object**



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**COMMUNITY &
NEIGHBORHOOD
SERVICES
TRUST
FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**COMMUNITY AND NEIGHBORHOOD
SERVICES TRUST FUND REVENUES
FUND 74**

The Community and Neighborhood Services Fund is funded by Federal grants and program revenues. Fifteen percent (this limit is set by the Federal Government) is generally used to support local private, non-profit service organizations.

Proceeds from the Community Development Trust Fund are also used for qualified home rehabilitation loans and grants, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement and many other beneficial programs.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: COMMUNITY DEVELOPMENT TRUST FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
74-3610-001-000	Interest Earnings - Section 108	0	0	0	0
74-3620-000-000	Housing Rehabilitation Loans - Payments	35,062	9,571	3,494	10,000
74-3620-001-000	Business Revolving Loans - CDBG	0	0	0	75,000
74-3620-002-000	Business Revolving Loans - EDA	0	0	0	12,500
74-3640-000-000	Sale Of Fixed Assets	0	0	0	0
74-3690-000-000	Miscellaneous Revenues	0	0	0	0
74-3690-015-000	Misc. Rev - Personal Cell Phone Usage	240	240	0	0
74-3921-000-000	Grant - Community Development	663,447	537,509	555,606	592,702
74-3995-001-000	Cont From - Fund 10 - Mackay Salary	46,208	46,204	46,357	47,154
74-3997-006-000	App Surp - C/O Misc Accounts	0	0	123,604	0
74-3997-011-000	App Surp - C/O Capital Projects	0	0	34,794	0
74-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	400,015	0
FUND TOTALS		744,957	593,524	1,163,870	737,356

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**COMMUNITY DEVELOPMENT TRUST FUND
FUND 74**

Fund Description: The Community Development Trust Fund is managed by Community & Neighborhood Services (CNS) and is a division in the City Manager's Department, but the operation of the division is partially funded with federal grant monies obtained from the United States Department of Housing and Urban Development (HUD). These funds are used for community projects to benefit low- and moderate-income (LMI) citizens. CNS includes the following areas:

- ◆ Community Development Block Grant (CDBG) Administration
- ◆ CDBG Projects

Major Accomplishments:

- ◆ Provided funding to 16 local agencies offering a wide variety of programs to LMI citizens.
- ◆ Provided 12 low-interest housing rehabilitation loans and emergency-repair grants to LMI households throughout the community.
- ◆ Provided funding for two full-time equivalent Code Enforcement Officers to assist with neighborhood revitalization activities.
- ◆ Provided funding for a large curb, gutter and sidewalk project on Columbia Lane. This project had been planned for many years, and multiple years of funding were accumulated to complete the project.
- ◆ Provided funding for rehabilitation for a Habitat for Humanity home in the City.
- ◆ Completed some administrative responsibilities associated with American Recovery and Reinvestment Act (ARRA) stimulus grants.
- ◆ Completed environmental reviews for all new CDBG projects.
- ◆ Completed all required labor reporting and monitoring for federally-funded construction projects.
- ◆ Participated in federal monitoring by HUD representatives.
- ◆ Participated in the Utah Valley Consortium of Cities and County to allocate HOME Investment Partnership Act (HOME) funding for local housing needs. Projects included: transitional housing for battered women; housing for women and children who are participating in drug/alcohol rehabilitation; housing for people coming out of the correctional system; self-help sweat equity construction of housing; down payment assistance; and expansion of senior housing stock for the local housing authority.
- ◆ Participated in both the Mountainland Continuum of Care Committee and the Utah Valley Consortium of Cities and County as decisions were made regarding area housing needs.
- ◆ Conducted a public-input process with a local commission of citizen volunteers.

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

Challenges remaining:

- ◆ There is a high demand for the City's CDBG and HOME allocations.
- ◆ Local public-service agencies have seen an increase in the need for their services while private donations and public resources have decreased.
- ◆ The Housing Rehabilitation loan portfolio is now primarily made up of deferred loans, so very little program income will be generated in the future. With little program income, the CNS Office has a very tight administrative budget.
- ◆ Several local agencies have requested assistance with the construction of public facilities, and the City's CDBG allocation is not substantial enough to accommodate these requests.
- ◆ The CDBG curb, gutter, and sidewalk program has been substantially reduced over the past few years, inhibiting the City's ability to complete large infrastructure projects in income-eligible neighborhoods.
- ◆ Limited funds are in high demand for redevelopment of deteriorating commercial areas.
- ◆ The limited availability and cost of vacant property in the City is making it difficult to complete various housing projects for LMI and special populations.
- ◆ Many local non-profits are struggling to build capacity and generate a self-sustaining budget. Mentoring and technical-assistance from the community needs to be coordinated by the City.
- ◆ As the economy tightens, many Orem homeowners are looking for assistance with employment, mortgage issues, down payment assistance, etc. Local public-services agencies are requesting more federal monies to assist with these needs.
- ◆ The City has seen a decrease in the number of start-up or expanding businesses due to the economic downturn. The Business Revolving Loan Fund has not made loans with CDBG funds for the past three years, thereby limiting job creation.

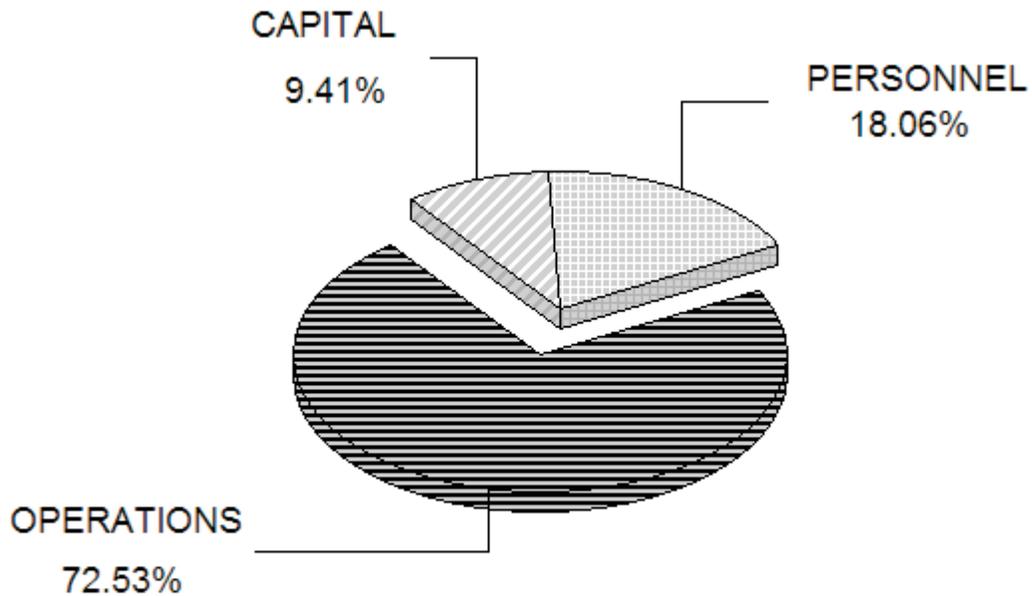
**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

COMMUNITY DEVELOPMENT TRUST FUND		FY 2012 - 2013		
	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
74-4132 CDBG/GRANTS/REDEV SERVICES	133,178	159,405	0	292,583
74-4133 C.D.B.G. PROJECTS	0	375,403	69,370	444,773
DEPARTMENT TOTALS	133,178	534,808	69,370	737,356

COMMUNITY DEVELOPMENT TRUST FUND

Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SENIOR CITIZENS' SPECIAL
REVENUE FUND**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SENIOR CITIZENS' SPECIAL REVENUE FUND
FUND 76**

The Senior Citizens' Special Revenue Fund accounts for the revenues and expenditures of activities solely related to the Senior Citizen Friendship Center and its senior citizen patrons. Included are donations, fees for dances, trips, tours, classes and miscellaneous activities along with the related expenses.

CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

FUND: SENIOR CITIZENS FUND

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 09 - 10	ACTUAL 10 - 11	BUDGET 11 - 12	TENTATIVE 12 - 13
76-3610-000-000	Interest Earnings	1,221	1,032	6,000	6,000
76-3690-000-000	Miscellaneous Revenues	0	0	0	0
76-3690-001-000	Misc Rev - Coffee	368	394	500	500
76-3690-002-000	Misc Rev - Vending Machines	119	103	750	750
76-3690-003-000	Misc Rev - Ceramics	502	512	750	750
76-3690-004-000	Misc Rev - Tours	18,722	22,882	12,000	12,000
76-3690-005-000	Misc Rev - Donations	7,453	6,826	15,000	15,000
76-3690-006-000	Misc Rev - Quilting	759	517	1,000	1,000
76-3690-007-000	Misc Rev - Gift Shop	757	955	1,000	1,000
76-3690-008-000	Misc Rev - Membership Dues	3,625	4,369	3,000	3,000
76-3690-009-000	Misc Rev - Dances	8,865	5,430	12,000	12,000
76-3690-010-000	Misc Rev - Building Donations	0	352	500	500
76-3690-011-000	Misc Rev - Classes	216	151	500	500
76-3997-004-000	App Surp - Operations	0	0	0	0
76-3997-011-000	App Surp - C/O Capital Projects	0	0	0	0
76-3997-012-000	App Surp - C/O Purchases @ FYE	0	0	0	0
FUND TOTALS		42,607	43,523	53,000	53,000

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**SENIOR CITIZENS' SPECIAL REVENUE TRUST FUND
FUND 76**

Fund Description: The Senior Citizens' Special Revenue Fund is administered by the Recreation Director and his staff. The revenues and expenditures relate solely to donations to the Senior Citizens' Friendship Center and expenditures therefrom and fees and expenses for various activities enjoyed by the senior citizens of the City:

Major Accomplishments:

- ◆ The Senior Center was the recipient of a \$5,000 grant from the Eldred Sunset Manor Foundation, Inc. This grant was used for the UTA Monday transportation of seniors to the Senior Center.
- ◆ The current annual and lifetime memberships grew from 1,390 in 2010 to 1,540 in 2011 which is a 9% increase.

**CITY OF OREM
TENTATIVE BUDGET**

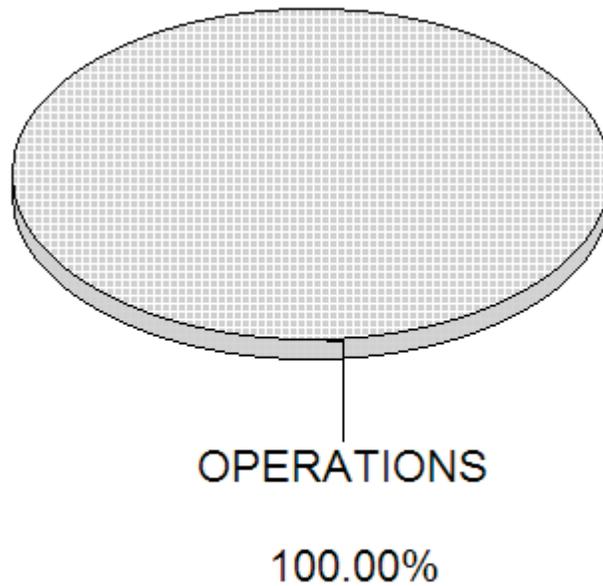
Fiscal Year 2012-2013

SENIOR CITIZENS AGENCY FUND

FY 2012 - 2013

	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
76-8097 SENIOR CITIZEN'S AGENCY FUND	0	53,000	0	53,000
DEPARTMENT TOTALS	0	53,000	0	53,000

Senior Citizens' Special Revenue Fund
Expenditures by Object



**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

**CAPITAL
IMPROVEMENT
PROGRAM**

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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CITY OF OREM TENTATIVE BUDGET

Fiscal Year 2012-2013

2012-2013 CAPITAL IMPROVEMENT PROJECTS

Project Number	Project Description	General Fund	Road Fund	CIP Fund	Water Fund	Water Reclamation Fund	Storm Sewer Fund	Solid Waste Fund	Community Development Fund	TOTAL
BUILDINGS										
110	Misc Projects			\$ 75,000						\$ 75,000
231	RAH Roof Project								\$ 29,370	29,370
	Subtotal			75,000					29,370	104,370
STREETS										
104	Street Overlays		\$ 400,000							400,000
105	Street Striping		99,740							99,740
106	Street Crack Seal		250,000							250,000
107	Slurry Seal		385,000							385,000
131	Miscellaneous Projects		311,260	25,000						336,260
230	Future Projects			66,385						66,385
232	Future Projects	\$ 280,332								280,332
462	Fiber Optics Project			20,000						20,000
483	Take Pride in Orem Projects							\$ 60,000		60,000
790	ADA Curb Cut Projects								40,000	40,000
	Subtotal	280,332	1,446,000	111,385				60,000	40,000	1,937,717
WATER										
769	Miscellaneous Construction				\$ 474,889					474,889
	Subtotal				474,889					474,889
WATER RECLAMATION										
602	Miscellaneous Construction					\$ 494,776				494,776
	Subtotal					494,776				494,776
STORM SEWER										
390	Miscellaneous Construction						\$ 465,341			465,341
	Subtotal						465,341			465,341
GRAND TOTAL										
		\$ 280,332	\$ 1,446,000	\$ 186,385	\$ 474,889	\$ 494,776	\$ 465,341	\$ 60,000	\$ 69,370	\$ 3,477,093

**CITY OF OREM
TENTATIVE BUDGET**

Fiscal Year 2012-2013

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CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

**City of Orem, Utah
Tentative Fees & Charges
Fiscal Year 2012-2013**

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CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

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CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

ADMINISTRATIVE SERVICES

Documents

Budget Copies	\$5.00
Copy Machine Copies	\$0.10/page or side for the public
General Plan (hard copy, black & white)	\$50.00
General Plan (CD)	\$10.00
General Plan (internet).....	Free
Special Information Searches	Actual cost including employee salary

Miscellaneous

Bicycle License	Free
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Service Billing

Late Payment	\$15.00 after 30 days from billing
Service Charge (returned checks)	\$20.00

Utility Connections

After Hours Charge	\$50.00
Application for Special Improvement District (SID).....	\$7,500 + Costs
Broken Lock & Bracket Fine.....	\$55.00
Deposit (if required)	3 x average month's bill
Field Service/Reconnect	\$25.00
Illegal Connection Fine	\$250.00
Street Lighting Capital Maintenance Fee	\$3.25/month
Street Lighting Operations & Maintenance Fee	\$2.00/month
Utility Hook-up Fee.....	\$25.00

CITY MANAGER

City Center Use*

Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m. No charge

Type of Use: City of Orem/Orem Committees, PTA & Commissions, Governmental Agencies, Political Groups and Neighborhood Meetings.

* Groups shall be limited to 150 people. City Center is not available on City observed holiday.

Miscellaneous

Digital CD/DVD Recordings of City Meetings.....	\$10.00
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Passports

Application Fee (Payable to “Department of State”):

1. Passport Book – Age 16 & Older Fee set by the U.S. Department of State
 2. Passport Book – Under Age 16..... Fee set by the U.S. Department of State
 3. Passport Card – Age 16 & Older..... Fee set by the U.S. Department of State
 4. Passport Card – Under Age 16..... Fee set by the U.S. Department of State
- Execution Fee (Added to each application – payable to “The City of Orem”)..... Fee set by the U.S. Department of State
- Passport Photos (~~2 required~~ – ~~M~~ay be purchased from the City or supplied from other sources)..... \$10.00 **for 2 photos**

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Solid Waste**

Additional Containers	\$9.50/month
Green Waste	\$5.55/month
Multiple Units	\$10.10 10.60 + \$10.10 10.60 each additional unit/month
Recycling Fee	\$3.05 3.55 /Month
Residential	\$10.10 10.60
Trailer Courts & Condominiums	\$10.10 10.60 + \$10.10 10.60 each additional unit/month

**The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

DEVELOPMENT SERVICES

Appeals

Board of Adjustment	\$400.00 \$100.00
Board of Appeals	\$400.00 \$100.00
City Council.....	\$400.00 \$100.00
Planning Commission.....	\$400.00 \$100.00

Bonds

Christmas Tree Lots.....	\$50.00
Fireworks Stands	\$50.00
Pawn Broker	\$3,000 Surety
Private Investigator.....	\$3,000 Surety or \$300.00 cash
Temporary Business	\$3,000 Surety or \$300.00 cash
Tow-truck/Parking Enforcement	\$1,000 Surety
Transient Merchant.....	\$3,000 Surety or \$300.00 cash

Business License Fees

Business License List – Complete List.....	\$25.00 or free on internet
Business License List – Monthly New Business List.....	\$20.00 or free on internet
Change of Business Location – Non-renewal.....	\$20.00
Change of Business Name	\$20.00
Change of Ownership	\$20.00
Commercial Business License Base Fee (disproportionate base fee)*	\$80.00
Commercial Inspection.....	\$60.00
Commercial License, Base Fee*.....	\$30.00
Commercial License, Per Employee Fee (\$6,000 maximum)	\$10.00
Home Occupation Inspection (if required)	\$60.00
Home Occupation License, Base Fee	\$30.00
Reprint of Lost License	\$5.00
Solicitor Badge Fee	\$5.50
Solicitor License	\$30.00

*Temporary, solicitor, seasonal or special event businesses will not be subject to the prorate provision.

Development Review Applications

Annexation Request.....	\$750.00 \$550.00 + cost of legal noticing
City Code Amendment	\$400.00 \$175.00
Concrete/Masonry Fence	\$50.00
Conditional Use Permits	\$400.00 \$200.00
Condominium Conversion.....	\$300.00 + \$55.00/unit
Fence Modification/Waiver	\$100.00

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Development Review Applications (Continued)

General Plan Amendment Request	\$525.00 \$325.00
Other	\$200.00
Street Vacation	\$400.00 \$250.00
Subdivision Plats/Site Plans:	
1. Additional Reviews	2. though 7., \$100.00/review after 3 reviews
2. PRD Preliminary	\$500.00 \$200.00 + \$20.00/lot
3. PRD Final	\$200.00 + \$30.00/lot
4. Preliminary, Residential	\$500.00 \$200.00 + \$20.00/lot
5. Final, Residential (not including recording fees)	\$200.00 + \$20.00/lot
6. Plat Amendments, Including Lot Line Adjustment (not including recording fees)	\$400.00 \$200.00 + \$20.00/lot
7. Site Plans	\$1,000.00 \$200.00 + \$20.00/lot
8. Site Plan Administrative Approval	\$300.00 \$100.00
Zoning Ordinance Amendment	\$400.00 \$250.00

Improvement Bond – Commercial & Residential Contract Construction

All Improvement Bonds – Commercial & Residential 110% of estimated cost as determined by City Engineer
Signs Current UAC + 10%

Permits

Basement Finishes (existing homes).....	\$30.00 + 1% of valuation based upon building standards by ICC
Building Demolition Permit	UAC rate (\$30.00 minimum)
Building Permits – Total of:	
1. Current Building Valuation as Published by ICC	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
2. Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$50.00
Clear Certificate of Non-compliance	\$110.00
Construction Water	\$30.00
Electrical Permit	Table 3B, 1997 UAC (\$30.00 minimum) + 5%
Mechanical Permit	Table 3C, 1997 UAC (\$30.00 minimum) + 5%
Plumbing Permit	Table 3D, 1997 UAC (\$30.00 minimum) + 5%
Sign Permits – Valuation as Provided by Applicant.....	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
Temporary Certificate of Occupancy:	
1. Commercial	\$375.00 (non-refundable)
2. Residential.....	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)

Plan Review

Commercial & Residential	The lesser of 65% of the permit fee or the actual cost
Fast Track:	
1. Commercial and/or Deferred Submittals	\$700.00 minimum + \$50.00/hour if over 4 hours
2. Residential.....	\$250.00 minimum + \$50.00/hour if over 2 hours
Plan Review Required by Changes.....	\$30.00 minimum + \$50.00/hour if over ½ hour

Miscellaneous Fees

Building Without a Permit.....	Double building permit fee including plumbing, electrical and mechanical
Investigation Fee.....	100% UAC Rate
Refunds:	
1. When Permits Not Issued	100% of permit fee only (City retains plan review fee)
2. When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Sign Posting Fee

Development Review Requests:

1. Annexation
2. Commercial Adjacent to Residential Zones
3. Conditional Use Permit
4. Condo Conversions
5. General Plan Amendments
6. Non-residential in Residential Zones
7. Plat Amendments
8. Preliminary Plots with Deep Lots
9. Rezones
10. Site Plans in Following Zones: PD1 PD4 PD5 PD15 PD16 PD21
11. Text Changes in Creating or Amending PD Zones \$25.00/request

Public Sign Replacement Fee \$65.00

Special Inspections

- Inspections Outside of Normal Working Hours \$100.00 + ~~\$60.00~~ ~~\$50.00~~/hour if over 2 hours
 Other Inspections ~~\$40.00~~ ~~\$30.00~~ + ~~\$60.00~~ ~~\$50.00~~/hour if over ½ hour
 Pre-move Inspections \$100.00 + IRS mileage if out of City
 Required Inspection Call-back for a Re-inspection \$50.00

Subdivisions

Engineering Construction Inspections

1. Annual Performance Cash Bond \$1,000.00
2. Asphalt Permit \$40.00 first 20,000 sq ft + \$10.00 each additional 10,000 sq ft
3. Curb, Gutter & Sidewalk Permit \$40.00 first 30 ft + \$10.00 each additional 100 ft
4. Grading Permit \$40.00
5. Miscellaneous Other Permits \$40.00

Processing Check to County Recorder:

1. Original Linen
2. Per Lot
3. Recorded Copies As Charged by County

Miscellaneous

1. Approved Drawings PDF Diskette \$40.00/page
2. Barricades (provided) \$28.00/barricade
3. Blueprints 24 X 18 \$3.00/page
4. Blueprints 24 X 36 \$3.00/page
5. Blueprints 36 X 36 or larger \$5.00/page
6. Color Maps 8 ½ X 12 \$1.00 each
7. Color Maps 11 X 11 \$5.00 each
8. Color Maps 18 X 18 \$10.00 each
9. Color Maps 24 X 36 \$15.00 each
10. Color Maps 36 X 48 \$20.00 each
11. Construction Specs \$35.00/book
12. Copies of Documents \$0.30/page
13. Engineering Copies 36 X 48 (b&w) \$3.00/page

Street Signs

1. Extra Panel \$100.00/each
2. Stop Sign, etc \$90.00/each
3. Street Number \$225.00/each

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Subdivisions (Continued)

Subdivision Improvement Bond (estimated cost per City Engineer)

- 1. Change of Address \$50.00
- 2. Re-processing Plat..... \$20.00
- 3. Revisions Prior to Recording \$50.00

Survey

- 1. Annual Performance Cash Bond \$1,000.00
- 2. Lien Processing and Filing Per Development \$50.00

LIBRARY

Library Fees and Charges

Checkout Fees

- 1. DVD or VHS per Disc or Cassette \$1.00/week
- 2. DVD or VHS in Designated Series per Unit \$0.50 per disc or cassette/week
- 3. DVD or VHS in Designated Series, 4 or More Discs or Cassettes \$0.50 per disc or cassette/two weeks

Copies (includes sales tax)

- 1. Color Printing (8 ½ X 11 only) \$0.25/each
- 2. Letter (8 ½ X 11)..... \$0.10/each
- 3. **Copies of Historic Photos.....\$2.00/each**

Miscellaneous

- 1. Annotated Booklet..... \$8.00
- 2. Bar-code Replacement \$1.00
- 3. Canvas Book Bag \$5.00
- 4. CD Label/Tag Insert..... \$3.00
- 5. Damaged/Missing Security or RFID Tag..... **\$1.50 \$1.00**
- 6. Interlibrary Loan (shipping & handling) Costs as charged
- 7. Non-resident Card **\$100.00 \$80.00/year or \$50.00 \$40.00/6 months**
- 8. Non-resident Internet Use per Session \$1.00
- 9. Opaque Projector Use..... \$0.50/30 minutes
- 10. Polishing or CD/DVD Repair – Double Sided \$6.00
- 11. Polishing or CD/DVD Repair – Single Sided \$3.00
- 12. Replacement of User Card \$3.50

Overdue Fines

- 1. 30th Day Overdue: \$5.00 per account
- 2. Debt Collection Fee:
 - a. Small Balance (\$10.00 to \$24.99)..... \$5.00 per account
 - b. Large Balance (\$25.00 and greater) \$10.00 per account
- 3. Items Not Listed Below..... \$0.10/day
- 4. Interlibrary Loan Materials \$1.00/day
- 5. Reference Book \$1.00/hour
- 6. Video and DVD..... \$0.50/day

Repairable Book Damage

- 1. Cleanable Markings..... \$1.25/page
- 2. Clear Protective Cover (torn or missing)..... \$1.00
- 3. Dust Jacket \$2.00
- 4. End Page Replacement..... \$2.50
- 5. Rebinding Oversize Book **\$20.00 \$15.00**
- 6. Rebinding Standard Size Book..... **\$15.00 \$10.00**
- 7. Repairable Water Damage..... \$5.00
- 8. Spine Repair \$2.50
- 9. Torn Page \$2.00/page

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Library Fees and Charges (Continued)

Replacement Fee for Lost or Permanently Damaged Items – *When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee)*

1. Audio Cassette.....	\$9.00
2. Board Book	\$5.00
3. Book on Cassette.....	\$34.00
4. Book on CD.....	\$39.00
5. Boy Scout Merit Badge Book	\$4.00
6. Cassette or CD Pouch.....	\$1.00
7. CD-ROM.....	\$35.00
8. Compact Disc	\$15.00
9. DVD	\$25.00
10. DVD Security Case	\$3.00
11. DVD Security Hub	\$0.50
12. Entertainment Video	\$30.00
13. Hardback Book.....	\$21.50
14. Informational Video	\$50.00
15. Junior Hardback Book.....	\$15.00
16. Junior Paperback Book.....	\$9.00
17. Magazine	\$4.00
18. Map	\$9.00
19. Media Kit	\$25.50
20. Media Kit Box.....	\$10.00
21. Pamphlet File Carrier	\$0.50
22. Pamphlet File Material	\$1.75
23. Paperback Book.....	\$8.00
24. Processing Fee (board books, magazines, merit badge books).....	\$2.00
25. Processing Fee (other items)	\$4.00
26. Read Along Book	\$20.00 \$11.00
27. Reference Book.....	\$75.50
28. Reference Magazine	\$5.00
29. Reproduction of Graphics for Media Carriers	\$5.00
30. Sheet Music	\$20.00 \$14.50
31. Spoken Word Cassette Carrier (1 – 15 tape bays).....	\$5.00
32. Spoken Word Cassette Carrier (16 + tape bays).....	\$10.00
33. Spoken Word CD Carrier (1 – 8 discs)	\$7.00 \$5.00
34. Spoken Word CD Carrier (9 + discs)	\$12.00 \$10.00
35. Trade Paperback Book	\$15.00 \$13.50
36. Tyvek Envelope.....	\$2.00
37. Video Carrier.....	\$1.00
Stage at City Center Park	
1. Reservation Fee	\$250.00/4 hour block
Utah State Park Pass	
1. Overdue Fine	\$8.00/day
2. Replacement Cost for Lost Pass	\$75.00

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

PUBLIC SAFETY

Ambulance Fees

Transport Fees Limits established by the State Bureau of Emergency Medical Services

Alcohol License Fees (all fees annual except application fee)

Application Fee	\$225.00
Class A, Off Premise Beer Retailer	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00
Class D, Single Event Permit.....	\$575.00
Class E, Liquor License.....	\$725.00
License Denial Appeal Fee.....	\$75.00

Animal Control Fees

Dog License Fees as Set by the North Utah County Animal Services District

Annual Commercial Inspection Fees

Assembly (permanent dance clubs	\$50.00
Fireworks Displays Inside Permanent Retail Outlets	\$55.00
Hazardous Materials Dispensing/Use	\$125.00
Hazardous Materials Production/Processing	\$175.00
Hazardous Materials Storage Sites	\$110.00
High Rise Inspections	\$350.00
Home Day Care	\$55.00
Hospitals	\$220.00
Hotel and Large Apartment Complexes (over 16 units).....	\$100.00
Pre-school/Day Care.....	\$110.00
Repair Garages/ Fuel Dispensing Stations.....	\$55.00
Restaurants (fire suppression systems)	\$110.00
State Licensed Health Care Facilities	\$110.00

Fire Alarm System Inspections (includes office plan review, 24 hour test and final inspection)

Additions, Remodels or New Construction	
1. Under 3,000 Square Feet	\$50.00
2. 3,001 to 8,000 Square Feet.....	\$165.00
3. 8,001 Square Feet and Greater	\$165.00 + \$0.005/square foot

Miscellaneous

Community Emergency Response Team (CERT) Class	\$45.00
Criminal History Check.....	\$20.00
Non-resident Fingerprinting	\$30.00
Rape Aggression Defense.....	\$20.00
VISA Letters (letters of good conduct).....	\$10.00
Weed Abatement Administration Charge.....	\$50.00

Other Inspections and Re-inspections

Miscellaneous Fire Inspection	\$55.00
Re-inspection Fee (charged for 3 rd and subsequent re-inspections).....	\$110.00
Spray Booth, Spray Room or Limited Spray Area	\$110.00
Wet Chemical/Hood System.....	\$110.00

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Reports

Computerized Accident Reconstruction Diagrams.....	\$500.00
Photographic Disc (or e-mail – same charge as disc)	
1. 1 to 30 Photographs.....	\$20.00/disc
2. More than 30 Photographs	\$30.00/disc
Police and EMS Reports.....	\$10.00
Traffic School.....	\$60.00

Service Fees

Arson Investigations.....	Actual cost
Haz-mat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:	
1. Equipment	
a. Aerial Truck.....	\$325.00/hour
b. Ambulance	\$250.00/hour
c. Brush Truck	\$150.00/hour
d. Pumper (engine).....	\$225.00/hour
e. Equipment.....	\$250.00/hour
2. Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost
3. Supplies Used on Scene	Actual Cost
Inspections Mandated by State Law	Actual Cost
Inspections Requested by Insurance Company.....	Actual Cost

Sprinkler System Inspections*

Additions, Remodels or New Construction	
1. Under 3,000 Square Feet	\$50.00
2. 3,001 to 8,000 Square Feet.....	\$220.00
3. 8,001 Square Feet and Greater	\$220.00 + \$0.01/square foot

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

Street Race Events (Bikes, Running, etc.)

Application Fee.....	\$50.00
Cleaning Deposit	\$200.00

Temporary and Construction Permit Fees

Above Ground Storage Tank	
1. Under 500 Gallons	\$150.00
2. 501 Gallons and Greater.....	\$250.00
Fireworks Shows (inside and outside)	\$250.00
LPG Tank Installation per Tank (125 gallons and above).....	\$110.00
Open Flames and Candles	\$110.00
Tents or Temporary Membrane Structures	\$55.00
Underground Storage Tank Installation per Site	\$350.00
Underground Storage Tank Removal per Site	\$350.00

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

PUBLIC WORKS

Cemetery

Burial Right Transfer and Other Transactions.....	\$50.00
Cemetery Lot	
1. Single Lot.....	\$1,000.00
2. ½ Space on Edge of Road	\$550.00
Disinterment	\$1,500.00
Interment	
1. Adult Burial.....	\$500.00
2. Cremation.....	\$300.00
3. Double Depth (first burial only; second burial at regular fee).....	\$900.00
4. Infant Burial (1 year old or under)	\$400.00
5. Junior Burial.....	\$400.00
Overtime (after 4:00 p.m.).....	\$75.00 per ½ hour
Saturday Interment (in addition to regular fee).....	\$300.00

Miscellaneous Charges

1. RV Dump Charges	\$3.00 5.00 /dump
2. Sewer Lateral Cleanout Survey	\$100.00/cleanout
3. Backhoe.....	\$50.00/hour
4. Continuous Rodder.....	\$50.00/hour
5. Dump Truck	\$50.00/hour
6. Excavator.....	\$75.00/hour
7. Jet Vacuum Truck	\$225.00/hour
8. Mini-excavator	\$50.00/hour
9. Service Truck	\$25.00/hour
10. Street Sweeper.....	\$300.00/hour
11. TV Van.....	\$225.00/hour
12. Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost

Items 3 through 12 are not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis.

Pre-treatment Fees

Sewer Pre-treatment Fees

1. Annual Sampling Fee (automotive).....	\$200.00
2. Categorical Annual Sampling Fee.....	\$800.00
3. Non-categorical Annual Sampling Fee	\$100.00
4. Re-inspection Fee	\$40.00 hour
5. Surcharge Unit Fees:	
a. Biochemical Oxygen Demand (BOD)*	\$0.15/lb of BOD
b. Chemical Oxygen Demand (COD)*	\$0.10/lb of COD
c. Flow	\$0.90/1,000 gallons
d. Oil and Grease.....	\$0.25/lb of oil and grease
e. Total Suspended Solids (TSS)	\$0.11/lb of TSS
6. Violation.....	\$1,000/day/violation + test costs + all other associated costs

*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Sewer Connection Fees

Multiple Units.....	\$600.00/additional unit
Non-participating.....	\$1,500.00
Participating.....	\$600.00

Sewer Rates

Monthly, All Uses:

1. Base Rate*..... \$9.32/connection
2. Volume Charge \$1.42 ~~1.39~~/1,000 gallons

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

Storm Sewer Fees

Storm Sewer Construction Site Citation Infraction*

1. First Infraction..... \$50.00/day/violation
2. Second Infraction \$100.00/day/violation
3. Third Infraction* \$200.00/day/violation

Storm Sewer Construction Site Inspections Fee**

1. ≤ 1 acre..... \$75.00
2. > 1 acre and ≤ 5 acres..... \$150.00
3. > 5 acres and ≤ 10 acres \$200.00
4. > 10 acres and ≤ 20 acres \$300.00
5. > 20 acres and ≤ 30 acres \$400.00
6. > 30 acres and ≤ 40 acres \$500.00
7. > 40 acres and ≤ 50 acres \$650.00
8. > 50 acres \$750.00

Storm Sewer Fee per Equivalent Service Unit (ESU)\$4.75/month

*With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City of Orem.

**Based upon the size of the development/project. If a larger development is broken up and sold in smaller units, each new sub-unit is subject to and needs to apply for a separate SWPPP permit and pay separate inspections fees. Each SWPPP permit is valid for three years. After three year, the applicant is required to reapply and pay appropriate fees based upon the size of the remaining development or file a Notice of Termination of Construction Activity.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Water Connection Fees

Meter Size/Description of Service

1.	3/4" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	378.00
	Total Fee	<u>\$ 2,075.00</u>
2.	3/4" Meter - Participating	
	Connection	\$ 171.00
	Meter	378.00
	Total Fee	<u>\$ 549.00</u>
3.	1" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	494.00
	Total Fee	<u>\$ 2,191.00</u>
4.	1" Meter - Participating	
	Connection	\$ 171.00
	Meter	494.00
	Total Fee	<u>\$ 665.00</u>
5.	1-1/2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	1,016.00
	Total Fee	<u>\$ 2,713.00</u>
6.	1-1/2" Meter - Participating	
	Connection	\$ 171.00
	Meter	1,016.00
	Total Fee	<u>\$ 1,187.00</u>
7.	2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	1,225.00
	Total Fee	<u>\$ 2,922.00</u>
8.	2" Meter - Participating	
	Connection	\$ 171.00
	Meter	1,225.00
	Total Fee	<u>\$ 1,396.00</u>
9.	>2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	<u>+Actual Cost</u>
10.	>2" Meter - Participating	
	Connection	\$ 171.00
	Meter	<u>+Actual Cost</u>
11.	Multiple Units (per additional unit)	<u>\$ 171.00</u>
12.	Water Service Deletion (per service)	<u>\$ 915.00</u>
13.	Water Tap - 3/4" to 2"	<u>200.00</u>
14.	Water Tap - 4" and Larger	<u>\$ 400.00</u>

*All meters installed in existing asphalt shall require an additional \$200.00 for local streets. All streets above the collector status fee will be determined at time of consideration.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Water Rates

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000 gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundaries

Usage Charge (all meter sizes)	\$0.58/1,000 gallons
¾" Meter.....	\$13.07 12.66 /month
1" Meter.....	\$33.12 32.08 /month
1 ½" Meter.....	\$93.23 90.31 /month
2" Meter.....	\$153.36 148.55 /month
3" Meter.....	\$233.54 226.21 /month
4" Meter.....	\$393.87 381.51 /month
6" Meter.....	\$995.11 963.89 /month
8" Meter.....	\$1,329.15 1,287.46 /month
10" Meter.....	\$1,993.74 1,931.20 /month
Fire Hydrant Meter Rental.....	See Note

Note: A \$~~1,000.00~~ ~~900.00~~ deposit is required in the form of cash or certified funds to rent a fire hydrant meter. The charge to rent a meter is \$5.00 per day but shall not exceed \$100.00 per month. The standard usage charge per 1,000 gallons of water used or \$10.00 will be assessed, whichever is greater. The water meter must be returned on a monthly basis for reading and billing purposes otherwise \$50.00 of the deposit shall be forfeited. The maximum meter rental period is three months. If the meter is not returned at the end of the three-month period, the deposit shall be completely forfeited.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Water Rights Impact Fees

Development Type/*Water Required**

1.	Apartment Complex/.31 Acre Feet per Unit	
	Water Fee	\$ 1,079.33
	Credit (Average)	(75.00)
	Net	<u>1,004.33</u>
	City Administration Fee	█ 120.52
	Final Fee per Unit	<u>\$ 1,124.85</u>
2.	Condominium/.57 Acre Feet per Unit	
	Water Fee	\$ 1,984.57
	Credit (Average)	(75.00)
	Net	<u>1,909.57</u>
	City Administration Fee	█ 229.15
	Final Fee per Unit	<u>\$ 2,138.72</u>
3.	Duplex/.52 Acre Feet per Unit	
	Water Fee	\$ 1,810.48
	Credit (Average)	(75.00)
	Net	<u>1,735.48</u>
	City Administration Fee	█ 208.26
	Final Fee per Unit	<u>\$ 1,943.74</u>
4.	Four-plex/.35 Acre Feet per Unit	
	Water Fee	\$ 1,218.59
	Credit (Average)	(75.00)
	Net	<u>1,143.59</u>
	City Administration Fee	█ 137.23
	Final Fee per Unit	<u>\$ 1,280.82</u>
5.	Landscape Meter/1.07 Acre Feet per Unit	
	Water Fee	\$ 3,725.42
	Credit (Average)	(75.00)
	Net	<u>3,650.42</u>
	City Administration Fee	█ 438.05
	Final Fee per Unit	<u>\$ 4,088.47</u>
6.	Single Family Home with 3/4" Meter/.97 Acre Feet per Unit	
	Water Fee	\$ 3,377.25
	Credit (Average)	(75.00)
	Net	<u>3,302.25</u>
	City Administration Fee	█ 396.27
	Final Fee per Unit	<u>\$ 3,698.52</u>
7.	Small Commercial 3/4" Meter/.57 Acre Feet per Unit	
	Water Fee	\$ 1,497.13
	Credit (Average)	(75.00)
	Net	<u>1,422.13</u>
	City Administration Fee	█ 170.66
	Final Fee per Unit	<u>\$ 1,592.79</u>

*All other meter sizes will be charged according to the formula adopted in the AWWA Standards.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted).

Additionally, there is a \$5.00 non-refundable fee for all classes and programs.

(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

City of Orem Scera Park Pool Fees

General Admission

1. Adults (14 and older).....	\$6.00
2. Family (Monday, 5:00 pm to 8:00 pm)	\$25.00
3. Infant (under 1 years old)	No charge
4. Senior Citizens (55 and older).....	\$5.00
5. Toddler (1 to 3)	\$1.50
6. Water Aerobics and Lap Swim (7:00 am to 9:00 am)	\$3.50
7. Youth (4 to 13)	\$5.00

Pool Reservations

1. Time Blocks*	
a. Monday through Thursday	8:30 pm to 10:00 pm
b. Friday	
i. Block 1.....	6:30 pm to 8:00 pm
ii. Block 2.....	8:30 pm to 10:00 pm
c. Saturday	
i. Block 1.....	10:30 am to noon
ii. Block 2.....	6:30 pm to 8:00 pm
iii. Block 3.....	8:30 pm to 10:00 pm
2. Deposit for Reservation.....	\$100.00
3. Reservation Fee	\$200.00 + staffing fee
4. Staffing Fee (2 hours)	
a. 0 to 50 People.....	\$200.0
b. 51 to 100 People.....	\$270.00
c. 101 to 200 People.....	\$340.00
d. 201 to 400 People.....	\$390.00
e. Over 400 People.....	\$390.00 + \$100.00/100 people over 400

Pre-sales

1. April	20% off
2. May	10% off
3. Employees	15% off

Punch Passes

1. General Admission	
a. 25 Passes	
i. April Pre-sales (20% off).....	\$80.00
ii. Employees (15% off).....	\$85.00
iii. May Pre-sales (10% off).....	\$90.00
iv. Regular Price	\$100.00

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

City of Orem Scera Park Pool Fees (Continued)

b. 50 Passes	
i. April Pre-sales (20% off)	\$152.00
ii. Employees (15% off)	\$162.00
iii. May Pre-sales (10% off)	\$171.00
iv. Regular Price	\$190.00
2. Water Aerobics/Lap Swim (7:00 am to 9:00 am)	
a. 20 Passes	
i. April Pre-sales (20% off)	\$48.00
ii. Employees (15% off)	\$51.00
iii. May Pre-sales (10% off)	\$54.00
iv. Regular Price	\$60.00
b. 40 Passes	
i. April Pre-sales (20% off)	\$90.00
ii. Employees (15% off)	\$96.00
iii. May Pre-sales (10% off)	\$101.00
iv. Regular Price	\$112.00

Shade Canopy Rental – 3 ½ Hour Block

1. Monday through Thursday	\$20.00
2. Friday and Saturday	\$25.00

Indoor (Specialist) Classes

Baton

1. Regular (1-hour classes)	\$40.00/6 classes
2. Meet/Clinic	
a. Clinic	\$15.00/individual
b. Facility/Officials' Fee/Family	\$5.00/individual
c. Individual Entry	\$5.00/individual
d. Team Entry	\$15.00/team
e. Unlimited Individual Entry	\$15.00

Child Care

1. Class Fee (1-hour class)	\$2.00/class
2. Punch Card (1/2-hour increments)	\$17.00/10 hours

CPR \$35.00/9 hours

Dance \$3.00/class

Diving Class (1-hour class) \$35.00/10 classes

Firearms Handling Class (2-hour class)..... \$10.00/class

Firearms Handling Private Class \$20.00/hour

Hunter Education (12-hour class)..... \$10.00/5 classes

Kids Adventure..... \$2.50/hour

Lifeguard Training..... \$100.00

Little Dragons (45-minute classes) \$20.00/4 classes

Martial Arts

1. 1 Hour Classes..... \$20.00/4 classes

2. 1 ½ Hour Classes..... \$30.00/4 classes

Personal Trainer (1-hour sessions) \$45.00/session

Racquetball

1. League \$20.00/player

2. Private (1-hour class)..... \$15.00/class

3. Regular (1-hour classes) \$24.00/4 classes

4. Tourney \$25.00 – 1st event; \$10.00 – 2nd event. Youth entry - \$15.00. With shirt - \$32.00. Referee fee - \$3.00

Self Defense

1. Mini-clinic (1 ½ - hour class)..... \$7.50/person

2. Regular (2-hour class) \$20.00/class

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Indoor (Specialist) Classes (Continued)

Scout Pow Wow	
1. Aquatic	\$15.00/3 hours
2. Archery.....	\$15.00/individual
3. Shooting	\$15.00/individual
SCUBA Pool Fee (minimum of five students)	\$10.00/student
Spook Alley	\$1.00/individual
Swimming Classes	
1. Private Classes (1/2-hour classes)	\$50.00/4 classes
2. Semi-private Classes (1/2-hour classes)	\$30.00/4 classes
3. Summer Recreation Swim Team (1 hour duration).....	\$100.00/season
4. Summer Swimming (30-minutes classes)	\$40.00/9 classes
5. UVU Swim Class	\$40.00/14 hours
Utah County Swim Instructor Training Water Safety Instruction	\$100.00/Individual 28 hours
Weight Training	
1. Regular (1-hour classes)	\$40.00/12 classes
2. Seniors (1-hour classes).....	\$26.00/8 classes
Wellness Testing Programs	
1. Corporate Wellness Assessments	
a. Group Body Fat Testing – <u>20 Person Minimum</u>	\$20.00 each
b. Non-profit Group (all groups of 15 – 100 people).....	\$10.00/individual
c. Non-resident.....	\$15.00
d. Resident	\$12.00
2. Individualized Wellness Program Package Plus Fitness Profile	\$50.00
3. Infrared Fat Test	\$5.00

Park Pavilion Reservation Fees (sales tax included)

Time Periods for Reserving Pavilions (5 hours each)	
1. Block A – 9:30 a.m. to 2:00 p.m.	
2. Block B – 4:00 p.m. to 9:00 p.m.	
24 Hour Period Charge*	\$250.00
Additional Charge if Amusement Attractions are Included**	
1. Up to 150 People	\$100.00
2. 151 to 300 People.....	\$250.00
3. 301 to 500 People.....	\$400.00
4. Over 500 People	\$500.00
All City Parks Except Mt. Timpanogos and Nielsen’s Grove Parks	
1. Large Pavilions	
a. Weekdays.....	\$50.00/block
b. Weekends.....	\$75.00/block
2. SCERA Park Small Pavilions	
a. Weekdays.....	\$30.00/block
b. Weekends.....	\$45.00/block
3. Small Pavilions Except SCERA Park.....	No charge
Mt. Timpanogos Park	
1. Bowery	
a. Weekdays.....	\$150.00/block
b. Weekends.....	\$175.00/block
2. Hosting Center (available for full-day reservation only)	
a. Reservation Fee	\$400.00/day
b. Security Deposit.....	\$200.00

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Park Pavilion Reservation Fees (Continued)

- 3. Small Pavilion Site
 - a. Weekdays..... \$75.00/block
 - b. Weekends..... \$100.00/block
- Nielsen's Grove Park
 - 1. Bowery
 - a. Weekdays..... \$75.00/block
 - b. Weekends..... \$100.00/block

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

**Any group using amusement attractions is required to obtain commercial liability insurance in the amount of \$2 million.

Orem Senior Friendship Center Activities

- Ceramics..... \$1.00/person/visit
- Classes – Computer, Computer Lab & Wood Shop..... \$1.00/person/visit
- Orem Senior Friendship Center Annual Fee..... \$3.00/person
- Orem Senior Friendship Center Lifetime Fee..... \$25.00/person
- Saturday Night Dance Admission..... \$5.00/person
- Trips and Tours..... Fees vary by trip expenses

Orem Senior Friendship Center Facility Rental Fees (Available Monday – Friday)*

Group A: City of Orem & Orem Senior Service Clubs

- 1. Multipurpose Room..... No charge
- 2. Kitchen..... No charge
- 3. Conference Room..... No charge

Group B: Governmental Agencies, Orem Senior Citizen Organizations Non-profit Organizations

- 1. Multipurpose Room..... \$30.00 flat fee (1 - 4 hour block) + \$10.00/hour for each additional hour + staff fees
- 2. Kitchen..... \$25.00 flat fee (1 - 4 hour block) + \$10.00/hour for each additional hour + staff fees
- 3. Conference Room..... \$10.00 flat fee (1 - 4 hour block) + \$10.00/hour for each additional hour + staff fees

Group C: Residents and City General Community Use

- 1. Multipurpose Room.....\$60.00/hour
- 2. Kitchen.....\$50.00/hour
- 3. Conference Room.....\$15.00/hour

Group D: Non-residents, Non-resident Organizations and Commercial Enterprises

- 1. Multipurpose Room.....\$75.00/hour
- 2. Kitchen.....\$125.00/hour
- 3. Conference Room.....\$30.00/hour

*Additional Fees May Apply:

- 1. Deposit – A \$125.00 loss/damage deposit is applicable to the Multipurpose Room and Kitchen and is due in advance of booking the reservation. A 50% refund will be applicable if the event is cancelled within a reasonable time period. The loss/damage deposit will be totally or partially refunded based on the cleanliness of the room. Refunds shall be at the discretion of the City.
- 2. Percentage of Gate Receipts – Groups charging admission or using the Center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
- 3. Set Up/Take Down Charge – For non-resident and profit-making groups, set/up/take down charges of \$20.00 per 100 people will be added.

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Outdoor Programs (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

Adult Programs

1. Basketball
 - a. Men's \$600.00/team
 - b. Women's \$400.00/team
2. Kickball \$225.00/team
3. Softball
 - a. Co-ed – Fall & Summer \$350.00/team
 - b. Men's – Double Header – Fall \$475.00/team
 - c. Men's – Double Header - Summer \$600.00/team
 - d. Men's – Single Games - Fall & Summer \$350.00/team
 - e. Women's – Fall & Summer \$350.00/team
4. Volleyball
 - a. Co-ed..... \$250.00/team
 - b. Men's \$250.00/team
 - c. Women's \$250.00/team

Tennis (Specialist) Classes

1. Group Tennis Lessons \$32.00/individual
2. Private Lessons..... \$35.00/hour
3. Semi-private Lessons (2-4 students divide cost) \$50.00/hour
4. Youth League/Teams \$95.00/individual

Tournaments

1. Softball
 - a. Girls' May Madness Tournament \$325.00/team
 - b. Pre-season – Men's – Non-Orem Softball League Teams \$125.00/team
 - c. Pre-season – Men's – Orem Softball League Teams \$100.00/team
2. Tennis
 - a. Doubles \$25.00
 - b. Singles..... \$15.00/individual

Tiny Tots

1. Basketball \$30.00/player
2. Soccer..... \$30.00/player
3. Sports Skill \$30.00/player
4. T-ball \$30.00/player

Youth Programs

1. Adapted T-ball..... \$30.00/player
2. Basketball
 - a. Grades 3 – 6 \$45.00/individual
 - b. Grades 7 – 8 \$50.00/individual
 - c. High School \$450.00/team
 - d. Little Hoopsters/Super Hoopsters \$30.00/individual
3. Coach Pitch ~~\$30.00~~ ~~\$27.00~~/individual
4. Cheerleading..... \$30.00/individual
5. Flag Football ~~\$33.00~~ ~~\$30.00~~/individual
6. Hershey Track No charge
7. Machine Pitch..... ~~\$35.00~~ ~~\$32.00~~/individual
8. Softball
 - a. Girls' Accelerated Softball..... \$500.00/team
 - b. Girls' Softball..... \$47.00/individual
9. Summer Youth Parks
 - a. Junior (4 – 6)..... \$55.00 each
 - b. Youth (5 – 11)..... \$110.00 each
10. T-ball..... ~~\$33.00~~ ~~\$30.00~~/individual

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Outdoor Programs (Continued)

11. Youth Fishing.....	\$20.00/individual
12. Youth Lacrosse – 3 rd and 4 th Grade	\$55.00/individual
13. Youth Lacrosse – 5 th and 6 th Grade	\$65.00/individual
14. Youth Lacrosse – 7 th and 8 th Grade	\$75.00/individual
15. Youth Track Club.....	\$60.00/individual

Recreation Center Business Passes*

Non-resident (total number of eligible business members listed)

1. 5 to 250.....	\$75/person
2. 251 to 500.....	\$70/person
3. 501 to 750.....	\$65/person
4. 751 to 1,000.....	\$60/person
5. 1,001 and Greater	\$55/person

Resident (total number of eligible business members listed)

1. 5 to 250.....	\$50/person
2. 251 to 500.....	\$45/person
3. 501 to 750.....	\$40/person
4. 751 to 1,000.....	\$35/person
5. 1,001 and Greater	\$30/person

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

Recreation Center Daily Rates (Daily Rates Include Sales Tax)

General Admissions

1. Entire Facility	
a. Adult (14 and older)	\$4.00
b. Child (under 4 years old)	No charge
c. Family Night (Monday, 6:00 pm – 10:00 pm)	\$15.00/family
d. Senior Citizen (55 and older)	\$3.00
e. Youth (4 to 13).....	\$3.00
2. Track Only	
a. Single Entry	\$1.25
b. Track Pass (11 punch).....	\$12.50

Rentals & Miscellaneous Fees

1. Child Care (1 hour minimum)	\$2.00/hour
2. Child Care Punch Pass (1/2-hour increments).....	\$17.00/10 hours
3. Classroom (Regular hours rate – Groups I & II only – See after hours group definitions).....	\$10.00/hour
4. Duckling Patch	\$3.50
5. Foosball	\$0.60
6. Large Coin Operated Lockers	\$0.25
7. Locker Key Replacement	\$7.00
8. Racquetball Goggles	No charge
9. Racquetball Racket (aluminum).....	\$1.50
10. Racquetball Rental	\$0.60
11. Rifle.....	\$2.50/hour
12. Swim Suit	\$2.50
13. Towel.....	\$0.60

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Recreation Center Group Discount Rates – After Hours

Group I (Elementary and Secondary tax-supported schools within the corporate limits of the City)*	
1. Gym/Multi-purpose Room**	\$75.00
2. Swimming Pool**	\$75.00
3. Classroom.....	\$10.00
4. Foyer	\$10.00
Group II (Resident and/or non-profit organizations)*	
1. Gym/Multi-purpose Room**	\$100.00
2. Swimming Pool**	\$100.00
3. Classroom.....	\$15.00
4. Foyer	\$15.00
Group III (Non-resident and/or for profit organizations)*	
1. Gym/Multi-purpose Room**	\$125.00
2. Swimming Pool**	\$125.00
3. Classroom.....	\$25.00
4. Foyer	\$25.00

*Additional Fees May Apply:

1. Percentage of Gate Receipts – Groups charging admission or using the center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
2. Security Fee – If security is required, the cost will be determined by the number of security personnel needed multiplied by the number of hours scheduled at prevailing rates. Security personnel will be contracted by the applicant by contacting the Orem Public Safety Department.
3. Staff Fee – The Recreation Department reserves the right to evaluate staff requirements for groups and assess the appropriate hourly fee(s) to offset the costs of said staff.

**Locker rooms, shower and sauna included.

Recreation Center Group Discounts Rates – Regular Hours (includes sales tax)

Adult (14 and older)	
1. 1 to 24.....	\$4.00 each
2. 25 to 74 (discount rate – 10%)	\$3.60 each
3. 75 to 124 (discount rate – 15%)	\$3.40 each
4. Over 124 (discount rate – 20%).....	\$3.20 each
Child (under 4 years old)	No charge
Youth (4 to 13)	
1. 1 to 24.....	\$3.00 each
2. 25 to 74 (discount rate – 10%)	\$2.70 each
3. 75 to 124 (discount rate – 15%)	\$2.55 each
4. Over 124 (discount rate – 20%).....	\$2.40 each

Recreation Center Individual and Family Passes (only one discount applicable per pass)

Non-resident	
1. Family	
a. Monthly Pass.....	\$59.00
b. Semi-annual Pass	\$243.00
c. Annual Pass.....	\$468.00
2. Individual	
a. Monthly Pass.....	\$42.00
b. Semi-annual Pass	\$148.00
c. Annual Pass.....	\$255.00

(Continued)

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Recreation Center Individual and Family (Continued)

3. Senior Citizen	
a. Monthly Pass.....	\$30.00
b. Semi-annual Pass	Not available
c. Annual Pass.....	\$142.00
4. Student	
a. Monthly Pass.....	\$35.00
b. Semi-annual Pass	\$130.00
c. Annual Pass.....	\$231.00
Resident	
1. Family	
a. Monthly Pass.....	\$47.00
b. Semi-annual Pass	\$196.00
c. Annual Pass.....	\$355.00
2. Individual	
a. Monthly Pass.....	\$30.00
b. Semi-annual Pass	\$125.00
c. Annual Pass.....	\$207.00
3. Senior Citizen	
a. Monthly Pass.....	\$18.00
b. Semi-annual Pass	Not available
c. Annual Pass.....	\$77.00
4. Student	
a. Monthly Pass.....	\$24.00
b. Semi-annual Pass	\$106.00
c. Annual Pass.....	\$184.00
Sales - September, December and May	
1. Annual Passes.....	20% off
2. Semi-annual Passes	10% off
Seasonal Pass Discounts (only one discount applicable per pass)	
1. Annual Renewals within 30 Days of Expiration	20% off
2. Semi-annual Renewals within 30 Days of Expirations	10% off
3. Volunteer Discount Off Annual and Semi-annual Passes	25% off

Self-determining Groups

Self-determining Group Participation Fee \$4.00/participant/season

Soccer Field Rental Rates

Monday through Thursday (Week Nights, 4:00 p.m. – 9:00 p.m.)

1. Security Deposit (\$200.00/field)
2. Rental (\$50.00/field/4 hour block)
3. Litter Removal (\$18.00)
4. Custodial (\$9.00).....\$277.00 + staff costs

Monday through Thursday (10 hour days)

1. Security Deposit (\$200.00/field)
2. Rental (\$50.00/field/4 hour block)
3. Litter Removal (\$18.00)
4. Custodial (\$9.00).....\$277.00 + staff costs

Weekends (Friday and Saturday)

1. Security Deposit (\$200.00/field)
2. Rental (\$75.00/field/4 hour block)
3. Litter Removal (\$45.00)
4. Custodial (\$45.00).....\$365.00 + staff costs

CITY OF OREM
TENTATIVE FEES & CHARGES
FISCAL YEAR 2012-2013

Softball/Baseball Field Rental Rates

Available Facilities/Parks

1. City Center Little League Complex	6 fields
2. Community Park	1 field
3. Lakeside Sports Park (LSP)	5 fields
4. Orem Elementary Complex	4 fields
5. Windsor Park	2 fields
Custodial (restrooms)	\$50.00/day for all restrooms at facility
Infield Preparation	\$35.00/field/prep- includes chalk, machinery, supplies and staff
Lights	\$25.00/hour/field
Litter Removal	\$50.00/park - includes 2 pick-ups
Outfield Preparation	\$50.00 to mow outfield grass prior to tournament in addition to regular mowing schedule
Rental	\$30.00/hour/field or \$175.00/field/day
Security Deposit	\$300.00/facility
Staff Costs (includes salary and benefits)	
1. Scorekeeper	\$12.00/hour
2. Supervisor	\$30.00/hour

Tennis Court Rental Rates

2 Courts

1. 2 Hours	\$40.00
2. 4 Hours	\$50.00
3. 8 Hours	\$75.00

3 Courts

1. 2 Hours	\$50.00
2. 4 Hours	\$75.00
3. 8 Hours	\$100.00

4 Courts

1. 2 Hours	\$60.00
2. 4 Hours	\$100.00
3. 8 Hours	\$150.00

5 Courts

1. 2 Hours	\$75.00
2. 4 Hours	\$125.00
3. 8 Hours	\$175.00

6 Courts

1. 2 Hours	\$100.00
2. 4 Hours	\$150.00
3. 8 Hours	\$200.00

9 Courts

1. 2 Hours	\$200.00
2. 4 Hours	\$300.00
3. 8 Hours	\$400.00



CITY OF OREM

ELECTED OFFICIAL COMPENSATION PROGRAM FOR THE BUDGET YEAR BEGINNING JULY 1, 2012

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EXHIBIT "C1"
CITY OF OREM
FISCAL YEAR 2012/2013
ELECTED OFFICIAL COMPENSATION PROGRAMS

This document contains the compensation program, including salaries and benefits for the fiscal year beginning July 1, 2012 for City of Orem Elected Officials and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

WORKER'S COMPENSATION

Elected Officials injured during the performance of their duties are covered by Worker's Compensation as provided by State Law.

INSURANCE PROGRAMS

Elected Officials are eligible for enrollment in the City's various insurance programs as described in this section. The City reserves the right to provide these insurance programs by self-insurance, through an insurance company or by any other method which provides the coverage outlined.

Travel Insurance

The City shall provide \$100,000 travel insurance for all Elected Officials while they are traveling on City business. In the event of an Elected Official's death, payment will be made to the Elected Official's beneficiary.

Medical and Dental Insurance

The City shall provide medical and dental insurance coverage for all Elected Officials and their dependents. The following options are available (Medical and Dental costs are subject to change at the beginning of each calendar year).

Elected Official's Monthly Insurance Options

Health Insurance - SelectHealth Select Med Plus or Altius Peak Plus

Dental Insurance – Dental Select

The City shall provide each official a description of the selected insurance plan.

Elected Officials who choose not to participate in the group health program, shall receive compensation equivalent to the group health insurance premium.

Extended Health Care Coverage (COBRA)

As required by COBRA, health care benefit options will be extended to spouses and dependents of Elected Officials who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit. In order to be eligible for COBRA, the Elected Official or his/her spouse must notify the Human Resource Office within 60 days of the qualifying event. Individuals receiving the coverage are responsible for the costs of the extended coverage, except in the case where an Elected Official dies while in office, as noted below. Elected Officials should refer to the plan documents for specific time limits on this extended health care coverage. Participation in a Health Maintenance Organization (HMO) may limit COBRA benefits if the covered individual moves from the HMO's service area.

If an Elected Official dies while in office, the city will continue its portion of the insurance premium for family coverage for one year as long as the Elected Official was currently enrolled in the City's health and/or dental insurance plan(s) with family coverage at the time of death. Enrolled dependents may pay the insurance premiums to continue the coverage beyond one year as allowed by COBRA.

The city will cover only those family members who are named on the deceased Elected Official's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Retired Health Insurance

Elected Officials who retire from office may continue to participate in the City's group health plan in accordance with City Policy.

Retirement Health Savings Plan (RHSP)

Elected Officials participate in a Retirement Health Savings Plan to assist them with the cost of health insurance and other health care costs following retirement. Enrollment in the RHSP is mandatory in order for the City to make contributions to the Elected Official's account.

Life Insurance

The City shall provide term life insurance in the amount of \$50,000 for each Elected Official. The coverage will be reduced by 50% at age 70.

Elected Officials may also purchase supplemental term life insurance for themselves and eligible dependents. Premiums for supplemental life insurance are paid by the Elected Official through payroll deduction.

Retired Life Insurance

Elected Officials who retire may choose to continue life insurance in the amount of \$5,000 for the Elected Official and \$5,000 for his/her spouse. Coverage will be reduced by 50% at age 70. The City shall pay the premium for the retired Elected Official. The premium for coverage on the spouse shall be paid by the retired Elected Official.

Short Term Disability Insurance

The City provides short term disability benefits to Elected Officials who are disabled beginning on the 60th day of disability and continuing up to the 119th day of disability. Benefits will be paid in accordance with City Policy.

Long-Term Disability Insurance

The City provides long term disability benefits to Elected Officials who are disabled for more than 120 days. The premium for this policy shall be shared equally between the City and the Elected Official.

Medicare Coverage

Elected Officials shall be covered by Medicare. Contribution rates are as follows:

City Participation

1.45% of Salary

Elected Official Participation

1.45% of salary

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for Elected Officials. An EAP is a confidential counseling and referral service which helps Elected Officials and their family members deal with personal or work-related problems. Additional information about the EAP program is available from the Human Resource Office.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT

The City provides a program that allows Elected Officials to use before-tax salary dollars to pay for certain health and dependent care expenses. Each year during open enrollment the elected official decides how much money to set aside for the upcoming fiscal year. The money is automatically deducted from each paycheck before federal, state and Medicare taxes are taken out. As the Elected Official pays out-of-pocket bills for health and/or dependent care during the year, they submit a claim requesting reimbursement. The Elected Official is then reimbursed with tax-free dollars.

RETIREMENT

The City shall contribute 17.90% of each Elected Official's salary toward the elected official's retirement.

Elected Officials with eligibility dates before July 1, 2011 are Tier 1 participants and shall have the option to participate in Utah Retirement Systems, the Alternative Retirement System, or both as follows:

OPTION A

URS	16.04%
Alternative - 401(k)	1.86%

OPTION B

Alternative - 401(k)	17.90%
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Elected Officials with eligibility dates on or after July 1, 2011 are Tier 2 participants and shall have the option to enroll in the Utah Retirement Systems Defined Benefit Hybrid Plan which combines a pension and 401K plan, or the Defined Contribution Plan which is 401k only.

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, all Elected Officials may choose to participate in the City's Optional Matching 457 Deferred Compensation Plan.

Elected Officials may elect to contribute, in 1/2 percent increments, a percentage of their gross pay to the Optional 457 Deferred Compensation Plan. The City will match the Elected Officials contribution in an equal amount not to exceed 6% of the Elected Officials salary.

INDEMNIFICATION

Subject to the requirements of federal, state, local law, or City policy, the City shall indemnify all Elected Officials for any claim for alleged personal legal liability arising out of any act or omission by Elected Officials during the performance of their duties, within the scope of their employment, or under color of authority. The City shall also pay the costs of defense in defending any such claim.

The Elected Official shall be responsible to comply with all legal requirements concerning notice to the City, cooperation in the defense of the claim, as well as all other requirements. Failure of the Elected Official to meet all such requirements may result in the City's refusal to defend or indemnify the Elected Official.

SALARY

Title

Council Member

Mayor

Monthly Salary

\$1,100

Twice the Council Member salary

EXPENSES

Elected Officials, while performing official assigned duties, shall be reimbursed for expenses incurred.

MILEAGE REIMBURSEMENT

Elected Officials shall be reimbursed for actual miles they drive their personal vehicles on City business both within and outside of the City. The reimbursement rate shall be the standard IRS mileage rate.

RECREATION PASS

Elected Officials are entitled to Fitness Center privileges within the guidelines of City Policy. Elected Officials participating in a physical fitness program may purchase an annual family pass for \$100 either through a monthly payroll deduction or a lump sum payment.



CITY OF OREM

**EMPLOYEE COMPENSATION PROGRAM FOR THE BUDGET
YEAR BEGINNING JULY 1, 2012**

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EXHIBIT "C2"
CITY OF OREM
FISCAL YEAR 2012/2013
EMPLOYEE COMPENSATION PROGRAM

This document contains the compensation program, including salaries and benefits for Management and Classified employees for the fiscal year beginning July 1, 2012 and supersedes all previous policies and procedures affecting compensation and benefit plans except for special programs adopted by the City Council.

PRIMARY EMPLOYER

The City of Orem is considered the primary employer for all full-time, regular status employees.

FLSA, REGULAR HOURS and WORKWEEK

All employees working for the City of Orem shall be compensated at the minimum wage or higher.

The Human Resources Division Manager shall designate each classification in the City as exempt or non-exempt in accordance with the Fair Labor Standards Act (FLSA) guidelines. A list of the designations shall be attached to this policy.

The City authorizes employees to work in one of the following defined workweeks:

- A. A traditional workweek which is seven (7) consecutive days beginning each Sunday morning at 12:00am and ending the following Saturday at midnight.
- B. A 9/80 schedule, or 80-hours over 9 days in the pay period, with every other Friday off. Employees authorized to work a 9/80 schedule will be classified as either "A" or "B" depending on the start of their workday and their Friday rotation. The workweek for these employees is seven (7) consecutive days beginning at noon on Friday, October 31st, 2008 and repeating every seven days thereafter.
- C. For Plant Process Operators working in the Treatment Plant (5 incumbents), the workweek is 7 consecutive days beginning at 12:00AM every Saturday, starting with the March 21, 2010 pay period.
- D. For classifications in the Fire Division working a 24-hour shift, the workweek is eighteen (18) consecutive days beginning at 7:00am on April 6, 1986 and repeating every 18 days thereafter.
- E. For all other Public Safety classifications, the workweek begins Sunday at 7:00am and ends the following Sunday at 7:00am.

OVERTIME

For non-exempt employees (defined in the Salary Policy section of this booklet) all hours of work officially ordered and/or approved in excess of 40 hours per workweek are overtime. For firefighters working 24-hours shifts, overtime is based on any hours worked over 136 in the 18-day work period. Hours worked shall not include holiday, vacation or sick leave hours.

Overtime worked shall be paid at the rate of time and one-half and may be in the form of compensatory time off or monetary compensation. The decision of whether to give comp time or pay will be at the discretion of the City. Nothing in this or any other City policy shall be construed to give an expectation or right to continued or future overtime hours.

The maximum accumulation of comp time is 80 hours (112 hours for 24-hour shift employees). Prior to the end of the pay period that includes April 1 of each year, all comp hours must be used or all employees will be paid for the hours. Comp time will not be allowed to be carried beyond the dates noted above. The City may require the employee to use accumulated comp time. Payment for unused comp time shall be made in the event of separation from service for any reason.

Exempt employees (defined in the Salary Policy section of this booklet) required to work beyond the regular work period shall be compensated in accordance with the Administrative Leave Section. However, the City reserves the right to pay exempt employees at an overtime rate for actual overtime worked during a declared emergency.

CALL BACK

Non-exempt employees who have completed their work shift and have left the work premises and then are required to return to work shall receive a minimum of two (2) hours pay at the overtime rate. Hours worked in excess of the two (2) hours shall be paid at the overtime rate. The employee shall also be paid for travel time, mileage, and personal expenses for long distance phone calls incurred as a result of the call back. For shift employees in the Police Division, call back shall only apply when the employee receives less than 12 hours notice to return to work.

COURT TIME

Public Safety employees, who are required to appear in court as part of their job, shall receive a minimum of two (2) hours pay at the overtime rate. Hours spent in court in excess of the two (2) hours shall be paid at the overtime rate. In return, Public Safety employees who receive a witness fee for appearing in court shall be required to remit the payment to the City.

ADMINISTRATIVE LEAVE

Exempt employees who as part of their normal duties spend more than (40) hours a week in work assignments are eligible to receive Administrative Leave in accordance with the City's Exempt Employees Work Policy provided in the General Policy Manual.

HOLIDAYS

Employees, except those in the Fire Division working 24 hour shifts, and employees working ten hour shifts in patrol and communication sections shall receive the following twelve (12) paid Holidays. Full-time employees receive 8 or 9 hours pay for each Holiday (depending on their authorized workweek); part-time employees receive 4 hours pay for each Holiday.

HOLIDAY	DATE
New Years Day	January 1 st
Civil Rights Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 th

Pioneer Day	July 24 th
Labor Day	First Monday in September
Thanksgiving Day	Fourth Thursday in November
Day After Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24 th
Christmas Day	December 25 th
Personal Day	As authorized – not available to all employees. Must be used prior to Dec 15 th of each year.

Employees who work their regularly scheduled shift on a Holiday will be compensated four, eight or nine hours of Holiday pay (depending on full-time or part-time status and their authorized workweek) plus regular pay for the number of hours actually worked.

In the event a Holiday falls on a Saturday, the preceding Friday shall be treated as the Holiday. Should the Holiday fall on Sunday, the following Monday shall be treated as the Holiday.

In the event a Holiday falls on an employee's regularly scheduled day off, except for fire, patrol and communication employees, equivalent time shall be added to the employee's vacation time.

Fire Service - 24 Hour Shift Employees

Firefighters will be paid 11.20 hours for each holiday in the pay period the holiday occurs.

Patrol and Communication Section Employees

Patrol and Communication Section employees will be paid 8 hours for full-time and 4 hours for part-time for each holiday in the pay period the holiday occurs.

VACATION

Employees shall earn vacation time as follows:

	<u>Years of Service</u>	<u>Hours earned Annually</u>
24 Hr. Shift Employees	1-5	168
	6-10	192
	<u>11 or more</u>	<u>240</u>
All Other Employees	1-5	120
	6-10	144
	<u>11 or more</u>	<u>168</u>

There shall be a maximum accumulation of two (2) years of vacation time beyond the year it is earned.

Vacation scheduling shall be approved by the City prior to being taken with consideration for the employee's needs and the City's need to provide services.

Upon separation from service for any cause, an employee shall be paid a lump sum payment for any accumulated and unused vacation.

Upon the death of an employee, a lump sum payment for accumulated vacation time shall be made to

the employee's beneficiary(ies) or estate.

Vacation shall not be used to extend a date of separation for any cause unless specifically approved by the City Manager.

No advance of vacation time shall be permitted without approval of the City Manager.

SICK LEAVE

Employees may use sick leave when they are unable to work because of on-duty or off-duty injury or illness or for visits to hospitals, clinics, dentists, etc. for diagnosis of illness or injury, examination and related purposes.

General Management & Classified Employees

Each employee shall earn and may accumulate sick leave as follows:

<u>Regular Work Shift</u>	<u>Hrs Earned Monthly</u>	<u>Hrs Earned Annually</u>	<u>Maximum Hours of Accumulation</u>
24 Hour	11.2	134.4	Unlimited
All Others	8.0	96.0	Unlimited

Executive Management Employees

An executive management employee shall receive 2,080 hours (one year) of sick leave on the date of hire or promotion into an executive management position. The employee shall earn 8 hours of sick leave per month in which to replenish any sick leave time used. Any hours earned over the 2,080 hours will not be credited to the employees account. Upon leaving the City, the executive management employee shall not receive any pay for his/her unused sick leave except as provided in the Sick Bank Section.

Guidelines

Sick leave shall not be considered as a right which employees may use at their discretion and shall be allowed only in case of actual sickness or disability. No punitive actions shall be imposed on employees for taking justifiable sick leave. However, employee abuse of sick leave may be grounds for disciplinary action up to and including termination of employment.

For the purpose of charging sick leave, the minimum sick leave chargeable shall be one (1) hour.

No sick leave shall be payable for any sickness, disability or injury which results or occurs as follows:

1. Intentionally self-inflicted;
2. Participating in a criminal act;
3. Participating in a riot;
4. The portion of an employee's time that is covered by worker's compensation benefits as a result of an injury or illness sustained on another job.
5. During vacation unless the employee was confined to hospital or other fixed location under doctor's written orders;
6. During a layoff, leave of absence or disciplinary suspension; and/or
7. After a termination date.

When taking sick leave time, employees shall notify their department either prior to or within one (1) hour after the time set for beginning daily duties or by another time specified by the City.

The City may revoke pay, sick leave time, and take appropriate disciplinary action if the employee using sick leave is not sick or has engaged in private or other public work while on sick leave. An employee who works at some other job while on sick leave will be presumed to be not sick and medically able to do his/her job unless he/she has a note from a doctor indicating that they are unable to perform their job.

If a full-time employee is unable to perform their duties at the city due to their injury or illness and continues to work at their outside employment, the City will expect that the outside employment not conflict with the employee's mandatory light duty or work restrictions at the City (if any), and/or impede the employee's recovery and return to full-duty at the City.

The City may require an employee to provide a medical doctor's written statement which outlines the nature of the illness and the prognosis for recovery prior to permitting the employee to return to work following the use of any sick leave.

If an employee has not recovered by the time accumulated sick leave has been exhausted, the Human Resource Division Manager may grant the employee a leave of absence in accordance with Medical Leave of Absence Section in this booklet.

Sick leave shall continue to accrue while an employee is on vacation or sick leave.

Sick leave shall not be used to extend a date of separation for any cause unless approved by the City Manager.

Sick Leave - Initial Probationary Period

The Human Resource Division Manager may allow a probationary employee up to forty-eight (48) hours sick leave with pay before it has been earned. This section does not apply to promotional or disciplinary probationary periods.

Sick Leave - Family Illness

Employees may use up to forty (40) hours of accumulated sick leave during the fiscal year to care for a spouse, child or parent who is ill.

Eligible employees may use up to 12 weeks of accumulated sick leave for the serious illness of their spouse, child or parent if family medical leave (FMLA) has been requested and approved in accordance with city policy.

The City Manager may grant additional sick leave hours for special circumstances.

Sick Leave at Termination of Employment

Upon termination of employment from the City, employees shall not receive any pay for his/her unused sick leave except as provided in the Sick Bank Section.

Sick Bank

On June 30, 1981, employees had their accumulated hours of sick leave up to a maximum of 720 hours (960 hours for 24 hour shift employees) frozen in a sick leave bank. Upon separation from service for any cause, employees shall be paid for one-half of the hours in the sick leave bank, if any.

Sick Leave - Buy-Back Option

For FY 12/13, the sick leave buy-back option is not available.

FAMILY AND MEDICAL LEAVE OF ABSENCE

Family and medical leave (FMLA) is available to eligible employees under the following conditions:

1. the birth or placement of a child for adoption or foster care;
2. care for a child, parent or spouse with a serious health condition, and
3. the employee is unable to work because of a serious health condition.

Employees are eligible for up to 12 weeks of FMLA leave during a "rolling" 12-month period measured backward from the date on which an employee uses any FMLA leave.

To be eligible for FMLA benefits, an employee must have worked for the City for at least 12 months and must have worked at least 1,250 hours in the prior 12 months.

As approved, employees may take FMLA intermittently if it is medically necessary to care for a seriously ill family member or because the employee is seriously ill. If intermittent leave is foreseeable based on planned medical treatment, the employee is responsible for scheduling the leave time.

The City will invoke FMLA time for any eligible employee who is away from work for at least one week for any of the qualifying situations listed above, including Workers Compensation.

An employee wanting to take a family or medical leave of absence must submit a written request for the leave to the Human Resource Division Manager. The request must be accompanied with a health care provider's certification that the illness of the employee or family member necessitates the leave. The certification must state the date on which the serious health condition commenced, the probable duration of the condition and the appropriate medical facts about the condition. The Human Resource Division Manager shall notify the employee in writing when the leave has been approved.

For FMLA leave, employees must first use all accrued sick leave before using accrued vacation hours.

Eligible spouses employed by the City are jointly entitled to a combined total of 12 weeks of family leave for the birth or placement of a child for adoption or foster care. Leave for birth or adoption (including foster care placement) must conclude within 12 months of the birth or placement.

For additional information regarding this leave, refer to the City's Compliance Guide to the Family and Medical Leave Act booklet.

If the employee's accrued vacation and sick hours are exhausted before the employee is able to return to work, he/she shall be placed on a leave without pay for the remaining time up to the 12 week limit.

During this time, the City shall continue to pay its portion of the health and life insurance premium, and the employee must make arrangements with the Human Resource Office to continue to pay his/her portion of the insurance premium. The employee shall not accrue any other benefits while on the leave of absence.

If the leave was granted because of an employee's serious health condition, the employee must furnish the Human Resource Division Manager with a medical doctor's written release before being allowed to return to work.

In 2008, Federal legislation was passed that expanded FMLA protection for military family members as follows:

1. Leave for "Qualifying Exigency": The law modifies the FMLA by adding a new qualifying event for the 12-weeks of FMLA leave: a "qualifying exigency" (to be determined by the Secretary of Labor) arising out of the fact that the employee's spouse, child or parent is on active duty or has been notified of an impending call or order to active duty in the Armed Forces in support of a contingency operation.

When an employee requests leave for a qualifying exigency and the necessity for the leave is foreseeable, the employee must provide the employer with "reasonable and practicable" notice.

Additionally, an employer may require that a request for leave for a qualifying exigency be supported by a certification that the service member is on active duty or has been called to active duty.

2. Leave to Care for Injured Servicemember: The law also provides that the spouse, child, parent, or "next of kin" (defined as the "nearest blood relative") of a "covered servicemember" is entitled to a total of 26 workweeks of leave during a 12-month period to care for the servicemember.

"Covered servicemember" means a servicemember who is "undergoing medical treatment, recuperation, or therapy, is otherwise in an outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness."

"Serious illness or injury," in turn, is defined as a condition that may render the servicemember "medically unfit to perform the duties of the member's office, grade, rank, or rating."

This leave is only available during a single 12-month period, and the 26-week limit would include any leave granted pursuant to the new "qualifying exigency" provision.

TIME OFF FOR VOTING

Any employee who does not have three or more hours to vote from the time that polls open until they close, may take up to two hours of paid time in order to vote, in accordance with Utah State Law.

MEDICAL LEAVE OF ABSENCE

In conjunction with the family and medical leave of absence policy listed above, the City provides for an extended medical leave of absence for an eligible employee who is seriously ill and unable to

perform their essential duties and who, after 12 weeks is still unable to return to work. The employee may submit a written request for a medical leave of absence to the Human Resource Division Manager. The request must be accompanied with a health care provider's certification that the employee's serious health condition prevents him/her from performing his/her duties.

To be eligible for the medical leave of absence, the employee must have worked for the City as a full or part time employee for at least one year. This leave of absence must be approved by the Human Resource Division Manager and the Department Director.

In approving the extended leave, factors such as the following shall be considered:

1. length of time that the employee has already been off work on accrued vacation and sick leave time;
2. expected date that the employee will be able to return to work; and
3. the effect of the leave upon the department operation.

The total medical leave of absence, including the initial 12 weeks, shall not exceed 120 calendar days.

During any period of time when the employee is off on a leave without pay, the City shall continue to pay its portion of the health and life insurance premium. The employee must make arrangements with the Human Resource Office to continue to pay his/her portion of the insurance premium.

The employee shall not accrue any other benefits during the leave of absence.

Before returning to work, the employee must furnish the Human Resource Division Manager a medical doctor's written statement permitting the employee to return to assigned duties.

The City has the right at any time to require a second medical opinion from a health care provider selected by the City. The City shall pay for the cost of the second opinion.

PERSONAL LEAVE OF ABSENCE

Upon recommendation of the Department Director, the Human Resource Division Manager may grant an employee a leave of absence, without pay, for a period up to sixty (60) consecutive calendar days. No benefits of any type shall be earned by an employee for the duration of the leave of absence. Employees may continue to participate in the health insurance program at their own cost.

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for employees. An EAP is a confidential counseling and referral service that is designed to help employees and their family members deal with personal or work-related problems. Additional information about the EAP program is available from the Human Resource Office.

MILITARY LEAVE

The City of Orem will comply with the Uniformed Services Employment and Reemployment Rights Act (**USERRA**).

In the event that an employee is absent due to being called into the military service of the United States or the State of Utah for duty, the employee may receive full compensation from the military while on military status. The City shall pay any difference in salary the employee would have received if they would have remained working with the City during the same period of time. The employee shall furnish to the Human Resource Division Manager satisfactory proof of orders to report for duty and of actual service and military salary pursuant to such orders.

WORKER'S COMPENSATION

An employee injured during the performance of duties is covered by Worker's Compensation as provided by State Law. In order for the employee to continue at a full salary during a disability from an on-the-job injury, worker's compensation payments may be supplemented by accrued sick leave and vacation time. After all leave time is exhausted the employee must revert to worker's compensation payments within the definition of State Law.

JURY LEAVE

Employees who are required to serve as jurors shall be provided jury leave for the duration of the jury duty. Employees serving as jurors shall receive full salary and benefits for up to four (4) weeks per fiscal year of jury duty provided all money, less travel expenses, received by the employee for the jury duty is remitted to the City.

BEREAVEMENT LEAVE

An employee may, upon approval of the Department Director, be granted up to three (3) days leave with pay in the case of a death of a relative of the employee's family defined as a husband, wife, parents, brother, sister, child, step-child, grandchild, grandparent, mother or father-in-law, sister-in-law, brother-in-law or a spouses grandchild or grandparent. Any additional leave days required shall be charged against vacation time. Firefighters working a 24-hour shift shall be granted up to 34 hours of leave with pay.

UNIFORM POLICY

The City will provide uniforms to both permanent and flexible employees based upon their job duties. Employees will be supplied with uniforms according to their job duties as outlined below. Employees who are provided a uniform by the City are expected to wear that uniform when they are working and to keep the uniform clean and in good repair. Employees who fail to wear the appropriate uniform will be sent home to change into the proper uniform. The employee will not be paid for the time lost while changing into the proper uniform.

Public Safety employees in the following job categories will be issued appropriate uniforms and safety equipment:

Animal Control Officers

Commissioned Firefighters/Paramedics

Community Service Officers

Dispatchers

Fire Marshall

Fire Prevention Inspectors

Public Safety records office personnel

Public Safety Volunteers

Sworn Police Officers

Employees with the following job titles will be issued shirts, hats and pants and the appropriate safety equipment to accomplish their jobs:

Building Inspector	Plant Operator
Building Maintenance Technician	Pre-treatment Coordinator
Cemetery Sexton	Parks Section Manager
City Surveyor	Pre-Treatment Inspector
Construction Engineer	Public Works Program Specialist
Construction Technician	Public Works Field Supervisor
Custodian	Public Works Technician
Electronic Specialist	Public Works Crew Leader
Engineering Specialist	Sr. Building Inspector
Fitness Center Maintenance Technician	Sr. Plant Operator
Fleet Mechanic	Store Keeper
Fleet Maintenance Section Manager	Street Section Manager
Instrumentation/Control Specialist	Traffic Sign Specialist
Instrumentation/Control Technician	Traffic Signal Specialist
Laboratory Specialist	UrbanForester/Horticulturist
Lead Mechanic	Utilities Technician
Maintenance Helper	Water Reclamation Section Manager
	Water Section Manager

Employees with the following job titles will be provided shirts and hats:

Flexible employee (whose typical job duties require the employee to work outside)
Water Resources Utility Technician
Street Section Manager
Water Section Manager

Employees whose duties are typical of an office environment may be provided one Orem logo shirt per year as budget permits. These employees are not required to wear these shirts to work. They may wear them on Fridays or other appropriate days.

Shirts All shirts are to have the Orem logo. The body of the shirt will be solid in color. The logo color will be a contrasting color to the shirt color. Shirt colors will be limited to those available from the distributor for the particular style of shirt. The style of shirt is to be appropriate for the employee's work environment. Employees who work in the street are to wear an orange, strong- yellow, or yellow-green shirt.

Pants Pants will generally be a durable dark denim fabric. The pants are to be kept clean and in good repair.

Short Pants Employees will not be permitted to wear shorts while on duty. The only exceptions to this are recreation employees as allowed by their division manager and bicycle patrol officers.

Nametags Nametags are considered a part of the employee uniform.

Orem Logo The Orem logo used on uniforms will be the City's official logo. Wherever possible this logo should utilize the same multi-color scheme as found on the official logo. Public Safety employees will follow department guidelines for identification.

TOOL ALLOWANCE

Employees required to use their own tools shall be reimbursed up to a maximum of \$40.00 per month for the purchase of tools that are approved by the Division Manager.

MILEAGE REIMBURSEMENT

Employees shall be reimbursed for all authorized miles traveled in the employee's personal vehicle. The reimbursement rate shall be the standard I.R.S. mileage rate.

The City Manager may establish reimbursement programs for City employees who use their cars for City work.

VEHICLE ALLOWANCE

Executive Management employees, except those who are assigned a city vehicle, shall receive \$325.00 per month as an allowance for the use of their personal vehicles for City business.

RECREATION PASS

Employees actively participating in a physical fitness program are entitled to Fitness Center privileges within the guidelines of City Policy. Employees participating in a Physical Fitness Program may

purchase an annual family pass for \$100 either through a biweekly payroll deduction or a lump sum payment.

The City shall provide a retired employee a pass to the Fitness Center or a family pass may be purchased for \$100 per year.

TUITION ASSISTANCE PROGRAM

The tuition assistance program remains discontinued for the 2012/13 fiscal year.

MOVING EXPENSES

Executive Management employees may be reimbursed at the discretion of the City Manager for the moving expenses for himself, his family, and his personal property from his previous employment to his employment with the City. Said costs shall include packing, transportation, necessary storage costs, and insurance charges.

INSURANCE PROGRAMS

The City shall provide the insurance programs described in this Section. The City reserves the right to provide these insurance programs by self-insurance, through an insurance company or by any other method which provides the coverage outlined.

Travel Insurance

The City shall provide \$100,000 travel insurance for Executive Management Employees while they are traveling on City business. In the event of employee's death, payment will be made to the employee's beneficiary.

Medical and Dental Insurance

Employees have these options:
Health Insurance - SelectMed Plus or Altius Peak Plus
Dental Insurance - Dental Select.

The City shall provide each employee a description of the selected insurance plan.

Extended Health Care Coverage (COBRA)

Health care benefit options will be extended to spouses and dependents of employees who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit. In order to be eligible for this coverage, the employee or employee's spouse must notify the Human Resource Office within 60 days after the qualifying event. Individuals receiving the coverage are responsible for the costs of the extended coverage. Employees should refer to the plan documents for specific time limits on this coverage. Participation in a Health Maintenance Organization (HMO) may limit COBRA benefits if the covered individual moves from the HMO's service area.

If an active, benefited employee dies, the city will pay the first four (4) months COBRA insurance premium for the deceased employee's family, if the family elects COBRA coverage, as long as the employee was currently enrolled in the city's health and/or dental insurance at the time of death.

The city will cover only those family members who are named on the deceased employee's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Life Insurance

The City shall provide term life insurance for each employees in an amount equal to their annual salary, to a maximum of \$125,000. Employees making less than \$20,000 per year shall be covered for \$20,000.

Amounts are reduced 50% at age 70. Additional term life insurance may be purchased by each employee at their cost through payroll deduction.

The City shall provide each employee a certificate of coverage.

Line of Duty Life Insurance Benefit

The City shall pay the premium for a police officer's \$50,000 line of duty life insurance benefit provided through the Utah State Group Insurance Department, a division of the State Retirement System. Coverage is available to all employees who are members of the Utah State Public Safety Retirement System.

Short-Term Disability Insurance

The City provides short-term disability benefits to employees who are disabled beginning on the 60th day of disability and continuing up to the 119th day of disability. Benefits will be paid in accordance with City policy.

Long-Term Disability Insurance

The City provides a long-term disability insurance plan for employees who are disabled for 120 days or more. The City shall provide each employee a description of benefits. The premium for this policy will be shared equally between the City and the employee.

Medicare Coverage

Employees hired after March 31, 1986, will be covered by Medicare. Contribution rates are as follows:

<u>City Participation</u>	<u>Employee Participation</u>
1.45% of salary	1.45 % of salary

RETIRED EMPLOYEES BENEFITS

Employees Who Retire after January 1, 2012

Benefits eligible employees who retire after January 1, 2012 will have to rely upon their Retirement Health Savings Plan (RHS) to provide for retiree health coverage. Following December 31, 2006 retiring employees will not be eligible for coverage by the City's health insurance carrier outside of COBRA eligibility.

Effective July 1, 2006 the City will provide an RHS to assist employees with the cost of health insurance and other health care costs following retirement.

Participation in the RHS is mandatory and employees will be eligible for City paid contributions.

Life Insurance

Retired employees, their spouse and dependents will have life insurance coverage as follows:

<u>Type of Coverage</u>	<u>Amount</u>	<u>City Pays</u>	<u>Employee Pays</u>
Employee	\$5,000	100%	0%
Spouse	\$5,000	0%	100%
Dependent	\$2,000	0%	100%

Amounts will be reduced by 50% at age 70.

Although the City expects to continue the insurance programs as outlined above, the City reserves the right to change or discontinue all or any part of these plans and programs at any time.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT

The City provides a program that allows employees to use before-tax salary dollars to pay for certain health and dependent care expenses. Each year during open enrollment, employees must decide how much money to set aside for the upcoming year. The money is automatically deducted from each paycheck before federal, state and medicare taxes are taken out. As employees pay out-of-pocket bills for health and/or dependent care during the year, they submit a claim requesting a reimbursement. The employee is then reimbursed with tax-free dollars.

RETIREMENT

All classified and general management employees are required to participate in the Utah State Retirement System. All employees may participate in the City's Alternate 401(k) Retirement Plan. For the Fiscal Year beginning July 1, 2012 the City shall make the following contributions to employees' retirement DC and/or DB plans:

Retirement System or Retirement Plan (DC)	Public Employees, Contributory	Public Employees, Non Contributory	Public Safety, Contributory with 4% COLA	Public Safety, Noncontributory with 4% COLA	Firefighters
Tier I– Employed prior to July 1, 2011					
Utah Retirement Systems DB	18.03%	16.04%	37.79%	36.97%	18.79%
Orem City 401(k) DC	0%	1.86%	0%	0%	0%
TOTAL	18.03%	17.90%	37.79%	36.97%	18.79%
Tier II– Employed on or after July 1, 2011					
Hybrid Option – to URS DB	16.10%	14.33%	26.14%	26.14%	12.19%
Orem City 401(k) DC	1.80%	3.57%	0%	0%	5.71%
TOTAL	17.90%	17.90%	26.14%	26.14%	17.90%
Defined Contribution Option – to URS DC	16.10%	14.33%	26.14%	26.14%	12.19%
Orem City 401(k) DC	1.80%	3.57%	0%	0%	5.71%
TOTAL	17.90%	17.90%	26.14%	26.14%	17.90%

All Executive Management Employees have the option of participating in the Utah State Retirement system, the alternate plan, or both in accordance with State law and regulations as follows:

<u>OPTION A</u>	<u>State</u>	<u>Alternate (401k)</u>	<u>Total</u>
Contributory	18.03%	0.00%	18.03%
Noncontributory	16.04%	1.86%	17.90%

<u>OPTION B</u>	<u>Alternate</u>
	17.90%

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, employees may choose to participate in the City's Optional Matching Deferred Compensation Plan. Employees may elect to contribute, in 1/2 percent increments, a percentage of their gross pay to the Optional Deferred Compensation Plan. The City will match the employee's contribution with an equal amount not to exceed the percentage indicated below:

<u>General Management and Classified Employees</u>	
Employees hired prior to April 1, 1986	5.5%
Employees hired after March 31, 1986	4.0%

Assistant City Manager	20	Director – Public Safety	19
City Attorney	19	Director - Public Works	19
City Manager	CM	Director - Recreation	18
Director - Development Services	19		
EXEMPT POSITIONS	PAY GRADE	EXEMPT POSITIONS	PAY GRADE
Accounting Division Manager	14	Neighborhood Organization Spec	10
Assistant City Attorney	15	Parks Section Manager	13
Building Safety Div Manager	14	Planning Division Manager	14
CEDO Division Manager	15	Planner	13
City Engineer	16	Police Lieutenant	14
City Recorder	12	PS Computer Programmer Analyst	12
City Surveyor	12	Prosecutor	15
Comm N'hood Svcs Div Mgr	12	Public Safety Division Manager	16
Computer Programmer Analyst	12	Recreation Manager - Programs	14
Deputy City Attorney	16	Recreation Manager - Facilities	14
Emergency Manager	12	Risk Manager	12
Engineering Section Manager	14	Senior Budget Analyst	13
Fire Battalion Chief	14	Senior Computer Programmer/Analyst	13
Fire Marshall	14	Senior Engineer	13
Human Resources Div Manager	15	Staff Engineer	12
Information Systems Engineer	13	Streets Section Manager	14
Information Technology Div Mgr	16	Transportation Eng Section Mgr	14
Information Technology Sect Mgr	14	Treasury Division Manager	14
Justice Court Administrator	14	Librarian	13
Library Division Manager	14	Water Reclamation Section Mgr	14
Maintenance Division Manager	16	Water Section Manager	14
Water Resources Div Manager	16		
NON-EXEMPT POSITIONS	PAY GRADE	NON-EXEMPT POSITIONS	PAY GRADE
ACCOUNT CLERK	6	JUSTICE COURT CLERK	7
ACCOUNTANT	9	JUSTICE COURT LEAD CLERK	8
ADMINISTRATIVE ASSISTANT	9	JUSTICE COURT CHIEF CLERK	9
ADMINISTRATIVE SECRETARY	8	LEAD MECHANIC	9
ANIMAL CONTROL OFFICER	7	LIBRARY COMP NETWORK ADMIN	10
ASSISTANT LIBRARIAN	7	LIBRARY COMP SYS ANALYST	12
ASSOCIATE ENGINEER, DESIGN	10	MAINTENANCE WORKER	6
ASSOCIATE LIBRARIAN	9	PC COORDINATOR	9
ASSOCIATE PLANNER	10	PLANS EXAMINER	10
BUILDING INSPECTOR	10	PLANT OPERATOR	8
BUSINESS LICENSE SPECIALIST	8	POLICE SERGEANT	12
CEMETERY SEXTON	9	PRE-TREATMENT COORDINATOR	9
COMMUNITY SERVICES SPEC	6	PRE-TREATMENT INSPECTOR	8
CONSTRUCTION ENGINEER	12	PRIVATE DEVELOPMENT ENG	12
CONSTRUCTION TECHNICIAN	8	PUBLIC SAFETY OFFICER	10
CUSTODIAN	4	PUBLIC WORKS FIELD SUPV	11
DEPUTY CITY RECORDER	8	PUBLIC WORKS TECHNICIAN	7
DEVELOPMENT SERVICES TECH	7	PUBLIC WORKS CREW LEADER	9
DISPATCH	7	PUBLIC WORKS PROGRAM SPEC	9
ENGINEERING/GIS SPECIALIST	10	PURCHASING AGENT	10
EVIDENCE TECHNICIAN	10	RECORDS OFFICE SUPERVISOR	7
EXECUTIVE ASSISTANT	8	RECREATION FAC MAINT SUPV	8
FIRE CAPTAIN	12	RECREATION PROGRAM COORD	9
FIRE ENGINEER	11	RECREATION SPECIALIST	7
FIRE PREVENTION SPECIALIST	9	RESIDENTIAL PLANS EXAMINER	8
FACILITY MAINT TECH – REC CTR	7	SECRETARY	6
FLEET MAINT SECTION MANAGER	13	SENIOR BUILDING INSPECTOR	11
FLEET MECHANIC	8	SENIOR PLANT OPERATOR	9
GIS PLANNER	12	STOREKEEPER	5
HORTICULTURE/URBAN FORESTER	10	STORM WATER PROJECT MGR	10
HOUSING REHABILITATION SPEC	7	STREET LIGHTS SPECIALIST	10
HUMAN RESOURCES SPECIALIST	8	TRAFFIC SIGN SPECIALIST	8
HUMAN RESOURCES TECH	7	TRAFFIC SIGNAL SPECIALIST	9
INSTRUMENTATION CONT SPEC	10	VICTIM ASSISTANCE COORD	9
INSTRUMENTATION CONT TECH	9	WATER RES UTILITY SPECIALIST	8
ITS ENGINEER	12	WATER RES UTILITY TECH	7
LEAD DISPATCH	8		

Individual pay shall be adjusted in accordance with the City's financial capability and salary plan.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

Hazard Pay

Upon approval of the City Manager, employees may be awarded additional pay while performing hazardous duties.

PART-TIME EMPLOYEES

A part time employee provides less than full time service to the City. Part time employees shall be paid at the same hourly rate as the equivalent full time position according to the salary plan.

Employees hired on a part time basis shall be eligible for pro-rated benefits based on their regularly scheduled work hours.

EMPLOYEE RECOGNITION PROGRAM

All employees of the City of Orem will be appropriately recognized and rewarded for their year of service, meritorious performance, and supportive attitude according to established City policy.

COST SAVINGS INCENTIVES

The City Council shall consider the adoption of an Employee Awards Program that provides financial remuneration for cost-saving suggestions and ideas that are implemented by the City.

EXHIBIT "D"
BUDGET AMENDMENT
FISCAL YEAR 2011-2012

REVENUES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
10-3312-003	1	EMPG Grant - Baseline Grant	\$ -	\$ 10,000.00
10-3312-004	1	EMPG Grant - Competitive Grants	-	21,338.00
10-3316	1	Library - CLEF Grant	8,000.00	21,508.00
10-3316-001	1	Library - Utah Arts Council (Onstage Utah)	-	1,750.00
10-3316-002	1	Library - Western Arts Federation Grant	-	1,750.00
10-3316-004	1	Library - Local Arts Agency Grant - UAC	-	4,000.00
10-3316-006	1	Library - Book Festival Partner Grant - UHC	-	5,000.00
10-3317	1	Historic Preservation Grant	-	1,500.00
10-3318-001	1	LEPC Grant	-	57,860.34
10-3318-004	1	EMS Dispatch Grant	-	910.00
10-3318-005-001	1	JAG Grant - FY 2012	216,228.00	655,570.00
10-3318-005-002	1	HIDTA Grant - Calendar Yr 2011	-	17,385.00
10-3318-005-003	1	HIDTA Grant - Calendar Yr 2012	-	151,696.00
10-3318-014	1	Bullet Proof Vests Grant	-	13,610.00
10-3318-017	1	2011 Annual JAG Grant	-	12,314.00
10-3318-021	1	Youth Alcohol Program Grant - YADEF	-	15,000.00
10-3318-023	1	2012 SAFG Grant - K-9	-	10,000.00
10-3318-024	1	Internet Crimes Against Children Grant	-	9,000.00
10-3341	1	EMS Grant	16,000.00	10,263.00
10-3341-002	1	Municipal Recreation Grant	-	62,531.61
10-3424-004		MCTF - Forfeitures Revenues - State	-	11,500.00
10-3424-004-001		MCTF - Forfeitures Revenues - Federal	-	5,415.65
10-3424-005		MCTF - Restitution Revenues	-	14,849.34
10-3429		Fees - Police Services - Races	-	2,481.60
10-3476		Lakeside Concessions - Sales	12,500.00	15,000.00
10-3480-006		Fees - Youth Volleyball	-	800.00
10-3480-019		Fees - Youth Lacrosse	1,000.00	5,550.00
10-3690-005		Misc Revenues - PS Vending Machine	-	1,500.00
10-3690-010		Misc Revenues - NOVA Donations	-	1,390.00
10-3698		Library - Donations	-	11,837.29
10-3960	2	Capital Lease Revenues - Pierce Fire Truck	-	543,000.00
10-3995-013		Cont. From - Fund 73 - Orem Foundation Trust	250.00	30,250.00
10-3997-010	3	App. Surp - Utopia Pledge Payments	-	2,250,000.00
Total			<u>\$ 253,978.00</u>	<u>\$ 3,976,559.83</u>
Net Fund Increase				<u>\$ 3,722,581.83</u>
CARE TAX SPECIAL REVENUE FUND				
21-3997-001	4	App. Surp - CARE Tax Projects	\$ -	\$ 1,350,437.00
Net Fund Increase				<u>\$ 1,350,437.00</u>
DEBT SERVICE FUND				
30-3690		Misc. Revenues - Northgate SID	\$ -	\$ 25,005.81
30-3690-001	5	Misc. Revenues - Canyon River SID	414,500.00	1,181,004.68
30-3690-002		Misc. Revenues - Midtown Village SID	297,819.00	414,750.28
30-3995-018	3	Cont. From - Fund 10 - Utopia Pledge	-	2,250,000.00
Total			<u>\$ 712,319.00</u>	<u>\$ 3,870,760.77</u>
Net Fund Increase				<u>\$ 3,158,441.77</u>

EXHIBIT "D"
BUDGET AMENDMENT
FISCAL YEAR 2011-2012

REVENUES
(Continued)

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
WATER FUND				
51-3610-003		Water Bond - 2008 - Interest Earnings	\$ -	\$ 3,284.41
51-3611		Water Bond Premiums - Amortization	-	13,540.32
Total			<u>\$ -</u>	<u>\$ 16,824.73</u>
Net Fund Increase				<u>\$ 16,824.73</u>
STORM SEWER FUND				
55-3690	6	Storm Sewer - Misc. Revenues - UDOT	\$ -	\$ 120,000.00
55-3997-007	6	App. Surp - Williams Farm Property	-	100,000.00
Total			<u>\$ -</u>	<u>\$ 220,000.00</u>
Net Fund Increase				<u>\$ 220,000.00</u>
RECREATION FUND				
56-3997-006		App. Surp - Swim Teams	\$ -	\$ 3,000.00
56-3997-007	6	App. Surp - Outdoor Pool Replastering	-	90,000.00
Total			<u>\$ -</u>	<u>\$ 93,000.00</u>
Net Fund Increase				<u>\$ 93,000.00</u>
SELF-INSURANCE FUND				
63-3861-001		Premiums - Unemployment	\$ 125,000.00	\$ 160,000.00
63-3861-002	7	Premiums - Workers Compensation	260,000.00	335,000.00
63-3997-003	7	App. Surp - Operations - Workers Comp Exp.	-	350,000.00
Total			<u>\$ 385,000.00</u>	<u>\$ 845,000.00</u>
Net Fund Increase				<u>\$ 460,000.00</u>
FRIENDS OF THE LIBRARY FUND				
72-3995-001		Cont. From - Fund 73 - Orem Foundation	\$ 6,000.00	\$ 36,000.00
Total			<u>\$ 6,000.00</u>	<u>\$ 36,000.00</u>
Net Fund Increase				<u>\$ 30,000.00</u>
OREM FOUNDATION TRUST FUND				
73-3910-001		Timp Festival Donations	\$ 6,000.00	\$ 36,000.00
73-3910-003		Donations - Orem Library	250.00	30,250.00
Total			<u>\$ 6,250.00</u>	<u>\$ 66,250.00</u>
Net Fund Increase				<u>\$ 60,000.00</u>
Total City Funds			<u>\$ 1,363,547.00</u>	<u>\$ 10,474,832.33</u>
Net City Funds Increase				<u>\$ 9,111,285.33</u>

EXHIBIT "D"
BUDGET AMENDMENT
FISCAL YEAR 2011-2012

EXPENDITURES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
Advisory Boards & Commissions				
10-4020-600-021	1	Supplies - CLG Grant	\$ 850.00	\$ 2,350.00
Public Safety Administration				
10-6510-250-005		Equip - PS Vending Machine & Supplies	-	1,500.00
Emergency Management				
10-6512-480-005	1	Special Dept. Supplies - EMPG Baseline Grant	298.48	10,298.48
10-6512-480-006	1	Special Dept. Supplies - EMPG Comp. Grant	-	11,250.00
10-6512-730-251	1	Tower Base Construction - EMPG Comp. Grant	-	10,088.00
Patrol Services				
10-6520-140		Overtime	152,001.00	152,993.64
10-6520-240-006	1	Supplies - Body Armor	11,300.00	24,910.00
10-6520-250-005	1	Equipment - 2011 Annual JAG Grant	-	12,314.00
10-6520-741-021	1	K-9 - FY 2012 SAFG Grant	-	10,000.00
Investigation Services				
10-6530-140	1	Overtime - Youth Alcohol YADEF Grant	64,260.00	77,885.60
10-6530-230-007	1	Emp. Dev. - Youth Alcohol YADEF Grant	-	700.00
10-6530-230-008	1	Emp. Dev. - ICAC Grant	-	4,000.00
10-6530-250-007	1	Equipment - Youth Alcohol YADEF Grant	-	500.00
10-6530-250-008	1	Equipment - ICAC Grant	-	5,000.00
10-6530-601-001	1	Buy Money - Youth Alcohol YADEF Grant	-	400.00
Major Crimes Task Force				
10-6531-110-001	1	Salaries & Wages - Permanent - JAG Grant	-	12,922.00
10-6531-140-001	1	Overtime - JAG Grant	65,000.00	97,676.00
10-6531-140-003		Overtime - HIDTA - Jan-June	-	40,000.00
10-6531-140-005		Overtime - Restitution	-	1,400.78
10-6531-150-001	1	Fringe Benefits - JAG Grant	-	6,926.00
10-6531-230-003		Employee Development - HIDTA - Jan-June	-	3,000.00
10-6531-240-004		Supplies	115.21	5,615.21
10-6531-240-005		Supplies - Restitution	38.74	2,038.74
10-6531-250		Equipment - Supplies & Maintenance	5,877.34	11,292.99
10-6531-260-003		Bldg & Grnds Oper & Maint - HIDTA	-	54,696.00
10-6531-600-001	1	C.I. Funds - JAG Grant	60,000.00	90,000.00
10-6531-600-003		C.I. Funds - HIDTA	-	40,000.00
10-6531-623		Vehicle Lease - Surplus Vehicle Sales	-	6,748.56
10-6531-623-001	1	Building Lease - JAG Grant	-	10,138.00
10-6531-623-003		Vehicle Lease - HIDTA	-	14,000.00
10-6531-730-001	1	Intercept Project - JAG Grant	-	305,570.00
10-6531-743-001	1	Equipment - JAG Grant	-	41,110.00
10-6531-743-002	1	Equipment - HIDTA Grant	-	17,385.00
10-6531-743-004		Equipment - Forfeitures	112.26	6,112.26
10-6531-743-005		Equipment - Restitution	51.25	4,751.25
Fire & Medical Services				
10-6540-140	1	Overtime - LEPC/SHSP Grant	130,283.00	186,600.38
10-6540-230-003	1	Employee Development - LEPC Grant	-	1,132.00
10-6540-240	1	Supplies - SRT - LEPC/SHSP Grant	9,000.00	9,410.96
10-6540-792-003	2	New Pierce Fire Truck - Capital Lease	-	543,000.00
EMS State Grant				
10-6543-450	1	EMS Supplies & Equipment	16,000.00	10,263.00
Support Services				
10-6550-140		Overtime	15,000.00	15,451.20
10-6550-600-002		VIPS - City Funds	5,062.95	5,875.11

EXHIBIT "D"
BUDGET AMENDMENT
FISCAL YEAR 2011-2012

EXPENDITURES
(Continued)

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
Communications				
10-6551-450-001	1	Public Safety Supplies - EMS Dispatch Grant	-	910.00
Community Education				
10-6554-250		Equipment - NOVA Program	7,750.00	9,140.00
Recreation / Outdoor Programs				
10-8010-730-001	1	Improvements - Municipal Recreation Grant	295.68	38,374.34
10-8010-741-001	1	Equipment - Municipal Recreation Grant	1,157.05	25,610.00
10-8100-480-001		Lakeside Concessions - Product	5,000.00	7,500.00
10-8106-310		Youth Volleyball - Prof. & Tech. Services	-	425.00
10-8106-480-001		Youth Volleyball - Equipment	-	375.00
10-8119-130		Youth Lacrosse - Salaries - Temporary	-	350.00
10-8119-150		Youth Lacrosse - Fringe Benefits	-	50.00
10-8119-310		Youth Lacrosse - Prof. & Tech. Services	-	500.00
10-8119-480-001		Youth Lacrosse - Equipment	-	450.00
10-8119-480-002		Youth Lacrosse - Shirts	-	1,700.00
10-8119-480-025		Youth Lacrosse - Lacrosse Equipment	-	600.00
10-8119-480-032		Youth Lacrosse - Affiliation Fees	-	900.00
Library Administration				
10-8510-240		Supplies	2,057.18	3,385.99
10-8510-250-002	1	Equipment - CLEF Grant	8,000.00	21,508.00
10-8510-250-003	1	Equipment - Local Arts Agency Grant	-	4,000.00
10-8510-310-001	1	Prof. & Technical Services - UAC Grant	-	1,750.00
10-8510-310-002	1	Prof. & Technical Services - Westaf Grants	-	1,750.00
10-8510-600		Miscellaneous Expenses	-	279.48
10-8510-600-002		Misc. - Book Festival Partner Grant - UHC	-	5,370.00
Access Services				
10-8520-220		Printing & Public Notices - A. Sacre Ad	-	176.00
10-8520-240		Supplies - Teen Summer Reading Program	2,300.00	2,350.00
10-8520-310		Professional & Technical Services	625.00	10,108.00
10-8520-310-001		Prof. & Technical Services - Utah Discovery	-	30,000.00
10-8520-462-004		Adult Collection - Book Discussion Group	-	150.00
Non-Departmental Expenditures				
10-9910-920-011	3	Cont. To - Fund 30 - Utopia Pledge	-	2,250,000.00
Total			<u>\$ 562,435.14</u>	<u>\$ 4,285,016.97</u>
Net Fund Increase				<u>\$ 3,722,581.83</u>
CARE TAX SPECIAL REVENUE FUND				
21-8014-710-001	4	Land Acquisitions - Recreation	\$ 500,000.00	\$ 1,000,000.00
21-8514-310	4	Professional & Technical Services	-	297,782.00
21-8514-710-001	4	Land Acquisitions	-	252,655.00
21-8514-720-002	4	Civic Auditorium	300,000.00	600,000.00
Total			<u>\$ 800,000.00</u>	<u>\$ 2,150,437.00</u>
Net Fund Increase				<u>\$ 1,350,437.00</u>
DEBT SERVICE FUND				
30-4521-600-004		Misc. Expenses - Northgate SID	\$ -	\$ 25,005.81
30-4521-600-016	5	Misc. Expenses - Canyon River SID	-	91,504.68
30-4521-600-023		Misc. Expenses - Midtown Village SID	-	85,664.70
30-4521-810-016	5	Principal - Canyon River SID Bonds	325,000.00	1,000,000.00
30-4521-810-023		Principal - Midtown Village SID Bonds	138,000.00	168,000.00
30-4521-820-023		Interest - Midtown Village SID Bonds	158,819.00	160,085.58
30-4521-999	3	Utopia Contingency - Pledge Payments	-	2,250,000.00
Total			<u>\$ 621,819.00</u>	<u>\$ 3,780,260.77</u>
Net Fund Increase				<u>\$ 3,158,441.77</u>

EXHIBIT "D"
BUDGET AMENDMENT
FISCAL YEAR 2011-2012

EXPENDITURES
(Continued)

Account Number	Note	Description	Previous Budget	Current Budget
WATER FUND				
51-7574-600-001		Water Bond Issuance Costs - Amortization	\$ -	\$ 13,540.32
51-7575-733-930		2008 Bond Projects	776,010.27	779,294.68
Total			<u>\$ 776,010.27</u>	<u>\$ 792,835.00</u>
Net Fund Increase				<u>\$ 16,824.73</u>
STORM SEWER FUND				
55-7561-710-602	6	Williams Farm Property - Detention Basin	\$ 256,952.00	\$ 356,952.00
55-7561-736-225	6	800 N 1600 W Detention Basin	-	92,397.00
55-7561-736-889		Future Projects	0.25	27,603.25
Total			<u>\$ 256,952.25</u>	<u>\$ 476,952.25</u>
Net Fund Increase				<u>\$ 220,000.00</u>
RECREATION FUND				
56-8022-731-300		Improvements - Swim Teams	\$ -	\$ 3,000.00
56-8023-731-224	6	Scera Pool - Zero Entry Pool Replastering	-	90,000.00
Total			<u>\$ -</u>	<u>\$ 93,000.00</u>
Net Fund Increase				<u>\$ 93,000.00</u>
SELF-INSURANCE FUND				
63-4560-510-002		Insurance - Property & Misc.	\$ 292,344.00	\$ 323,144.00
63-4560-560-002		Claims - Unemployment	30,861.00	65,861.00
63-4560-560-003	7	Claims - Workers Compensation	170,000.00	564,200.00
Total			<u>\$ 493,205.00</u>	<u>\$ 953,205.00</u>
Net Fund Increase				<u>\$ 460,000.00</u>
FRIENDS OF THE LIBRARY FUND				
72-8598-310-005		Prof. & Tech. Services - D. Davis Film Project	\$ -	\$ 29,500.00
72-8598-600-005		Misc. Expenses - D. Davis Film Project	-	500.00
Total			<u>\$ -</u>	<u>\$ 30,000.00</u>
Net Fund Increase				<u>\$ 30,000.00</u>
OREM FOUNDATION TRUST FUND				
73-8591-920-001		Cont. To - Fund 72 - Friends of Library	\$ 6,000.00	\$ 36,000.00
73-8591-920-002		Cont. To - Fund 10 - Orem Library	250.00	30,250.00
Total			<u>\$ 6,250.00</u>	<u>\$ 66,250.00</u>
Net Fund Increase				<u>\$ 60,000.00</u>
Total City Funds			<u>\$ 3,516,671.66</u>	<u>\$ 12,627,956.99</u>
Net City Funds Increase				<u>\$ 9,111,285.33</u>

EXHIBIT "D"
NOTES

Exhibit "D" contains the adjustments to the Fiscal Year 2011-2012 City of Orem Budget that have been necessitated throughout the fiscal year. Many of the adjustments are immaterial and/or are technical corrections that any organization of this size would expect to encounter during an operating year; however, the following notes describe the more unusual or extraordinary items. As always, please contact Jeff Pedersen, Senior Budget Analyst, at 229-7004 if you have any questions or concerns.

1. The City receives grant monies during the year to aid many different operations such as Public Safety (Major Crimes Task Force Grants) and Library Services (Utah Arts Council). The funds are received from Federal, State and other governmental (or private) grant monies in most fiscal years. These entries represent the adjustments necessary to correct the appropriate budgets.
2. The City obtained a new fire engine through a long-term lease purchase agreement. Accounting standards require the City to record the market value (or present value) of the leased equipment as a revenue and an expenditure in the year of purchase.
3. During the year, it became apparent that General Fund reserves would be required to honor the City's pledge under agreements with UTOPIA. This adjustment appropriates General Fund reserves, transfers the reserves to the Debt Service Fund and authorizes the use of the funds.
4. During the year, CARE Tax reserve funds were primarily appropriated to account for funds earmarked for special purposes, e.g., purchases of recreational and other properties and the construction of a civic auditorium.
5. Following Canyon River's default on specific portions of the lien payments to the City for bonds issued on the Special Improvement District, the property owners were required to remit sufficient funds to the City to defease 100% of the principal and interest on those bonds. This budget amendment was required to reflect the financial transaction on the General Ledger.
6. These budget amendments were required to increase expenditure accounts in the Storm Sewer Fund and the Recreation Fund for capital projects funded primarily through the use of appropriations of reserves.
7. A City firefighter suffered an extensive brain injury while on duty during this fiscal year requiring additional funding in the Self-insurance Fund's Workers Compensation expenditure account.